

1.0 MINUTES OF WUNDANYI NG-CDFC MEETING HELD ON 13/12/2024 AT THE NG-CDF OFFICE BOARDROOM AT 9.00PM

MEMBERS PRESENT

- | | |
|----------------------|----------------------|
| 1. Kennedy Mwanyange | Chairman |
| 2. Everlyne Sambo | Secretary |
| 3. Clemence Toto | NG-CDFC Member |
| 4. Patrick Zighani | NG-CDFC Member |
| 5. Liverson Kilelu | NG-CDFC Member |
| 6. Charles Kilelu | NG-CDFC Member |
| 7. Josephine Chao | NG-CDFC Member |
| 8. Jenilizer Ngereri | NG-CDFC Member |
| 9. Stephen Charo | Fund Account Manager |
| 10. Jane Kingati | DCC |

AGENDA

1. Prayers
2. Reading and confirmation of previous minutes
3. Matters arising
4. Kitumbi Primary School Change of Activity
5. Project Proposal FY 2024/2025
6. AOB

MIN 1/NG-CDFC 13/12/2024: PRELIMINARIES AND PRAYERS

The meeting was called to order at 9.00AM with a word of prayer from Charles. The Chairman welcomed all members and thanked them for availing themselves for the day's business.

MIN 2/NG-CDFC 13/12/2024: READING & CONFIRMATION OF PREVIOUS MINUTES

The Secretary took the members through the Minutes of the previous meeting and the following changes were made. The minutes were confirmed to be the true copy of the deliberations as proposed by Chao and seconded by Liverson . .

MIN 3/NG-CDFC 13/12/2024: MATTERS ARISING

The Chairman welcomed the members back for urgent business that required their attention and also thank them for all applying and showing willingness to continue serving the people of Wundanyi. What remained was for the NG-CDF Board to gazette them. This meeting is conducted in accordance to Section 43(8) of the NG-CDF Act, CAP 414A of the Laws of Kenya

MIN 4/NG-CDFC 13/12/2024: KITUMBI PRIMARY SCHOOL CHANGE OF ACTIVITY

The Fund Account Manager informed the members that they have a pending issue with Kitumbi Primary School where the Project Management Committee requested for change of activities from renovation of 6 classrooms to construction of 2 new classrooms. They changed the activities because of advice received from public works that it would be more expensive and counter-productive to renovate the existing mud-walled classrooms than building new ones. The Project Management Committee together with the School Board of Management requests the Members to approve change of activities.

Members deliberated at length and unanimously agreed with the Project Management Committee to request for the change of activities from the NG-CDF Board as proposed by Zighani and seconded Sambo

Project name	Initial Approved Activities	FY	Amount to reallocated	Reasons for Reallocation	New Proposed Project
Kitumbi Primary School	Renovation of 6 classrooms	2020-2021 2021-2022	2,500,000 1,000,000	Change of activities from renovations of 6 classrooms as the classrooms were too dilapidated for renovation	Construction to Completion of 2 New classrooms

MIN 5/NG-CDFC 13/12/2024: PROJECT PROPOSAL FY 2024-2025

The Chairman presented the Project Proposal to the members for confirmation before it is submitted to the NG-CDF Board. Members unanimously approved the submission of the Project Proposal FY 2024/2025

ANY OTHER BUSINESS

There being no other business the meeting ended at 4.30PM with closing prayer from Zighani

MINUTES CONFIRMED BY-

KENNEDY MWANYANGE
DATE.....
Chairman NG-CDFC

SIGN.....

EVELYNE SAMBO
DATE.....
Secretary NG-CDFC

SIGN.....

WUNDANYI NG-CDFC SCHEDULES



**WUNDANYI
IEBC NUMBER 024**

**NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND**

REQUEST FOR CHANGE OF ACTIVITIES

AT KITUMBI PRIMARY SCHOOL

SUBMITTED

DECEMBER 2024

**THIRD SCHEDULE
CONSTITUENCY PROJECTS SUBMISSION FORM**

(s. 15)

Constituency No **024** Constituency Name **WUNDANYI**. Financial Year **2023/2024**

Serial	Name of Project	Amount Allocated
24/2630209	Primary School Project	3,500,000
Total		3,500,000

Chairman NG-CDF Committee **Kennedy Mwanyange** Signature.....Date.....

Fund Account Manager **Stephen Charo** Signature.....Date.....

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FIRST SCHEDULE (S. 6) (5)

CONSTITUENCY PROJECTS RE – ALLOCATION FORM

CONSTITUENCY N0:024 CONSTITUENCY NAME: WUNDANYI FY:2020.21 & 2021.22

PROJECT NO.	PROJECT TITLE	AMOUNT ALLOCATED (KSH)	AMOUNT DISBURSED (KSH)	BALANCE (KSH)	UNSPENT TO BE RE – ALLOCATED (KSH)
4-0006-024-2630204-104-2021-2022-18	Kitumbi Primary School	1,000,000	1,000,000	1,000,000	1,000,000
4-0006-024-2630204-104-2020-2021-20	Kitumbi Primary School	2,500,000	2,500,000	2,500,000	2,50,000
TOTAL		3,500,000	3,500,000	3,500,000	3,500,000

Signature: Date:.....

Name:...Stephen Charo Position: Fund Account Manager

FOURTH SCHEDULE (s. 16)
PROJECT DESCRIPTION FORM

024/2630209

Constituency No: **024** Constituency Name **WUNDANYI** County **TAITA TAVETA**Project Number **24/2630209**Project Title **Kitumbi Primary School**Sector **Primary Education**Status of projects (tick one) New.......... Extension..... On-going...Rehabilitation

Brief statement on project status at time of submission

Improve school infrastructureFinancial year **2021** 1st July To 30th June **2022**Original Cost estimates, in Kshs. **3,500,000** dated.....

Amount allocated last financial year...

Amount allocated this financial year **5,241,000**

Project Name	Project Code	Project Activity	Amount Allocated
Kitumbi Primary School	4-006-024-2630209-104-2023/2024-21	Construction to completion of 2No. Classrooms	3,500,000
TOTAL			3,500,000

Person completing form: Name ...**Stephen Charo**... Position **Fund Account Manager's**

Signature..... Date.....