



NG-CDF MATHIRA

National Government Constituencies Development Fund
Mathira Constituency
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**MINUTES OF NG-CDF MATHIRA COMMITTEE HELD ON 6TH JULY 2023 AT
THE CONSTITUENCY BOARDROOM STARTING FROM 10:30AM.**

MEMBERS PRESENT

<i>No.</i>	<i>Name</i>	<i>Designation</i>
1	Barnabas Kinyua Mpekethi	NG-CDFC Chairman
2	Irene Njoki Maina	NG-CDFC Secretary
3	Antony Muriithi Kiama	NG-CDFC Member
4	Martha Wanjiru Macharia	NG-CDFC Member
5	Peter Mwangi Gachau	NG-CDFC Member
6	Eleanor Muthoni	Fund Account Manager (FAM)
7	Mercy Mumbi Githui	NG-CDFC Member
8	Irene Nyambura Mwangi	NG-CDFC Member

ABSENT WITH APOLOGY

1. Peter Wanderi Muchoki Co-opted Member

PRELIMINARIES

The meeting started with a word of prayer led by Martha Macharia. The Chairman appreciated the members for availing themselves to the meeting.

The Chairman introduced the agenda of the day as follows:

1. Reading and confirmation of the previous minutes.
2. Matters arising
3. A.I.E 63,960,174
4. Re-allocation of Kshs. 2,742,917.59 from Mathira Youth Empowerment Centre to bursary
5. PMC Training
6. Mathira Constituency Strategic Plan 2023-2027
7. A.O.B

The members adopted the list for discussion. The Chair requested the members to declare their interest, and there being no personal interest from the members, the Chairman progressed with the agenda of the day.

MIN 056/MATHIRA NG-CDFC/06/07/2023 READING AND CONFIRMATION OF THE PREVIOUS MINUTES.

The Secretary took the members through the minutes of the previous meeting dated 27th June 2023. Martha Macharia confirmed the minutes, seconded by Peter Mwangi as the true record of the proceedings.

MIN 057/MATHIRA NG-CDFC /06/07/2023: MATTERS ARISING.

The following are the matters raised from the previous meeting:

1. Closing of the dormant PMC accounts.

The FAM reported to the members that the process was complete, and out of this process the amount realized as Appropriation-In- Aid (A-I-A) as follows

-National Bank- Kshs. 130,603.00 deposited under FY2023/2024

-Cooperative bank Kshs. 447,399.35 deposited under FY2022/2023

The FAM informed the members that she had not received feedback from Equity bank and KCB bank.

2. Mathira Youth Empowerment Centre Project

The NGCDFC Chair read the letter addressed to the committee by the Mathira youth Empowerment chair, requesting the committee to assist in the process for change of user.

The members mandated the NGCDFC chair to take up the matter to completion of the concerns.


3. Mathira Constituency Strategic Plan 2023-2027

The FAM requested that the agenda to be substantive in this meeting as there was a lot to update and plan as concerns the preparation of the Mathira constituency Strategic Plan.

MIN 058/MATHIRA NG-CDFC /06/07/2023: ALLOCATION OF THE RECEIVED FUNDS Kshs. 63, 960,174.00

The FAM informed the members that the constituency had received Kshs. 63, 960,174.00, that the members were expected to allocate to all the remaining projects for the FY2022/2023 as listed below.

PROJECT NAME	ACTIVITY	AMOUNT (KSHS)
Ngunguru Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000



Kanyama Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Ngaini Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Iruri Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Maganjo Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Kabiru-ini Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Mathaithi Day Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Ragati Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
General China Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Ndima-ini Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gakuyu Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gaturiri Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gikumbo Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gitunduti Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gathehu Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Gatundu Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Itundu Secondary School	Provision of 300 No Hass Avocado tree seedlings	170,000
Kiamwangi Secondary School	Provision of 290 No Hash Avocado tree seedlings	166,700
Mathaithi Primary School	Additional funds for renovation to completion by Exterior painting of 7 classrooms and tiling of 2 classrooms	301,000
Kirigu Primary School	Additional funds for construction to completion of 30 meters perimeter wall by installation of Coping stones & Plastering	200,000
Kihuro Primary School	Additional funds for Renovation to completion by Exterior painting and verandah screeding & tiling	300,000
Gaturiri primary school	Additional funds for construction to completion of 6 door pit latrine for girls, 4 door and urinal pit latrine for boys, renovation of administration block by, plastering, painting, tilling and electrification.	1,700,000
Karindundu primary school	Additional funds for renovation to completion by Screeding & tilling for one classroom	100,000
Kiamabara primary school	Additional funds for renovation to completion by Exterior painting of 10 classes and roof painting and tiling of 3 No classrooms	450,000
Wakamata primary school	Additional funds for renovation to completion of 2 roomed administration offices and 8 classrooms: by Exterior painting and skirting of 8 classes office tiling and ceiling installation	250,000

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Kiangoma Primary School	Additional funds for renovation to completion by Painting of walls, floor screeding and verandah for classes	150,000
Ngurumo primary school	Additional funds for Fencing of school compound	200,000
Kianjogu primary school	Additional funds for renovation to completion by Floor screeding and exterior painting of 7 No classrooms	200,000
Kiamwangi primary school	Additional funds for renovation to completion by Tiling of administration block	150,000
Kiamucheru primary	Additional funds for renovation to completion by Blandering, PVC ceiling for administration block	200,000
Karura primary	Additional funds for renovation to completion by Painting of pit latrines	100,000
Gitunduti primary	Additional funds for renovation to completion by tiling for verandah of 8 classes	150,000
Miiri secondary school	Additional funds for Mechanical installation & plumbing works of bathrooms and toilets for the dormitory, floor tiling	510,000
Hiriga secondary School	Additional funds for perimeter wall & guard house at the gate section	400,000
Ngaini Secondary School	Construction to completion of a 80 bed capacity dormitory at Kshs.2, 509,028, Renovation to completion of 7 classrooms and (3 roomed) Administration block at Kshs.1,736,350: Installation of doors, glazing, plastering, painting and floor tiling.	4,260,000
Kiamabara Secondary School	Renovation to completion of 11 classrooms: Plastering, glazing, painting & tiling.	2,370,000
Mathaithi Secondary School	Construction of 4 classrooms with one storey foundation to slab level phase 1 (excluding finishes)	5,370,000
Ihwagi Secondary School	Renovation to completion of 11 classrooms, (3 roomed) admin block, 150 capacity twin laboratory and 100 capacity dining hall: Plastering, glazing, painting & tiling.	4,050,000
Itundu Secondary School	Renovation to completion of 6 classrooms, (3-roomed administration block & Library: Plastering, installation of doors and windows, glazing, tilling and painting @ Kshs 3,320,000. Renovation to completion of 90 capacity laboratory by mechanical and gas installation @ Kshs 800,000	4,120,000
Gathehu Secondary School	Renovation to completion of 4 classrooms: Plastering, glazing, tiling and painting @ Kshs 1,680,000. Renovation of 90 capacity laboratory by mechanical and gas installation Kshs 800,000(split costs)	2,480,000
Gitunduti Secondary School	Renovation to completion of 6 classrooms, (2 roomed administration block, 150 capacity twin laboratory and 100 capacity dining hall: Installation of doors and windows, glazing, plastering, rendering, painting and tiling	3,000,000
Muthea Secondary school	Construction to completion of 4 door pit latrine for girls & 4 door and urinal pit latrine for boys with two chambers (girls and boys) for Persons With Disabilities @ Kshs 870,000. Renovation to completion of 4 classrooms and 90 capacity laboratory: Plastering, rendering, tiling and painting and electrification @ Kshs 2,220,000.	999,584
Iruri Secondary School	Purchase of Isuzu 46-seater school bus (FSR90 46 seat Engine 5,193cc power 207HP)	8,800,000

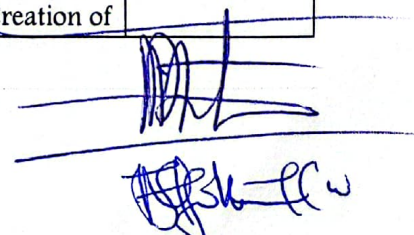
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Konyu Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system	300,000
Gatina Assistant Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system	300,000
Miiri chief office	Additional funds for Blandering, PVC ceiling Power connection to the grid system, landscaping and construction of 2 door pit latrine	750,000
Gatunganga chiefs' office	Additional funds for floor tiling, Electrical wiring & power connection to the grid system	300,000
Kiahia assistant chief office	Additional funds for Electrical wiring, tiling of hall & power connection to the Grid system	300,000
Ngorano chiefs' office	Additional funds for Electrical wiring & power connection to the Grid system	200,000
Huruma Assistant Chief	Additional funds for Electrical wiring, & power connection to the Grid system	250,000
Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Mathira NG-CDF Strategic plan for the period between 2023-2027	2,000,000
Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190
Sports activities	Field preparation, officiating and match logistics.	650,000
Sports activities	Purchase of sports equipment, carry out constituency football sports tournament and the winning teams/Schools to be awarded with trophies, balls, and goal nets and games kits.	2,106,700
Sports activities	Regional Tournament.	300,000
Bursary Vocational Training Institutions	Payment of driving lessons to 500 students	5,000,000
TOTAL		63,960,174

MIN 059/MATHIRA NG-CDFC /06/07/2023: RE-ALLOCATION OF KSHS. 2.742,917.59 FROM THE MATHIRA YOUTH EMPOWERMENT CENTRE TO BURSARY

The members addressed a major concern and an outcry of many parents, who have been visiting the office from the constituency seeking school fees for their children. The outcry and fear is that many students are doomed to drop out of school. The members after deliberations decided to allocate the Mathira Youth Empowerment Centre environment funds to bursary with the approval of the board. The project is yet to start due to land approval issues and it take a while for the land scaping to be done. The meeting authorized FAM to reach out to the board in request for re-allocation.

<i>Financial year</i>	<i>Project name</i>	<i>Approved activity</i>	<i>Amount allocated</i>
2020/2021	Mathira Youth Empowerment Centre	Environment Vote: Landscaping of 5 acres of land; Levelling Kshs.1,648,917.59; Grass planting Kshs.250,000; planting of flower beds along the walk ways Kshs.315,000; Creation of	2,742,917.59



		pathways 2.85 km Kshs. 385,000.00; Construction of sitting benches 12 No. Kshs.144,000.	
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MIN 060/MATHIRA NGCDF /06/07/2023: PMC TRAINING

In reference to the previous meeting the members had proposed to conduct PMC training for all the FY 2022/2023 projects. The members agreed to run the training on dates 13th and 14th July 2023. The members mandated the FAM to provide them with refreshments.

MIN 061/MATHIRA NGCDF/06/07/2023 ALLOCATION OF EMERGENCY VOTE - KSH 7,636,190.

The chair informed the members that the following institution had sent their request letters to the committee to have their concerns addressed.

1. Kirigu Primary School; The current ones are not adequate and in very bad shape exposing the learners to health hazards.
2. Kabiruini Primary School; repair of classes that have developed cracks.
3. Karatina Girls Sec School. The 8-toilet latrine has caved in, currently the school has inadequate toilets.

The members requested the board to consider the following projects to be allocated under emergency vote.

<i>PROJECT NAME</i>	<i>ACTIVITY</i>	<i>AMOUNT – KSHS.</i>
Karatina Girls' Secondary School	Construction of 14 door toilet block to completion and construction of waste disposal system (bio-digester and soak pit)	4,826,000
Kabiru-ini Primary School	Repair of gable walls for 6 classrooms by construction of ring beams, ground beams and columns	1,305,000
Kirigu Primary School	Construction of 8 door pit latrine for girls and urinal for boys	1,505,190
TOTAL		7,636,190

MIN 062/MATHIRA NGCDF/06/07/2023: MATHIRA CONSTITUENCY STRATEGIC PLAN 2023-2027

The FAM updated the meeting on the status of the progress of the Mathira Constituency Strategic Plan. Following the correspondence and subsequent meeting with the Chief Manager, Corporate Planning and Strategy Department of the NG-CDF Board, it was noted that there was need to hold consultative meetings within the six wards for public participation.



After deliberations, members agree to have the meetings as per the following schedule that will commence immediately:

<i>DATE</i>	<i>WARD</i>	<i>LOCATION</i>	<i>SUB-LOCATION</i>
Monday 17/7/2023	Karatina	Cheru	Kiangeraru
Tuesday 18/7/2023	Konyu	Kiamabara	Gachuku
Wednesday 19/7/2023	Ruguru	Ngorano	Karuthi
Thursday 20/7/2023	Kirimukuyu	Mbogo-ini	Tumutumu
Friday 21/7/2023	Iria-ini	Ihwagi	Ihwagi
Saturday 22/7/2023	Magutu	Muthea	Kanjuri

MIN 063/MATHIRA NGCDF/06/07/2023: AOB

The NGCDFC suggested to have a ground breaking and site visit before the works commence.

There being no other business the meeting was closed with a word of prayer led by Mr. Antony Kiama Mureithi at 2:40pm

Minutes compiled by:

Secretary Irene Njoki Maina Date 21/08/2023 sign 

Minutes confirmed by:

Chairman Barnabas Kinyas Date 21/09/2023 sign 