



NG-CDF

National Government Constituencies Development Fund
Mwatate Constituency
P.O Box 75-80305
Mwatate, Kenya
Cell: +254724169951
Email: cdmwatate@ngcdf.go.ke | Website: www.ngcdf.go.ke

MINUTES OF MWATATE NG-CDF COMMITTEE MEETING HELD ON 06TH SEPTEMBER 2023 AT MWATATE NG-CDF OFFICE BOARDROOM

MEMBERS PRESENT

1. Ms. Hannah .S. Mwakughu -Chairperson
2. Mr. Julius .K. Wambua -Secretary
3. Mr. Laurent .M. Maganga -Member
4. Mr. Ellistone .M. Mwakio -Member
5. Mr. Anthony .M. Tole -Member
6. Ms. Lydiaiah .M. Mwang'ombe -Member
7. Ms. Hilda .Z. Majani -Member
8. Ms. Ruphence Kimwaga -Member
9. Ms. Margaret Mwaniki -D.C.C, Member

IN ATTENDANCE

1. Mr. Peter Mwaighonda -Fund Account Manager, Exofficio Member

Agenda

1. Prayers/preliminaries
2. Reading and Confirmation of Minutes of the previous Meeting
3. Matters arising from the previous Meeting
4. Re-allocation of unspent 2022/2023 F.Y's Elijah Mzae secondary school funds-Kshs. 6,000,000.00
5. Approval of official expenditure
6. A.O.B

MIN. NG-CDFC/MWATATE/30/2023/2024-PRAYERS/PRELIMINARIES

The Chairperson called the meeting to order at 10.30a.m.

Prayers were conducted by a volunteer, Mr. Ellistone .M. Mwakio.

In her opening remarks, the Chairperson thanked and welcomed the members to the meeting.

MIN. NG-CDFC/MWATATE/31/2023/2024-READING AND CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Minutes of the previous Meeting held on 10th August, 2023 were read by the Secretary, Mr. Julius .K. Wambua. They were confirmed true after being proposed by Ms. Lydiaiah .M. Mwang'ombe and seconded by Mr. Ellistone .M. Mwakio.

MIN. NG-CDFC/MWATATE/32/2023/2024-MATTERS ARISING FROM THE PREVIOUS MEETING

-There were no matters arising.

MIN. NG-CDFC/MWATATE/33/2023/2024-RE-ALLOCATION OF UNSPENT 2022/2023 F.Y's ELIJAH MZAE SECONDARY SCHOOL FUNDS-KSHS. 6,000,000.00

Members were referred to a letter from Mwatate Technical & Vocational College Ref. No. MTVC/M/1/VOL1/205 and Dated 28th August 2023, addressed to Mwatate NG-CDF. That the letter indicated that the entire college building was at risk of collapsing due to uncontrolled massive roof rain waters and a growing gully at the corner of the building. That the situation could lead to a disaster due to the anticipated el-nino rains predicted by the weather man starting in October, 2023.

Members were informed that funds allocated to Elijah Mzae secondary school for Construction to completion of a 45 students Science Laboratory-Kshs. 6,000,000.00 (2022/2023 F.Y Allocation) had not been expensed as at 6th September 2023.

Members deliberated on the agenda at length and due to the aforementioned threats to the College building, they finally approved the re-allocation of funds to the said project;

S/No.	Project Name	Project Activity	Amount Allocated (Kshs.)	Current Status
1.	Mwatate technical and Vocational College	-Roof water harvesting: Installation of metal gutters around the building, installation of 8 No. 10,000 litres water tanks and Overflow connections @Kshs. 5,193,180.00 -Construction of a retaining wall/gabions at the corner of the building where there is a gully threatening the building @Kshs. 806,820.00	6,000,000.00	On-going
Total			6,000,000.00	

Members requested the office to forward the 1st, 3rd & 4th Schedules to the Board and follow up the matter for the re-allocation approval so that the implementation of the project may be done without further delays.

MIN. NG-CDFC/MWATATE/34/2023/2024-APPROVAL OF OFFICIAL EXPENDITURE

The Committee approved the following payment/expenditure;

I. Sitting allowances for the NG-CDF Committee members for the day's meeting-Kshs. 55,000.00

The Committee authorized the Fund Account Manager to take imprest for the above activity and effect the payment at the appropriate time.

MIN. NG-CDFC/MWATATE/35/2023/2024-A.O.B

There being no any other business to be deliberated on, the meeting was adjourned at 11.25 a.m with a word of prayer from Mr. Anthony .M. Tole.

Confirmed:

CHAIRPERSON.....DATE.....

SECRETARY.....DATE.....