

NG-CDFC KISAUNI COMMITTEE

MINUTES OF NG-CDF HELD ON 2ND FEBRUARY 2022 AT THE NG-CDFC BOARD ROOM AT 10:00AM

MEMBERS PRESENT

- | | | |
|---------------------------|---|-----------|
| 1. Khamisi Ali Mwabashiri | - | Chairman |
| 2. Zainab Abdi | - | Secretary |
| 3. Herman Nyundo | - | Member |
| 4. Erick Odipo | - | Member |
| 5. John Daudi | - | Member |
| 6. Roselyne Omusula | - | Member |
| 7. Said Mwakutanga | - | Member |
| 8. Jamlek Mbuba Mutembe | - | DCC |
| 9. Fatma M Abubakar | - | FAM |

AGENDA

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES.
3. RESUBMISSION OF PROJECT PROPOSAL FY 2021/2022
4. RESUBMISSION OF PROJECT PROPOSAL FY 2019/2020
5. PROJECTS
6. RESIGNATION OF TWO CDFC MEMBERS
7. CHANGE OF SIGNATORY
8. PAYMENT OF M/S. LOGIC DESIGNS
9. A.O.B



MIN: NG-CDFC/KISAUNI/01/2ND FEBRUARY 2022: PRELIMINARIES

The chairman called the meeting to order at 10.30am with word of prayers from Mr. Said Mwakutanga.

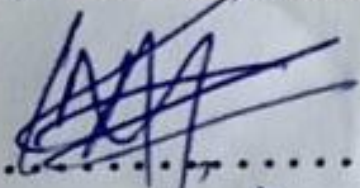
MIN. NG-CDFC/KISAUNI/02/2ND FEBRUARY 2022: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

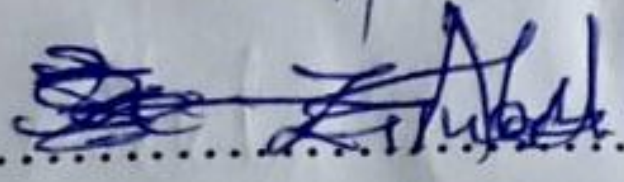
The minutes of the previous meeting were read by M/s. Zainab Abdi which was accepted as true records of the proceedings. The minutes were confirmed by M/s. Roselyn Omusula and seconded by Mr. John Daudi

MIN NO.: NG-CDF KISAUNI /03/2ND FEBRUARY 2022: RESUBMISSION OF PROJECT PROPOSAL FOR FY 2021/2022

The Chairman informed the members that Kshs. 14,000,000.00 for Construction of six classrooms storey building including ramp (Kshs.13,000,000) and two door flushable toilets and

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Chairman  Date 2/02/2022

Secretary  Date 2/02/2022

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two door toilet for Persons With Disabilities to completion(Kshs.1,000,000) at Mjambere Secondary School project was not approved by the Board due to approval letter from the Ministry of Education.

The FAM informed the members that theSub-County Director of Education advised them to concentrate on the Primary Schools due to high demand of the primary school. There was need to complete the Primary School before embarking on the secondary project.

Members deliberated and unanimously agreed to change the Proposal for the FY 2021/22 from Mjambere Secondary to **Barani Primary School** Construction of six classrooms storey building (Kshs.13,000,000) with five door flushable toilets and three door flushable toilets for Persons With Disabilities to completion(Kshs.1,000,000).

MIN NO.: NG-CDF KISAUNI /03/2ND FEBRUARY 2022: RESUBMISSION OF PROJECT PROPOSAL FY 2019/2020

The chairman informed the members that Barani Primary School has a shortage of Kshs. 8,000,000.00 for purchase of 1.1725 Ha (1.191 Ha less encroachment of approximate 0.0185Ha) of land of title number C.R.71781 at Mjambere ward for construction of new public school; Barani primary school.

Members deliberated that the resubmission of NG-CDF Office Kshs.8,000,000.00 to **Barani Primary School construction of six classrooms since there's a shortfall of Kshs.8,000,000.00 that was reallocated to purchase of land**

MIN NO: NG-CDFC/KISAUNI/04/2ND FEBRUARY 2022: PROJECTS

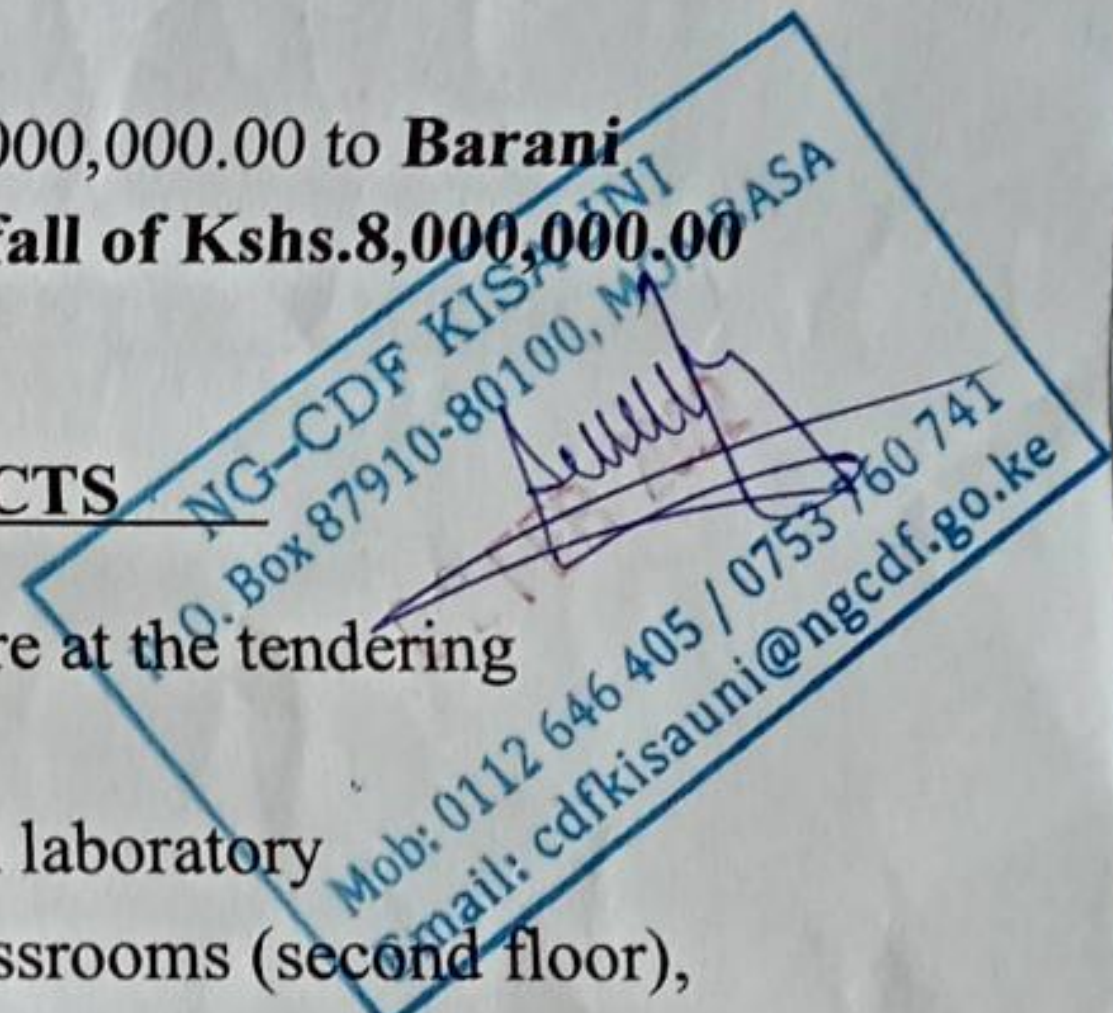
The Fund Manager informed the members that the following projects are at the tendering process;

- Shimo la Tewa primary school- proposed construction of a twin laboratory
- Concordia Secondary School- proposed construction of two classrooms (second floor), administration block and I classrooms (Ground floor).
- Boundary wall at Magogoni Primary School

MIN NO: NG-CDFC/KISAUNI/04/2ND FEBRUARY 2022: RESIGNATION OF TWO CDFC MEMBERS

The chairman informed the members that he will resign as Male Adult Representative Member and Mr. Erick odipo will also resign as PWLD Representative of the NG-CDF Kisauni with effect from 9/02/2022 to fulfill their political ambitions.

Members wished them luck in their political careers and M/s. Roselyne Omusula proposed Mr. Said Mwakutanga to be the secretary and seconded by Mr. John Daudi, Mr. Herman Nyundo Proposed M/s Zainab Abdi as the chairperson of NG-CDF Kisauni.



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Chairman *[Signature]* Date 2/02/2022

Secretary *[Signature]* Date 2/02/2022

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Members unanimously agreed M/s. Zainab Abdi as the new Chairperson and Mr. Said Mwakutanga as the secretary of NG-CDF Kisauni.

MIN NO: NG-CDFC/KISAUNI/05/2ND FEBRUARY 2022: CHANGE OF SIGNATORY

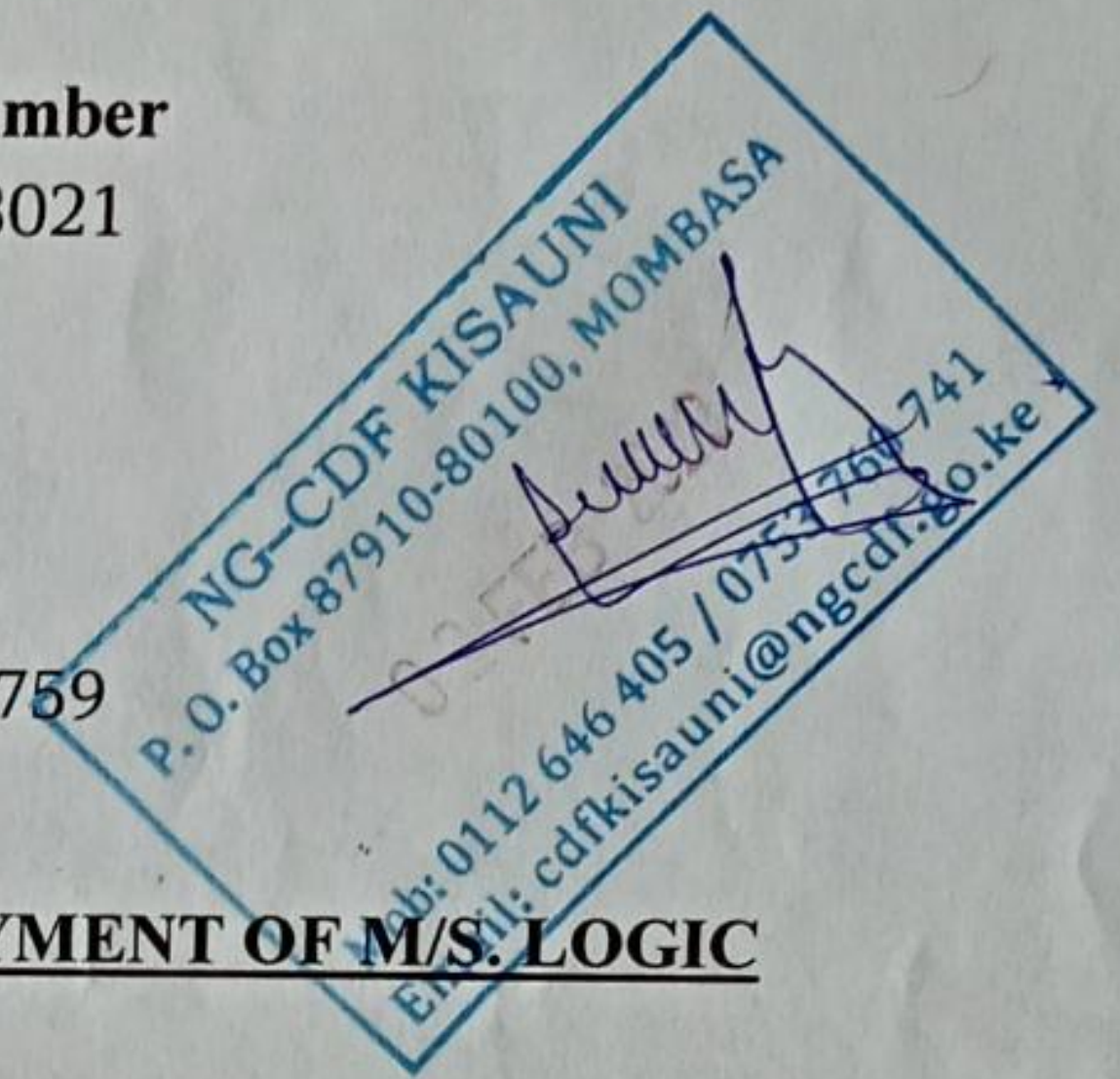
The Fund Manager informed the members that since the chairman Mr. Khamis Ali Mwabashiri will resign from effect 9/02/2022 there is need to change him as NG-CDF Signatory. Members deliberated on the matters above and unanimously agreed M/s. Zainab Abdi to be the signatory as follows;

Outgoing Signatory

Name	Designation	ID Number
1. Khamis Ali Mwabashiri	Chairman	13838021

Incoming Signatory

1. Zainab Abdi Juma	Chairperson	21244759
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MIN NO: NG-CDFC/KISAUNI/05/2ND FEBRUARY 2022: PAYMENT OF M/S. LOGIC DESIGNS

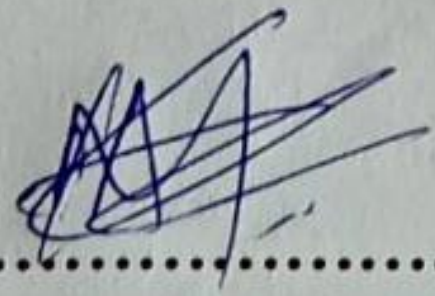
The Fund Account manager informed the members that she has received an invoice from logic designs for the domain renewal –Kisauni-ng-cdf.co.ke 3yrs (06/12/2021-05/12/2024).

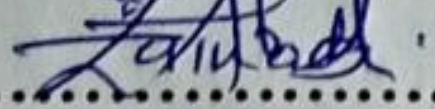
Members deliberated on the matters above and approved to pay M/S. Logic Designs 29,000/=.

A.O. B


There being no other business the meeting ended with a word of prayer from Mr. Herman Nyundo at 12.10pm.

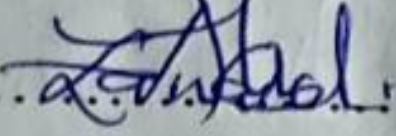
CONFIRMED BY:

CHAIRMAN..........DATE :..... 2/02/2022

SECRETARY..........DATE..... 2/02/2022

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Chairman..... Date 2/02/2022

Secretary..... Date 2/02/2022