



NG-CDF

National Government Constituencies Development Fund
MANYATTA CONSTITUENCY
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**MINUTES OF A MEETING OF NG-CDFC MANYATTA HELD ON 7th APRIL AT NG-CDF
OFFICE BOARDROOM COMMENCING 11.00 AM**

MEMBERS PRESENT

1. Evan Mbogo Chairman
2. Carol ImayaDCC
3. Mary KabugaFAM
4. Rehema Omar Secretary
5. Cyrus Njagi..... Member
6. Peterson Kinyua..... Member
7. Faith KarimiMember
8. Samuel Njururi..... Member
9. Rose NjeriMember

INATTENDANCE

1. HON. JOHN MUCHIRI NYAGA.....MP

AGENDA

1. Preliminaries
2. Reading & confirmation of previous minutes
3. Matters arising
4. Change of project activities for Manyatt TTI
5. Prioritization of Ksh. 25.9Million
6. A.O.B

MIN 1/07/04/2021 PRELIMINARIES

The Chairman called the meeting to order at 11.10 am. He urged members to ensure that they had their mask properly put to cover their faces and that they had sat one meter apart. Opening prayers were led by Faith Karimi. Chairman welcomed the Member of Parliament and asked him to give his remarks.

MPs Remarks

He thanked members for their continued dedication to serve in NG-CDF and the constituents at large.

He acknowledges his pleasure since Kshs 25.9 had been released by the Board. He informed the members that the release would be done weekly until the whole allocation was released.

He urged members to expedite on disbursing the funds to the PMC for quick implementation of project to avoid stalling.

MIN 2/07/04//2021 READING AND CONFIRMATION OF PREVIOUS MINUTES

Minutes of the previous minutes dated 25th March were read. They were confirmed to be true records of previous proceedings by Samuel Muturi and seconded by Peterson Kinyua.

MIN 3/07/04/2021 MATTERS ARISING

MIN 3/25/03//2021 BURSARY AWARD

The Fund's Manager informed members that payment for bursary beneficiaries was in process at the sub county treasury.

MIN 4/25/03/2021 EMPLOYEES GRATUITY

It was reported that the payment of gratuity would commence in course of the week once the computations are done by FAM

MIN 4/07/04/2021 : CHANGE OF PROJECT ACTIVITIES FOR MANYATTA TECHNICAL TRAINING INSTITUTE

Member noted that there was a request done by the Principal manyatta TTI in regards to the project's priorities in the institution. It was noted there was a request to fund an ablution block which would be of great use to the students since the existing ones were very few and there would be a crisis once the enrolment soars.

Members felt that this was an urgent project that the institution would not run smoothly without it. It was noted that BQs had been prepared for the Ablution block amounting to Kshs 2,655,021. $2,655,021 - 47,010 = 2,702,031$

Members resolved to scale down perimeter wall fencing to stone perimeter wall at the front part of the institution and chain link covering the rest of the part at a cost of Kshs 5,624,176

In addition, the institution felt that they needed a ground storage tank and an elevated tank. It was resolved to have one elevated tank of 32,000Litres and a ground storage tank of 10,000 Litres at a cost of Kshs 3,673,793.

Funds Manager was requested to submit the change of activities to the Board for approval

MIN 5/07/04/2021 PRIORITIZATION OF KSHS 25.9 M

Members noted that the following AIE had been received by the office from the board,

1. Kshs 12M
2. Kshs 6.9M
3. Kshs 7M

Recorded By.....



Confirmed By.....



Endorsed By.....



Members resolved to prioritize projects as follows;
Kshs 12M

PROJECT NAME	ACTIVITY	AMOUNT KSHS
Environment	Purchase and delivering 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) for 11 Schools	2,741,777
Gatwe Primary School	purchase of 1/2 acre piece of land(attached the land valuation report signed by the public works Officer)	1,300,000
St Michael Day Secondary	Construction of 2 No. Classrooms through foundation, walling and roofing	1,400,000
Kenga Day Secondary	Completion of a laboratory through flooring, installation of 5 No. Concrete benches, water and gas system to accommodate 50 students per sitting	1,000,000
St Monica Special school	Renovation of a dormitory through change of roofs, Flooring, plastering, and painting to completion with a capacity of 50 students.	600,000
Kithegi Day secondary School	Additional works for construction of a Ramp for the storeyed Administration block to completion to accommodate 20staffs (Administration block co- funded by parents)	500,000
Muvandori primary School	Renovation of 3 Classrooms through change of leaking roofs, Plastering, flooring and painting to completion	500,000
Kangaru Assistant County Commissioner's Office	Completion of 1 no. Flash toilet construction (100,000) and Fencing with chain link kshs 200,000	300,000
Administration Committee Expenses	Payment of committee sitting allowances, transport, conferences & Subsistence	1,000,000
M&E Committee Expenses	Payment of committee M&E allowances, transport Payment of committee M&E allowances, transport, & conferences, & conferences	1,000,000

Recorded By.....*Qmar*..... Confirmed By.....*EA*..... Endorsed By.....*Kaitu*.....

Compensation to Employees	to cater for Employees salaries, and gratuity	1,000,000
Admn Goods & services	Purchase of fuel, repairs and maintenance of vehicle and Office equipment, printing, stationery, telephone, travel and subsistence, office tea expenses	358,223
Bursary	Award Bursary to needy and deserving cases	300,000
	Total	12,000,000

Kshs 6.9M

PROJECT	ACTIVITY	AMOUNT
DEB Kangaru Day Secondary School	Completion of a storeyed classrooms with two classrooms per floor through roofing, plastering, flooring, fixing doors and windows and exterior finishes of keying and painting (co funded by parents)	2,000,000
St Mary's Mukangu day secondary school	Completion of a dining hall through putting tiles, fixing doors and windows panes, painting and exterior finishes of keying and painting to accommodate 600 persons.	1,900,000
Kiriari Day Secondary	purchase of a 51-seater school Bus which is purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost	1,000,000
Iveche Primary	purchase of a 51 seater school Bus which is purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost	1,000,000
Kathakwa Day Secondary	Completion of a laboratory through flooring, installation of 5 No. Concrete benches, water and gas system to accommodate 50 students per sitting	1,000,000
	Total	6,900,000

Recorded By.....



Confirmed By.....



Endorsed By.....



Kshs 7M

PROJECT	ACTIVITY	AMOUNT
Urban Day Secondary School	Completion of a storeyed laboratory with 2 upper classrooms through putting up a slab, walling upper floor, plastering, roofing fixing doors and windows and painting	3,500,000
Rugumu Day Secondary School	Completion of a storeyed laboratory with 2 upper classrooms through putting up a slab, walling upper floor, plastering, roofing fixing doors and windows and painting	3,500,000
	TOTAL	7,000,000

Minutes Recorded By
Secretary :- Rehema Omar



Date... 08/04/2021

Minutes Confirmed By
Chairman :- Evan Mbogo



Date.....

Minutes Endorsed By
F.A.M :- Mary Kabuga



Date... 08/04/2021

Recorded By... 

Confirmed By... 

Endorsed By... 