



NG-CDF BOARD

National Government Constituencies Development Fund

Keiyo North Constituency

Next to KWS Offices,

P.O BOX 640-30700 Iten.

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MINUTES OF NG-CDFC MEETING HELD ON 30TH MAY 2022 AT NG-CDF BOARDROOM

MEMBERS PRESENT

1. MR. JULIUS MAIYO	DCC KEIYO NORTH
2. MILCAH SUGUT	FUND MANAGER
3. KENNETH CHEROP	SECRETARY
4. MAUREEN KEROR	MEMBER
5. EVELYNE CHELAL	MEMBER
6. DUNCAN KIMAIYO	MEMBER
7. TEREZA KIYENG	MEMBER
8. JOHN K. CHIRCHIR	MEMBER
9. PENATETA KWAMBAI	MEMBER

ABSENT WITH APOLOGY

-PROF. PAUL TARUS- CHAIRMAN

IN ATTENDANCE

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AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Approval of disbursement
5. Sports funds
6. Monitoring & Evaluation Exercise
7. Emergency requests
8. Reallocations

MIN 1/30/05/2022: PRELIMINARIES

The meeting was called to order at 09.15a.m. by the FAM who communicated the apologies of the chairman.

The members unanimously nominated Duncan Kimaiyo as the session chairman.

The meeting started with a word of prayer by Penateta Kwambai.

The agenda was read and adopted after being proposed by Penateta kwambai and seconded by John Chirchir

MIN 2/30/05/2022: READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting was read and confirmed as true deliberations of that day by John Chirchir and seconded by Evelyne Chelal.

MIN 3/30/5/2022: MATTERS ARISING

Progress on Irong Chief's office- the case still in court.

CSR Project- meeting with the PMC and contractor scheduled for 6th June, 2022 on the way forward.

Foot Bridge at Kewapsos-ongoing.

Kewapsos Primary School- reported cracks are huge affecting four classes. Cracks are as a result of the unstable soils with poorly done foundation. Committee to visit the school to assess and report on the way forward because renovations will not solve the structural defects.

FAM and DA attended the workshop in Mombasa. The workshop was on procurement, financial reporting and Human Resource issues. FAM to present to the committee during the next PMC and CDFC training.

Bursaries for both tertiary and secondary schools have been disbursed as approved. The allocation for form one students are yet to be disbursed. The office is still receiving forms. The funds to be released as soon as all the forms have been received.

Management letter from the external auditors has been received and the FAM is responding to issues raised. The report to be tabled in the next meeting.

MIN 4/30/05/2022: APPROVAL OF DISBURSEMENT

FAM informed the member that the Board released the last batch of this year's allocation of Ksh.22, 088,879 to the constituency and the funds are available for allocation to the remaining projects. The committee approved the allocation of funds to the remaining projects for the current financial year as per the attached list.

MIN 5/30/05/2022: SPORTS FUNDS

The FAM informed the members that sports funds for the last and the current financial years are available and to be used per the approved code list. She informed the committee to deliberate on the sports activities to be implemented now that funds are available.

The committee after deliberations noted that the intended sports activity was a football tournament which will not effectively implemented because of the heightened political environment. The committee after considering the various sports activities approved the grading of Bugar Primary School field and installation of goal posts and the balance to purchase football balls to all primary schools in the constituency.

MIN 6/30/05/2022: MONITORING & EVALUATION EXERCISE

The FAM informed the members that several projects funded this financial year are at various stages of their implementation and are due for monitoring.

The committee after deliberations mandated the M & E sub-committee to plan for Monitoring and evaluation exercise starting 14th June for seven days. The exercise to cover projects who received funds after the last M & E and have not been visited. The following program was approved;

NO	DATE	PROJECT NAME	STATUS	LOCATION	TIME
	Tuesday 14thJUNE 2022				
1.		Berese Primary school	Ongoing	Kiptuiling	9.00am
2.		Emkong Primary School	Ongoing	Kiptuilong	9.30 a.m
3.		Matany Primary School	Ongoing	Keu	10.00a.m
4.		Kokwapsitet ECD	Ongoing	Keu	10.30a.m
5.		Kabulwo primary school	Ongoing	Keu	11.00 a.m
6.		Cheptarit primary sch	Ongoing	Keu	11.30 a.m
7.		Chegilet secondary school	Ongoing	Keu	12.00 noon
8.		Chegilet ass. chief office	Ongoing	Keu	12.30 p.m
	Wednesday 15th June 2022				
1.		Kibendo primary School	Complete	Kokwao	8.30 a.m
2.		Nyalil Primary School	Ongoing	Kokwao	9.00 a.m

3.		Kokwao secondary School	To be commissioned	Kokwao	10.30 a.m
4.		Kaptum primary School	Ongoing	Kokwao	11.00a.m
5.		Salaba Primary School	Ongoing	Kokwao	11.30am
6.		Kapchelal secondary School	Complete	Kokwao	12.00 noon
7.		Kipyegor primary School	Ongoing	Kokwao	12.30 p.m
8.		Kaptoit Primary School	Ongoing	Kokwao	1.00 p.m
9.		Kipkulot primary school	Ongoing	Kokwao	1.30p.m
	Thursday 16th June 2022				
1.		Kabore Secondary School	Ongoing	Kiptuilong	8.30 a.m
2.		Kabore Primary School	Ongoing	Kiptuilong	8.45 a.m
3.		Moi Tambach Primary School	complete	Kiptuilong	9.30 a.m
4.		Nyawa Primary School	complete	Kamogich	10.30 a.m
5.		Kaptel Primary School	complete	Kamogich	11.00 a.m
6.		Anin Primary School	Complete	Kamogich	11.30a.m
7.		Anin Day Secondary	Complete	Kamogich	11.45 a.m
8.		Siroch ass, chief office	Complete	Kamogich	12.00noon
9.		Siroch Secondary school	Ongoing	Kamogich	12.30p.m
	Friday 17th June 2022				
1.		Komotony Primary School	complete	Kapchemutwa	8.45am
2.		Bugar special School	Ongoing	Kapchemutwa	9.00am
3.		Bugar Primary School	Ongoing	Kapchemutwa	10.30am
4.		Kendur Primary School	Complete	Kapchemutwa	10.45am
5.		Kendur Assistant Chief's Office	Ongoing	Kapchemutwa	11.00am
6.		Lamaon Primary School	Ongoing	Kapchemutwa	11.30am
7.		Korkitony	Complete	Kapchemutwa	12.00noon

		Secondary School			
	Monday 20TH June 2022				
1.		Iten Special School	Ongoing	Irong	8.30am
2.		Chebokwa Primary School	Complete	Chebaror	9.00am
3.		Mindilwo Special School	Complete	Chebaror	9.30am
4.		Kobil Pri School	Not yet started	Kamoi	10.00am
5.		Kamoi chiefs office	Ongoing	kamoi	10.30am
6.		Singore Primary School	Ongoing	Kamoi	11.00am
7.		Kapkonga Day School	Complete	Kamoi	11.30am
8.		Msekekwa Primary School	Ongoing	Kamoi	12.00noon
9.		St. Francis Kimuron Secondary	Ongoing	Kapchemutwa	1.00pm
	Tuesday 21stSeptember 2022				
1.		Kapkessum Primary School	Ongoing	Chebaror	8.30 a.m
2.		Kibargoiyet Primary School	Ongoing	Sergoit	9.30 a.m
3.		Kibargoiyet secondary School	Ongoing	Sergoit	10.00 a.m
4.		Sergoit Primary School	Ongoing	Sergoit	10.30 a.m
5.		Sergoit Secondary School	Ongoing	Sergoit	10.45 a.m
6.		Chesitek Primary School	Ongoing	Sergoit	11.15 a.m
7.		Chebonet Primary School	Ongoing	Irong	11.45 a.m
8.		Chesitek ass.chiefs	Ongoing	Sergoit	12.15pm
	Wednesday 22nd September 2022				
1.		Yokot Primary School	Ongoing	Mutei	8.30am
2.		Kiptela foot bridge	Ongoing	Mutei	8.45am
3.		Kapsisi Primary School	Ongoing	Mutei	9.00am
4.		Chelingwa Primary School	Ongoing	Mutei	9.30am
5.		St. Andrews	Ongoing	Mutei	10.00am

		Simotwo primary school			
6.		Kapkoi Primary School	Ongoing	Mutei	10.30am
7.		Kapkoi Secondary School	Ongoing	Mutei	11.00am
8.		Wiliam Murgor Primary School	Ongoing	Mutei	11.30am

MIN 7/30/05/2022: EMERGENCY REQUESTS.

1. Kamoi Chief's office-request for emergency funds to construct two door pit latrine and a urinal. The current temporary pit latrine is collapsing. Request approved. Ksh. 200,000/= allocated.

2. Sergoit Primary School- request for funds to construct 10 door pit latrine for boys. The school has a total of 460 boys. The existing pit latrines which are not enough have shown signs of collapsing. The committee recommends an assessment during M & E.

MIN 8/30/5/2022: REALLOCATIONS.

The following reallocations were deliberated and approved;

No.	Name of the initial activity	Financial Year	Amount to be reallocated	Reason for reallocation	Name of the new approved project and activity
1.	NG-CDF Office-Construction of store	2019/2020	500,000	Lack of space-the initial identified space had been earmarked for construction by Ministry of Housing	Kibendo secondary school, Purchase of 1/2 acre of land.
2.	Katalel primary school-Construction of one classroom	2021/2022	750,000	Currently the school has adequate classrooms	Anin Day secondary school Installation of laboratory-Gas and water systems.

Adjournment

The meeting ended with a word of prayer from Tereza Kiyengat 11.05 a.m.

Minutes prepared by

Name : Kenneth Cherop

Designation: Secretary

Sign:



Date... 22/6/2022

Confirmed for circulation

Name

DUNCAN
KIMARIYO

Designation

Session
Chair

Sign



Date.....

22/6/2022

FIRST SCHEDULE (S. 6) (5)

CONSTITUENCY PROJECTS RE – ALLOCATION FORM

CONSTITUENCY NO: 149

CONSTITUENCY NAME: Keiyo North

FINANCIAL YEAR: 2022/2023

PROJECT NO.	PROJECT TITLE	AMOUNT ALLOCATED (KSH)	AMOUNT DISBURSED (KSH)	BALANCE (KSH)	UNSPENT TO BE RE – ALLOCATED (KSH)
4-028-149-2630204-104-2021-2022-001	Katalel primary school	750,000	Nil	750,000	750,000
4-028-149-3110102-108-2019-2020-1	Keiyo North NG-CDF Office	500,000	Nil	500,000	500,000
Total					1,200,000

Signature: 

Date: 22/8/2022

Name: Milcah Sugut

Position: Fund Account Manager

National Government Constituencies Development Fund

2015

THIRD SCHEDULE

(ss. 25 (6), 11 and, 29(1))

CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO:149

CONSTITUENCY NAME: Keiyo North

FINANCIAL YEAR: 2022/2023

Chairman CDFC Committee: TRams

Date: 22.8.2022

SERIAL NO.	NAME OF PROJECT	AMOUNT ALLOCATED
149/2630205	Education-Secondary schools	1,250,000
Total		1,250,000

Signature: ~~TRams~~

Date: 22/8/2022

Name: Milcah Sigut

Position: FAM

National Government Constituencies Development Fund

FOURTH SCHEDULE

(s. 30)

PROJECT DESCRIPTION FORM

Constituency No: 149 Constituency name: Keiyo North County: Elgeyo Marakwet

Project Number: 149/2630205

Project Title: Secondary schools

Sector: Education

Status of projects (Tick one)

New.....Extension.....Ongoing........

Rehabilitation.....

Brief Statement on progress at time of submission

Financial year under reference 1st July 2022– 30th June 2023

Original Cost Estimates, Kshs. 1,250,000 Date: 2022

Amount allocated last financial year: Nil

Amount allocated this financial year: 1,250,000

Project Name	Activity	Project Number	Amount allocated	Status
Anin Day Secondary school	Completion of laboratory-Gas and water systems	4-028-149-2630205-104-2021-2022-002	750,000	Ongoing
Kibendo secondary school	Purchase of 1/2 acre of land	4-028-149-2630205-104-2021-2022-003	500,000	New
Total			1,250,000	

Signature:  Date: 22/8/2022

Name:  Position: 