

MINUTES FOR THE NG-CDF MEETING HELD ON 4TH SEPTEMBER 2023 AT 9:00AM

AT NG-CDF OFFICES

MEMBERS PRESENT

1. FATMA YUSUF **CHAIRPERSON**
2. BENARD KIBET **SECRETARY**
3. LUCY WANJA
4. SUSAN WANGECI
5. IRINE NYAKOBOKE
6. FRANCIS WAITITU
8. MARGARET WANJIKU
9. EDWARD RATEMO F.A.M
10. NICODEMUS AKIBA

MEMBERS WITH APOLOGY

1. IRENE CHEPTUM- **A.C.C**

AGENDAS

1. PRELIMINARY
2. READING OF THE PREVIOUS MEETING
3. MATTERS ARISING
4. REALLOCATION
5. UNCOLLECTED CHEQUES

MIN79/4/09/23-PRELIMINARIES

The chairlady called the members to order at 9:00am and the meeting was opened with word of prayer from Susan Wangeci.

MIN79/4/09/2023-READING OF THE PREVIOUS MEETING

CHAIRMAN: FATUMA YUSUF

DATE: 04/09/2023.....

SIGNATURE: [Signature].....

SECRETARY: BERNARD KIBET

DATE: 4/09/2023.....

SIGNATURE: [Signature].....

The chairlady requested the secretary to read the previous Minutes and thereafter it was confirmed by Irene Nyakoboke and seconded by Margaret Wanjiku as the true minutes of the previous meeting.

MIN80/4/09/2023-MATTERS ARISING

Having no matters arising the chair requested that we dive into the days agenda.

Min81/4/09/2023-REALLOCATION

The chairperson directed the members to the day's agenda, and informed the committee members that the funds allocated for bursaries for secondary schools was depleted and there was still a debt of 1million for ST. Maria Veronica Secondary School for those students who finished in the year 2022 and were under our full scholarship program. The Fund Manager advised the committee that the only solution to settle the debt is by reallocating the bursary for tertiary institutions to secondary schools.

The committee unanimously agreed that the reallocation of 1 million shillings only be made from tertiary institution to secondary school.

MIN82/4/09/2023-UNCOLLECTED CHEQUES

The chairperson informed the committee members that there were uncollected cheques in the office and there was a need to replace them in order to settle the balances of the full scholarship students from various schools who cleared form 4. She informed members that the said students were denied their result slips which are necessary in order for them to join university or college. The students who are 20 in number would require 576,000.00 to clear the fee balance.

The committee members all agreed and passed that the cheques amounting to 576,000.00 be replaced to settle the fee balances.

MIN83/4/09/2023-A.O.B

Having no other business, the meeting ended at 11:20AM with a word of prayer from Irene Nyakoboke

CHAIRMAN: FATUMA YUSUF

DATE:04/9/2023.....

SIGNATURE.....

SECRETARY: BERNARD KIBET

DATE04/9/2023.....

SIGNATURE:.....