



NG-CDF

National Government Constituencies Development Fund  
MANYATTA CONSTITUENCY  
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MINUTES OF A MEETING OF NG-CDFC MANYATTA HELD ON 17<sup>th</sup> MARCH 2021 AT NG-CDF OFFICE BOARDROOM COMMENCING 11.00 AM

**MEMBERS PRESENT**

- |                         |           |
|-------------------------|-----------|
| 1. Evan Mbogo .....     | Chairman  |
| 2. Carol Imapa .....    | DCC       |
| 3. Mary Kabuga .....    | FAM       |
| 4. Rehema Omar .....    | Secretary |
| 5. Cyrus Njagi.....     | Member    |
| 6. Peterson Kinyua..... | Member    |
| 7. Faith Karimi .....   | Member    |
| 8. Samuel Njururi.....  | Member    |
| 9. Rose Njeri .....     | Member    |

**AGENDA**

1. Preliminaries
2. Reading & confirmation of previous minutes
3. Matters arising
4. Prioritization of Kshs 8.5M 2020/21 Funds
5. Recommendations of monitored projects
6. A.O.B

MIN 1/17/03/2021 PRELIMINARIES

The Chairman called the meeting to order at 11.10 am. Opening prayers were led by Faith Karimi. Chairman acknowledged the presence of the Member of Parliament and welcomed him for the meeting. He also thanked the members for their continued commitment in matters of NG-CDF.

Recorded By..........Confirmed By..........Endorsed By.....

**MPs Remarks**

He thanked members for their hard work. He pointed the delay in release of Funds by the Board. This has resulted to delay in implementation of projects where some of them had stalled.

He informed members that they had raised the issue to the Cabinet Secretary Treasury in the Assembly where there was a commitment to be releasing the funds weekly from treasury to the Board then to the respective constituencies awaiting AIE.

It was noted that additional Kshs12M and Kshs 6.9M had been deposited in the account. AIE for Kshs 8.5M had also been received the previous day.

**MIN 2/17/03//2021 READING AND CONFIRMATION OF PREVIOUS MINUTES**

Minutes of the previous minutes dated 25<sup>th</sup> February were read. They were confirmed to be true records of previous proceedings by Peterson Njiru and seconded by Samuel Njururi.

**MIN 3/25/02/2021 MATTERS ARISING**

**MIN 4/25/02/2021 DELIVERY OF SCHOOL BUSES**

It was noted that bus issuance ceremony to All Saints Kigari day and Muvandori Day secondary proceeded on successfully. The beneficiaries and the community at large were very happy and thanked the NG-CDF fraternity for the good gesture to the schools.

**MIN 4/17/03/2021 PRIORITIZATION OF KSHS 8.5M & KSHS 700,000**

Funds Manager reported that she had received two AIEs amounting to Kshs 700,000 and Kshs 8.5 M

Members noted that Kshs 700,000 was for Runganga Secondary which was a balance for land Purchase.

Members agreed to release the funds so that the school can fully purchase the land.

Members noted that due to the delay of funds, there were so many emergency cases especially those of collapsing and filling up of school's pit latrines.

There were also increased cases of students being sent home due to fees arrears.

This prompted members to prioritize the available funds of Kshs 8.5 to Emergency and Bursary.

The prioritization was done as follows;

PROJECT	ACTIVITY	AMOUNT ( Kshs)
Emergency	Cater for any urgent and unforeseen activity in the Constituency	7,100,000 92,206.90 - Bal

Recorded By.....

Confirmed By.....

Endorsed By.....

Bursary	Award Bursary to the needy and deserving cases in the constituency	1,000,000
M&E Committee Expenses	Payment of committee M&E allowances, transport Payment of committee M&E allowances, transport, & conferences, & conferences	400,000
	Total	8,500,000

**MIN 5/17/03/2021 EMERGENCY ALLOCATION OF KSH 7,100,000**

Members noted that there were so many requests received from institutions for latrines funding which had either collapsed while others had filled up.

After a lengthy discussion and after going through the request members allocated emergency as follows:

No.	PROJECT	ACTIVITY	AMOUNT	Remarks
1	Kamviu Day Secondary School	Construction of 2 No. Classrooms	1,600,000	The students are learning from outside due to shortage of classrooms
2.	Kamiu Primary School	Construction of 2 blocks of 5 doors exhaustible pit latrines for Girls & 4 doors & Urinal for boys	1,000,000	The existing latrines were in dilapidated condition and others had collapsed
3.	Kirigi Primary School	Construction of 2 blocks of 5 doors exhaustible pit latrines for Girls & 4 doors & Urinal for boys	1,000,000	The existing latrines were in dilapidated condition and others had collapsed
4	Kagumori Primary School	Renovation of 3 Classrooms through plastering, Flooring, roofing,	1,000,000	The Classrooms were collapsing and the school was in

Recorded By: *R. Ma...* Confirmed By: *E. A.* Endorsed By: *[Signature]*

		fixing doors and window & Painting		shortage of classrooms
5.	Urban Primary school	Construction of 5 doors exhaustible pit latrines	500,000	The existing ones had collapsed
6.	Gatondo Primary School	Construction of 5 doors exhaustible pit latrines	500,000	The existing ones had filled up
7.	Tende Primary School	Construction of 5 doors exhaustible pit latrines	500,000	The existing ones were dilapidated and others filled up
8.	Kathuniri Primary School	Construction of 5 doors exhaustible pit latrines	500,000	The existing ones had collapsed and others were dilapidated
9.	Rianjagi Ass. Chief's office	Construction of 4 doors exhaustible pit latrines	400,000	The offices did not have pit latrines and could not run smoothly
10	Kirigi Day secondary School	Completion of a lab through installation of electricity	100,000	The school urgently requires electricity in the lab to conduct the exams

**MIN 5/17/03/2021 RECOMMENDATIONS ON MONITORED PROJECTS**

Members went through the Monitoring reports for January and February. They made the following observations;

1. Some projects had stalled due to lack of funds and the contractors were not on site. These were Kenga Day Secondary, Rugumu Day secondary, Urban Day secondary.

2. Some projects were well completed and were in use. These were All Saints Kigari Day secondary. Itabua Day Secondary, Gituri Day Secondary, St Michael Day secondary School.

3. Some projects had not been labeled and had been completed. These were Gituri Day Secondary, Kithimu Primary, St Theresa Girls Secondary School.

Recorded By  Confirmed By  Endorsed By 

4. Some projects had taken so long to complete. These were Kithegi Day Secondary, St Mary's Mukangu Day secondary school.

It was resolved the following

1. To follow up from NG-CDF Board about disbursements of funds not received through the Funds manager and MP.
2. To Advise the FMCs whose project were complete and not labeled to do so through the NG-CDF members who represent the project's jurisdiction.
3. To advise the PMC to adopt the best practices of the project that had been completed
4. To summon the contractors implementing the projects that had taken so long to complete.

MIN 6/17/03/2021 AOB

There being no other business, the meeting was adjourned at 1.30 pm with a word of prayer led by Peterson Kinyua.

Minutes Recorded By  
Secretary :-Rehema Omar

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Date... 22/3/2021

Minutes Confirmed By  
Chairman :-Evans Mbogo

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Date... 22/3/2021

Minutes Endorsed By  
F.A.M :- Mary Kabuga

 .....

Date... 22/3/2021

Recorded By...  .....

Confirmed By...  .....

Endorsed By...  .....