



National Government Constituencies Development Fund Board

Kisauni Constituency
Karisa Maitha Road/ Opp Jocham Hospital
P.O Box 87910-80100
Mombasa

Email: cdfkisauni@ngcdf.go.ke | **Website:** www.kisauni-ngcdf.go.ke

OUR REF: KIS/NG-CDF/BOARD/2021/22-001

1ST September 2021

The,
CEO,
NG-CDF BOARD SECRETARIAT,
P.O. BOX 46682-00100,
NAIROBI

Dear Sir,

RE: NG-CDF KISAUNI REALLOCATION

In reference to the above mentioned subject, please find the attached NG-CDF Kisauni minutes and schedules for your immediate action.

Your Consideration into this matter will be highly appreciated.

Yours sincerely,


Fatma M. Abubakar,
Fund Account Manager,
NG-CDF Kisauni

NG-CDF KISAUNI
P.O. Box 87910-80100, MOMBASA
01 SEP 2021
Mobi: 0753 760 741
Email: cdfkisauni@ngcdf.go.ke

NG-CDFC KISAUNI COMMITTEE

MINUTES OF NG-CDF HELD ON 27TH AUGUST 2021 AT THE NG-CDFC BOARD ROOM AT 10:30AM

MEMBERS PRESENT

- | | | |
|---------------------------|---|-----------|
| 1. Khamisi Ali Mwabashiri | - | Chairman |
| 2. Zainab Abdi | - | Secretary |
| 3. Herman Nyundo | - | Member |
| 4. Erick Odipo | - | Member |
| 5. John Daudi | - | Member |
| 6. Roselyne Omusula | - | Member |
| 7. Said Mwakutanga | - | Member |
| 8. Jamlek Mbuba Mutembei | - | DCC |
| 9. Fatma M Abubakar | - | FAM |

AGENDA

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES.
3. PROJECT MONITORING BY THE NG-CDF DIRECTORS AND SECRETARIAT
4. REALLOCATION
5. RESUBMISSION OF NG-CDF OFFICE PROPOSAL FOR THE FY 2019/2020
6. A.O.B

Said Salim
1st September 2021

MIN: NG-CDFC/KISAUNI/01/27TH AUGUST 2021: PRELIMINARIES

The chairman called the meeting to order at 10:30am with word of prayers from Said Salim.

MIN. NG-CDFC/KISAUNI/02/27TH AUGUST 2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by M/s. Zainab Abdi which was accepted as true records of the proceedings. The minutes were confirmed by M/s. Roselyn Omusula and seconded by Mr. Said Mwakutanga.

MIN. NG-CDFC/KISAUNI/03/27TH AUGUST 2021: PROJECT MONITORING BY THE NG-CDF DIRECTORS AND SECRETARIAT

The Fund Account Manager informed the members that visit by the NG-CDF directors and secretariat was very successful and they were impressed by our projects but emphasize on factoring the people with disabilities (PWDs) when constructing the toilets.

1 | NG-CDFC KISAUNI MINUTES ON 27TH AUGUST 2021

Chairman *[Signature]* Date *1/9/2021*

Secretary *Zainab Abdi* Date *1/9/2021*

NG-CDFC KISAUNI COMMITTEE

MIN NO: NG-CDFC/KISAUNI/04/27TH AUGUST 2021: REALLOCATION

The Chairman informed the members that the land for construction of Barani primary School which had earlier been promised by the county government and later revoked by cost water works development agency because of the expansion of the water supply network.

It was later resolved to advertise for the expression of interest and as per the tender evaluation report the recommended bidder had quoted Kshs. 32,340,000 for 1.191 Ha (2.943 acres) of land title certificate number C.R.71781 whose market value is Kshs. 40,000,000.

The said piece of land had some encroachment of approximate 0.0185 Ha estimated to be Kshs. 435,500. Thus making it to be 1.1725 Ha at a cost of Kshs.31, 905,500.

Members deliberated on the matters above and resolved to reallocate the following projects.

Name of initial approved project	Financial Year	Amount to be reallocated	Project to be Reallocated	Reason for Reallocation
Mwembelege za Primary school	2020/2021	11,500,000	Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School	Purchase 1.191 Ha of land for two new schools
Emergency Fund Reserve	2020/2021	1,550,100	Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School	Purchase 1.191 Ha of land for two new schools
Kajiweni primary school	2019/2020	6,300,000	Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School	Purchase 1.191 Ha of land for two new schools
Kajiweni primary school	2017/2018	4,555,400	Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School	Purchase 1.191 Ha of land for two new schools
TOTAL		23,905,500		

2

NG-CDFC KISAUNI MINUTES ON 27TH AUGUST 2021

Chairman Date 1/9/21

Secretary Date 1/9/2021

NG-CDFC KISAUNI COMMITTEE

The chairman informed the members that due to lack of land for Kajiwani primary school and delay in implementation of Barani Primary School we reallocate the desks for the said schools to more needy schools.

Members deliberated and resolved to reallocate Kshs. 600,000.00 that was meant for **Kajiwani Primary School to Bamburi Primary school and Barani to Utange Primary School** to purchase approximate 118 three seater school desks @ Kshs. 6,000.00 as follows:

Name of initial approved project	Financial Year	Amount to be reallocated	Name of New project to be Reallocated	Reason for Reallocation
Kajiwani primary school Purchase of approximate 100 new three seater school desks @ Kshs. 6,000.00	2019/20	600,000	Bamburi Primary school. Purchase of approximate 100 three seater school desks @ Kshs. 6,000 for	School allocated not yet constructed due to land issue
Barani primary school Purchase of approximate 100 new three seater school desks @ Kshs. 6,000.00	2019/20	600,000	Utange Primary school. Purchase of approximate 100 three seater school desks @ Kshs. 6,000 for	School allocated not yet constructed due to land issue
Kajiwani primary school Purchase of approximate 6 teachers tables and chairs @ an estimate cost of Kshs. 18,000.00	2019/20	108,000	Mwembelegeza Secondary school. Additional funds to construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank at an estimated cost of Kshs. 2,000,000	School allocated not yet constructed due to land issue
Barani primary school Purchase of approximate 6 teachers tables and chairs @ an estimate cost of Kshs. 18,000.00	2019/20	108,000	Mwembelegeza Secondary school. Additional to construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank at an estimated cost of Kshs. 2,000,000	School allocated not yet constructed due to land issue

1/09/2021

Chairman *[Signature]* Date *1/9/2021*

Secretary *[Signature]* Date *1/9/2021*

NG-CDFC KISAUNI COMMITTEE

Mwembelegeza Secondary School

The chairman informed the members that a borehole was drilled by a good samaritan but the school needs more toilets members deliberated to change from construction of 4 door flushable toilet, soak pit, septic tank, drilling of a borehole, construction of overhead tower and purchase of 5,000ltrs tank at an estimated cost of Kshs. 1,500,000, **to construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank at an estimated cost of Kshs. 2,000,000** but the school has unutilized Kshs. 1,070,000, additional of Kshs. 930,000 is needed , we have managed to get 108,000 from Kajiwani Primary School and Kshs. 108,000 from Barani that was meant to purchase 6 teachers tables and chairs @ an estimated cost of Kshs. 18,000.00 for each School.

Concordia Secondary

The chairman informed the members that there is high demand of classrooms at Concordia since some students are learning under the tents. Members deliberated and resolved to add one more classroom storey building at an estimated cost. Construction of one additional Classroom storey building, besides the administration block, rump, 4 door flushable toilets for the administration block including external drainage work for the toilets all in one building. Members deliberated and resolved to reallocate Kshs. 4,000,000 from emergency fund F/Y 2020/2021 to Concordia Secondary School.

MIN NO: NG-CDFC/KISAUNI/05/27TH AUGUST 2021: RESUBMISSION OF NG-CDFC OFFICE PROPOSAL FOR THE FINANCIAL YEAR 2019/2020

Success
1st Sept 2021

The chairman informed the members that the land to procure has a shortfall of Kshs. 8,000,000 members deliberated and resolved to resubmit funds meant for construction of NG-CDF Office Kshs. 8,000,000.00 be resubmitted to procure the land for Mjambere Secondary School and Barani Primary School.

A.O. B

There being no other business the meeting ended with a word of prayer from Mr. John Daudi at 1.15pm

CONFIRMED BY:

CHAIRMAN.....*[Signature]*.....**DATE:**.....*1/9/2021*.....

SECRETARY.....*[Signature]*.....**DATE**.....*1/9/2021*.....

4 | **NG-CDFC KISAUNI MINUTES ON 27TH AUGUST 2021**

Chairman*[Signature]*..... Date*1/9/2021*.....

Secretary*[Signature]*..... Date*1/9/2021*.....

No. 30

National Government Constituency Development Fund

2015

THIRD SCHEDULE ss. (25(6), (11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM

Constituency No. 003

Name: Kisauni

Financial Year: 2020/21

Chairman NG-CDFC Committee: Khamisi A Mwabashiri Signature:  Date: 1/9/2021

Serial	Name of Project	Amount Allocated
001/2630204	Barani Primary School	13,050,100.00
001/2630205	Concordia Secondary School	4,000,000.00
002/2630205	Mwembelegeza Secondary School	714,000
Total for the Financial Year		17,764,100.00

Signature:  Date: 1st September 2021

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

**THIRD SCHEDULE ss. (25(6), (11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM**

Constituency No. 003

Name: Kisauni

Financial Year: 2019/2020

Chairman NG-CDFC Committee: Khamisi A.Mwabashiri **Signature:** **Date:** 1/9/2021

Serial	Name of Project	Amount Allocated
001/2630204	Barani Primary School	6,300,000.00
009/2630204	Bamburi Primary School	600,000.00
010/2630204	Utange Primary School	600,000.00
002/2630205	Mwembelega Secondary School	1,286,000.00
Total for the Financial Year		8,786,000.00

Signature: **Date:** 1st September 2021

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

THIRD SCHEDULE ss. (25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM

Constituency No. 003

Name: Kisauni

Financial Year: 2017/2018

Chairman NG-CDFC Committee: Khamisi A Mwabashiri

Signature: 

Date: 1/9/2017

Serial	Name of Project	Amount Allocated
001/2630204	Barani Primary School	4,555,400.00
Total for the Financial Year		4,555,400.00

Signature: 

Date: 15th September 2017

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

FIRST SCHEDULE (S.6(5))

CONSTITUENCY PROJECT RE-ALLOCATION FORM

Constituency No. 003

Constituency Name: Kisauni

Financial Year: 2020/21

Project No.	Project Title	Amount Allocated (Kshs)	Amount Disbursed (Kshs)	Balance (Kshs)	Unspent to be re-allocated
4-001 -003-2630204-104-2020/21 -003	Mwembelegeza Primary School	11,500,000	0	11,500,000	11,500,000.00
4-001-003-2640200-101-2020/21 -001	Emergency Reserve Fund (5%)	7,192,206.90	928,100	6,264,106.90	6,264,100.00
	TOTAL				17,764,100.00

Signature:

Date: 1st September 2021

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

FIRST SCHEDULE (S.6(5))

CONSTITUENCY PROJECT RE-ALLOCATION FORM

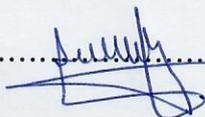
Constituency No. 003

Constituency Name: Kisauni

Financial Year: 2019/2020

Project No.	Project Title	Amount Allocated (Kshs)	Amount Disbursed (Kshs)	Balance (Kshs)	Unspent to be re-allocated
4-001 -003-2630204-104-2019/20 -001	Barani Primary School	708,000.00	0	708,000.00	708,000.00
4-001 -003-2630204-104-2019/20 -002	Kajiweni Primary School	7,008,000.00	0	7,008,000.00	7,008,000.00
4-001 -003-2630205-104-2019/20 -002	Mwembelegeza Secondary School	1,070,000.00	0	1,070,000.00	1,070,000.00
	TOTAL				8,786,000.00

Signature:



Date:

1st September 2021

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

FIRST SCHEDULE (S.6(5))

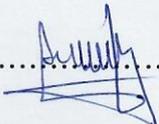
CONSTITUENCY PROJECT RE-ALLOCATION FORM

Constituency No. 003

Constituency Name: Kisauni

Financial Year: 2017/2018

Project No.	Project Title	Amount Allocated (Kshs)	Amount Disbursed (Kshs)	Balance (Kshs)	Unspent to be re-allocated
4-001-003-2630204-104/2017/18-010	Kajiweni Primary School	4,568,907	13,505	4,555,400	4,555,400
	TOTAL				4,555,400

Signature:  Date: ^{1st} September 2021
The signature is a stylized blue ink mark. The date is handwritten in blue ink as '1st September 2021'.

Name: Fatma M Abubakar

Position: Fund Account Manager

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauni** County: **Mombasa**

Project Number: **001/2630204**

Project Title: Barani Primary School

Sector: Education

Status of project (tick one) New...√.....Extension: On-going: Rehabilitation:

Brief statement on project status at time of submission

Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School

Financial Year: 1st July 2020 to 30th June 2021

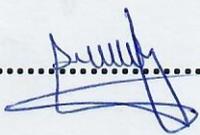
Original cost estimates in **Kshs. 31,905,500.00**

Amount allocated last financial year: **0**

Amount allocated this financial year: **Kshs. 13,050,100.00**

Project Name	Project Code	Project Activity	Amount Allocated
Barani Primary School	4-001 -003-2630204-104-2020/21-001	Purchase 1.191 Ha of land of title number C.R.71781 at Mjambere ward for construction of new public schools: Barani primary school and Mjambre Secondary School	13,050,100.00
Total			13,050,100.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature:  Date: **1st September 2021**

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauni** County: **Mombasa**

Project Number: **009/2630204**

Project Title: Bamburi Primary School

Sector: Education

Status of project (tick one) New... Extension: On-going: Rehabilitation:

Brief statement on project status at time of submission

Purchase of 100 school desks at Kshs.6,000 each.

Financial Year: 1st July 2019 to 30th June 2020

Original cost estimates in **Kshs. 600,000.00**

Amount allocated last financial year: **0**

Amount allocated this financial year: **Kshs. 0**

Project Name	Project Code	Project Activity	Amount Allocated
Bamburi Primary School	4-001 -003-2630204-104-2020/21 -009	Purchase of 100 three seater school desks at Kshs.6,000 each.	600,000.00
Total			600,000.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature:  Date: **1st September 2021**

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauni** County: **Mombasa**

Project Number: **10/2630204**

Project Title: Utange Primary School

Sector: Education

Status of project (tick one) New........Extension: On-going: Rehabilitation:

Brief statement on project status at time of submission

Purchase of 100 school desks at Kshs.6,000 each.

Financial Year: 1st July 2019 to 30th June 2020

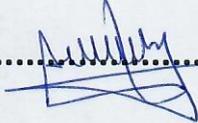
Original cost estimates in **Kshs. 600,000.00**

Amount allocated last financial year: **0**

Amount allocated this financial year: Kshs. **0**

Project Name	Project Code	Project Activity	Amount Allocated
Utange Primary School	4-001 -003- 2630204-104- 2020/21 -10	Purchase of 100 three seater school desks at Kshs.6,000 each.	600,000.00
Total			600,000.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature:  Date: **10th September 2021**

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauni** County: **Mombasa**

Project Number: **001/2630205**

Project Title: Concordia Secondary School

Sector: Education

Status of project (tick one) New.....Extension: On-going: ..✓.... Rehabilitation:

Brief statement on project status at time of submission

Funds for construction of one additional Classroom storey building, besides the administration block , rump, 4 door flushable toilets for the administration block including external drainage work for the toilets all in one building .

Financial Year: 1st July 2020 to 30th June 2021

Original cost estimates in **Kshs. 13,000,000.00**

Amount allocated last financial year: **0**

Amount allocated this financial year: Kshs. **8,000,000.00**

Project Name	Project Code	Project Activity	Amount Allocated
Concordia Secondary School	4-001-003- - 2630205-104- 2020/21 -001	Construction of one additional Classroom storey building, besides the administration block, rump, 4 door flushable toilets for the administration block including external drainage work for the toilets all in one building.	4,000,000.00
Total			4,000,000.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature: Date: **1st September 2021**

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauni** County: **Mombasa**

Project Number: **002/2630205**

Project Title: Mwembelegeza Secondary School

Sector: Education

Status of project (tick one) New.....Extension: On-going: .. ✓..... Rehabilitation:

Brief statement on project status at time of submission

Additional funds for Construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank

Financial Year: 1st July 2020 to 30th June 2021

Original cost estimates in **Kshs. 2000,000.00**

Amount allocated last financial year: 0

Amount allocated this financial year: Kshs. **714,000.00**

Project Name	Project Code	Project Activity	Amount Allocated
Mwembelegeza Secondary School	4-001 -003-2630205-104-2020/21 -002	Construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank	714,000.00
Total			714,000.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature:

Date:

1st September 2021

No. 30

National Government Constituency Development Fund

2015

FOURTH SCHEDULE (s. 30)

PROJECT DESCRIPTION FORM

Constituency No. **003** Constituency Name: **Kisauri** County: **Mombasa**

Project Number: **002/2630205**

Project Title: Mwembelegeza Secondary School

Sector: Education

Status of project (tick one) New.....Extension: On-going: Rehabilitation:

Brief statement on project status at time of submission

Additional funds for Construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank

Financial Year: 1st July 2019 to 30th June 2020

Original cost estimates in **Kshs. 2000,000.00**

Amount allocated last financial year: **0**

Amount allocated this financial year: **Kshs. 1,286,000.00**

Project Name	Project Code	Project Activity	Amount Allocated
Mwembelegeza Secondary School	4-001 -003-2630204-104-2019/20 -002	Construction of 6 door flushable toilets (2 for PWDs), urinals, soak pit, septic tank, piping the borehole water, purchase of 3,000ltrs tank	1,286,000.00
Total			1,286,000.00

Person completing form: Name **Fatma M Abubakar** Position: **Fund Account Manager**

Signature:  Date: **1st September 2021**