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National Government Constituencies Development Fund

.....Igembe North 1 Constituency

P.O Box ...71.....

.....Laare.....

NG-CDF

DATE: 26 /5/2021.

THE CHIEF EXECUTIVE OFFICER,
NG-CDF BOARD OF KENYA,
P.O BOX 46682,
NAIROBI.



DEAR SIR,

RE: FORWARDING LETTER FOR PROJECT RE-ALLOCATION PROPOSAL FOR THE FINANCIAL YEAR, 2020-2021

Kindly receive the project re-allocation proposal for Igembe North constituency for the financial year 2020-2021 for your further action.

Thanking you for your continued support.

Yours Faithfully,

Danson Njogu Njiru
Fund Account Manager.

Igembe North.





IGEMBE NORTH
IEBC NUMBER 053

NG-CONSTITUENCY DEVELOPMENT FUND
RE-ALLOCATION PROJECT PROPOSAL

2020/2021 FINANCIAL YEAR

SUBMITTED
MAY 2021.

IGEMBE NORTH CONSTITUENCY

MINUTES OF THE CDFC MEETING HELD ON 18TH MAY, 2021

PRESENT

1. Mr. Misheck Koome	Chairman
2. Mr. Danson njogu	FAM
3. Ms. Agness Nkatha	Secretary
4. Mr. Gitirithia Stephen	Member
5. Ms. Gladys Ncororo	Member
6. Mr. Moses Ntonjira	Member
7. Ms. Emily Musa	Member
8. Mr. Kiecha Gichunge	Member
9. Harrison Ndwili	DCC

AGENDA

1. Prayers
2. Confirmation of previous minutes.
3. General report.
4. Disbursement of Funds.
5. Re-allocation of Project funds
6. Purchase of Motor vehicle tyres and Hydraulic jack.
7. Cheques Replacement
8. Various Payments.
9. A.O.B.


MIN 1/NGCDFC/IGN/18/5: PRAYERS

The meeting started with a word of prayers by Moses.

MIN 2/NGCDFC/IGN/18/5: CONFIRMATION OF PREVIOUS MINUTES;

The previous minutes were read by the secretary, Agnes Nkatha and confirmed by all members

MIN 3/NGCDFC/IGN/18/5: GENERAL REPORT

Koome


The chairman NG-CDFC started with greetings and welcomed every member for the meeting.

The fund account manager directed that everybody must exercise caution to make sure that the NG-CDFC oversight role is ensured.

The chairman was categorical that prudent expenditure of NG-CDF funds is paramount and challenged the NG-CDFC members to be extra vigilant until the project completion.

The fund account manager cautioned the members about repercussions on possible misappropriation of funds, which was lauded by all members.

Members requested for possible touring of projects to establish their status.

MIN4/NGCDFC/IGN/18/5: DISBURSEMENT OF FUNDS.

The fund account manager informed members that there were funds already in NG-CDF account and the A.I.E has been received from the NG-CDF board and all committee members unanimously endorsed the following projects to funded as a priority:-

1. Kinisu GSUksh.2, 847,997.20,4 residential rooms (2,397,997.20) and 1 soak pit and 2door pit latrine (ksh.450, 000).
2. Kirandara secondary school.....ksh.1, 000,000 balance remaining ksh.1, 224,259.61, completion of admn block.
3. EAPC Mbayo primary school.....ksh.1,800,000,construction of 2 classrooms
4. Mbayo secondary school.....ksh.1, 312,334 additional fund for construction of laboratory: completion of builders works.
5. Theera primary school.....ksh.1,505,575 ,completion of admn block
6. Kathanga primary school.....ksh.1,801,575,completion of admn block
7. MCK Kamboo secondary school.....ksh.1,626,654,completion of laboratory
8. Ngukwine secondary school.....ksh.2,296,654,completion of laboratory
9. Kathanga primary school.....ksh.1,800,000,construction of 2 classrooms
10. Nkamathi secondary school, ksh.1, 500,000. construction of administration block
11. Mwerongundu primary school,ksh.801,575,completion of administration block
12. Nkiriana primary school, ksh.800, 000, construction of administration block last balance.
13. Nairuru primary school, ksh.900, 000, construction of 1 classroom.

A total of **ksh.19,992,364.2** on the above various primary schools, secondary schools and security projects respectively were agreed and authorized to be disbursed to various projects management committee accounts without delay.

MIN5/NGCDFC/IGN/18/5:RE-ALLOCATION OF PROJECTS FUNDS.

Roome


The NG-CDF chairman informed members that funds allocated to KK baithai secondary school, ksh.2, 700,000 should be re-allocated since the school has received donations from well-wishers and built all the classes according to the school management report duly verified by the NG-CDFC committee.

Therefore the committee authorized these funds to be re-allocated as follows:-

1. KK baithai secondary school khs.2, 700,000, construction of three classrooms @.900, 000 to be re-allocated to KK baithai primary school to build 3 classrooms at each ksh.900, 000

MIN6/NGCDFC/IGN/18/5: PURCHASE OF MOTOR VEHICLE TYRES AND HYDRAULIC JACK.

The fund account manager tabled an evaluation and award report relating the procurement of NG-CDF motor vehicle tyres and hydraulic jack from the various suppliers whereby **Brintfair ltd** was authorized to be paid **ksh. 343,000** for the supply of the same as it was the lowest bidder as per the tender evaluation and award report presented to the committee by the fund account manager.

The fund account manager was mandated to spearhead the completion of the exercise.

MIN7/NGCDFC/IGN/18/5: CHEQUES REPLACEMENT

The following cheques were agreed to be changed and issued to various beneficiaries as follows:-

S/NO	CURRENT CHEQUE NAME	CHQ,NO	AMOUNT	CORRECT CHQ. NAME	AMOUNT
1	KIERU BOYS SEC.SCHOOL	3320	4,500	KEERU SEC. SCH.	4,500
2	UNITED STATE OF UNIVERSITY	3199	7000	UNITED STATE INTERNATIONAL UNIVERSITY-AFRICA	7,000
3	NYAHURURU SEC.SCHOOL	3496	10,000	NYANDARUA SEC.SCH	10,000
4	THERESA RIJI	3555	4,500	ST.THERESA SEC. SCH	4,500
5	MAARA GIRLS SEC.SCHOOL	2510	10,000	MARAA GIRLS SEC.SCHOOL	10,000
6	KARAMA BOYS SEC. SCHOOL	3297	9,000	NKUBU BOYS SEC. SCHOOL	9,000
7	ST.ANGELAS NGUTHIRU SEC.	3514	45,000	ST.ANGELAS NGUTHIRU GIRLS	31,500

Kreame


				ST.ANGELAS NGUVIU SEC.SCHOOL	13,500
8	KISM	3038	5,000	KENYA INST.OF SURVEYING & MAPPING	5,000
9	UKUU GIRLS SEC. SCHOOL	3561	36,000	1.UKUU GIRLS SEC. SCHOOL	22,500
				2.URUKU GIRLS SEC. SCHOOL	13,500
10	MAUA INSTITUTE OF BUSINESS STUDIES	3099	5,000	MERU INSTUTE OF BUSINESS STUDIES	5,000
11	THARAKA BOYS SEC. SCHOOL	3553	9,000	1.THARAKA BOYS SEC.SCHOOL	4,500
				2.KANJALU GIRLS SEC. SCHOOL	4,500
12	MACHEGENE SEC. SCHOOL	3351	9,000	MACHIKINE SEC. SCHOOL	9,000
13	KITHOKA BOYS SEC. SCHOOL	3339	4,500	KITHOKA VOCATIONAL TRAINING CENTRE.	4,500
14	MAARA GIRLS SEC. SCHOOL	3348	9,000	MARAA GIRLS SEC. SCHOOL.	9,000
15	AFRICA NAZARENE UNIVERSITY	2756	20,000	MARIRI SEC. SCHOOL.	20,000

MIN8/NGCDFC/IGN/18/5: VARIOUS PAYMENTS

The fund account Manager tabled various expenditures in arrears and the committee uni-anomously authorized payment as follows:-

1. **Smart service station ltd** for the supply of fuel to the NG-CDF vehicle amounting to **ksh.215, 260**
2. **N.S.S.F** penalties levied because of late payment amounting to **ksh.236, 940**
3. **Commissioner of Domestic taxes** being penalties levied because of late payment of P.A.Y.E, **ksh.39, 976(Feb, 2021.20,035 and April 2021 ksh.19, 941).**
4. **ESSO MOTOR SALES** being payment for the service of NG-CDF motor vehicle, **ksh.48, 675**

MIN9/NGCDFC/IGN/18/5:A.O.B

Keane


Being no any other business,

The meeting was ended with a word of prayer by Misheck.

The minutes were adopted without amendment.

Chairman MICHECK KOOME SIGN Keane DATE 19/5/2021

Secretary Agnes Nkatha SIGN [Signature] DATE 19/5/2021