**MINUTES ON NGCDFC NAKURU CONSTITIENCY MEETING HELD ON 24ThFebruary, 2022 AT NGCDF OFFICES TOWN EAST AT 10:00am**

**Members present**

1. Nicodemus Akibah - Chairman
2. Fatma Yusuf - Secretary
3. Anthony Otieno - Member
4. Anthony Maina - Member
5. Albert Kaisha - Member
6. Margaret Wanjiru - Member
7. PerisWambui - Member
8. Susan Wangeci - Member
9. Edward Ratemo - FAM

**In Attendance**

Irene Cheptum **-** ACC

**Agenda**

1. **Preliminary**
2. **Reading and Confirmation of Previous**
3. **Matters Arising**
4. **Resubmission of small industries**
5. **Resubmission of f/y 2021/22 for roads**
6. **Resubmission of f/y 2020/2021 for environmental activities**
7. **Resubmission of f/y 2017/2018 and 2018/2019 for Kiratina Secondary School**
8. **A.O.B.**

**Min: 01/NGCDFC/24/02/2022:- PRELIMINARY**

The chairman called the meeting to order at 2pm and welcomed pastor Albert Kaisha for a word of prayer. The chairman welcomed the members and urged them to full participate in the day’s agenda as it was a matter of urgency.

**Min: 02/NGCDFC/24/02/2022:- READING AND CONFIRMATION OF PREVIOUS MINUTES**

Reading of previous minutes was done by the NGCDFC Secretary Fatma Yusuf, confirmed and proposed by Margaret Wanjiru and seconded by Peris Wambui as a true record of deliberations.

**Min: 03/NGCDFC/24/02/2022:- MATTERS ARISING**

Being no any matters arising from previous minutes, members adopted the same and continued with the new agenda of the day.

**Min: 04/NGCDFC/24/02/2022– RESUBMISSION OF SMALL INDUSTRIES**

In the financial years 2018/2019 and 2019/2020 the NG-CDFC had allocated Kshs. 2,500,000.00 and 8,148,498.00 respectively for the establishment of small scale industries. The project was to be started as a way of benefitting the youths and women from the constituency, to be able to support themselves. After submission of the projects were given conditional approval to provide a letter of concurrence from the ministry of industrialization for the establishment of the same. These conditions were not attainable on time.

Small industry

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| S/No | Project name | Financial year | amount |
| 1. | Kiratina steel nails | 2018/2019 | 2,500,000.00 |
| 2 | Small industries | 2019/2020 | 8,148,494.00 |
| TOTAL | | | 10,648,494.00 |

Upon the resubmission of the projects only one project of Kshs. 500,000 that is racetrack primary school purchase of a school bus was approved. For this reason the committee agreed to resubmit the projects as follows;

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| **NO** | **ORIGINAL RESUBMISSION** | **ACTIVITY** | **SECOND RESUBMISSION** | **ACTIVITY** | **AMOUNT** | **REMARKS** |
| 1 | MARIA VERONICA SECONDARY SCHOOL | Roofing of dormitory of 300 student capacity | LIONHILL PRIMARY SCHOOL | Construction of a perimeter wall measuring 285m long by 3.5m high. | 2,000,000.00 | The committee resolved to resubmit because the school through ministry funding had completed the project as per the attached letter |
| 2 | MENENGAI INTERGRATED PRIMARY SCHOOL | Construction of 1000 student capacity multipurpose hall | MENENGAI INTERGRATED PRIMARY SCHOOL | Construction of 1000 student capacity multipurpose hall to roofing with an estimated cost of Kshs. 6,000,000.00 for completion | 4,000,000.00 | The project was given conditional approval from the NG-CDF board to submit correct 3rd schedule attached and specifying the estimated cost as indicated. |
| 3 | RHINO PRIMARY SCHOOL | Grading and murraming of access roads 1.5 KM from Nakuru-Kiambogo road to Rhino Primary school | NG-CDF OFFICE | Purchase of office equipments (4 HP computers, 8 interoffice telephones, kycera walking printer, 2 32” and 40” television, nokia keypad office phone and 2 HP office laptops) | 2,000,000.00 | After a visit from management for verification the road was classified as a county road so need for resubmission to another project |
| 4 | RHINO SECONDARY SCHOOL | Grading and murraming of access roads 1.5 KM from Nakuru-Kiambogo road to Rhino Primary school | NG-CDF OFFICE | Renovating and repair works (repainting on the exterior and the interior parts of the office and the roof Kshs. 600,000.00, repairs for the toilets and fabrication Kshs.200,000.00 of the office ramp for the PLWDs Kshs. 848,498.00) | 1,648,498.00 | After a visit from management for verification the road was classified as a county road so need for resubmission to another project |
| 5 | MARIA VERONICA SECONDARY SCHOOL | additional funds for the purchase of 52 seater bus | MARIA VERONICA SECONDARY SCHOOL | additional funds for the purchase of 52 seater bus | 500,000.00 | The project was given conditional approval from the NG-CDF board to submit correct 3rd schedule attached. |
|  | |  | **TOTAL** | | **10,148,498.00** |  |

**Min: 05/NGCDFC/24/02/2022– RESUBMISSION OF F/Y 2021/22 FOR ROADS**

The manager informed members on roads maintenance policy. He stated that after the Officers from the board visit to supervise the roads proposed in financial year 2021/2022 for grading and murraming it was established that they were county roads and thus the basis of their rejection. the committee warranted that they were very critical and would provide easy access to schools and other public utilities especially the soil road that are easily affected by floods during rainy seasons. However, due to insecurity experienced by schools within the constituency from thugs, burglars, some are close to the vehicles terminals and some people use the school’s flowers as toilets and wild animals that stray from the Lake Nakuru National Park. The committee resolved to fence off public primary and secondary schools for resubmission as follows.

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| **NO** | **NAME** | **ACTIVITY** | **ORIGINAL AMOUNT (Kshs.)** | **ALLOCATION**  **(Kshs.)** |
| 1 | LENANA PRIMARY SCHOOL | Construction of a perimeter wall measuring 156M long by 3.5m high frontage to completion | **1,092,000.00** | **1,092,000.00** |
| 2 | MIRUGI KARIUKI PRIMARY SCHOOL | Construction of a perimeter wall measuring 118M long by 3.5m high frontage to completion | **826,000.00** | **826,000.00** |
| 3 | KIMATHI PRIMARY SCHOOL | Construction of a perimeter wall measuring 291M long by 3.5m high frontage to completion | **2,037,000.00** | **2,037,000.00** |
| 4 | NAKURU CENTRAL SECONDARY SCHOOL | Construction of a perimeter wall measuring 255.5M long by 3.5m high frontage to completion | **1,785,000.00** | **1,785,000.00** |
| 5 | MENENGAI PRIMARY SCHOOL | Construction of a perimeter wall measuring 155M long by 3.5m high frontage to completion | **1,085,000.00** | **1,085,000.00** |
| 6 | NAKURU MIXED SECONDARY SCHOOL | Construction of a perimeter wall measuring 176M long by 3.5m high 2nd phase to completion | **1,242,000.00** | **1,242,000.00** |
| 7 | MENENGAI HIGH SCHOOL | Construction of a perimeter wall measuring 154M long by 3.5m high frontage to completion | **1,078,000.00** | **1,078,000.00** |
| 8 | RHINO PRIMARY SCHOOL | Construction of a perimeter wall measuring 240M long by 3.5m high frontage to completion | **1,680,000.00** | **1,680,000.00** |
| 9 | MBURU GICHUA PRIMARY SCHOOL | Construction of a perimeter wall measuring 130M long by 3.5m high frontage to completion | **910,000.00** | **910,000.00** |
| 10 | KISULISULI PRIMARY SCHOOL | Construction of a perimeter wall measuring 204M long by 3.5m high 2nd phase to completion | **1,428,000.00** | **1,428,000.00** |
| 11 | NAKURU PRIMARY SCHOOL | Construction of a perimeter wall measuring 270M long by 3.5m high 2nd phase to completion | **1,890,000.00** | **1,890,000.00** |

**Min: 06/NGCDFC/24/02/2022– RESUBMISSION OF F/Y 2020/2021 FOR ENVIRONMENTAL ACTIVITIES**

The NG-CDFC had resolved to empower the various environmental programs to youth and women groups to address the sanitation problems in the constituency especially the ever flowing sewer lines. Having being rejected by the NG-CDF Board members resolved to reallocate the environmental activities as follows;

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| NO | NAME | ACTIVITY | AMOUNT |
| 1 | Umoja Primary School | Construction of 3 door pit latrines with one toilet for PWLD to completion | 314,063.35 |
| 2 | St. Mary’s Primary School | Construction of 3 door pit latrines with one toilet for PWLD for completion | 314,063.35 |
| 3 | Lionhill Primary School | Construction of 3 door pit latrines with one toilet for PWLD to completion | 314,063.36 |
| 4 | Nakuru East Mixed Secondary School | Construction of 2 blocks of Toilet 6 door pit latrines with one toilet for PWLD and a urinal for boys and 8 door pit latrines with one toilet for PWLD for girls to completion | 1,800,000.00 |
|  |  |  | 2,742,190.06 |

**Min: 07/NGCDFC/24/02/2022– RESUBMISSION OF F/Y 2017/2018 AND 2018/2019 FOR KIRATINA SECONDARY SCHOOL**

The chairman of the NG-CDFC introduced the matter on the proposed Kiratina Primary School in Menengai Ward. He said the project had stalled for a long time and the finds allocated for the same were still held from the board awaiting for meeting of the conditional approval by the NG-CDF Board. The project was given conditional approval to provide a valid title deed and later when resubmission was made for purchase of land in the financial year 2019/2020 the committee was given conditional approval to provide a valid valuation report from lands surveyor. The members requested to have the project resubmitted since the process to get the valuation report had taken so long. Members agreed since the school terms had been adjusted and the bursary funds for financial year 2021/2022 had been exhausted to have the funds resubmitted under bursary.

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| NO | ORIGINAL NAME | ACTIVITY | AMOUNT | FINANCIAL YEAR | NEW PROJECT | ACTIVITY | AMOUNT |
| 1 | KIRATINA PRIMARY SCHOOL | Construction of classrooms- storey building from the ground and labeling. | 4,000,000.00 | 2017/2018 | BURSARY | Payment of bursaries to needy students in secondary schools | 4,000,000.00 |
| 2 | KIRATINA PRIMARY SCHOOL | Construction of the administration block | 1,000,000.00 | 2017/2018 | BURSARY | Payment of bursaries to needy students in secondary schools | 1,000,000.00 |
| 3 | KIRATINA PRIMARY SCHOOL | Construction of 12 classrooms@ 1,000,000.00  Construction of an administration block @ 3,000,000.00 | 10,000,000.00 | 2018/2019 | BURSARY | Payment of bursaries to needy students in secondary schools | 8,000,000.00 |
| ST. JOHN’S PRIMARY SCHOOL | Construction of an administration block of 10 offices to lintel with an estimated cost of 3.2 as per attached BQ | 2,000,000.00 |
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**Min: 08/NGCDFC/24/02/2022– A.O.B**

Being no any other business the meeting ended with a word of prayer from Susan Wangeci at **4.30pm.**