



National Government Constituencies Development Fund Board
Garsen Constituency
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FULL NG – CDFC MEETING HELD ON 12TH JULY 2023 AT NG – CDF BOARDROOM.

MEMBERS PRESENT.

1. DAUDI DUBE MUKULO	-	CHAIRMAN
2. WARDA MOHAMED MBWANA	-	SECRETARY
3. JOHN KIPSIWA	-	DCC
4. BUNGALE MASUDI	-	FAM
5. AMRAN JUWERIA SHEIKH	-	MEMBER
6. MARIAM SAIDA KOKANI	-	MEMBER
7. DANDY ANNAR GAYOYE	-	MEMBER
8. DANIEL KARISA KAHATI	-	MEMBER
9. YUSUF SALIM BARISA	-	MEMBER
10. HASHAKO MOHAMED ABDI	-	MEMBER

AGENDA.

1. PRELIMINERIES.
2. REVIEW AND ADOPTION OF REGISTERED AGENDA
3. READING AND CONFIRMATION OF PREVIOUS MINUTES
4. MATTERS ARISING FROM PREVIOUS MEETING
5. COMMITMENT OF AIE B207852 OF KSH; 15,000,000
6. REALLOCATION
7. FINANCIAL REPORTS
8. TRAINING OF NG-CDFC, STAFF, COC AND PMC
9. A.O.B

MIN: 1/12/07/2023: PRELEMINERIES

The Meeting started at 11.00 A.m. with a word of Prayer from MR. Annar Dhandy. The Chairman called the meeting to order and commended the members for their punctuality.

MIN 2/12/07/2023- REVIEW AND ADOPTION OF REGISTERED AGENDA

The secretary went through the agendas where it was unanimously adopted by the members as important aspects for discussion in that particular meeting.

WJ *J*

MIN: 3/12/07/2023: READING AND CONFIRMATION OF PREVIOUS MINUTES.

Minutes of the previous meeting were read, proposed by Daniel Kahati, seconded by MARIAM KOKANI and unanimously approved by the committee as a true reflection of the previous deliberations.

MIN: 4/12/07/2023: MATTERS ARISING FROM THE PREVIOUS MEETING

The manager reported on the progress for the previous year's pending issues i.e., reallocations and resubmissions.

MIN: 5/12/07/2023: COMMITMENT OF AIE B207852 OF KSH; 15,000,000

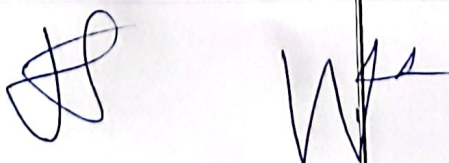
The committee unanimously approved commitment of the above AIE as follows

A.I.E B207852 KSH 15,000,000/= ALLOCATION		
Gerarsa secondary school-Purchase and installation of 4pieces, 10,000 litre water tanks at Kshs. 282,304 each	-	118,719
Kipini girls Secondary School-Fencing of 2 acres piece of land with chain link and concrete posts@ Kshs 1,000,000, Gate construction of 4-metre-high walling and raising of 2 concrete pillars @ Kshs 700,000 and purchase and Installation of 5metre metallic gate @Kshs 600,000.		2,300,000
Kipini girls Secondary School-Construction to completion of 2 Classrooms to completion		2,800,000
Kipini girls Secondary School-Fencing of 2 acres piece of land using chain link and concrete posts @Kshs 1,000,000, Gate construction of 4 metre high walling and raising of 2 concrete pillars @ Kshs 700,000 and purchase and Installation of 5metre metallic gate@ Kshs 600,000.		1,976,016
Payment of gratuity to NGCDFC staff		896,613
NG-CDF offices		6,908,652
TOTAL		15,000,000.00

MIN: 6/12/07/2023: REALLOCATION.

The committee resolved to reallocate the Emergency reserve as follows.

S/NO	NAME IF INITIAL PROJECT, ACTIVITY AND AMOUNT	AMOUNT TO BE REALLOCATED	NAME OF PROPOSED PROJECT, ACTIVITY AND AMOUNT	FINANCIAL YEAR	REASON FOR REALLOCATIO
1.	EMERGENCY-To cater for any unforeseen occurrences in the constituency during the financial year Ksh; 5,536,190 FY 2022/2023	Ksh;5,536,190	Tulu Primary school, Renovation of 2 classrooms (installation of broken doors and windows-	2022-2023	Unutilized balances



			roofing, installation of fascia boards, plastering and painting) to completion Ksh; 900,000 Kipao Primary school , Renovation of 5 classrooms to completion (reroofing, replacement of Doors and windows, plastering, flooring and painting) ksh 2,500,000 Idsowe Primary school Renovation of 2 classrooms (reroofing, replacement of Doors and windows, plastering, flooring and painting to completion Ksh, 1,000,000 Gatundu Secondary school Purchase of 200 desks each @ 5,681.00 ,ksh; 1,136,190		
2.	Galma Primary School Completion of 2 classrooms Plastering, painting, flooring and fitting of both doors and windows 2022/2023 Ksh. 400,000	Ksh, 400,000	Gatundu Secondary school Purchase of 70 desks each @ 5,681.00 ,ksh; 400,000		The institution is complete and in use under the previous years budget..

MIN: 7/12/07/2023: FINANCIAL REPORTS

The manager presented the financial reports for the financial year for Adoption by the committee. They were read through and reflected a true picture of that financial year expenditures. The committee recommended for an increase in bursary Allocation in the subsequent financial years following an influx in the needs for bursary within the constituency. Further as stipulated in the Circular for closure of financial year procedures, the committee approved the formation of a team to assist the manager in preparation of the financial statements for the said financial year.

MIN 8/12/07/2023: TRAINING OF NG-CDFC, STAFF, PMC AND COC

The committee unanimously approved training for the above groups for purposes of compliance and avoidance of gaps during projects implementation. The manager was mandated to liaise with the technical team and the board Secretariat to agree on the tentative dates and programs for the trainings.

MIN 9/12/07/2023: AOB

There being no other business the meeting adjourned at 1.00 PM with a word of prayer from Hashako. Date for the next meeting to be communicated after the executive committee (manager, chairman, secretary) consultation.

Minutes by;

Ms Warda Mohamed

NG-CDF Secretary Garsen constituency

Signature-----

W

date-----

12-07-2023

Mr. Daudi Dube Mukulo

NGCDF CHAIRMAN

Signature-----

JD

Date-----

12/07/2023