

**MINUTES OF TIGANIA EAST CONSTITUENCY NG-CDFC MEETING HELD ON  
THURSDAY, 12<sup>th</sup> AUGUST 2021 AT TIGANIA EAST CDF OFFICE BOARDROOM  
AT 10.00 AM.**

**MEMBERS PRESENT**

1. David Muriera -Male Adult Representative
2. Joel Laaria- Coopted Member
3. Stephen Kinyingi-Fund Account Manager
4. Catherine Kinya Mwenda- PLWD
5. Benedict Gatune Simion– Female Adult Representative
6. John Kinyua Mimpwi- Nominee of the Constituency Office (Male)
7. Fridah Nkatha Kaaria– Nominee of the constituency Office (Female)
8. Patrick Kimolo – Deputy County Commissioner
9. James Mwenda Kanake– Male Youth Representative
10. Faith Kathure – Female Youth Representative

**AGENDA**

1. Opening Prayers and Preliminaries
2. Reading and confirmation of the previous meeting
3. Matters arising
4. AIE Disbursement 34,188,879.30 million
5. Monitoring and Evaluation
6. Pending Bills
7. Re-allocation/change of Activities
8. Sports
9. Transfer of funds
10. Bursary
11. Purchase of Ngaene police post land
12. A.O.B

**MIN 1/12/08/2021 OPENING PRAYERS**

The meeting started with a word of prayer from Fridah Nkatha Kaaria. The chairman welcomed all members to the meeting. He thanked the members for availing themselves with the short notice.

**MIN 2/12/08/2021 READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

Chairman asked Joel Laria to read minutes of the previous meeting, secretary read the minutes and they were confirmed as of the true record by Benedicta Gatune and seconded by Joel Laaria.

**MIN 03/12/08/2021 MATTERS ARISING**

The committee realized that the bursary sub committees were paid Kshs 1,500 instead of Kshs 2,000. The NG CDFC through the chair informed the committee that the area member of parliament had requested the two meetings be paid Kshs 1,500 each and the balance of Kshs 500 be used for administration purposes.

**MIN 04/12/08/2021 AIE 34,188,879.30 MILLION**

After lengthy deliberations the committee agreed to allocate the 15 million A.I.E to administration, M&E and Bursary secondary schools. The members

1. Administration:
  - a) Employees salaries Kshs 1,000,000
  - b) Goods and services Kshs 800,000
  - c) Committee allowances Kshs 288,879.30
2. Bursary secondary schools Kshs 5,000,000
3. Bursary Tertiary Institutions Kshs 4,100,000
4. Constituency Sports Kshs 2,000,000
5. Primary Schools Projects Kshs 8,500,000
  - a) Ntulili Primary School Kshs 1,000,000
  - b) Angili Primary School Kshs 500,000
  - c) Mbaranga Primary School Kshs 1,000,000
  - d) Kirima Primary School Kshs 1,000,000
  - e) Mutunduru Primary School Kshs 1,000,000
  - f) Ruuju Primary School Kshs 1,000,000
  - g) Mukorone Primary School Kshs 500,000
  - h) Mathiritine Primary School Kshs 500,000
  - i) Antuarimata Primary School Kshs 500,000
  - j) Ametho Primary School Kshs 500,000
  - k) Kalantina Primary School Kshs 1,000,000
6. Secondary School projects Kshs 10,000,000
  - a) Ntirutu day secondary school Kshs 500,000
  - b) Karama day secondary school Kshs 1,000,000
  - c) Ametho secondary school Kshs 500,000
  - d) Kamithega secondary school Kshs 1,000,000
  - e) Akaiga Boys Secondary School Kshs 1,500,000
  - f) Amugaa secondary school Kshs 2,000,000
  - g) Ankamia Secondary School Kshs 2,000,000
  - h) Neuui Day Secondary School Kshs 1,500,000
7. Security projects Kshs 2,500,000
  - a) KK Mwethe Assistant Chiefs Office Kshs 500,000
  - b) Irotia Assistant chiefs office Kshs 1,000,000
  - c) Thuti Assistant chiefs office Kshs 1,000,000

### **MIN 05/12/08/2021 MONITORING AND EVALUATION**

The chairman informed the committee that there were ongoing projects that needed monitoring especially the new projects and the projects that were being started. The Committee tasked the Fund Account Manager and the Chairman to plan on the projects to be visited and the dates.

The Members agreed to visit the ongoing schools for 2 days: The committee also agreed to pay monitoring and evaluation allowances for the two days.

### **MIN 06/12/08/2021 PENDING BILLS**

The committee agreed to pay pending bills as indicated below:

1. Electricity Kshs
2. Training of Youth representatives in Mombasa Kshs 50,000
3. Two meeting, Two M&E Kshs 208,000
4. Lewox petrol station Mikinduri Kshs 22,000
5. Mwangaza Petrol Station Kshs 9,000
6. Muchui and Lawi Bursary distribution Kshs 28,000
7. Kiguru Day secondary works officer and procurement officer payments Kshs 10,000
8. IPSAS training FAM,DA and Chairman Kshs 150,000

The committee also agreed to clean the office toilet and store as they were in a bad state.

### **MIN 07/12/08/2021 REALLOCATIONS/CHANGE OF ACTIVITY**

The NG CDFC deliberated on a list of projects that had been funded in previous years and their implementations not as indicated in the codelist. The schools which activities needed change included:TTI, Kaliene Secondary, Ankamia Secondary School, Karama Boys, the committee noted that the named school activities were not done as per the codelist. The committee agreed to proceed with the projects but strictly follow the works officer bill of quantities.

The committee also agreed and decided that Kaliene Primary to transfer funds deposited in their account erroneously to Kirumone Primary School.

<b>Financial Year</b>	<b>Intial Project and Activity</b>	<b>New project Activity</b>	<b>Reasons for Re-allocation</b>
2020/2021	Mula Primary School, Construction of one standard classroom to completion. Kshs 1,000,000	Antuanuu Primary School, Construction of one standard classroom to completion. Kshs 1,000,000	Mula primary school had been allocated a classroom in 2019/2020 Financial Year hence the allocation in Financial Year 2020/2021 was a double allocation hence erroneous and was supposed to be allocated to Antuanuu Primary School

### **MIN 08/12/08/2021 SPORTS**

The members agreed that the funds for sports project be used to start a sports tournament for women in the constituency. The sports committee was advised to start organizing the sports tournament for women where the winners would be awarded trophies.

### **MIN 11/12/08/2021 TRANSFER OF FUNDS**

The committee deliberated on funds for 2019/2020 Financial year which were meant for primary schools and had not been transferred to the PMC accounts. The funds were meant to purchase desks and lockers. The committee agreed to disburse the funds to the PMC Accounts immediately to fast track the purchase of desks. The NG CDFC Agreed to transfer funds to the following schools;

#### **Primary Schools**

1. Mukunga Primary School Kshs 150,000

#### **Secondary Schools**

1. Ntulili Secondary Kshs 150,000

### **MIN 12/12/08/2021 BURSARY**

The committee deliberated on a bursary list that had been left out in the last bursary allocation and after deliberations agreed to award bursary to needy and bright students in the constituency as follows:

1. Bursary Tertiary Schools- kshs 3,060,000
2. Bursary Secondary Schools-Kshs 1,915,000

### **MIN 13/12/08/2021 PURCHASE OF NGAENE POLICE POST LAND**

The committee deliberated on their proposal to purchase a piece of land at Ngaene police post. The committee agreed to hire a lawyer who would foresee and fast-track the purchase of the piece of land and be transferred to the NG CDFC Tigania East.

### **MIN 14/12/08/2021 AOB**

The committee agreed to visit LII Primary School and award a tank and 2 classes in the next financial year's budget.

There being no other business the meeting ended at 12:00 noon with a word of prayer from Fridah Nkatha.

Minutes recorded by

Secretary ...James Mwenda..... Date.....12/08/2021.....sign.....



Confirmed by

Chairman...David Muriera..... Date.....12/08/2021.....sign.....

