



NG-CDF
CHANGAMWE

Changamwe National Government Constituency Development Fund

Fidelity Building

Airport Road

P.O Box 82742-80100

Mombasa, Kenya

Email: cdfchangamwe@cdf.go.ke |

Website: www.ngcdfchangamwe.go.ke

**MINUTES OF NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE CHANGAMWE
MEETING HELD ON 16TH SEPTEMBER 2021 AT 10.00 AM**

VENUE: NG-CDF Boardroom Changamwe

MEMBERS PRESENT

1. Khalid Kabanda - Chairman
2. Abdallah Khalif - DCC
3. Khalida Hussein - Secretary
4. Ali Hussein - Member
5. Abdulhakim Ali - FAM
6. Annastancia Mbura - Member
7. Phoebe Akinyi - Member
8. Patrick Okeyo - Member
9. Philip Mwashighadi - Member
10. Jacqueline Mukiri - Member

IN ATTENDANCE

Samuel Omondi - Project coordinator

Leonard Muge - Works Officer

AGENDA

1. Preliminary
2. Confirmation of previous minutes
3. Matters arising
4. Project Proposal 2021/2021
5. Claims
6. A.O.B

Changamwe NG-CDFC 1/09/2021: Preliminaries

The Chairman called the meeting to order at 10.00 am with a word of prayer from Philip Mwashighadi. He informed members on the importance of the meeting in prioritising the project proposals collected from the Ward meetings.

Changamwe NG-CDFC 2/09/2021. Confirmation of previous minutes

The minutes of 28th August 2021 was read by the Secretary and confirmed by Patrick Okeyo and it was seconded by Phoebe Akinyi as the true minutes of that meeting.

Changamwe NG-CDFC 3/09/2021: Matters arising from previous minutes

1. Staff gratuity not yet paid
2. Office rent not yet paid
3. Transfer to PMC not yet done



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Changamwe NG-CDFC 4/9/2021: Project proposal 2021-2022

FAM presented to members the Ward report prepared from the stakeholders meetings. Members deliberated on the project proposals and unanimously approved the following projects:

Project Name	Project activity	Amount Allocated	Current Status
Employee's Salaries	Payment of staff salaries	3,076,287.90	New
Gratuity	Payment of gratuity to 9 staff	1,067,044.80	New
Goods and Services	Payment of rent, Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,878,000.00	New
NSSF	Payment of NSSF Deductions for 9 staff	100,000.00	New
NHIF	Payment of NHIF Deductions for 9 staff	50,000.00	New
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,054,000.00	New
SUB TOTAL		8,225,332.70	
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
SUB TOTAL		7,192,207.00	
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	70,000.00	New
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	2,851,666.00	New
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,191,000.00	New
SUB TOTAL		4,112,666.00	
BURSARY			
Bursary Secondary Schools	Payment of bursary funds to needy students in secondary schools	28,589,673.30	New
Bursary Tertiary Institutions	Payment of bursary funds to needy students in tertiary institutions	15,000,000.00	New
Bursary Special Schools	Payment of bursary for needy students in special schools	500,000.00	New
SUB TOTAL		44,089,673.30	





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Sports			
St. Lwanga Primary School	Upgrading of Basketball court by cabro paving blocks 100 SM, 1 pair of Ring & Post @ Kshs.850,000.	850,000.00	New
SUB TOTAL		850,000.00	
PRIMARY SCHOOL PROJECTS			
Kwahola Primary School	Construction of 4 classrooms on a storey building to completion with roof slab with a staircase and 30 meters long concrete ramp (from ground floor)	10,100,000.00	New
Bomu Primary School	Renovation of 12 doors & urinal toilet block to completion (removal of asbestsos, re-roofing, wall repairs, flooring, doors, piping, sanitary fittings)	1,500,000.00	New
Mikadini Primary School	Supply of 60no 3 seater wooden desks @ Kshs. 6500	390,000.00	New
Kwahola Primary School	Supply of 140no 3 seater wooden desks @ Kshs. 6500	910,000.00	New
Changamwe Primary School	Construction of 75 meters Long Perimeter wall 3rd phase to completion	1,350,000.00	New
Mwingo Primary School	Purchase of plot 0.5888 acres	30,000,000.00	new
Bomu Primary School	Construction of Modern 12 door toilet block with one being for Persons With Disability	2,500,000.00	new
SUB TOTAL		46,750,000.00	
SECONDARY SCHOOL PROJECTS			
Changamwe Secondary School	Construction of 25 meters long swimming pool (2 changing rooms, 2 toilets, pump house, chain link fence) Kshs.4,000,000, mechanical works - plumbing and drainage plants and equipment, control panel vacuum system Kshs.5,000,000, electrical works Kshs.3,000,000)	12,000,000.00	Ongoing
Changamwe Girls Secondary School	Construction of 3 classrooms on storey building with roof slab with staircase and 30 meters long concrete ramp from ground floor to completion	7,900,000.00	New
Changamwe Girls Secondary School	Supply of 120 lockers and chairs @ Kshs.7,000	840,000.00	New



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St. Charles Lwanga Secondary School	Purchase of equipment (Kitchen hood with extract fan Kshs. 200,000, 2 no energy saving jiko 200 litres Kshs 260,000, 4 no 200 liters sufurias Kshs. 600,000, 200 litre freezer Kshs. 150,000, commercial gas cooker and gas works Kshs. 200,000, 6 no deep stainless sinks Kshs. 90,000)	1,500,000.00	New
Changamwe Girls Secondary School	Purchase of 6 no 4 drawer steel cabinet @ Kshs32,000 totaling to Kshs.192,000, 10 no visitors fabric chairs @Kshs.15,000 totaling to Kshs.150,000, 2 no executive table @Kshs.60,000 totaling to Kshs.120,000, 2 no high back leather chairs @Kshs.30,000 totaling to Kshs.60,000	500,000.00	New
Changamwe Girls Secondary School	Purchase of 5 no office tables 1.2 Metres @ Kshs.20,000 total Kshs.100,000, 1 no executive table 1.6 Meters @ Kshs.60,000, 1 medium back leather chair @Kshs.25,000, 8 no visitors chairs fabric @Kshs.15,000 total Kshs.120,000, 1 no 4 drawer steel cabinet @ Kshs.32,000, grad total Kshs.337,000	337,000.00	New
Portreitz Secondary School	Purchase of laboratory equipment i.e 20 numbers of burettes, pipette, conical flash, thermometer, beaker 250ml, beaker 100ml, cholometric flask, droper, tripod stand, retort stand complete with bos and clamps, test tubes with racks, test tube holder, boiling tubes, wire gauze, funnel, vernier calipier, micrometer screwgauge, magnet, meter rule, ammeter, volter metter, ball and ring, pendelum bob, permenet slides, hand lense, magnify lens, concere and curvex mirror&lenses, glass prisms, optical pin &soft board and 5 microscope	500,000.00	New
Portreitz Secondary School	Purchase of 1 executive table 1.6 metres @ Kshs.60,000, 1 medium back leather chair @ Kshs. 25,000, 6 no visitors chairs fabric @ Kshs.15,000, total Kshs.90,000, 1 no 4 drawer steel cabinet @ Kshs.32,000, 5 no office tables 1.2 meters @ Kshs. 20,000 total Kshs.100,000 Grand total Kshs.307,000	307,000.00	New
SUB TOTAL		23,884,000.00	
SECURITY PROJECTS			

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Changamwe Sub County Headquartes	<p>ACC Office, purchase of 6 no 4 drawer steel cabinet @ Kshs.32,000 total Kshs.192,000, 10 no visitors fabric chairs @ Kshs.15,000 total Kshs.150,000. 2 no executive table @Kshs.60,000 total Kshs.120,000, 2 no high back leather chairs @Kshs.30,000 total Kshs.60,000 Grand total Kshs.522,000.</p> <p>Education office, Purchase of 1 executive table 1.6 metres @ Kshs.60,000, 1 high back leather chair @ Kshs.30,000, 2 visitors chairs fabric @ Kshs.15,000, total Kshs.30,000, 2 no 4 drawer steel cabinet @ Kshs.32,000 total Kshs.64,000, Grand total Kshs.184,000.</p> <p>Gender Office, Purchase of office table 1.6 meters @ Kshs.25,000, 2 no medium back leather chair @ Kshs.25,000 total Kshs.50,000, 2 no visitors chairs fabric @ Kshs.15,000, total Kshs.30,000, 1 no 4 drawer steel cabinet @ Kshs.32,000, Grand total Kshs.137,000.</p> <p>TSC Office, Purchase of office table 1.6 meters @ Kshs.25,000, 1 medium back leather chair @ Kshs.25,000, 2 no visitors chairs fabric @ Kshs.15,000, total Kshs.30,000, 1 no 4 drawer steel cabinet @ Kshs.32,000 Grand total Kshs.112,000.</p>	955,000.00	New
Changamwe Sub County Headquarters	Purchase of curtain blinds for 29 windows	700,000.00	New
Portreitz Chief's Office Chief's Office	Purchase of office table 1.6 metres @ Kshs.25,000, 1 medium back leather chair @ Kshs.25,000, 6 no visitors chairs fabric @ Kshs.15,000, total Kshs.90,000, 1 no 4 drawer steel cabinet @ Kshs.25,000, Grand total Kshs.165,000	165,000.00	New
SUB TOTAL		1,820,000.00	
OTHER PROJECTS			
Changamwe Youth Resource Centre	purchase of office table 1.6 metres @ Kshs.25,000, 1 medium back leather chair @ Kshs.25,000, 6 no visitors chairs fabric @ Kshs.15,000, total Kshs.90,000, 1 no 4 drawer steel cabinet @ Kshs.25,000, Grand total Kshs.165,000	165,000.00	New
SUB TOTAL		165,000.00	
TOTAL		1,985,000.00	

Changamwe NG -CDFC 5/09/2021: Claims

1. Sitting allowance for today's meeting 52,000
2. Monthly M & E for September 2021, Kshs, 26,000

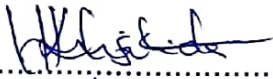


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Changamwe NG-CDFC 6/09/2021:A.O.B

There was no any other business the meeting ended at 12pm and word of prayer by Ali Hussein.

WRITTEN BY: .....SECRETARY

CONFIRMED BY: .....CHAIRMAN