

**FIRST SCHEDULE (s.6(5))
CONSTITUENCY PROJECTS RE-ALLOCATION FORM**

CONSTITUENCY NO. 144

NAME: AINABKOI

FINANCIAL YEAR: 2018-2019

PROJECT NO	PROJECT TITLE	AMOUNT ALLOCATED (KSHS)	AMOUNT DISBURSED (KSHS)	BALANCE(KSHS)	UNSPENT TO BE REALLOCATED
4-0027-144-2630205-104 -2018-2019-2	Kapsundeii secondary school	2,900,000.00	650,000.00	2,250,000.00	1,600,000.00
TOTALS:		2,900,000.00	650,000.00	2,250,000.00	1,600,000.00

SIGNATURE: _____

DATE: _____

NAME: _____

POSITION: _____



Handwritten signature: *Hand Account Manager*

**FIRST SCHEDULE (s.6(5))
CONSTITUENCY PROJECTS RE-ALLOCATION FORM**

CONSTITUENCY NO. 144 NAME: AINABKOI FINANCIAL YEAR: 2020-2021

PROJECT NO	PROJECT TITLE	AMOUNT ALLOCATED (KSHS)	AMOUNT DISBURSED (KSHS)	BALANCE(KSHS)	UNSPENT TO BE REALLOCATED
4-0027-144-2640200-101 -2020-2021-1	Emergency Reserves	7,192,206.90	0.00	7,192,206.90	2,100,000.00
TOTALS:		7,192,206.90	0.00	7,192,206.90	2,100,000.00

SIGNATURE:

[Handwritten Signature]

DATE:

NAME:

George Okoro

POSITION:



Fund Account Manager

RE-ALLOCATION THIRD SCHEDULE(ss. 25(6),(11) and 29(1)) CONSTITUENCY PROJECTS RE-ALLOCATION THIRD SCHEDULE

CONSTITUENCY NO. 144

CONSTITUENCY NAME: AINABKOI

FINANCIAL YEAR: 2021-2022

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
144/2630205	Secondary School Projects	3,700,000.00
TOTAL		3,700,000.00

Chairman

George Okoro

Signature

[Signature]

Date



11/2021

Fund Manager

Signature

Date

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 144
Constituency Name AINABKOI County Uasin Gishu
Project Number 2630205
Project Title Secondary School Projects
Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30
Original Cost Estimates, in Ksh 43,886,298.17 dated
Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
St. Gregory Naiberi Secondary School	4-0027-144-2630205-104-2021-2022-1	Purchase of a 29-seater school bus (HINO XZU720R-WKMRK3 KENYA)	New Project	5,400,000.00
St. Marys, Koibarak Secondary School	4-0027-144-2630205-104-2021-2022-2	Purchase of a 29-seater school bus (HINO XZU720R-WKMRK3 KENYA)	New Project	5,400,000.00
St. Gregory Naiberi Secondary School	4-0027-144-2630205-104-2021-2022-3	Completion of an ongoing administration block comprising of Bursar office, boardroom, deputy principal office, accounts office, secretary office, store and library roofing. fixing of windows & doors, plastering and painting	Ongoing Project	3,300,000.00
Rurigi Secondary School	4-0027-144-2630205-104-2021-2022-4	Completion of an ongoing administration block comprising of Bursar office, boardroom, deputy principal office, accounts office, secretary office, store and library roofing. fixing of windows & doors, plastering and painting	Ongoing Project	3,300,000.00
Chelelachbei East Secondary School	4-0027-144-2630205-104-2021-2022-5	Construction of one classroom to completion	New Project	900,000.00
Tendwo Secondary School	4-0027-144-2630205-104-2021-2022-6	Completion of a storey building of an administration block comprising of Bursars office, boardroom, deputy principals office and secretaries office	Ongoing Project	3,386,298.17

		Fixing of doors and windows, plastering, painting		
Tendwo Secondary School	4-0027-144-2630205-104-2021-2022-7	Purchase of a 29-seater school bus (HINO XZU720R-WKMRK3 KENYA)	New Project	5,400,000.00
Chesogor Secondary School	4-0027-144-2630205-104-2021-2022-8	Purchase of a 29-seater school bus (HINO XZU720R-WKMRK3 KENYA)	New Project	5,400,000.00
Kapsundei Secondary School	4-0027-144-2630205-104-2021-2022-9	Construction of a 27 students capacity laboratory to roofing	New Project	1,400,000.00
Cheptigit Secondary School	4-0027-144-2630205-104-2021-2022-10	Purchase of a 29-seater school bus (HINO XZU720R-WKMRK3 KENYA)	New Project	5,400,000.00
Chepkogony Secondary School	4-0027-144-2630205-104-2021-2022-11	Construction of one classroom to completion	New Project	900,000.00
kapsundei secondary school	4-0027-144-2630205-104-2021-2022-12	construction of twin laboratory	New Project	1,600,000.00
KILUKA SECONDARY SCHOOL	4-0027-144-2630205-104-2021-2022-13	completion of ongoing administration block, which houses bursars office, principals office, deputy principals and staff room	New Project	2,100,000.00
TOTAL:				43,886,298.17

Person completing form

SIGNATURE:



DATE:

NAME:

George Okeno

POSITION:



Fund Account Manager



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REF: AINAB/NG-CDF/OCT 2021/NG CDFC MEETING

Date 21/OCT, 2021

Purpose: NG CDFC Meeting Minutes

TIME: 9.30a.m. – 12.00p.m.

Members Present

VENUE: NG CDF Boardroom

- i) Mr. George Okaro-F.A.M
- ii) Mr. Charles Laboso-D.C.C
- iii) Mr. David Kimayo-Chairman
- iv) Ms. Rael Kandie-Member
- v) Ms. Peninah Maina-Member
- vi) Ms. Sarah Lagat-Member
- vii) Mr. Isaac Kotut- Member
- viii) Mr. Josiah Serem-Member
- ix) Mr. Simon Sambu-Member
- x) Mr. Patrick Kalya-Member

Agenda:

1. Preliminaries
2. Chairman opening remarks
3. Reading and confirmation of the previous meeting minutes held on 27 September and 4 October 2021.
4. Matters arising
5. Re-allocation of funds
6. Project Implementation
7. Bursary Approval
8. Monitoring and Evaluation
9. Staff matters
10. KMTC project
11. Substantive Motion(facilitation while on official duty)
12. Office furniture's
13. Budget (procurement and miscellaneous)
14. Adjournment.

NG-CDFC/AINABKOI/MINUTE 01/21/10/2021 PRELIMINARIES

Meeting started with a word of prayer from Ms. Sarah Lag at. The Chair welcomed the members and called the meeting to order. He further thanked members for attending the meeting on time. The members were hand sanitized and asked to seat 1.5 Meters away from each other with their face covered with facemask according to the government directive on social distancing.



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NG CDFC MIN 03/21/10/ 2021: READING AND CONFIRMATION OF PREVIOUS MINUTES

The chairperson requested the secretary to read the minutes of the previous meeting held on 27 September and 4 October 2021. Minutes were proposed by Ms Peninah Wanjiru seconded by Ms. Sarah lag at as true record of the day deliberation.

NG-CDFC/AINABKOI/MINUTE 04/21/10/2021 MATTERS ARISING

- Members approves Purchase of Boardroom table to enable members to maintain social distancing.
- Proposal for the FY 2021/22 has been accepted and are tabled at the board.
- CSR project at Illula secondary school for 100-capacity dormitory is near completion.
- F.A.M will write a letter to schools requesting them to brand their projects, which are completed within 7 days.
- Bursary for full scholarship was completed successfully and the photos will be provided and attached on the forms of the student who were forgotten on the list we will considered in next allocation and also change of institution for Asha Getrude from Lugulu girls to Drys girls high school.

NG-CDFC/AINABKOI/MINUTE 05/21/10/2021:RE-ALLOCATION OF FUNDS

Members approve re-allocation of funds to the following project activity:

NO	Original approved project name	Original Project Activity	New proposed project Name	New proposed project Activity	Proposed Allocated Amount
1.	Emergency reserve	Emergency reserve	Kiluka secondary school	Completion of ongoing Administration block	2,100,000.00
2.	Kapsundei secondary school	Construction of Administration block	Kapsundei secondary school	Construction of a twin Laboratory	1,600,000.00
3.	Chepkurum	Construction	Chepkurum	Construction	2,400,000.00

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		to completion	school	to completion	
4.	Chelelachbei East Primary School	Construction of 1 classroom to completion	Chelelachbei East Secondary School	Construction of 1 classroom to completion	900,000.00

NG-CDFC/AINABKOI/MINUTE 06/21/10/2021; PROJECT IMPLEMENTATION

Members resolved that clerks of works must inform the F.A.M first about the site visit where they should provide work plan before leaving the office and give back the report of the projects they have visited.

Committee member should be informed of the site visit in order to also familiarize him/herself on the progress of the project in their area of jurisdiction.

NG-CDFC/AINABKOI/MINUTE 07/21/10/2021: BURSARY APPROVAL

Members approve the list of beneficiary for secondary schools and tertiary from bursary subcommittee.

NG-CDFC/AINABKOI/MINUTE 08/21/10/2021: MONITERING AND EVALUATION

Members were informed by F.A.M that they would conduct M&E once the board approves project proposal for the FY2021/22 for more funds to know the progress of the projects in the constituency.

NG-CDFC/AINABKOI/MINUTE 09/21/10/2021: STAFF MATTERS

The staff matters were delegated to executive committee and to access their job description for each staff.

NG-CDFC/AINABKOI/MINUTE 10/21/10/2021: KMTC PROJECT

The contractor had been issued with the warning letter where is expected to respond within 14 days since the project has coasted sky 36million and project estimate was 40million and the progress of the project is very poor.

There will be advertisement of the remaining works for the construction of toilets, connection of bio digester, electricity and water to the complete classrooms and administration block for the admission of March intake for students also F.A.M emphasize on using treasury or KMTC Eldoret account for the implementation of the remaining works.

NG-CDFC/AINABKOI/MINUTE 11/21/10/2021: SUBSTANTIVE MOTION

Benchmarking will be conducted at Gatundu north and Thika constituency on 26th and 27 October 2021 to know more of their projects especially KMTC project which our constituency also holds.

NG-CDFC/AINABKOI/MINUTE 12/21/10/2021: OFFICE FURNITURES



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NG-CDFC/AINABKOI/MINUTE 12/21/10/2021: OFFICE FURNITURES

Members approve payment to Valvic furniture's that supplied four cabinets and one executive chair after confirmation of correct quantity supplied and the cost of the furniture's.

NG-CDFC/AINABKOI/MINUTE 13/21/10/2021; BUDGET APPROVAL

Members approve payment of water and electricity ksh 10,000.00 monthly to avoid disconnection; purchase of tyres for GK B127G and quotation will be sent later for approvals and 2500 transport allowance for each committee members per meeting.

A) NG CDFC MEETING 21 OCT 2021)

<u>NO:</u>	<u>Item name</u>	<u>Rate</u>	<u>Pax</u>	<u>Qnty</u>	<u>Amount in KS</u>
1.	NG CDFC Members Allow	5000	9	1	45,000.00
2.	NG CDFC Chair	7000	1	1	7,000.00
3.	TRANSPORT	2500	10	1	25,000.00
	<u>Lunches</u>				<u>5,000.00</u>
	TOTAL				82,000.00

B) NG CDFC/STAFF BENCHMARKING 26TH &27 OCT 2021)

<u>NO:</u>	<u>Item name</u>	<u>Rate</u>	<u>Pax</u>	<u>Qnty</u>	<u>Amount in KS</u>
1.	NG CDFC Members Allow	10,000	8	2	160,000.00
2.	F.A.M &D.C.C	14,000	2	2	56,000.00
3.	NGCDF STAFFS	5,000	4	2	40,000.00
4.	DRIVERS	5,000	3	2	30,000.00
	FUEL				40,000.00
	<u>LUNCHES AND REFRESHMENTS</u>				<u>50,000.00</u>
	TOTAL				376,000.00

NG-CDFC/AINABKOI/MINUTE 14/21/10/2021 ADJOURNMENT

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Minutes prepared By:

Ms. Rael Kandie

Secretary

Sign *RK*

Date *21/07/2021*

Approved By:

Mr. David Kimayo

Chairman

Sign *DK*

Date *21/07/2021*

Confirmed By:

Mr. George Okaro

F.A.M.

Sign *GO*

Date *21/07/2021*