



National Government Constituencies Development Fund
Githunguri constituency
P.O Box 147-00216
Githunguri.
Email: cdfgithunguri@gmail.com

**MINUTES OF NG-CDFC COMMITTEE MEETING HELD ON FRIDAY 9TH JULY 2021
AT NG-CDF OFFICE BOARDROOM AT 8.00AM**

Members present;

- | | |
|---------------------------|--------------------|
| 1. Joseph Wanganga Kabari | – NGCDFC Chairman |
| 2. Serah Nyambura Mbugua | – NGCDFC Secretary |
| 3. Bernard Odinoh | – ACC Githunguri |
| 4. Jenaide Wangechi Nyamu | – Fund Manager |
| 5. Judy Nyambura Kimani | – NGCDFC Member |
| 6. Teresia Wairimu Ngatha | – NGCDFC Member |
| 7. Moses Njenga Njoroge | – NGCDFC Member |
| 8. Tom Githire Njau | – NGCDFC Member |
| 9. Regina Muthoni | – NGCDFC Member |
| 10. William Ngotho Wango | – NGCDFC Member |

In attendance

- | | |
|-----------------|-------------------------------|
| 1. John Njenga | – MP Personal Assistant |
| 2. David Ngethe | – Constituency office manager |

Agenda

1. Opening remarks
2. Reading and Confirmation of Previous meeting Minutes
3. Matters Arising
4. Additional AIE Funding for 2020/2021 FY
5. Bursary Award 2020/2021 FY
6. Change of project Activity for 2020/2021 FY
7. AOB
8. Adjournment

MIN: 1/09/07/2021: OPENING REMARKS

The NG-CDFC Chairman called the meeting to order at 8.00am and requested Mrs.Judy Kimani to open with a word of prayer.

In his opening remarks, the NG-CDFC chairman appreciated the members for their dedication and team work during the just concluded bursary forms disbursement across the constituency and urged them to continue with the same spirit of diligently serving the constituents. He then read the agenda of the days meeting and called members to contribute and air their views and recommendations in order to enhance effective execution of the NG-CDFC committee mandate.

MIN: 2/09/07/2021: READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES

The minutes of the last NG-CDFC Meeting held on Thursday 17th June 2021 were read out by the NG-CDFC Secretary and were confirmed as true deliberations on the material day by being proposed by Mrs.Teresia Wairimu and seconded by Mrs.Regina Muthoni.

MIN: 3/09/07/2021: MATTERS ARISING

It was confirmed that indeed the constituency sport tournament finals for the financial year 2019/2020 was held as scheduled on 4th July 2021 at Githunguri stadium for both ladies and men teams. Members concurred that it was indeed a beautiful and successful event.

MIN: 4/09/07/2021: ADDITIONAL AIE FOR 2020/2021 FY

The Fund Account manager informed that we have received an additional AIE of ***Kshs, 12,000,000(Twelve million)*** from the board and members unanimously agreed to utilize the funds towards payment of bursary to the needy students at tertiary institutions (bursary tertiary Institutions)

MIN: 5/09/06/2021: BURSARY AWARD FOR 2020/2021 FY

The bursary subcommittee chairman reported that the bursary forms were distributed to all twenty one locations in the constituency comprising of two hundred and seventy (270) villages. He further said that the demand for the forms was high considering that the form ones are due to report for their secondary education in August 2021 and the adverse effect of COVID-19

pandemic on the economy. Never the less the bursary subcommittee chairman said they awarded the bursary in the following categories;

1. FULL SCHOLARSHIP

A total of new twenty four (24) students have been selected for full scholarship beneficiaries plus the additional six students benefiting from the same from the year 2019 and thus making a total of thirty in number. Their fees will be paid as per their learning institution fees structure

2. PARTIAL SCHOLARSHIP

As a mean of encouraging pupils and improving the academic performances in our learning institutions, public primary schools with improved mean grade in the last KCPE examination, pupils that scored 300marks and above were awarded Kshs,20,000 to enable them join secondary education and they are one hundred and twenty seven(127) in number.

3. BOARDING SECONDARY SCHOOLS

Applicants issued with boarding schools bursary forms were awarded **Kshs, 10,000**. The bursary subcommittee chairman however said that due to the high demand some were issued with day secondary bursary forms and thus were awarded **Kshs,3,000.Kshs,6,000** and **Kshs,9,000** depending on the number of forms issued to the applicant.

4. DAY SECONDARY SCHOOLS

Applicants from this category were awarded Kshs,3,000 apart from special cases that were awarded above this threshold especially where NG-CDF office have prior committed itself through wring letters to the school principals to retain needy students in school to avoid loss of class time.

5. TERTIARY INSTITUTIONS

Applicants were awarded **Kshs, 10,000**.

Members unanimously approved the award in the various categories and also approved the bursary list amounting to **Kshs, 28,008,057.80** for secondary schools and **Kshs, 12,000,000** for tertiary institutions.

The committee also mandated the office to process the bursary cheques to facilitate issuance to the beneficiaries as the schools resumes in August 2021.

MIN: 6/09/07/2021: CHANGE OF PROJECT ACTIVITY FOR 2020/2021 FY

The NG-CDF members noted that despite issuing a total of six thousand three hundred and thirty three bursary forms across the constituency, the office is experiencing overwhelming demand of bursaries for students in boarding schools especially the ones expecting to join form ones a situation caused by slow economic growth in the country due to effect of COVID-19 pandemic.

In view of this, members unanimously agreed to seek from the NG-CDF Board change of project activity for amount equal to **Kshs, 2,000,000(two million only)** from payment of bursary to needy students in driving schools (Bursary *Vocational Colleges*) to payment of bursary to needy student at secondary schools (**Bursary Secondary Schools**) to enable the committee handle the emergency cases that can't await allocation for 2021-2022 FY.

MIN: 7/09/07/2021: ADJOURNMENT

There being no other business the meeting ended with a word of prayer said by Mrs Regina Muikia at 10.30AM.

Minutes compiled by:

Minutes confirmed by:



Serah Nyambura Mbugua
NGCDFC Secretary



Joseph Wanganga Kabari
NGCDFC Chairman

Date: 14/07/2021.....





NG-CDF

National Government Constituencies Development Fund

Githunguri constituency

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OUR REF: NGCDF/GITH/REAL/02/2021

Date: 14th JULY, 2021.

**THE CHIEF EXECUTIVE OFFICER,
NG-CDF BOARD,
P.O BOX 46682-00100,
NAIROBI.**

RE: CHANGE OF ACTIVITY BURSARY TERTIARY 2020/2021 FINANCIAL YEAR

The above refers;

The NGCDF Githunguri intends to change Bursary Vocational schools activity for **FY 2020/2021** as per attached for your perusal and action

**GITHUNGURI N.G CONSTITUENCY
DEVELOPMENT FUND**
Kind Regards,
14 JUL 2:21
P. O. Box 147-00216, GITHUNGURI
Jemide Wangechi Nyamu
Fund Account Manager
Githunguri Constituency.