



**Kangundo National Government Constituency Development Fund**  
Behind Kangundo Sub County Office complex  
P.O Box 1035-90115  
Kangundo, Kenya  
Cell No:0724 781 421  
Email: [cdfkangundo@ngcdf.go.ke](mailto:cdfkangundo@ngcdf.go.ke) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

**REF: KANG/NG-CDF/ OCTOBER 2024/NG CDFC MEETING**

**DATE: 28<sup>th</sup> October, 2024**

**Purpose: NG CDFC Meeting Minutes**

**TIME: 9.15 a.m. – 12.10p.m.**

**VENUE: Boardroom**

**Members Present**

- |                                  |                                      |
|----------------------------------|--------------------------------------|
| 1. Mr. Harun K. Ndungu-DCC       | 7. Mr. Julius M. Mwangangi-Member    |
| 2. Mr. Wesley K. Ngeno-FAM       | 8. Mr. Patrick Kilungu Mweu-Member   |
| 3. Mr. John K. Nzuki-Chairman    | 9. Mrs. Belita M. Mutie-Member       |
| 4. Mrs. Mary Catherine Ngila-Sec | 10. Ms. Maureen Kanini Kivuva-Member |
| 5. Ms. Jackline K. Kombo -Member |                                      |
| 6. Mr. Stephen W. Mutua-Member   |                                      |

**AGENDA**

1. Preliminaries and establishing of the Quorum.
2. Reading and Confirmation of previous meeting minutes
3. Matters arising from the previous meeting minutes
4. Re-allocation of Emergency Funds FY 2023-2024
5. A.O.B and Adjournment

**MIN NO. 001/28<sup>th</sup> October, 2024; PRELIMINARIES AND ESTABLISHMENT OF QUORUM.**

- After establishing that there was quorum, the meeting began at 9.15 a.m. with a welcome from the Chairman Mr. John Kituku. He requested Ms. Maureen Kanini to pray.

**MIN NO. 002/28<sup>th</sup> October,2024; READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES**

- The secretary was tasked to read previous meeting minutes. Meeting minutes were confirmed as a true reflection of what was deliberated.

*Mr. Stephen Wambua*  
*Proposer*

*Mrs. Jackline Kombo*  
*Secunder*

Celebrating 20 years of positively impacting lives

**NGCDF**



*[Handwritten signatures in blue ink]*



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**MIN NO. 003/28<sup>th</sup> October,2024; MATTERS ARISING FROM THE PREVIOUS MEETING MINUTES:**

There was no matters arising.

**MIN NO. 004/28<sup>th</sup> October,2024; RE-ALLOCATION OF EMERGENCY FUNDS FY 2023-2024**

The Fund Account Manager informed the members that, the Emergency Funds FY 2023-2024 amounting to Kes. **8,768,091** needs to be reallocated. After a deliberate discussion members agreed to reallocate the funds as follows:

S/NO	PROJECT	DESCRIPTION	AMOUNT
1	Kitwii Boys Primary School	Purchase and supply of approved chemistry, physics and biology laboratory equipment	4,654,347.00
2	Kitongi Primary School	Construction of a 8-door pit latrine toilet to completion with a door for Persons living With Disability	1,000,000.00
3	Miu ABC Primary School	Construction of a 8-door pit latrine toilet to completion with a door for Persons living With Disability	1,000,000.00
4	Kangundo Subcounty Education Office	Upgrading Of Kangundo Subcounty Education Office:Roofing,Office Partitioning,Creation of Emergency Door,Electrical works, Paint works, Floor finishes(Tiling) and Ceiling Finishes	2,113,744.00
		<b>TOTAL</b>	<b>8,768,091.00</b>

**MIN NO. 005/28<sup>th</sup> October, 2024: ANY OTHER BUSINESS AND ADJOURNMENT**

- There being no other business to transact the meeting adjourned at 12.10 p.m with prayers led by Mr. Patrick Mweu


*(Handwritten signatures in blue ink)*



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Prepared by;

Name: Catherine Mary Ngila  
(NG CDFC Secretary)

Sign  ..... Date 28/10/2024

Signed for Approvals & circulation by;

Name: John K. Kituku  
(NG CDFC Chairperson)

Sign  ..... Date 28/10/2024

Signed for confirmation by;

Name: Wesley Kibet Ng'eno  
(Fund Account Manager)

Sign  ..... Date 28/10/24