



## NG-CDF MWEA

### National Government Constituencies Development Fund

Mwea East DCC's Ground

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Wang'uru

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### FULLBOARD MEETING HELD ON 23.07.2021 AT NGCDF BOARDROOM

#### MEMBERS PRESENT

- |                     |                 |
|---------------------|-----------------|
| 1. Isaac Wamugunda  | F.A.M           |
| 2. Josphat Muthike  | Chairman        |
| 3. Mary Munene      | Secretary       |
| 4. Leila Osman      | Member          |
| 5. Teresiah Njeri   | Member          |
| 6. Alice Wangui     | Member          |
| 7. Charles Gichobi  | Member          |
| 8. Harrison Mburu   | Member          |
| 9. Teresiah Nyokabi | Member          |
| 10. Fred Ayieko     | D.C.C Mwea East |

#### IN-ATTEDANCE

- |                      |                      |
|----------------------|----------------------|
| 1. Henry Gatuba      | Sign interpreter     |
| 2. Teresa Macharia   | D.A                  |
| 3. Geoffrey Ndirangu | Assistant accountant |
| 4. Patrick Kaboi     | Oversight Secretary  |

#### AGENDAS

1. Prayers
2. Reading and confirmation of the previous minutes

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F.A.M. ISAAC WAMUGUNDA.....SIGNATURE [Signature] DATE 23/7/2021  
CHAIRPERSON JOSPHAT MUTHIKE.....SIGNATURE [Signature] DATE 23/7/2021  
SECRETARY MARY SIM MUNENE.....SIGNATURE [Signature] DATE 23/7/2021

3. Bursary
4. Project Change of Activity
5. Projects Reallocation
6. Projects Resubmission
7. A.O.B

**MIN 06/23/07/2021: PRAYERS**

The meeting was started at 10:00am with a word of prayer from Harrison Mburu and welcomed the chairman to take over the meeting. The chairman welcomed all the members and introduced the agenda of the day.

**MIN 07/23/07/2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

The previous minutes were read by Mary Muthoni and proposed by Teresia Njeri and seconded by Josphat Muthike and confirmed by F.A.M as a true copy.

**MIN 08/23/07/2021: BURSARY**

The Chairman reported that those students under the Mwea NGCDF full scholarship will be reporting back to school as from 02<sup>nd</sup> of August 2021. There is need to issue out their bursary cheques to cater for their school fee for the next class. There is a total of 27 students under the program. 12 of those are in form 4, 6 of them are in form 3, and 9 of them are in form 2.

Most of the students reported back with the commitment letter to allow them to school as the cheques are being prepared. The NGCDFC has unanimously approved the bursary cheques to these beneficiaries as per the yearly fee structures.

There was a fire incident at Karaba Stores where the victims of the incident had sought help from the office. This is because they had children in school and their businesses were burnt down. The NGCDFC chairman reported that he had visited the scene and attested the same. Most of the students are in the neighboring day schools. The NGCDFC unanimously approved payment of bursary worth Kshs 5,000 for each student in Secondary schools and Kshs 10,000 for students in Tertiary schools.

There was a case of a bursary list that a cheques was not written. These were 9 beneficiaries from Murinduko Ward from Ngaru Girls secondary school and 2 other beneficiaries from Masinde Muliro University of Science and Technology from Wamumu Ward. The committee approved that these cheques to be written in favor so that these beneficiaries would benefit.

F.A.M. <u>ISAAC WAMBUNDA</u>	SIGNATURE.....		DATE.....	<u>23/7/2021</u>
CHAIRPERSON <u>JOSPHAT MUTHIKE</u>	SIGNATURE.....		DATE.....	<u>23/7/2021</u>
SECRETARY <u>MARY J.M. MUTHENE</u>	SIGNATURE.....		DATE.....	<u>23/7/2021</u>

There were 3 needy cases from Special Schools that were presented for special bursary consideration. The Fund Account Manager reported that since the provision of Special bursary in the financial year 2019/2020 was not exhausted, the cases can be considered. The committee approved award of bursary of Kshs 10,000 each to the 3 beneficiaries.

**MIN 09/23/07/2021: PROJECT CHANGE OF ACTIVITY**

The Chairman reported to the members that the Kang'ure Secondary school classroom project that was factored in the financial year 19/20 could not be implemented as per the activities approved. There was a need to change the activity to construction of a storey classroom for the lack adequate space. This will be beneficial to the school infrastructure in future since the school's population is growing. The Fund Account Manager notified the members that he is going to request for these changes from the NGCDF Board. The NGCDFC agreed to change the activity from Construction of a 1No modern classroom to completion with 40 Lockers, a Ceiling and 2 fans to construction of 1No classroom with storey building foundations to completion with 40 lockers.

**MIN 10/23/07/2021: PROJECT REALLOCATION**

The Fund Account Manager reported to the members that the Emergency money for the FY 2020/2021 had not been spent. He told the members that there was a need to request for reallocation from the Board to cater for the projects. The NGCDFC approved the reallocations as follows;

INITIAL PROJECT	UNSPENT AMOUNT	FY	NEW PROJECT	ACTIVITY	COST
EMERGENCY	7,192,206.90	2020/2021	RIANDIRA SECONDARY SCHOOL	Construction of a 1No modern classroom to completion with 40 Lockers and Ceiling	1,300,000
			MBUI NJERU SECONDARY SCHOOL	Construction of a 1No modern classroom to completion with 40 Lockers and Ceiling	1,500,000

F.A.M. ISAAC WAMUGUADA.....SIGNATURE.....[Signature].....DATE 23/7/2021  
 CHAIRPERSON Josephat Muthike.....SIGNATURE.....[Signature].....DATE 23/7/2021  
 SECRETARY MARY MURIEKE.....SIGNATURE.....[Signature].....DATE 23/7/2021

			NGUCUI SECONDARY SCHOOL	Construction of a 1No modern classroom to completion with 40 Lockers and Ceiling	1,300,000
			ICHANG'I SECONDARY SCHOOL	Construction of a 1No modern classroom to completion with 40 Lockers and Ceiling	1,300,000
			NGANG'A PRIMARY SCHOOL	Construction of 1No standard classroom to completion	1,000,000
			WANGURU PRIMARY SCHOOL	Renovation of 1No classroom by replacing the worn out roof, internal and external wall finishes, flooring, fixing of doors and windows and internal and external painting	550,000
			MIATUINI PRIMARY SCHOOL	Completion of 3No classrooms by Flooring, External plastering, Fixing of window panes and	200,000

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F.A.M. ISAAC WANGURU.....SIGNATURE [Signature] DATE 22/7/2021  
CHAIRPERSON Joseph Mutike.....SIGNATURE [Signature] DATE 22/7/2021  
SECRETARY MARY Mudege.....SIGNATURE [Signature] DATE 22/7/2021

				Painting both internally and externally	
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The chairman reported to the members that Mbui Njeru secondary school project cost estimates went up. This was occasioned by the black cotton soil that is at the site unlike in the other projects where the site is not in a clay soil.

Miatuini Primary School and Gold primary school projects that was building of 3No classroom in each school required an extra top up of Kshs 200,000 each to cater for the flooring, external plastering, fixing of window panes and painting both internally and externally. The previous Kshs 1,000,000 top up could not complete the project due to costs that went up for the materials which was higher than when the estimates were done.

**MIN 11/23/07/2021: PROJECT RESUBMISSION**

The Fund Account Manager reported to the members that Kangu Assistant Chief's Land project for the financial year 19/20 was not approved. The Board had requested the NGCDFC to clarify on the actual size of the land in their NGCDFC minutes. The NGCDFC had proposed to purchase quarter of an acre for the construction of Assistant Chief's office. The size of the land differed with the valuation report. The actual acreage of the piece of the land is 0.10922 according to the valuation report. The NGCDFC unanimously agreed to change the project from the purchase of a quarter an acre to purchase of 0.10922 acres of land for the construction of Kangu Assistant Chief's Office

The Fund Account Manager reported that in the FY 2010/2011, there was an unallocated amount of Kshs 200,000. The actual amount was Kshs 1,000,000 which was meant for Kabinga- Munyiri Road. Only Kshs 800,000 was reallocated to Kagio Primary School renovation leaving behind Kshs 200,000. The NGCDFC has resolved to allocate the Kshs 200,000 to Gold Primary School for the completion of the 3No classrooms by Flooring, External plastering, Fixing of window panes and Painting both internally and externally.

**MIN 12/23/07/2021: A.O.B**

Having no other business, the meeting ended with a word of prayer from Teresia Njeri at 03:15 Pm.

F.A.M. ISAAC WATUGURIDA.....SIGNATURE..........DATE 03/12/2021  
CHAIRPERSON Joseph Mutwike.....SIGNATURE..........DATE 22/12/2021  
SECRETARY MARY MUKIETE.....SIGNATURE..........DATE 22/12/2021