



NG-CDF

National Government Constituencies Development Fund
Wundanyi Constituency
NG-CDF BUILDING
NEXT TO HUDUMA CENTRE WUNDANYI TOWN
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MINUTES OF WUNDANYI NG-CDFC MEETING HELD ON 4/5/2023 AT THE NG-CDF OFFICE BOARDROOM AT 10.30AM

MEMBERS PRESENT

- | | |
|------------------------------|-----------|
| 1. Kennedy mwanange Mwashako | Chairman |
| 2. Evelyn sambo mwakandu | Secretary |
| 3. Maina Johnson Ngunyi | Member |
| 4. Henry G.Wanjiku | Member |
| 5. Charles kilelu mwawasi | Member |
| 6. Josephine chao righa | Member |
| 7. Clemence mambori toto | Member |
| 8. Patrick soghona zighani | Member |
| 9. Janelliza chughu ngereri | Member |
| 10. Liverson Kireru | Member |

IN-ATTENDANCE

- | | |
|----------------|-----------------------|
| 1. Jasper Ngai | Sub-county Accountant |
|----------------|-----------------------|

AGENDA

1. Preliminaries and prayers
2. Reading and confirmation of the previous minutes
3. Matters arising from previous meeting
4. Reallocation of project
5. Bursary
6. NG-CDF Deposit account
7. Payment of suppliers and bills
8. Adjournment

Kennedy Mwashako Signature.....

Chairman

Evelyn Sambo

Secretary

Signature.....

Date.....

Date.....

MIN 1/NGCDFC/5/2023: PRELIMINARIES AND PRAYERS

The meeting was called to order at 10.30am and the Chair welcomed all members and thanked them for being punctual. Opening prayers were conducted by Mr. Charles Kilelu.

MIN 2/NGCDFC/5/2023: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The secretary read the minutes of the previous meeting. They were confirmed as true record of the meeting by Mr. Josephine chao rigba and seconded by Mr. Patrick soghona zighani.

MIN 3/NG-CDFC/5/2023: MATTERS ARISING FROM PREVIOUS MEETING

There were no matters arising from the previous minutes.

MIN 4/NGCDFC/5/2023: RE-ALLOCATION OF PROJECT


Members were informed that the money allocated for bursary was not enough due to the many applications that were received. They deliberated on the issue and agreed to support the students to ensure that they remain in school. It was noted that if the office did not intervene through additional bursaries many students could drop out of school. The Committee Commits to continue with the bus project in the next Financial Year 2023/2024 as this is key project for students in Shimbo High School

After lengthy deliberations members approved the reallocation of the following projects funds for the financial year 2022/2023 as follows:

Reallocation Financial Year 2022/2023

PROJECT	FY APPROVED	AMOUNT ALLOCATED	EXPENDITURE	BALANCE TO BE REALLOCATED	REASON FOR REALLOCATION
Shimbo High School	2022/2023	9,762,300	-	9,762,300	To pay school fees for the needy students in the constituency
TOTAL		9,762,300	-	9,762,300	

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

Signature.....

Date.....

Date.....

PROJECTS TO BE FUNDEND

The members of the committee approved the funding of the following projects.


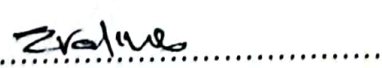
NO	PROJECT NAME	ACTIVITY TO BE FUNDED	TOTAL AMOUNT
1	Bursary Secondary Schools	Payment of bursary to needy student in secondary schools	6,500,000
2	Bursary Tertiary Institutions	Payment of bursary to needy student in Tertiary institution	3,262,300
	TOTAL		9,762,300

MIN 5/NGCDFC/5/2023: BURSARY

The Fund Manager informed members of the committee that the schools will be opening on 9/5/2023 and the beneficiaries on full scholarship will be required to go back with the cheques.

The Fund Manager gave the committee the list of beneficiaries to go through it and approve. The list comprised of normal bursary and those students under full scholarship by the office. Members endorsed the list for cheques writing as follows.

NO	VOTE	INSTITUTION	TOTAL AMOUNT (KSHS)	LIST OF BENEFICIARIES AND INSTITUTIONS
1.	Tertiary institution	Colleges	1,604,000	As Attached
2.	Full scholarship group 3 and 4	Day Schools and boarding term 2 2023	2,293,850	As Attached
3.	Full scholarship group 5	Day Schools and boarding term 2 2023	374,035	As Attached
4.	Full scholarship group 6	Day Schools and boarding term 2 2023	100,703	As Attached

Kennedy Mwashako Signature 
 Chairman
 Evelyn Sambo Signature 
 Secretary

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 Date 4/5/23

MIN 6/NGCDFC/5/2023: NGCDF DEPOSIT ACCOUNT

The Fund Manager informed the members that they are required to open a deposit account where gratuity and retention money will be deposited.

It was agreed that one of the committee members appointed under section 43 be made signatories to the constituency Deposit account.

Members agreed to open the account in KCB Bank Wundanyi for efficiency.

The bank account signatories will be as follows:

NO	NAME	ID NUMBER	PHONE NUMBER	POSITION
1.	Henry Githere Wanjiku	25830196	0723488131	FAM
2.	Jasper Gitonga Ngai	10146371	0720586876	Sub-County Accountant
3.	Patrick Zighani	17846534	0715882247	Member

MIN 7/NGCDFC/5/2023: PAYMENT OF SUPPLIERS AND BILLS


Members approved the payment of the following bills and suppliers:

S/NO	PAYEE/SUPPLIER	DESCRIPTION	AMOUNT
1	Zipak contractors	Supply of fuel	100,000
2	Tavevo water company	Office water	3,850

MIN 8/NGCDFC/5/2023: ADJOURNMENT

There being no other business, the meeting adjourned at 1: 30pm with a word of prayer by Mrs. Evelyn Sambo.

Confirmed as true proceedings of the meeting by:

Kennedy Mwashako Signature..... Date.....4/1/22


Chairman

Evelyn Sambo Signature..... Date.....4/5/23

Secretary

Kennedy Mwashako Signature..... Date.....4/1/22

Chairman

Evelyn Sambo Signature..... Date.....4/5/23

Secretary