



National Government Constituencies Development Fund Board
Butula Constituency
Bumala Ejinja Road
P.O Box 53-50405, BUTULA
Tel: 0726269213..... | Cell:
Email: cdfbutula@ngcdf.go.ke | Website: www.ngcdf.go.ke

Date: 26th May, 2021

OUR REF: NGCDF/BTL/PROJ/20/21/004

Chief Executive Officer
NG CDF Board
P.O Box 486682 – 00100,
NAIROBI

Dear Sir,

RE: CHANGE OF PROJECT ACTIVITY FOR 2020/2021 FINANCIAL YEAR

Please find attached the following documents for the resubmission of projects under the 2020/21 financial year budget being

- a) Butula Police Station Completion of administration block: OCPD Office, Deputy OCPD Office, Crime Office and Gender and Children's Desk with prison's Holding Cells 3 units (Children Cell, Male Cell and Women Cell) with Armoury-Slabbing, Fittings, Painting and wiring for kshs 614,183
- b) Change of activities requirements for Mungabo Secondary School, from Completion of Administration Block housing Principal's Office, Deputy Principal's Office, Staff Room, Board room, Accounts Office, Library, Guiding and Counselling Office, Head of Department Office, Kitchen Area and Toilets, fittings, finishes, flooring and branding to Completion of Science laboratory Plumbing, fume chambers, sinks fittings, for kshs 539,720.
- c) Butula Kenya Medical Training College Completion of Fencing the remaining 7 Acres Compound with Chain Link, Concrete posts and barbed wire to Completion of Fencing the 5.6 Acres Compound with Chain Link, Concrete posts and barbed wire for kshs 1,500,000

Thank You.

Yours Faithfully,

CPA PETER O. OCHOKOLO

FUND ACCOUNT MANAGER

NG – CDFC, BUTULA CONSTITUENCY





National Government Constituencies Development Fund

Butula Constituency

Bumala-Ejinja Road

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NG-CDF BOARD

MINUTES OF BUTULA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE

MEETING HELD AT NG-CDF OFFICE BOARD ROOM ON 23rd APRIL, 2021

MEMBERS PRESENT

1. Leonard Nakhungu
2. Joackim E. Ongidi
3. Godliver A. Okumu
4. Hezron Odongo
5. Habel Otele
6. Phoebe Lucy Bwibo
7. Veronica Tirop
8. Peter Ochokolo
9. Pamela A. Otieno
10. John Shiundu

POSITION

- Chairperson
Member
Secretary
Member
Member
Member
Member
Fam
DCC
Member

AGENDA

1. Preliminaries
 - a. Prayer
 - b. Introduction
 - c. Chairman Remarks
2. Confirmation of previous minutes
3. Approval of AIE NO.B132108 of kshs 6,000,000,
4. Approval of Emergencies Activities
5. Correction of Projects Activities on the code list 2020-2021
6. Approval of payments
7. Adjournment



Handwritten signature and date: Pm/ 30/06/2021

MIN.BTL/08/04/2021 PRELIMINARIES

a) Prayer

The meeting started with a word of prayer by the Habel Otele at 9:00am

b) Introduction

The members did self-Introduction

c) Chairman's remarks

The chairman welcomed members to the meeting and thanked them for attending the meeting and guided them to observe Covid 19 rules.

MIN.BTL /09/04/2021 CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary which were confirmed by Mrs. Veronica Tirop as true minutes and seconded by Mr.Hezron Odongo.

MIN.BTL/10/04/2021 APPROVAL OF AIE NO.B132108 OF KSHS 6,000,000,

The Fund Account Manager tabled the AIEs above to committee members and apportioned as follows;

AIE NO B132108 KSHS 6,000,000

PROJECT NAME	PROJECT CODE	ACTIVITY	AMOUNT
Bumala B Sec School	4-040-229-2640510-110-2020-2021-1	Construction of 40M3(Cubic Metres) Ultra-Modern Bio digester 7door latrine to completion	1,200,000
Bumutiru Sec School	4-040-229-2640510-110-2020-2021-2	Construction of 40M3(Cubic Metres) Ultra-Modern Biodigester 7door latrine to completion	1,200,000
Butula NGCDF Office	4-040-229-2640507-113-2020-2021-2	Renovation of NGCDF Offices plumbing,painting,fittings and roof repairs	1,250,000
Butula Deputy County Commissioner Official Residence	4-040-229-2640507-113-2020-2021-1	Completion of 3 bedroomed house;plastering,painting,wiring and tiling	1,637,199
Employees Salary	4-00400-229-2110000-100-2020-2021-2	Payment of Staff salaries and Gratuity	712,801
TOTAL			6,000,000

The Members discussed and approved them for implementation of the projects mentioned.



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MIN.BTL/ 11/04/2021 APPROVAL OF EMERGENCIES ACTIVITIES

The Committee was informed that they were a lot of emergencies cases from various Institutions which needed and urgent attention as follows,

S/NO	PROJECT NAME	ACTIVITY	AMOUNT
1	Nyamwanga Primary School	Construction of 14 door pitlatrine&2no Bathroom &2no urinal	1,300,000
2	Nyalwanda Primary School	Construction of 10 door pitlatrine&1no Bathroom &1no urinal	900,000
3	Kalalani Primary School	Construction of 5 door pitlatrine&1no Bathroom	450,000
	TOTAL		2,650,000

Members' agreed to Fund Namwanga Primary School and Kalalani Primary School urgently since the school risk Closure and tender was done in February, 2021 and September,2020 respectively where a contractor was identified and has already done the works.

MIN.BTL/ 11/04/2021 CORRECTION OF PROJECTS ACTIVITIES ON THE CODE LIST 2020-2021

The Fund Account Manager informed that some projects activities on the approved code list are not the same being undertaken hence it needed corrections.

PROJECT NAME	PROJECT CODE	CODE LIST ACTIVITY	CORRECT ACTIVITY	AMOUNT
Mungabo Sec School	4-0040-229-2630205-104-2020-2021-6	Completion of the Administration Block Housing Principal's Office,Deputy Principal's Office,Staff room,Board Room,Accounts Office,Library,Guiding and Counselling Office,Heads of Department Offices,Kitchen Area and Toilets,fittings,Finishes,Flooring and Branding	Completion of Science laboratory fume chambers,sinks ,tiling and window finishes	539,720
Butula Kenya Medical Training College	4-0040-229-2630206-104-2020-2021-3	Completion of Fencing the remaining 7 Acres Compound with Chain Link,Concrete posts and barbed wire	Completion of Fencing the 5.6Acres Compound with Chain Link, Concrete posts and barbed wire	1,500,000

FUND ACCOUNT MANAGER
BUTULA CONSTITUENCY
P.O. BOX 5450405.
BUTULA

Pms
20/06/2021

Butula Police Station	4-0040-229-2640507-113-2020-2021-3	Completion of Administration Block with Prisoners' Holding cells with Armory – slabbing, fittings, painting and wiring	Completion of administration block:OCPD Office,Deputy OCPD Office,Crime Office and Children's Desk with prison's Holding Cells 3 units(Children Cell, Male Cell and Women Cell)with Armoury- Slabbing,Fittings,Painting and wiring	614,183
TOTAL				2,653,903

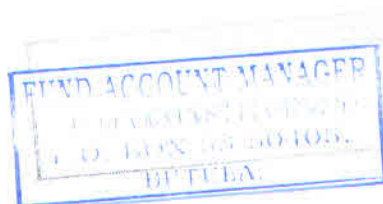
MIN.BTL/ 06/04/2021 APPROVAL OF PROJECT PAYMENTS AND OTHER OFFICE PAYMENTS

PROJECT PAYMENTS

S/NO	PROJECT NAME	ACTIVITY	AMOUNT
1	Kingandole Sec School	Completion of mult purpose dining hall	3,200,000
2	Butula Deputy County Commissioner Official Residence	Completion of 3 bedroomed house;plastering,painting,wiring and tiling	1,637,199
	TOTAL		4,837,199

OTHER PAYMENTS

NGCDFC Siting Allowances for 23/04/2021 meeting 47,000
Office Operations 20,000



Handwritten signature and date: 20/06/2021

Staff Salary April, 2021

273,604

Everlenca Co.Ltd

100,000

Members discussed the request from Sub-County Accountant of purchase of furniture since her office is in dear needy of the same and being our major partner members agreed to fund the same

MIN.BTL/ 12/04/2021 ADJOURNMENT

The meeting ended with a word of prayer by Joackim Ongidi at 10.40pm

Prepared By

Approved By

Secretary

Chairman

Godliver A.Okumu

Leonard Nakhungu

Sign.....

Sign.....

Date..... 26/05/2021

Date..... 26/05/2021

