



NG-CDF GATUNDU NORTH

National Government Constituencies Development Fund
Gatundu North Constituency
P.O Box 201-01004,
Kanjuku,
Thika.

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THE GATUNDU NORTH NG-CDFC MEETING HELD ON 6/04/2021 AT NG-CDF BOARDROOM AT 12:00 AM

MEMBERS PRESENT

- | | |
|----------------------------|-----------|
| 1. John Kirori Ngaruiya | Chairman |
| 2. Joseph K.N. Rotich | FAM |
| 3. Jane Wanjiru Mwangi | Secretary |
| 4. Joseph Macharia Njeri | Member |
| 5. Josephine Wanjiru Gitau | Member |
| 6. Peter Mutura Maina | Member |
| 7. Agnes Wanjiku Muikamba | Member |
| 8. Boniface Mburu Kinuthia | Member |
| 9. David Njoka Koigi | Member |
| 10.J.M Kavita | DCC |

AGENDAS:

- 1 Preliminaries.
2. Capacity Building.
3. Bursary Budget
4. Re-allocation.
- 5.AIE.Budget Allocation.
- 6.Project , M & E.
- 7.Emergency Projects.
- 8.Change of Maria-ini Primary School Name.

1;MIN: 01/06/4/2021: PRELIMINARIES

The chairman called the meeting to order at 12,00 AM and was opened with a word of prayer led by Pastor Boniface Kinuthia . The Chairman then welcomed the members and thanked them all for responding on time for the meeting.The chairman appreciated the members for the good work they are doing to the constituents,especially overseeing the implementation of projects in their respective areas of the constituency.

Min.02/06/04/2021. NG-CDF CAPACITY BUILDING .

The chairman informed members that there was need to have a common training for the committee members to enable them carry out their implementation of monitoring and evaluation professionally. FAM said the training was necessary for understanding of the NG-CDF Act ,PFM Act,PPAD Act,and the respective regulations ,circulars and procedures.The Chairman proposed the training to encompass all Ng-cdfc ,the SCA, the Internal Auditor and Ng-cdf staffs.The members after deliberating at length on the program approved the training and scheduled it after the National Exams when the DCC will be available to join the training.The committee unanimously agreed that the tentative date shall be on 26th April 2021 at the venue to be decided later.

Min.03/06/04/2021 BURSARY BUDGET

The FAM informed the Members that we have received a funding of 47.9Million for the financial year 2020/2021.Therefore having adequate funds to issue bursary to the various Students who had not been awarded for Boarding Secondary School ,Tertiary Polytechnics and colleges .The member's recommended a scrutiny of the list especially for the schools that have Boarding and Day Scholars to ensure the allocation is done as 2,500 for Day Scholars and 4,500 for Boarding Students.Each three members from a given ward were requested to visit various schools and enquire on the list of all Day and Boarding Students in their schools.

Min.04/06/04/2021 RE-ALLOCATION.

The chairman informed the members that the budget for Secondary Schools have sur-passed the available allocated amount of 12.3M.Whereby there raised the need to borrow 3.0M from Tertiary allocation to meet the deficit for Secondary Schools.For financial year 2020/2021.

The Fam informed the committee that the funds previously allocated to Kihunjio-ini Primary school to purchase a piece of land for the expansion of the said school could not be purchased because the original land owner rescinded the idea to sell the land parcel. Having no other land parcel to purchase for Kihunjio-ini Primary school, it was deliberated the funds be re-allocated to another needy school, Muhindi primary school which had requested for funds to purchase land which is adjacent to the school.

Min.05/06/04/2021 BUDGET FOR KSH.47.9Million

The members deliberated on budget priorities for Kshs.47.9 million and agreed to put some money to Bursary, Emergency, and projects votes. The committee decided to have the following projects to be implemented as a priority. The criteria for priority was that every ward should have a project of priority. The members considered the following projects:-

Budget Allocation for the Various AIE received.

1.	Bursary for Secondary School-	12,300,000.00
2.	Bursary for Tertiary Schools	7,000,000.00
3.	Bursary for Special Schools	566,898.00
4.	Emergency Vote	3,233,102.00
5.	Monitoring and Evaluation	1,250,000.00
6.	Admin Goods and Services	1,250,000.00
7.	Gakoe Primary School	3,600,000.00
8.	Kamwangi Primary School	4,500,000.00
9.	Kaibere Primary School	3,100,000.00
10.	Kiriko primary school	5,500,000.00
11.	Mwimuto Primary School	2,400,000.00
12.	NG-CDF Office	3,200,000.00

Min.06/06/04/2021 MONITORING AND EVALUATION.

The committee recommended that monitoring and evaluation shall be undertaken every two weeks to avoid problems where projects are undertaken without proper adherence of the laid

down specifications. The completed projects must also be evaluated before handing over to the community for use.

MIN.07/06/04/2021 Emergency Project-Effects of the on-going rains-

The chairman inform the members that the on-going rain has caused a lot destruction and slow down the on-going construction and renovation works. He inform the members that Igegania Secondary School staff toilets had sunk and requested for funding to construct a new ablution block. The manager reported to have visited the site along with the sub-county public works officer where he recommended that the toilets are not safe to use them anymore. The school headteacher has written to the office for emergency consideration. The members agreed and authorize the FAM to fund the the projects with Kshs.950,000 from emergency vote. Also in the line is Muirigo Primary school, Kieni Primary School, Ngethu Primary School, Makwa primary school, Kacege boys toilets, Kahata primary school, Maria-ini secondary school, whose toilets have also curved in or having huge cracks and broken down requiring emergency attention. The committee also recommended that Ksh950,000 each be funded to construct 8 door toilets and a urinal pit at Muirigo Primary school, Kieni Primary School and Gatei Primary School.

Due covid 19 regulation measures, most school have requested for additional desk for pupils. Some schools have reported to our office that the pupils are sitting on the floors thus endangering their lives. The schools which affected are Kangaita primary school, Nyamathombi primary schools, Makwa primary school, Kawera primary school and Gatei primary school.

MIN.07/06/04/2021 Change of Name of Maria-Ini Primary School-

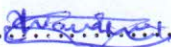
The Fam informed the committee that there had been delay in transfer of funds from Gatundu North-Ng cdf Main account to Maria-ini Primary School PMC Account due to Change of Name on registration from Maria-ini primary to St Anne Maria-ini Primary School. The additional name is ST.ANN. The school has already written to NG-CDFC-GATUNDU North to effect the change. The school committee confirmed that School had been undergoing registrations during financial year 2019 when we were processing the project proposal. The Ng-cdfC requested the Fund Manager to follow up with the headteacher and the District Education officer and write a letter confirming the change and inform the Ng-cdf Board to change on the approved code list to

quicken transfer of funds to the school Project management account and facilitate the implementation of the project.

ADJOURNMENT

There being no other business the meeting ended at 4.30 PM with a word of prayer from David Koigi.

Minutes Prepared by: (Secretary) Jane Wanjiru.M.)

Signature:  Date: 6/4/2021

Minutes Confirmed and approved by: (FAM) Joseph K.N.Rotich)

Signature:  Date: 6/4/2021

FUND ACCOUNT MANAGER
NGCDF GATUNDU NORTH
P.O. BOX 201 ● 01004
KANJUKU

Verified by the Chairman John Kirori Ngaruiya

Signature:  Date: