



National Government Constituencies Development Fund Board  
Kaloleni Constituency  
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**KALOENI NG-CDF MEETING HELD ON 04<sup>th</sup> NOVEMBER 2021 AT KALOENI NG CDF BOARDROOM**

**Members Presents.**

- |                       |                             |
|-----------------------|-----------------------------|
| 1. Lennox Mtengo      | -NG CDF Chairman            |
| 2. Aisha Baya         | -NG CDF Secretary           |
| 3. Tecler Zabibu Dadu | -Members                    |
| 4. Paddyson Kasena    | -Members                    |
| 5. Thomas Nguwa       | -Members                    |
| 6. Said Mohamed       | -Members                    |
| 7. Rev Alex Banda     | -Members                    |
| 8. Lilian Okeyo       | -Members                    |
| 9. Mugo Gichiri       | -Deputy county commissioner |
| 10. Elisha Ade        | -Fund Account Manager       |

**Agenda**

1. Reading and confirmation of previous meeting.
2. Matters arising from previous minutes.
3. Reallocation.
4. A.O.B

**Preamble**

The chairman called the meeting to order at 10.00 am and the meeting was official opened with a word of prayers from Mrs. Lilian Okeyo.

**KLN NG-CDF/MIN.01-04.11.2021: READING AND CONFIRMATION OF PREVIOUS MEETING.**

The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberation held by Rev Alex Banda.

**KLN NG-CDF/MIN.02-04.11.2021: MATTERS ARISING FROM PREVIOUS MINUTES.**

There were no matters arising from the previous minutes.

**KLN NG-CDF/MIN.03-04.11.2021: REALLOCATION OF PROJECTS**

The Chairman informed members that the progress of implementation of Kizurini Primary School project is well on course and the application for reallocation of fund to facilitate the construction of disability access ramp and Terrazo floor for the entire project has been processed.

The chairman further informed members that the total cost of undertaking the works is Kshs 4,500,000 as per the Bill of Quantities by the public works officer however in the previous meeting to apply for reallocation members agreed at an application for reallocation of Kshs

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meeting to apply for reallocation members agreed at an application for reallocation of Kshs 3,500,000 and to allocate the balance of Kshs 1,000,000 in the financial year 2022-2023. He explained to members that after a carefully thought and considering that emergency fund for the financial year 2020-2021 still has a balance of Kshs 3,692,206 after the reallocation of 3,500,000, it will be good to apply a further reallocation of Kshs 1,000,000 from the emergency fund to facilitate completion of the project now than postponing for the next financial year of 2022-2023. After discussion the NG CDFC members Agreed and Approved the reallocation of fund Kshs 1,000,000 from emergency fund to Kizurini primary school for completion of construction of disability access ramp and Terrazo floor finishing.

S/NO	Project Name	F/Y	Amount	Reallocation	Activity	Amount
1.	Emergency	2020/2021	1,000,000	Kizurini Primary School	Construction of disability access ramp and Terazo floor finishing to completion	1,000,000

The NG CDFC Agreed that the application for reallocation of fund should be submitted to the NG CDF Board for Approval to facilitate completion of the project.the Fund Account Manager,Chairman and Secretary were mandated to ensure that the reallocation is processed and Authority is availed

**KLN NG-CDF/MIN.04-04.11.2021: A.O.B**

There being no other business to discuss the meeting ended with a word of prayer from Rev Alex Banda at 4:00pm.

Minutes prepared by,  
Aisha Nyanje Baya NG CDFC secretary

Sign.......... Date: 05.11.2021

Minutes confirmed by,  
Lennox Kaviha Mtengo NG CDFC Chairman

Sign: .......... Date: 05.11.2021