

MEMBERS PRESENT

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| 1. Boniface Muniyifwa | Chairperson |
| 2. Rajab Abdalla | Secretary |
| 3. Thomas Otieno | Member |
| 4. Kennedy Odera | Member |
| 5. Ogla Makumbo | Member |

IN ATTENDANCE

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| 1. Stella Tayo | Fund Account Manager |
| 2. Harun Kamau | Deputy County Commissioner |

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters Arising
4. Monitoring and Evaluation
5. Resubmission of Funds
6. Reallocation of Funds
7. Request for Change of Activity
8. Payment Approvals
9. A.O.B

MIN.01/29/10/2021:PRELIMINARY

The meeting started at 2.30PM with a word of prayer from Boniface Muniyifwa and the He welcomed the members and thanked them for their attendance.

MIN.02/29/10/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes were read by Thomas Otieno and confirmed as true record of the previous meeting proceedings by Rajab Adballa and was seconded by Kennedy Odera

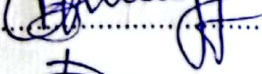
MIN.03/29/10/2021:MATTERS ARISING

Members were informed that an AIE of Kshs.34,000, 000 and approved Code list for 2021/2022 of Kshs.137,088,879 had been received. It was agreed that Kshs.34,000, 000 be distributed as agreed in the previous minutes.

MIN.04/29/10/2021:MONITORING AND EVALUATION.

Members went through the previous Month Monitoring and evaluation report and noted the following

- Maweni Primary School Phase 2 had not been completed during the visit.The Fund Account manager was advised to seek guidance from the project manager on the way forward so that the project can be completed immediately
- Kongowea Youth and women Empowerment Resource centre construction of a hall project was complete
- Mwatamba police post the project had started but the contractor had few workmanship on the ground and the works were progressing slowly.He was advised to add workers and to work faster to finish up the works as per the programme of works submitted.

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MIN 03/29/10/2021: RESUBMISSION OF FUNDS

It was noted that during the 2020/2021 proposals resubmission from the roads that was done kshs.2000 was omitted and left unallocated. After a discussion by the committee it was agreed that the funds be allocated to Bursary Tertiary institutions.

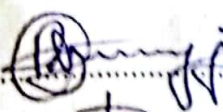
RESUBMISSION 2020/2021


S/NO	PROJECT NAME	PROJECT NUMBER	PROJECT ACTIVITY	AMOUNT (KSHS.)
1.	Bursary Tertiary Schools and Institutions	4-0001-004-2640102-103-2020-2021-2	Payment of Bursary to needy students	2,000

MIN 06/29/10/2021: REALLOCATION OF FUNDS

Members unanimously agreed on the following reallocations

S/NO	Name and activity and amount and GIS Code of the project that was initially approved (Where funds are reallocated from)	Amount to be reallocated	Name and activity of New project where funds will be reallocated to, activity and Amount	Reason For Reallocation
1.	<p>Khadijah Police post</p> <p>Construction of offices and toilets to completion comprising of 2 cells, five toilets, one office for the officer in charge another office to serve as a work station, strong room and reception (occurrence Book.)</p> <p>Kshs.7,000,000</p> <p>4-0001-004-2640507-113-2020-2021-2</p>	7,000,000	<p>Khadija Secondary School</p> <p>Purchase of NQRS1K COWL BUS E2 Kenya 33 seater isuzu school bus (Bidder Duty Paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost</p>	<p>This was a construction of a new police post.</p> <p>The land where the project was supposed to be constructed has a conflict.</p> <p>As the conflict is being resolved the NG-CDFC is requesting the funds to be diverted to khadija secondary school.</p>
2.	<p>Emergency</p> <p>4-0001-004-2640200-101-2020-2021-1</p>	87,300.00	<p>Khadija Secondary School</p> <p>Additional Funds to Purchase of NQRS1K COWL BUS E2 Kenya 33 seater</p>	<p>No Emergency happened for 2020/2021 emergency fund to be fully utilized.</p>

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			isuzu school bus(Bidder Duty Paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	
3.	Emergency 4-0001-004-2640200-101 -2020-2021-1	3,000,000	Bursary Tertiary Institutions. Payment of Bursary to needy students in tertiary institutions	No Emergency happened for 2020/2021 emergency fund to be fully utilized.
4.	Emergency 4-0001-004-2640200-101 -2020-2021-1	2,692,206	Kadzandani Primary School. Renovation of 2 classrooms and 2 offices(flooring, window vents, repair of wall cracks) at Kshs.1,000,000 Sinking of a sock pit at Kshs.692,206 Renovation of 19 flush Toilets(Roofing, Plumbing and drainage works, painting and flooring at Kshs.1,000,000)	No Emergency Happened for 2020/2021 emergency fund to be fully utilized.

Min 07/29/10/2021: REQUEST FOR CHANGE OF ACTIVITY

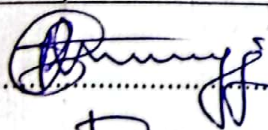
S/NO	Name and activity of the project that was initially approved	Amount for the change of activity	Name of the project and the the changed activity of the project which NG-CDFC is seeking approval.	Reason For Change of Activity
1.	Frere town Primary School	Ksh.7,000,000	Frere Town Primary School	Conflict of land between the primary

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	4-001-004-2630204-104-2020-2021-9 Kshs.7,438,165 Construction of 6 meter high chain link fence around the school playing ground measuring approximately 100 by 80 meters @Kshs. 3,000,000 setting up of 3 gates @Kshs.150,000,sinking of a borehole including civil,electrical and mechanical works to allow constant supply of water at the school ground @ Kshs.1,000,000 land scapping(levelling of the fields,supplying of red soil mixed with manure and planting of grass and contractor to water for 6 months@ Kshs.3,288,165		Kshs.7,000,000 Construction of four classrooms with terrazzo floor on the second floor at the cost of Kshs.6,000,000 with iron sheet roof and construction of stairs and a ramp from first floor to second floor at Kshs.1,000,000	school and the County Government.
2.	Kongowea Secondary School 4-0001-004-2630205-104-2021-2022-6 Kshs.7,487,300 Purchase of NQR81K COWL BUS E4 Kenya 35 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	7,087,300	Kongowea Secondary School Purchase of NQR81K COWL BUS E2 Kenya 33 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	Though E4 model is in the Government Contract. Isuzu has communicated that the model is not currently available for sale and it will be introduced to the market around 2023 to replace the current model.
3.	Mohamed Ali Girls Secondary School 4-0001-004-2630205-104-2021-2022-2 Kshs.7,487,300 Purchase of NQR81K COWL BUS E4 Kenya 35 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	7,087,300	Mohamed Ali Girls Secondary School Purchase of NQR81K COWL BUS E2 Kenya 33 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	Though E4 model is in the Government Contract. Isuzu has communicated that the model is not currently available for sale and it will be introduced to the market around 2023 to replace the current model.
4.	Frere Town Secondary School 4-0001-004-2630205-104-2021-	7,087,300	Frere Town Secondary School Purchase of NQR81K	Though E4 model is in the Government Contract. Isuzu has

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2022-1	Kshs.7,487,300	Purchase of NQR81K COWL BUS E4 Kenya 35 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	COWL BUS E2 Kenya 33 seater isuzu school bus(Bidder Duty paid) on a one-off basis and the amount allocated is exclusive of insurance premiums or any other recurrent cost	communicated that the model is not currently available for sale and it will be introduced to the market around 2023 to replace the current model.
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Members further agreed that the saving from the 3 buses amounting to Kshs.1,200,000 be allocated to;

1.	Mlaleo Primary School	4-0001-004-2630204-104-2021-2022-3	Purchase of 300 desks each costing Kshs.4000 so a total of Kshs.1,200,000	1,200,000
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MIN.08/29/10/2021 PAYMENT APPROVALS

Members approved the following payments

Kshs.100,000 for fuel drawn at Mota service station

Kshs.32,000 for NG-CDFC Meeting allowance for the meeting held on 28th October,2021


Kshs. 255,100 for Denkavo Enterprises for supply of Stationery


Kshs.87,500 to Sai Rock Beach Hotel and Beach Resorts

Kshs.379,800 for procurement Capacity Building expenses.

29/10/21
MIN.09/28/10/2021 AOB

There being no any other business the meeting ended at 5.00pm with a word of prayer from Rajab Abdalla.

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