

28/01/2022

**MINUTES OF THE KILOME NG-CDFC MEETING
HELD ON
28TH JANUARY, 2022 AT THE
KILOME
NG-CDF OFFICE BOARDROOM
Mukaa Sub-County Headquarters**

NG-CDFC KILOME

**MINUTES OF THE KILOME NG-CDF COMMITTEE HELD ON 28/01/2022 AT
THE KILOME NG-CDF OFFICE BOARDROOM.**

MEMBERS PRESENT

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|---------------------|------------------------|
| 1. Salma Jaruf | -NG-CDF Chairlady |
| 2. Simon Tama | -NG-CDF Secretary |
| 3. Josefrida Kameti | -Funds Account Manager |
| 4. Kaburu Kaimba | - DCC Mukaa Sub-County |
| 5. Johnstone Ndivo | - Member |
| 6. Augustine Mwikya | -Member |
| 7. George Muange | -Member |
| 8. Margaret Maweu | -Member |
| 9. Jeniffer Nzinga | -Member |

ABSENT WITHAPOLOGY

- | | |
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| 1. Raphael Kongu | - Member |
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AGENDA

1. Preliminaries/Opening Remarks
2. Reading and confirmation of previous Minutes
3. Matters arising
4. Projects Funds Re-allocation
5. A.O.B

MINUTE NO: 01/28/01/2022 – PRELIMINARIES/OPENING REMARKS

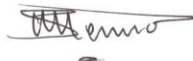
The meeting started at 9.30am with a word of prayer from Mr. Ndivo. The chair welcomed members and thanked them for taking their time to attend the meeting despite the short notice.

MIN 02/28/01/2022: READING AND CONFIRMATION OF PREVIOUS MINUTE

NGCDFC Minutes for the previous meeting were read by the NG-CDFC Secretary Mr. Simon Tama. Jennifer Nzinga confirmed the minute and Johnstone proposed. The minute was unanimously adopted as read, and filed as a true record of the day deliberations.

MIN 03/28/01/2022: MATTERS ARISING

No. matter was raised from the previous minute.



MINUTE NO: 04/28/01/2022: RE-ALLOCATION OF PROJECT FUNDS FOR FY 2019/2020, FY 2020-2021 AND FY 2021-2022

Members of the NG-CDFC were taken through the Project Implementation Progress Report prepared for FY 2019-2020 and FY2020-2021 respectively.

The following key observations were noted from the report;

- 1. Mukaa Boys Secondary School** – In FY 2019-2020, the school was funded Ksh. 3,000,000.00 for construction of a Dormitory to completion. The NGCDFC however disbursed Ksh. 1,000,000.00 for implementation of the project, since the school had benefited from the MOE Govt coffers (grant) to undertake a similar project. The Public Works reported that the Dormitory project was executed to completion and handed over to the PMC for use. Thus, the project has un-disbursed Ksh. 2,000,000.00 for FY 2019-2020.

In FY 2020-2021, the school benefitted again with Ksh. 3,000,000.00 for construction of 3 Classrooms, each classroom estimated at Ksh. 1,000,000.00. The NGCDFC however disbursed Ksh. 2,000,000.00 for construction of two classrooms, which were done to completion and all accounting documents/ returns filed at the office.

During implementation of the CBC by the MOE, the school again benefitted with funds to construct enough classrooms to accommodate the Junior Secondary pupils. The project has an additional unspent balance of Ksh. 1,000,000.00 bringing a grand total of Ksh. 3,000,000.00 cumulatively for the two Financial Years.

- 2. Mukaa Girls Secondary School** – This project has a similar case with the brother school- Mukaa Boys Sec.

The school was funded Ksh. 3,000,000.00 for construction of a Dormitory to completion. The NGCDFC however disbursed Ksh. 1,000,000.00 for implementation of the project, since the school had benefited from the MOE Funding to undertake a similar project. The Public Works reported that the Dormitory project was executed to completion and handed over to the PMC for use. Thus, the project has un-disbursed Ksh. 2,000,000.00 for FY 2019-2020.

In FY 2020-2021, the school benefitted again with Ksh. 2,000,000.00 for construction of 2 Classrooms, each classroom estimated at Ksh. 1,000,000.00. The NGCDFC however never disbursed the funds to the school, since they had benefitted again with MOE Funds to construct enough classrooms to accommodate the Junior Secondary pupils on implementation of CBC. The project has an additional unspent balance of Ksh. 2,000,000.00 bringing a grand total of Ksh. 4,000,000.00 cumulatively for the two Financial Years.

After a lengthy discussion, members resolved to Re-allocate the unspent funds amounting to Ksh. 7,000,000.00 to Bursary - Tertiary Institutions, to facilitate payment of bursary funds for needy students in Colleges and Universities.



Other proposed Re-allocations

3. **Kwothithu Secondary School** – This project was funded with Ksh. 3,500,000.00 in FY 2021-2022 for Leveling of the school field measuring 100m² to completion. The school BOM however undertook the project, implemented and perfectly executed it to completion, following delay of release of funds from the NG-CDF Board.

Meanwhile, Members of the NG-CDFC resolved to re-allocate these funds to benefit other projects in the Constituency as follows;

- i. **Muua Secondary School – Ksh. 2,500,000.00** – Activities- Completion of construction of Administration Block i.e. Walling, laying of Ground floor upper slab, Fitting of doors and windows, Plastering, Flooring and painting.
- ii. **Mumela Primary School- Ksh. 1,000,000.00** – Activities- Completion of Leveling of the school field measuring 100m².

The FAM was thus mandated by the NG-CDFC Committee to work on the necessary documents and present all above applications to the NG-CDF Board for approval.

MINUTE NO: 05/28/01/2022 - AOB

There being no other agenda for discussion, the meeting ended at 3.57 pm with a word of prayer from Margaret Maweu.

Minutes prepared by;



SIMON TAMA

NG-CDFC SECRETARY

Minutes Confirmed by;



SALMA JARUF

NG-CDFC CHAIRLADY