



**National Government Constituencies Development Fund Board**

Kisauni Constituency

Karisa Maitha Road/ Opp Jocham Hospital

P.O Box 87910-80100

Mombasa

**Email:** [cdfkisauni@ngcdf.go.ke](mailto:cdfkisauni@ngcdf.go.ke) | **Website:** [www.Kisauni-ng-cdf.co.ke](http://www.Kisauni-ng-cdf.co.ke)

OUR REF: KIS/NG-CDF/BOARD/2022-2023/01

13<sup>th</sup> January 2023

The,  
Chief Executive Officer,  
NG-CDF BOARD SECRETARIAT  
P.O BOX 46682-00100,  
NAIROBI

Dear Sir,

**REF: KISAUNI NG-CDF PROPOSAL 2022-2023**

In reference to the above mentioned subject, please find the attached project proposal minutes, ward views report, third schedule, fourth schedules and Code list for the Financial Year 2022-2023.

Thank you for your continued support and consideration.

NG-CDF KISAUNI  
P.O. Box 87910-80100, MOMBASA

Yours Sincerely,

  
13 JAN 2023

Monica Mwai  
Fund Account Manager  
NG-CDF - Kisauni  
Tel: 0753 760 741  
[cdfkisauni@ngcdf.go.ke](mailto:cdfkisauni@ngcdf.go.ke)

**Vision:** Equitable social-economic development countrywide



ISO 9001:2008 Certified



**KISAUNI**

**IEBC NUMBER 003**

**NATIONAL GOVERNMENT CONSTITUENCY  
DEVELOPMENT FUND**

**WARD REPORT**

**2022/2023- FINANCIAL YEAR**

**SUBMITTED**

**11<sup>TH</sup> JANUARY, 2023**

## **1.0 Introduction**

### **1.1 *Overview of NG-CDF***

The National Government Constituencies Development Fund (NG-CDF) is established under the NG-CDF Act, 2015 as amended in 2022. The main mandate of the Board is to approve project proposals submitted by various constituencies, timely and efficient disbursement of funds to Constituencies with respect to approved project proposals, to ensure efficient management of the Fund and to encourage best practices in the implementation of the projects. This is aimed at reducing poverty and enhancing regional equity at the Constituency level. The Fund is administered by the National Government Constituencies Development Fund Board (NG-CDFB) at the National level and managed by National Government Constituency Development Fund Committee (NG-CDFC) at the Constituency level. The Fund is domiciled within the ministry in charge of National Economic Policy & Planning, currently The National Treasury and Planning.

### **1.2 *About the Constituency***

#### **1.2.1 Background History (brief)**

Kisauni Constituency is an electoral constituency in Kenya. It is one of the six constituencies in Mombasa County.

The current Member of Parliament is **Hon. Rashid Bedzimba**

The fund has addressed most of the development programs planned by the NG-CDFC in Kisauni Constituency within its mandate which are also in line with three pillars of Vision 2030 flagship which are economic, social and political covering construction of schools, hospitals, roads, training, water, bursaries, social amenities, lighting systems amongst others

#### **1.2.1.1 When it was delineated**

Kisauni is the original constituency that carved out Nyali Constituency following the promulgation of the new constitution in August 2010

### **1.2.1.2 Number of wards, population, area size, administration structure etc**

Kisauni Constituency is the most populous constituency in Mombasa County with a Population of 194,065 people.

It is also the vastest constituency in Mombasa with a geographical area of 88.70sq.Km.

Kisauni Constituency is made up of seven wards and two locations namely;

1. Bamburi
2. Shanzu
3. Magogoni
4. Mjambere
5. Mtopanga
6. Mwakirunga
7. Junda

#### **LOCATIONS: -**

1. Kisauni
2. Bamburi

### **1.2.1.3 Constituency Mission and Vision**

#### **Mission**

To provide leadership and policy direction for effective and efficient management of the fund.

#### **Vision**

Equitable socio-economic development countrywide



## **MTOPANGA WARD I**

The meeting was done on 3<sup>rd</sup> January 2023 at Mtopanga Catholic Church.

### **PRESENT**

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Rev. Allan Owano         | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed  | - | Secretary                    |
| 3. SaudaKhamis              | - | Member                       |
| 4. TumainiNgumbao           | - | Member                       |
| 5. Luciana Mwangemi         | - | Member                       |
| 6. Mohamed Yusuf            | - | Member                       |
| 7. George Omondi            | - | Member                       |
| 8. Monica Mwai              | - | FAM                          |
| 9. JamlekImbuba             | - | District County Commissioner |
| 10. Staffs                  |   |                              |
| 11. Village elders          |   |                              |
| 12. Mtopanga ward residents |   |                              |

### **Who graced the occasion**

The occasion was graced by the District County Commissioner and the chairman opened the meeting by a word of prayer.

### **Comments by Chairman**

The Chairman welcomed all the residents and introduced NG-CDFC Members present. He further informed the constituents that NG-CDF Act was amended and most projects have been devolved to County Government i.e. Hospitals, water and ECDE. The major sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

### **Comments by District County Commissioner**

The District County Commissioner welcomed all the members present and urged them to cooperate and propose all the projects they want to be implemented in Mtopanga ward.

### Projects priorities identified in Mtopanga Ward

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	HamisiKazungu	More Classrooms for the junior secondary Renovation of classrooms Tree planting in public schools Perimeter wall Street lights	Concordia Primary School
2.	NeemaNgumbao	Field Drainage Streetlights Cabro paving and drainage at the chief's office	Manooni
3.	Thomas Katana	More Classrooms for the junior secondary supply and Installation of 10,000 liters water tank Perimeter wall Tree planting in public schools Toilets	Mtopanga Primary School
4.	Roselina Mogi	Perimeter wall at the Chiefs Office Sports tournaments Tree planting in schools	Mtopanga Secondary
5.	Concordia Secondary School teacher	More Classrooms for the junior secondary Toilets School bus Field Library	Concordia Secondary School

		Computer labs and computers Tree planting in public schools Lights Perimeter wall	
6.	Daniel Masafu	Driving for the youth More allocation to students with special needs	Manooni
7.	TelvinMzeka	Sports Social hall in schools Streetlights Youth polytechnic Bursary allocation to be increased	Manooni

### **Challenges**

- Streetlights not working
- Security issue is a major hindrance in development.

### **Conclusion/way forward**

The Chairman reacted on the following:

ECDE and Dispensaries are among the devolved projects which are handled by the county Government. He promised to work on the proposals received to enhance Mtopanga ward. Meeting ended at 2:00pm with closing remarks from Ratibu Mehebuba and a word of prayer from Mohamed Yusuf.





*Figure 1: Public participation in Mtopanga Ward*



## **MJAMBERE WARD II**

The meeting was done on 4<sup>th</sup> January 2023 at ADC Church.

### **PRESENT**

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Rev. Allan Owano         | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed  | - | Secretary                    |
| 3. SaudaKhamis              | - | Member                       |
| 4. TumainiNgumbao           | - | Member                       |
| 5. Luciana Mwangemi         | - | Member                       |
| 6. Mohamed Yusuf            | - | Member                       |
| 7. George Omondi            | - | Member                       |
| 8. Monica Mwai              | - | FAM                          |
| 9. JamlekImbuba             | - | District County Commissioner |
| 10. Staffs                  |   |                              |
| 11. Village elders          |   |                              |
| 12. Mjambere ward residents |   |                              |

### **Who graced the occasion**

The meeting was opened by a word of prayer by Mohamed Yusuf.

### **Comments by Chairman**

The chairman welcomed all the residents and introduced NG-CDF Members. He further informed the constituents that NG-CDF Act was amended and the major projects sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

### **Comments by Chief**

He welcomed the residents and urged them to participate fully.

### Comments by District County Commissioner

The District County Commissioner welcomed all the members present and urged them to cooperate. He informed the members that they need to make proposals of what they want to be done for them so that they can be implemented in Mjambere ward. He urged them to put into consideration on issues such as building of schools, chiefs office for security purposes. He also informed them that the problem with Kisauni as a Constituency is the issue of Land.

### Projects priorities identified in Mjambere Ward

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	Robert Isaka	Fully furnished public schools in Mjambere ward Perimeter wall at all public schools Tree planting in public schools	KwaMaka
2.	ShindoMutsunga	New Public School(Primary & Secondary School in Mjambere ward) Perimeter wall around the schools School Field Streetlights	KwaMakaMjambere
3.	Kennedy Misoga	Bursary allocation to be increased Driving bursary Cabro paving, landscaping and drainage at the new public schools Streetlights	Tatugawe Area
4.	ZipporahMakaji	Toilets	Kisauni Baptist

		Water Staffroom Furniture	
5.	John Anagava	Bursary allocation to be increased Driving bursary New public schools Sports (playing ground)	Kadogo Ground
6.	DamarisJuma	Social Hall New Secondary School Water tanks for the new public schools Land scrapping, Cabro paving and drainage in the schools	Barani
7.	SeifJuma	Social hall for boasting of Talents Streetlights Perimeter wall at the schools for security. New modern public school	Kwamaka
8.	Solomon Chebos	Computers Printers Streetlights New public primary and secondary school	Mjambere police station

### **Challenges**

Lack of public land

Some of the issues are no longer handled by NG-CDF but county e.g., Water and ECDE.

### **Conclusion/way forward**

The Meeting ended at 1:40pm with closing remarks from Assistant County Commissioner and a word of prayer from the Chairman





*Figure 2:Public participation in Mjambere Ward*



### **MAGOGONI WARD III**

The meeting was done on 5<sup>th</sup> January 2023 at Blue Bench.

#### **PRESENT**

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Rev. Allan Owano         | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed  | - | Secretary                    |
| 3. SaudaKhamis              | - | Member                       |
| 4. TumainiNgumbao           | - | Member                       |
| 5. Luciana Mwangemi         | - | Member                       |
| 6. Mohamed Yusuf            | - | Member                       |
| 7. George Omondi            | - | Member                       |
| 8. Monica Mwai              | - | FAM                          |
| 9. JamlekImbuba             | - | District County Commissioner |
| 10. Staffs                  |   |                              |
| 11. Village elders          |   |                              |
| 12. Magogoni ward residents |   |                              |

#### **Who graced the occasion**

The occasion was graced by the DCC.

Luciana Mwangemi opened the meeting by a word of prayer.

He thanked the NG-CDF committee for their good work. He then welcomed all the members present and urged them to cooperate and propose all the projects they want to be implemented in Magogoni ward.

#### **Comments by Secretary**

The Secretary welcomed all the constituents and informed them that NG-CDF Act was amended and most projects have been devolved to County Government i.e. Hospitals and ECDE. The major sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

### Projects priorities identified Magogoni Ward

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	SaumSalim	Driving Bursary Dispensary Police station New secondary school	Magogoni
2.	Ali Ibrahim	Streetlights Public secondary schools	Manooni
3.	Angela Karimi	Bursary More classrooms at Magogoni primary School Streetlights	Blue bench
4.	Helena Majala	Streetlights playground Sports	Mwandoni
5.	Uba Mansoor	Bursary allocation to be increased Police booth Tree planting in public schools Streetlights	Kishada
6.	Amina	Police booth Chief office More classrooms at Magogoni Primary School	Manooni
7.	Maimuna Hassan	New public school Trees in Magogoni Primary School More Classrooms for the junior secondary	Kishada

#### Challenges

- Security issue is a major hindrance in development

#### .Conclusion/way forward

Meeting ended at 12:00pm with closing remarks from the chief and a word of prayer from RatibuMehebuba.





*Figure 3: Public participation in Magogoni Ward*

## **MWAKIRUNGE WARD IV**

The meeting was done on 6<sup>th</sup> January 2023 at Mwakirunge Catholic Church.

### **PRESENT**

- |                               |   |                              |
|-------------------------------|---|------------------------------|
| 1. Rev. Allan Owano           | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed    | - | Secretary                    |
| 3. SaudaKhamis                | - | Member                       |
| 4. TumainiNgumbao             | - | Member                       |
| 5. Luciana Mwangemi           | - | Member                       |
| 6. Mohamed Yusuf              | - | Member                       |
| 7. George Omondi              | - | Member                       |
| 8. Monica Mwai                | - | FAM                          |
| 9. JamlekImbuba               | - | District County Commissioner |
| 10. Staffs                    |   |                              |
| 11. Village elders            |   |                              |
| 12. Mwakirunge ward residents |   |                              |

### **Who graced the occasion**

The meeting started at 8.30 am by a word of prayer from Mr. Mohamed Yusuf and graced by the District County Commissioner.

### **Comments by the Chief**

The Chief welcomed all the members present and urged them to cooperate and propose all the projects they will need to implement at Mwakirunge ward. Mwakirunge is the ward with many public schools which are highly populated hence need more funds to implement all challenges the schools are facing but the resources are few.

### **Comments by Chairman**

The Chairman welcomed all the residents and introduced NG-CDFC Members and NG-CDF staff present. He Further informed the constituents that NG-CDF Act was amended and most projects have been devolved to County Government i.e. Hospitals, ECDE. The major sectors of



NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

The chairman welcomed the head teachers and principals in mwakirunge ward to state their challenges and what they want to be implemented in their ward.

**Projects priorities identified in Mwakirunge Ward**

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	Hope Bonface	Laboratory Home science Laboratory Library (Equipped) Hall for school functions more classrooms Computer laboratory (Furnished) School bus Teachers Toilet Tree planting in public schools	Marimani Secondary
2.	Zablon Masha	Administration block and staffroom supply and Installation of 10,000 liters water tank Reroofing of the old classrooms blocks Refurbishment of all old classrooms Tree planting in public schools More classrooms for junior secondary school	Mwakirunge primary school
3.	EastherMwadziwe	Ablution block for teachers and pupils	Marimani primary School

		<p>Cabro in the school compound</p> <p>Refurbishment of old classrooms</p> <p>Perimeter wall</p>	
4.	MbetsaNdune	<p>Administration block</p> <p>Perimeter wall for security purpose especially due to the dumping site near the school</p> <p>Toilets</p> <p>Streetlights</p> <p>Classrooms for junior secondary school</p> <p>Renovation of classrooms</p>	Digirikani primary school
5.	Omar Hamisi	<p>New secondary school(Maunguja Secondary )</p> <p>Chiefs office</p> <p>Streetlights</p> <p>Tree planting in public schools</p>	Maunguja Primary School
6.	Omar Zoka	<p>Perimeter wall</p> <p>Toilets</p> <p>School hall</p>	Baraka Voroni Primary School
7.	ChiziMwachiro	<p>Ablution block for teachers and students</p> <p>Cabro paving at the school</p> <p>Administration block</p> <p>Perimeter wall</p> <p>Streetlights</p> <p>Tree planting in public schools</p>	KarisaMaitha Secondary School
8.	KahindiShume	<p>playground</p> <p>More classrooms</p> <p>Dormitory for the Girls</p>	Mwakirunge Secondary School

		Streetlights	
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**Comment by the secretary**

Thanked all the people for their cooperation and participation.  
He also emphasized the principals, Head teachers to cooperate.

**Chiefs**

Thanked the NG-CDF for all the projects implemented and those that are to be implemented in Mwakirunge ward.

**Challenges**

- Few resource and many projects needed to be implement in mwakirunge ward

**Closing remarks by the District County Commissioner**

Thanked the principals, head teachers, area chiefs and all the residents of Mwakirunge ward for their cooperation's.He also requested them to be patients in terms of implementation of all the request received as the resources are few but they will be implanted slowly.

**Conclusion/way forward**

The Chairman reacted on the following:Hospitals and ECDE are among the devolved projects which are handled by the county Government. He promised to work on the proposals received to enhance Mwakirunge ward. Meeting ended at 12:37pm with a word of prayer from Mr. Kioko





*Figure 4: Public participation in Mwakirunge Ward*



## **JUNDA WARD V**

The meeting was done on 7<sup>th</sup> January 2023 at Kadzondzo.

### **PRESENT**

- |                            |   |                              |
|----------------------------|---|------------------------------|
| 1. Rev. Allan Owano        | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed | - | Secretary                    |
| 3. SaudaKhamis             | - | Member                       |
| 4. TumainiNgumbao          | - | Member                       |
| 5. Luciana Mwangemi        | - | Member                       |
| 6. Mohamed Yusuf           | - | Member                       |
| 7. George Omondi           | - | Member                       |
| 8. Monica Mwai             | - | FAM                          |
| 9. JamlekImbuba            | - | District County Commissioner |
| 10. Staffs                 |   |                              |
| 11. Village elders         |   |                              |
| 12. Junda ward residents   |   |                              |

### **Who graced the occasion**

The meeting started at 9.45 am by a word of prayer from RatibuMehebuba and graced by the Personal Assistant of Hon. Rashid Bedzimba.

### **Comments by Personal Assistant**

The P.A welcomed all the members present and urged them to cooperate and propose all the projects they will need to implement at Junda ward.

Junda ward has only one public school Bedzimba Primary School.

### **Comments by Chairman**

The Chairman welcomed all the residents and introduced NG-CDFC Members and NG-CDF staff present. He further informed the constituents that NG-CDF Act was amended. The major sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the sectors of NG – CDF.

### Projects priorities identified in Junda Ward

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	Said Kare	New public School (Primary and secondary School) Streetlights	KachororoniVikwatani.
2.	Mariam Abdalla	Playing ground Classrooms for junior secondary Water Tank (Fresh Water) Desks Trees in the school	Bedzimba Primary School
3.	Eddie Ogana	Security – streetlights Playing Ground to boost Talents	Blue Angle school
4.	Omar Musa	New School Streetlights	Kadzonzo
5.	Khamis Omar	Water Harvesting in schools Security Streetlight Trees in schools	Manyani
6.	Berta Wakio	Playground New School Streetlights	Kajiweni
7.	ShamimMwawasi	Public Secondary School Streetlights Drainage	Makumba

### Challenges

- Land for constructing new public schools
- Security issue is a major hindrance in development.

### Conclusion/way forward

The Meeting ended at 11:42am with a word of prayer from Pastor Josephat





*Figure 5: Public participation in Junda Ward*



## **BAMBURI WARD VI**

The meeting was done on 9<sup>th</sup> January 2023 at Kiembeni Church.

### **PRESENT**

- |                            |   |                              |
|----------------------------|---|------------------------------|
| 1. Rev. Allan Owano        | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed | - | Secretary                    |
| 3. SaudaKhamis             | - | Member                       |
| 4. TumainiNgumbao          | - | Member                       |
| 5. Luciana Mwangemi        | - | Member                       |
| 6. Mohamed Yusuf           | - | Member                       |
| 7. George Omondi           | - | Member                       |
| 8. Monica Mwai             | - | FAM                          |
| 9. Jamlek Imbuba           | - | District County Commissioner |
| 10. Staffs                 |   |                              |
| 11. Village elders         |   |                              |
| 12. Bamburi ward residents |   |                              |

### **Who graced the occasion**

The occasion was graced and opened by a word of prayer by the Chairman.

### **Comments by Secretary**

The Secretary welcomed all the members present. He further informed the constituents that the major sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

### **Comments by District County Commissioner**

The District County Commissioner welcomed all the members present and urged them to cooperate and propose all the projects they want to be implemented in Bamburi ward.

**Projects priorities identified in Bamburi Ward**

NO.	NAME OF PROPOSER	PROPOSED PROJECTS	AREA/VILLAGE
1.	Mariam Khamis	More classrooms and school desks in our public schools Perimeter wall at Kashani Primary School Toilets at Kashani Primary Access Road from Kashani Primary to Mdengerekeni Primary School Trees in school	Kashani Primary
2.	Elma Ogot	Toilets Administration Block Water (borehole) Access road from Mdengerekeni Primary to Kashani Primary School	Mdengerekeni Primary School
3.	Christine Kahonzi	More classrooms Administration Block Toilets Trees in school Streetlights	Kiembeni Estate Primary School
4.	Kashani Secondary School	8 more Classrooms Furniture: Lab stools, School lockers and chairs, teachers table and chairs and boardroom tables and chairs School bus	Kashani Secondary School

		School Library Boundary wall Multi- purpose Hall CCTV Title deed for the school	
5.	David Wamalwa	More classrooms at Majaoni Primary School New Public Secondary School at Majaoni School desks Playground and street lights	Majaoni
6.	James Mnyika	Sports tournaments Security lights Sports playground Social hall in schools	Bamburi

### Challenges

- Streetlights not working.
- Security issue is a major hindrance in development.  
Funds are not enough to implement all projects

### Conclusion/way forward

The Chairman promised to work on the proposals received to enhance Bamburi ward. Meeting ended at 12:30pm with closing remarks from chairman and a word of prayer from Mohamed Yusuf





*Figure 6: Public participation in Bamburi Ward*

## **SHANZU WARD VII**

The meeting was done on 10<sup>TH</sup> January 2023 at SwalehNguru Hall.

### **PRESENT**

- |                            |   |                              |
|----------------------------|---|------------------------------|
| 1. Rev. Allan Owano        | - | Chairman                     |
| 2. Ratibu Mehebuba Mohamed | - | Secretary                    |
| 3. SaudaKhamis             | - | Member                       |
| 4. TumainiNgumbao          | - | Member                       |
| 5. Luciana Mwangemi        | - | Member                       |
| 6. Mohamed Yusuf           | - | Member                       |
| 7. George Omondi           | - | Member                       |
| 8. Monica Mwai             | - | FAM                          |
| 9. Jamlek Imbuba           | - | District County Commissioner |
| 10. Staffs                 |   |                              |
| 11. Village elders         |   |                              |
| 12. Shanzuward residents   |   |                              |

### **Who graced the occasion**

The occasion was graced by the Chairman

Luciana Mwangemi opened the meeting by a word of prayer.

### **Comments by Chairman**

The Chairman welcomed all the residents and introduced NG-CDFC Members and NG-CDF staff present. He further informed the constituents that NG-CDF Act was amended and most projects have been devolved to County Government i.e. Polytechnics, Open air market, ECDE and Hospitals. The major sectors of NG-CDF Funds are Education, Security, Environment and Sports. The project proposals should be community based and should be within the education and security sector.

### **Comments by Chief**

The Chief welcomed all the members present and urged them to cooperate and propose all the projects they want to be implemented in Shanzu ward.



**Projects priorities identified in Shanzu Ward**

<b>NO.</b>	<b>NAME OF PROPOSER</b>	<b>PROPOSED PROJECTS</b>	<b>AREA/VILLAGE</b>
1.	Lucy Kariuki	Perimeter wall Streetlights	Shimo secondary school
2.	Justus Chifuka	More Classrooms for the junior secondary school Desks	Utange primary school
3.	Winnie Jilo	Security lights Sports Environment (dumping site)	Mishomoroni
4.	Faith Chega	Sports tournaments Social hall Security lights	Mwembelegeza
5.	Vincent Ndila	New boys secondary day school Bursary	Shanzu
6.	Gabriel	Youth polytechnic Social hall Perimeter wall in public school Playground	Shanzu
7.	Esther Karemba	School desks, lockers and chairs in public schools Playground in public schools	Shimo la Tewa
8.	Jackson Tunje	Driving bursaries Perimeter wall in Shimo la Tewa secondary school Open air market in bush area Street lights	Shanzu
9.	Farhiya Mohamed	More Classrooms More Toilets	Hassan Joho Girls



		Playground Trees in public schools	
10.	Martha Sekeja	New Boys secondary day school Boarding secondary school Dumping site Desks, chairs and lockers in public schools Perimeter wall at chiefs office	Shanzu

### Challenges

- Poor environment issue is a major hindrance in development.
- Lack of a secondary day school (Boys school) in Shanzu ward.
- Funds are not enough to implement all projects


### Conclusion/way forward

The Chairman promised to work on the proposals received to enhance Kisauni Constituency. Meeting ended at 12:00pm with closing remarks and a word of prayer from George Omondi

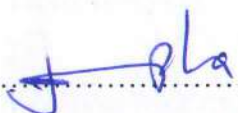


Figure 7: Public participation in Shanzu Ward

Signed by:

  
.....  
(Chairman)

  
.....  
(Fund Account Manager)

  
.....  
(District-County Commissioner)

11/01/2023

Date NG-CDF KISAUNI  
P.O. Box 87910-80100, MOMBASA  
11/01/2023 JAN 2023  
Date 0112 646 405 / 0753 760 741  
Email: cdfkisauni@ngcdf.go.ke

11/01/2023

Date



**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
 CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 003

CONSTITUENCY NAME: KISAUNI

FINANCIAL YEAR: 2022-2023

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
003/AP1	Administration/Recurrent	9,529,964.00
003/AP2	Monitoring and evaluation/Capacity Building	4,764,982.00
003/114	Constituency Oversight	1,588,327.00
003/2640100	Bursary/Mocks/Cats	47,636,628.00
003/2640200	Emergency Projects	7,636,190.00
003/2640507	Security Projects	25,150,000.00
003/2640509	Sports Activities	3,000,000.00
003/2640510	Environmental Projects	568,000.00
003/2211310	Contracted Professional Services - e.g Strategic Planning	3,000,000.00
003/2630209	Capital Grants to Primary Schools	3,608,654.00
003/2630210	Capital Grants to Secondary Schools	52,350,000.00
<b>TOTAL</b>		<b>158,832,745.00</b>

ALLAN OWANO

Chairman

*[Handwritten Signature]*

Signature

13 / 01 / 2023

Date

MONICA MWAI

Fund Manager



Signature

13 / 01 / 2023

Date



**National Government Constituencies Development Fund**

Fourth Schedule Report

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 114  
 Project Title Constituency Oversight  
 Sector Constituency Oversight  
 Status of projects New

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31  
 Original Cost Estimates, in Ksh 1,588,327.00 dated  
 Amount allocated last financial year dated  
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation Allowance	4-0001-003-2210710-114-2022- 2023-3	Payment of Accommodation Allowance of Constituency Oversight Committee on Overview of NG-CDF, Financial Management, Project Management, cross-cutting issues(HIV/AIDS, Drug Abuse, Gender Based Violet) and Audit	New Project	280,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0001-003-2210801-114-2022-2023-11	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	48,327.00
Constituency Oversight committee allowance	4-0001-003-2210802-1 14-2022-2023-3	Payment of Constituency Oversight committee sitting allowances.	New Project	150,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0001-003-2211101-114-2022-2023-16	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	30,000.00
Hire of Transport	4-0001-003-2210604-114-2022-2023-6	Payment of Hire of Transport	New Project	180,000.00
Other committee expenses	4-0001-003-2210802-114-2022-2023-2	Payment of Constituency Oversight Committee Other expenses	New Project	900,000.00
<b>TOTAL:</b>				<b>1,588,327.00</b>

Person completing form

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

*[Handwritten Signature]*  
 MONICA MWAI



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 003

Constituency Name KISAUNI

County Mombasa

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 9,529,964.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contractual employees	4-0001-003-2110201-100-2022-2023-1	Payment of Basic Salaries to 10 NGCDFC staff	New Project	2,788,320.00
	4-0001-003-2110201-100-2022-2023-2	Payment of gratuity to 10 NGCDFC staff	New Project	864,379.00
NSSF	4-0001-003-2120101-100-2022-2023-3	Employer contribution to NSSF for 10 NGCDFC staff	New Project	48,000.00
Medical Insurance	4-0001-003-2210910-100-2022-2023-4	Payment of Medical Insurance to 10 NGCDFC staff	New Project	603,700.00
House allowance	4-0001-003-2110301-100-2022-2023-5	Payment of House allowances to 10 NGCDFC staff	New Project	593,520.00
Leave allowance	4-0001-003-2110320-100-2022-2023-6	Payment of Leave allowances to 10 NGCDFC staff	New Project	80,000.00
Transport allowance	4-0001-003-2110314-100-2022-2023-8	Payment of Transport allowances to 10 NGCDFC staff	New Project	264,000.00
Casual labour and Internship	4-0001-003-2110202-100-2022-2023-9	Payment of Basic Wages to 6 NGCDFC staff	New Project	302,400.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0001-003-2210801-100-2022-2023-10	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	100,645.00
Contracted	4-0001-003-2211310-100-2022-2023-11	Payment of Contracted	New Project	28,000.00



**National Government Constituencies Development Fund**  
Fourth Schedule Report

Professional Services - e.g. Website		Professional Services - e.g. Website		
Courier and Postal Services	4-0001-003-2210203-100-2022-2023-12	Payment of Courier and Postal Services	New Project	10,000.00
Daily Subsistence Allowance	4-0001-003-2210303-100-2022-2023-13	Payment of Daily Subsistence Allowance	New Project	100,000.00
Electricity	4-0001-003-2210101-100-2022-2023-14	Payment of Electricity charges	New Project	40,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0001-003-2211101-100-2022-2023-15	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	80,000.00
Hire of Training Facilities and Equipment	4-0001-003-2210704-100-2022-2023-16	Hire of Training Facilities and Equipment	New Project	180,000.00
Maintenance of Buildings and Stations -- Non-Residential	4-0001-003-2220205-100-2022-2023-17	Payment of Maintenance of Buildings and Stations - Non-Residential	New Project	1,150,000.00
Maintenance of Office Furniture and Equipment	4-0001-003-2220202-100-2022-2023-18	Payment of Maintenance of Office Furniture and Equipment	New Project	30,000.00
Maintenance of Plant, Machinery and Equipment (including lifts)	4-0001-003-2220201-100-2022-2023-19	Payment of Maintenance of Plant, Machinery and Equipment (including lifts)	New Project	30,000.00
Office rent	4-0001-003-2210104-100-2022-2023-20	Payment of Office Rent	New Project	432,000.00
Other Fuels (wood, charcoal, cooking gas etc)	4-0001-003-2211204-100-2022-2023-21	Payment of other fuels (wood, charcoal, cooking gas expenses)	New Project	12,000.00
Publishing and Printing Services	4-0001-003-2210502-100-2022-2023-22	Payment of Publishing and Printing Services	New Project	200,000.00
Sanitary and Cleaning Materials, Supplies and Services	4-0001-003-2211103-100-2022-2023-23	Purchase of Sanitary and Cleaning Materials, Supplies and Services	New Project	50,000.00
Sundry Items (e.g. airport tax, taxis, etc)	4-0001-003-2210404-100-2022-2023-24	Payment of sundry items (e.g. airport tax, taxis, expenses)	New Project	50,000.00
Supplies and Accessories for Computers and Printers	4-0001-003-2211102-100-2022-2023-25	Purchase of Supplies and Accessories for Computers and Printers	New Project	100,000.00
Telephone, Telex, Facsimile and Mobile Phone Service	4-0001-003-2210201-100-2022-2023-26	Payment of Telephone expenses	New Project	130,000.00
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	4-0001-003-2210301-100-2022-2023-27	Payment of Transport Expenses	New Project	40,000.00
Water & sewerage charges	4-0001-003-2210102-100-2022-2023-28	Payment of Water & sewerage charges	New Project	25,000.00



**National Government Constituencies Development Fund**  
Fourth Schedule Report

Bank service commission and charges	4-0001-003-2211301-100-2022-2023-29	Payment of Bank service commission and charges	New Project	50,000.00
Motor Cycle Insurance	4-0001-003-2210904-100-2022-2023-30	Payment of Motorcycle Insurance (GK A933Y)	New Project	20,000.00
Payment of NGCDFC allowance charges	4-0001-003-2110000-100-2022-2023-31	Payment of NGCDFC allowance charges	New Project	1,128,000.00
<b>TOTAL:</b>				9,529,964.00

Person completing form

**SIGNATURE:** .....

**DATE:** .....

**NAME:** .....

**POSITION:** .....

*[Handwritten Signature]*  
**Monica MWAI**



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 003

Constituency Name KISAUNI County Mombasa

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 4,764,982.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Other committee expenses	4-0001-003-2210802-111-2022-2023-1	Payment of Other committee expenses	New Project	864,000.00
Accommodation Allowance	4-0001-003-2210710-111-2022-2023-2	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training on Overview of NG-CDF ,Procurement, Financial Management, Project Management,Audit, Records Keeping, Minute writing ,cross cutting issues(HIV/AIDS,Drug Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures and capacity building	New Project	1,428,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0001-003-2210801-111-2022-2023-3	Payment of catering Services (receptions), Accommodation, Food and Drinks	New Project	677,700.00
Hire of Training Facilities and Equipment	4-0001-003-2210704-111-2022-2023-4	Hire of Training Facilities and Equipment for PMC Training on Overview of NG-CDF ,Procurement, Financial Management, Project Management,Audit, Records Keeping, Minute writing ,cross cutting issues(HIV/AIDS,Drug	New Project	45,000.00

**National Government Constituencies Development Fund**  
Fourth Schedule Report

		Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures		
Hire of Transport	4-0001-003-2210604-111-2022-2023-5	Payment of Hire of Transport	New Project	288,000.00
NGCDFC allowance	4-0001-003-2210811-111-2022-2023-6	Payment of NGCDFC allowance	New Project	684,000.00
Purchase of Uniforms and Clothing - Staff	4-0001-003-2211016-111-2022-2023-7	Purchase of Uniforms and Clothing for NGCDFC Office	New Project	41,382.00
Refined Fuels and Lubricants for Transport	4-0001-003-2211201-111-2022-2023-8	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	New Project	72,000.00
Remuneration of Instructors and Contract Based Training Services	4-0001-003-2210702-111-2022-2023-9	Payment of Instructors and Contract Based Training Services for NG-CDFC, staff and PMC training Overview of NG-CDF ,Procurement, Financial Management, Project Management,Audit, Records Keeping, Minute writing ,cross cutting issues(HIV/AIDS,Drug Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures	New Project	150,000.00
Sundry Items (e.g. airport tax, taxis, etc)	4-0001-003-2210404-111-2022-2023-10	Payment of sundry items (e.g. airport tax, taxis, expenses)	New Project	127,200.00
Travel Allowance on training	4-0001-003-2210701-111-2022-2023-11	Payment of Travel Allowance of NGCDFC, National Government officers and PMC on Overview of NG-CDF ,Procurement, Financial Management, Project Management,Audit, Records Keeping, Minute writing ,cross cutting issues(HIV/AIDS,Drug Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures	New Project	303,500.00
Daily Subsistence Allowance	4-0001-003-2210303-111-2022-2023-12	Payment of Daily Subsistence Allowance	New Project	67,200.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0001-003-2211101-111-2022-2023-13	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	17,000.00
<b>TOTAL:</b>				<b>4,764,982.00</b>

Person completing form

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2640100  
 Project Title Bursary/Mocks/Cats  
 Sector Bursary

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 47,636,628.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0001-003-2640101-103-2022-2023-1	Payment of bursary to needy students in secondary schools	New Project	24,592,628.00
Bursary Tertiary Institutions	4-0001-003-2640102-103-2022-2023-2	Payment of bursary to needy students in tertiary institutions	New Project	19,000,000.00
NG-CDFC Social Security Programmes	4-0001-003-2640103-103-2022-2023-3	Provision of annual medical insurance cover for Kisauni 674 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	New Project	4,044,000.00
<b>TOTAL:</b>				47,636,628.00

Person completing form

SIGNATURE: 

DATE:

NAME: MONICA MWA

POSITION:



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2640200  
 Project Title Emergency projects  
 Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 7,636,190.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Reserve	4-0001-003-2640200-101-2022-2023-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	7,636,190.00
<b>TOTAL:</b>				<b>7,636,190.00</b>

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: MARICA MWAI POSITION: \_\_\_\_\_





## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 003

Constituency Name KISAUNI

County Mombasa

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 25,150,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Security Mast lights in Junda ward	4-0001-003-2640507-113-2022-2023-1	Purchase and installation of 49 solar Security Mast lights in Junda Ward at Bedzimba Primary School, Junda Chiefs office, Manyani Road, Bengala to Makumba Road, Kajiweni Road, Sakina Road, Kadzonzo road, Mlangosaba to new hope road and Machafuko to Junda Police booth	New Project	14,000,000.00
Security Mast lights in Shanzu ward	4-0001-003-2640507-113-2022-2023-2	Purchase and installation of 38 solar Security Mast lights in Shanzu Ward at Shimo La Tewa Secondary, Shimo la Tewa Primary School, Shanzu TTC, Utange Primary School to Maweni, Hassan Joho Girls Secondary School, Kaluma Upepo, Hodihodi, Wayani, Zawadi Area, Malaika, Sanzalani, Ngorofani, Zimlat, Wema Centre, Keroport, Mwembelegeza and Shanzu Chiefs Office	New Project	11,000,000.00
Mjambere police	4-0001-003-2640507-113-2022-2023-3	Purchase of computer core i7, 10th generation with RAM (8GB) at 80,000.00 and hard disk (500 GB) and printer HP135 all in one photocopy and printer at	New Project	150,000.00

**National Government Constituencies Development Fund**  
 Fourth Schedule Report

		Kshs.70,000.00		
			<b>TOTAL:</b>	25,150,000.00

Person completing form

**SIGNATURE:** .....

**DATE:** .....

**NAME:** .....

**POSITION:** .....

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 MARIKA MWAI





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2640509  
 Project Title Sports Activities  
 Sector Sports

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 3,000,000.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Regional Sports	4-0001-003-2640509-112-2022-2023-1	Facilitate regional sport tournament in partnership with other Constituencies within Coast Region	New Project	411,846.00
Constituency Football Sports tournament	4-0001-003-2640509-112-2022-2023-2	Purchase sports equipments and Carry out Constituency Football Sports tournament Kshs.2,000,000.00 the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits Kshs.588,154	New Project	2,588,154.00
<b>TOTAL:</b>				3,000,000.00

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: MONICA MWAI POSITION: \_\_\_\_\_



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2640510  
 Project Title Environmental Projects  
 Sector Environment

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 568,000.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Mwakirunge Primary School	4-0001-003-2640510-110-2022-2023-1	Planting of 20 trees @ Kshs.300 Purchase and Installation of 10,000 litres water tank @ Kshs.100,000, transportation cost at Kshs.8,000, construction of tank base at Kshs.120,000, installation of pipes, gutters and tap at Kshs.50,000.00.	New Project	284,000.00
Mtopanga Primary School	4-0001-003-2640510-110-2022-2023-2	Planting of 20 trees @ Kshs.300 Purchase and Installation of 10,000 litres water tank @ Kshs.100,000, transportation cost at Kshs.8,000, construction of tank base at Kshs.120,000, installation of pipes, gutters and tap at Kshs.50,000.00.	New Project	284,000.00
			<b>TOTAL:</b>	568,000.00

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: Mwaka Mwai POSITION: \_\_\_\_\_





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2630209  
 Project Title Capital Grants to Primary Schools  
 Sector Transfer to Other Government Entities

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 3,608,654.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Magogoni primary School	4-0001-003-2630209-263-2022-2023-1	Additional funds for construction to completion of 4 Classrooms on the 3rd floor (roofing, plaster works and painting.)	New Project	3,000,000.00
Bedzimba Primary School	4-0001-003-2630209-263-2022-2023-2	Painting of 8 Classrooms and Administration block	New Project	608,654.00
<b>TOTAL:</b>				3,608,654.00

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: MONICA MWAI POSITION: \_\_\_\_\_



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2630210  
 Project Title Capital Grants to Secondary Schools  
 Sector Transfer to Other Government Entities

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 52,350,000.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Mjambere Secondary School	4-0001-003-2630210-263-2022-2023-1	Construction of a fully fledged modern school 8No. Classrooms at Kshs. 20,000,000, 3 No. Laboratory at Kshs. 27,000,000, Administration block (Principal Office, Head of Department, Secretary, Bursar, staffroom, ablution block and store ) at Kshs10,000,000, library at 8,000,000 and construction of ablution block and external drainage i.e. soak pit and septic tank at Kshs.5,000,000.	New Project	40,000,000.00
Mjambere Secondary School	4-0001-003-2630210-263-2022-2023-2	Construction to completion of a concrete perimeter wall all round Mjambere primary and secondary school ( 480 meters)	New Project	7,350,000.00
Mjambere Secondary School	4-0001-003-2630210-263-2022-2023-3	Installation of Cabro paving 1000 square meters and landscaping	New Project	5,000,000.00
<b>TOTAL:</b>				<b>52,350,000.00</b>

Person completing form

SIGNATURE: .....



DATE: .....

KG-CDF KISAUNI  
P.O. Box 87016-80100 MOMBASA

13 JAN 2023

Tel: 011 7 615 405 / 0753 760 741  
E-mail: cdfkisauni@ngcdf.go.ke

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 003  
 Constituency Name KISAUNI County Mombasa  
 Project Number 2211310  
 Project Title Contracted Professional Services - e.g Strategic Planning  
 Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2022-07-01 to 2023-07-31  
 Original Cost Estimates, in Ksh 3,028,000.00 dated  
 Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contracted Professional Services - e.g. Website	4-0001-003-2211310-100-2022-2023-11	Payment of Contracted Professional Services - e.g. Website	New Project	28,000.00
Kisauni NG-CDF strategic plan	4-0001-003-2211310-108-2022-2023-4	To facilitate in preparation, facts collection designing, typesetting and printing of Kisauni NG-CDF strategic plan for the period between 2023-2027	New Project	3,000,000.00
<b>TOTAL:</b>				3,028,000.00

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: MONICA MWAI POSITION: \_\_\_\_\_





# NG-CDFC KISAUNI COMMITTEE

## MINUTES OF KISAUNI NG-CDF MEETING HELD ON 11<sup>TH</sup> JANUARY 2023 AT THE NG-CDF OFFICE BOARDROOM AT 09:45AM

### MEMBERS PRESENT

- |                     |   |           |
|---------------------|---|-----------|
| 1. Rev. Allan Owano | - | Chairman  |
| 2. Ratibu Mehbuba   | - | Secretary |
| 3. Mohamed Yusuf    | - | Member    |
| 4. Kingi Ian Yaa    | - | Member    |
| 5. Sauda Khamis     | - | Member    |
| 6. Tumaini Ngumbao  | - | Member    |
| 7. Luciana Mwangemi | - | Member    |
| 8. George Omondi    | - | Member    |
| 9. Monica Mwai      | - | FAM       |
| 10. Jamlek M. Mbuba | - | DCC       |

### AGENDA

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES.
3. PROJECT PROPOSAL FOR THE FINANCIAL YEAR 2022-2023
4. A.O.B

### MIN: NG-CDFC/KISAUNI/01/11<sup>TH</sup> JANUARY 2023: PRELIMINARIES

The chairman welcomed all the members present and called the meeting to order at 09.45am with word of prayers from Mr. Mohamed Yusuf.

### MIN. NG-CDFC/KISAUNI/02/11<sup>TH</sup> JANUARY 2023: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The secretary Mr. Ratibu Mehebuba read the minutes of the previous meeting which was accepted as true records of the proceedings. The minutes were confirmed by M/s. Luciana Mwangemi and seconded by M/s. Sauda Khamis.

1 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....*Allan Owano*.....Date.....11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature.....*Ratibu Mehebuba*.....Date.....11/01/2023.....Secretary



## NG-CDFC KISAUNI COMMITTEE

### MIN NO.: NG-CDF KISAUNI /03/11<sup>TH</sup> JANUARY 2023: PROJECT PROPOSALS FOR THE FY 2022/2023

The Fund Account Manager informed the members that all ongoing projects are complete except Magogoni Primary School and members agreed to allocate an additional Kshs.3,000,000 to complete the project.

The 1<sup>st</sup> ongoing projects report was wrongly done as most of the project activities captured were new projects.

The summary of the ongoing project and new project are as follows;

#### Mwembelegeza Secondary School

- Construction of six classrooms storey building to completion is complete
- Construction of a storey building laboratory, including a staircase to completion with a capacity of 60 students, is ongoing but has been fully funded.
- Perimeter wall and a gate, 6no. classrooms, Administration block, students lockers and chairs and teacher furniture are new projects

#### Karisa Maitha Secondary School

- Construction of 4no. Classrooms (Storey) building is complete.
- Construction of a dormitory storey building, 2 self-contained staff houses and 10 toilets is complete
- Borehole drilling and related fittings, perimeter wall and a gate, 8no classrooms, administration block, 2No. Laboratories, staff, and student's toilets are new projects.

#### Magogoni Primary School

- Construction of 6no. Classrooms storey building is complete.
- Construction of 4no. Classrooms storey building and nine door flushable toilet is complete.
- Construction of 137 meters perimeter wall is complete.
- Construction of 6 classrooms on an existing storey building to completion is ongoing and we have allocated Kshs. 3,000,000.00 in the proposal to complete the project.
- Borehole drilling and related fittings, administration block, 2No. Laboratories, staff and student's toilets are new projects.

#### Mwembelegeza Primary School

- Construction of 6no. Classrooms storey building and nine door flushable toilet is complete.
- Construction of 3no classrooms and administration block is complete.

2 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature..... Date... 11/01/2023... Chairman

Name: Ratibu Mehebuba Signature..... Date... 11/01/2023... Secretary





## NG-CDFC KISAUNI COMMITTEE

- Perimeter wall and a gate, 10no. classrooms, Staff toilets, student's lockers and chairs and teacher furniture are new projects

### Barani Primary School

- Construction to completion of one storey block of six classrooms with five door flushable toilet and three flushable toilets for people living with Disabilities on the ground floor is complete.
- Construction of administration blocks, staff and students toilets, school desks and teachers furniture, perimeter wall and gate, borehole drilling and related fitting are new projects

### NG-CDF OFFICE

- Construction of storey NG-CDF office comprising of; Receptionist office, FAMS office (ensuit), Board room, staff workstation, government departmental heads office and 4 door flushable toilets one of them to cater for people with disability ground floor with a suspended concrete slab all in one building; foundation, walling and casting of 1<sup>st</sup> floor slab has been reallocated to Mjambere Secondary School to construct an administration block due to community rumbles as we identify another premise for construction of NG-CDF Office.

The Fund Account Manager also provided the details of funds allocated to the constituency vide ref: NG-CDFB/CEO/NGCDF CIRCULARS VOL II (033) for preparation and submission for constituencies' project proposal for 2022/2023 financial year of Kshs. **158,832,745** (One hundred and fifty-eight million, eight hundred and thirty-two thousand, seven hundred and forty-five shillings only)

Members deliberated on the ward views proposal collected in each ward and resolved to prioritize the projects with regard of the funds available and the urgency of the project.

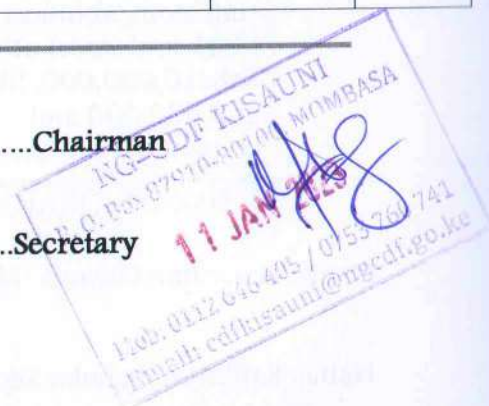
The summary of projects per ward after prioritization is as follows;

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Status	Ward
<b>ENVIRONMENT PROJECT</b>						
Mwakirunge Primary School	Planting of 20 trees @ Kshs.300 Purchase and Installation of 10,000 liters water tank @ Kshs.100,000, transportation cost at	284,000.00		284,000.00	New	Junda

### 3 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....*Allan Owano*.....Date.....11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature.....*Ratibu Mehebuba*.....Date.....11/01/2023.....Secretary





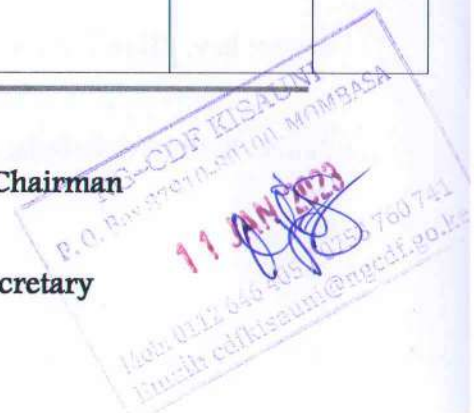
## NG-CDFC KISAUNI COMMITTEE

	Kshs.8,000, construction of tank base at Kshs.120,000, installation of pipes, gutters and tap at Kshs.50,000.00.					
Mtopanga Primary School	Planting of 20 trees @ Kshs.300 and Purchase and Installation of 10,000 liters water tank @ Kshs.100,000, transportation cost at Kshs.8,000, construction of tank base at Kshs.120,000, installation of pipes, gutters and tap at Kshs.50,000.00.	284,000.00		284,000.00	New	Mtopanga
<b>Total</b>				<b>568,000</b>		
<b>PRIMARY PROJECTS</b>						
Magogoni Primary School	Additional funds for construction to completion of 4 Classrooms on the 3rd floor (roofing, plaster works and painting.)	9,000,000.00	6,000,000.00	3,000,000.00	Ongoin 8	Magogoni
Bedzimba Primary School	Painting of 8 Classrooms and Administration block	608,654.00		608,654.00	New	Junda
<b>SECONDARY PROJECTS</b>						
Mjambere Secondary School	Construction of a fully-fledged modern school: 8No. Classrooms at Kshs. 20,000,000, 3 No. Laboratory at Kshs.27,000,000, Administration block (Principal Office, Head of Department, Secretary, Bursar, staffroom, ablution block and store) at Kshs10,000,000, library at 8,000,000 and construction of ablution	70,000,000.00		40,000,000.00	New	Mjambere

### 4 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....Date.....11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature.....Date.....11/01/2023.....Secretary



## NG-CDFC KISAUNI COMMITTEE

	block and external drainage i.e., soak pit and septic tank at Kshs.5,000,000.					
Mjambere Secondary School	Construction to completion of a concrete perimeter wall all round Mjambere primary and secondary school (480 meters)	7,350,000.00		7,350,000.00	New	Mjambere
Mjambere Secondary School	Installation of Cabro paving 1000 square meters and landscaping	5,000,000.00		5,000,000.00	New	Mjambere
<b>Total</b>				<b>55,958,654.00</b>		
<b>SECURITY</b>						
Security Mast lights in Junda ward	Purchase and installation of 49 solar Security Mast lights in Junda Ward at Bedzimba Primary School, Junda Chiefs office, Manyani Road, Bengala to Makumba Road, Kajiweni Road, Sakina Road, Kadzozo road, Mlangosaba to new hope road and Machafuko to Junda Police booth	14,000,000.00		14,000,000.00	New	Junda
Security Mast lights in Shanzu ward	Purchase and installation of 38 solar Security Mast lights in Shanzu Ward at Shimo La Tewa Secondary, Shimo la Tewa Primary School, Shanzu TTC, Utange Primary School to Maweni, Hassan Joho Girls Secondary School, Kaluma Upepo, Hodihodi, Wayani, Zawad Area, Malaika, Sanzalani, Ngorofani, Zimlat, Wema Centre, Keroport,	11,000,000.00		11,000,000.00	New	Shanzu

5 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....Date...11/01/2023...Chairman

Name: Ratibu Mehebuba Signature.....Date...11/01/2023...Secretary





## NG-CDFC KISAUNI COMMITTEE

Mwembelegeza, and  
Shanzu Chiefs Office

25,000,000

**Total**

### Education Bursary and Social Security Programs

Members allocated Kshs.47, 363,628 and distribute funds as follows;

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Status
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	24,592,628.00		24,592,628.00	New
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	19,000,000.00		19,000,000.00	New
NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for Kisauni 674 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	4,044,000.00		4,044,000.00	New
<b>Total</b>				<b>47,363,628.00</b>	

### Regional Sporting Activities

The Fund Account Manager informed the members that allocation of Kshs.411, 846 to regional sports tournaments is Mandatory. Members resolved to allocate funds for sports activities as follows;

6 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature..... *Allan Owano* Date..... 11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature..... *Ratibu Mehebuba* Date..... 11/01/2023.....Secretary





## NG-CDFC KISAUNI COMMITTEE

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Status
Constituency Football Sports tournament	Purchase of sports equipment and Carry out Constituency Football Sports tournament Kshs.2,000,000.00 the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits Kshs.588,154	2,588,154.00		2,588,154.00	New
Regional Sports	Facilitate regional sport tournament in partnership with other Constituencies within Coast Region	411,846.00		411,846.00	New
<b>Total</b>				<b>3,000,000.00</b>	

### Constituency Oversight Budget

The Fund Account Manager tabled the Constituency Oversight Committee as follows;

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Constituency Oversight committee allowance	Payment of Constituency Oversight committee sitting allowances.	150,000.00		150,000.00	New
Other committee expenses	Payment of Constituency Oversight Committee Other expenses	900,000.00		900,000.00	New
Hire of Transport	Payment of Hire of Transport	180,000.00		180,000.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	48,327.00		48,327.00	New
Accommodation Allowance	Payment of Accommodation Allowance of Constituency Oversight Committee on Overview of NG-CDF, Financial Management, Project Management, cross	280,000.00		280,000.00	New

7 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....Date...11/01/2023....Chairman

Name: Ratibu Mehebuba Signature.....Date...11/01/2023....Secretary



## NG-CDFC KISAUNI COMMITTEE

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
	cutting issues(HIV/AIDS, Drug Abuse, Gender Based Violet)and Audit				
General Office Supplies (papers, pencils, forms, small office equipment, etc.,)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	30,000.00		30,000.00	New
<b>Total</b>				<b>1,588,327.00</b>	

### Constituency NG-CDFC Motor Vehicle

Members deliberated on purchase of Constituency NG-CDF motor vehicles and resolved to allocate funds for purchase of constituency NG-CDF Motor Vehicles in the next financial year 2023/2024.

### NG-CDF Office

Members deliberated on the Construction of NG-CDF Office and resolved to allocate funds in the next financial year 2023/2024 as they are looking for a suitable land since the previous land has conflict issues.

### Constituency NG-CDFC motorcycle

The Fund Account Manager informed the members that the Constituency NG-CDFC Motorcycle needs repairs. Members deliberated on the matters above and resolved to allocate funds in the administration for Maintenance, repair and Insurance of the Motorcycle.

### Prioritization of other projects

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Kisauni NG-CDF Strategic plan	To facilitate in preparation, facts collection designing, typesetting and printing of Kisauni NG-CDF strategic plan for the period between 2023-2027	3,000,000.00		3,000,000.00	New

8 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....*[Signature]*.....Date.....11/01/2023.....**Chairman**

Name: Ratibu Mehebuba Signature.....*[Signature]*.....Date.....11/01/2023.....**Secretary**





## NG-CDFC KISAUNI COMMITTEE

<b>Total</b>				<b>3,000,000.00</b>

### Emergency Reserve

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00		7,636,190.00	New
<b>Total</b>				<b>7,636,190.00</b>	

### Administration and Recurrent Expenditure

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Contractual employees	Payment of Basic Salaries to 10 NG-CDFC staff	2,788,320.00		2,788,320.00	New
Gratuity-contractual employees	Payment of gratuity to 10 NG-CDFC staff	864,379.00		864,379.00	New
NSSF	Employer contribution to NSSF for 10 NG-CDFC staff	48,000.00		48,000.00	New
Medical Insurance	Payment of Medical Insurance to 10 NG-CDFC staff	603,700.00		603,700.00	New
House allowance	Payment of House allowances to 10 NG-	593,520.00		593,520.00	New

9 | NG-CDF KISAUNI MINUTES ON **11<sup>TH</sup> JANUARY 2023**

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 ... **Chairman**

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 ... **Secretary**




## NG-CDFC KISAUNI COMMITTEE

	CDFC staff				
Leave allowance	Payment of Leave allowances to 10 NG-CDFC staff	80,000.00		80,000.00	New
Transport allowance	Payment of Transport allowances to 10 NGCDFC staff	264,000.00		264,000.00	New
Casual labour and Internship	Payment of Basic Wages to 6 NGCDF staff	302,400.00		302,400.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	100,645.00		100,645.00	New
Contracted Professional Services - e.g., Website	Payment of Contracted Professional Services - e.g., Website	28,000.00		28,000.00	New
Courier and Postal Services	Payment of Courier and Postal Services	10,000.00		10,000.00	New
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	100,000.00		100,000.00	New
Electricity	Payment of Electricity charges	40,000.00		40,000.00	New
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	80,000.00		80,000.00	New

### 10 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 Secretary


  
 NG-CDF KISAUNI
   
 P. O. Box 87010 - Nairobi, KENYA
   
 11 JAN 2023
   
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## NG-CDFC KISAUNI COMMITTEE

Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment	180,000.00		180,000.00	New
Maintenance of Buildings and Stations -- Non-Residential	Payment of Maintenance of Buildings and Stations - Non-Residential	1,150,000.00		1,150,000.00	New
Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	30,000.00		30,000.00	New
Maintenance of Plant, Machinery, and Equipment (including lifts)	Payment of Maintenance of Plant, Machinery and Equipment (including lifts)	30,000.00		30,000.00	New
Office rent	Payment of Office Rent	432,000.00		432,000.00	New
Other Fuels (wood, charcoal, cooking gas, etc.)	Payment of of other fuels (wood, charcoal, cooking gas expenses	12,000.00		12,000.00	New
Publishing and Printing Services	Payment of Publishing and Printing Services	200,000.00		200,000.00	New
Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	50,000.00		50,000.00	New
Sundry Items (e.g., airport tax, taxis, etc.)	Payment of sundry items (e.g., airport tax, taxis, expenses	50,000.00		50,000.00	New
Supplies and Accessories for Computers and	Purchase of Supplies and Accessories for Computers and Printers	100,000.00		100,000.00	New

### 11 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....*Allan Owano*.....Date..11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature.....*Ratibu Mehebuba*.....Date..11/01/2023.....Secretary



## NG-CDFC KISAUNI COMMITTEE

Printers					
Telephone, Telex, Facsimile, and Mobile Phone Service	Payment of Telephone expenses	130,000.00		130,000.00	New
Water & sewerage charges	Payment of Water & sewerage charges	25,000.00		25,000.00	New
Bank service commission and charges	Payment of Bank service commission and charges	50,000.00		50,000.00	New
Motor Cycle Insurance	Payment of Motorcycle Insurance (GK A933Y)	20,000.00		20,000.00	New
Payment of NGCDFC allowance charges	Payment of NGCDFC allowance charges	1,128,000.00		1,128,000.00	New
<b>Total</b>				<b>9,529,964.00</b>	

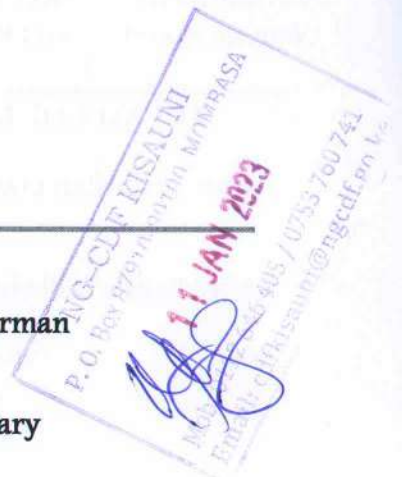
### Monitoring, Evaluation and Capacity Building

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Other committee expenses	Payment of Other committee expenses	864,000.00		864,000.00	New

12 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 Secretary






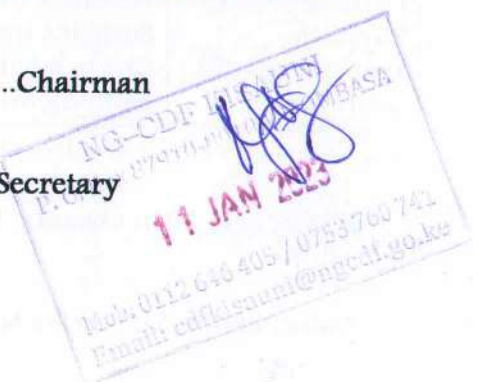
## NG-CDFC KISAUNI COMMITTEE

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training on Overview of NG-CDF, Procurement, Financial Management, Project Management, Audit, Records Keeping, Minute writing, cross cutting issues(HIV/AIDS, Drug Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures and capacity building	1,428,000.00		1,428,000.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Food and Drinks	677,700.00		677,700.00	New
Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for PMC Training on Overview of NG-CDF, Procurement, Financial Management, Project Management, Audit, Records Keeping, Minute writing,cross cutting issues(HIV/AIDS, Drug Abuse, Gender Based Violet) ,Corruption, Road Safety Mainstreaming, Safety and Security Measures	45,000.00		45,000.00	New
Hire of Transport	Payment of Hire of Transport	288,000.00		288,000.00	New
NGCDFC allowance	Payment of NGCDFC allowance	684,000.00		684,000.00	New
Purchase of Uniforms and	Purchase of Uniforms and Clothing for NGCDFC Office	41,382.00		41,382.00	New

13 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023.....Secretary





## NG-CDFC KISAUNI COMMITTEE

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
Clothing - Staff					
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	72,000.00		72,000.00	New
Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services for NG-CDFC, staff and PMC training Overview of NG-CDF, Procurement, Financial Management, Project Management, Audit, Records Keeping, Minute writing, cross cutting issues (HIV/AIDS, Drug Abuse, Gender Based Violence), Corruption, Road Safety Mainstreaming, Safety and Security Measures	150,000.00		150,000.00	New
Sundry Items (e.g., airport tax, taxis, etc...)	Payment of sundry items (e.g., airport tax, taxis, expenses)	127,200.00		127,200.00	New
Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC on Overview of NG-CDF, Procurement, Financial Management, Project Management, Audit, Records Keeping, Minute writing, cross cutting issues (HIV/AIDS, Drug Abuse, Gender Based Violence), Corruption, Road Safety Mainstreaming, Safety and Security Measures	303,500.00		303,500.00	New
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	67,200.00		67,200.00	New
General Office Supplies (papers, pencils, forms, small equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	17,000.00		17,000.00	New

14 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 Secretary


  
 NG-CDFC KISAUNI MOMRASA
   
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 11 JAN 2023
   
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 Email: cdfc@kisauni.org



## NG-CDFC KISAUNI COMMITTEE

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount	Status
office equipment etc)					
<b>Total</b>				<b>4,764,982.00</b>	

### A.O. B

There being no other business the meeting ended with a word of prayer from Mr. Ratibu Mehebuba at 5.15p

Confirmed as true proceedings of the meeting by:

### ANNEX II

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	<b>Contractual Employees</b>					
	Accounts Assistant	CSG 11	1	30,170	30,170	362,040.00
	Clerk of Works	CSG 11	1	30,170	30,170	362,040.00
	Information Communication Technology Assistant	CSG 12	1	24,580	24,580	294,960.00
	Records Management Assistant	CSG 12	1	24,580	24,580	294,960.00
	project clerk	CSG 13	1	21,500	21,500	258,000.00
	secretary	CSG 12	1	24,580	24,580	294,960.00
	receptionist	CSG 13	1	21,500	21,500	258,000.00
	Driver/messenger	CSG 13	1	21,500	21,500	258,000.00
	Office Assistant	CSG 14	1	16,890	16,890	202,680.00
	NGCDF Office security Guard	CSG 14	1	16,890	16,890	202,680.00
<b>Sub Total</b>			<b>7</b>		<b>232,360</b>	<b>2,788,320.00</b>
	<b>Casual Labor and Internship</b>		<b>6</b>	<b>16,800</b>	<b>100,800</b>	<b>302,400.00</b>
<b>Sub Total</b>			<b>1</b>			<b>302,400.00</b>
	<b>House Allowance</b>					
	Accounts	CSG 11	1	7,500	7,500	90,000.00

15 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 .....Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 .....Secretary





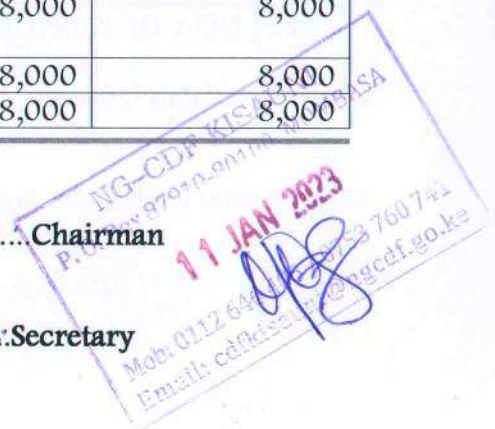
## NG-CDFC KISAUNI COMMITTEE

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Assistant					
	Clerk of Works	CSG 11	1	7,500	7,500	90,000.00
	Information Communication Technology Assistant	CSG 12	1	4,500	4,500	54,000.00
	Records Management Assistant	CSG 12	1	4,500	4,500	54,000.00
	project clerk	CSG 13	1	4,500	4,500	54,000.00
	secretary	CSG 12	1	4,500	4,500	54,000.00
	receptionist	CSG 13	1	4,500	4,500	54,000.00
	Driver/messenger	CSG 13	1	4,500	4,500	54,000.00
	Office Assistant	CSG 14	1	3,730	3,730	44,760.00
	NGCDF Office security Guard	CSG 14	1	3,730	3,730	44,760.00
<b>Sub Total</b>			<b>7</b>	<b>49,460</b>		<b>593,520.00</b>
	<b>Transport Allowance</b>					
	Accounts Assistant	CSG 11	1	3,000	3,000	36,000.00
	Clerk of Works	CSG 11	1	3,000	3,000	36,000.00
	Information Communication Technology Assistant	CSG 12	1	2,000	2,000	24,000.00
	Records Management Assistant	CSG 12	1	2,000	2,000	24,000.00
	project clerk	CSG 13	1	2,000	2,000	24,000.00
	secretary	CSG 12	1	2,000	2,000	24,000.00
	receptionist	CSG 13	1	2,000	2,000	24,000.00
	Driver/messenger	CSG 13	1	2,000	2,000	24,000.00
	Office Assistant	CSG 14	1	2,000	2,000	24,000.00
	NGCDF Office security Guard	CSG 14	1	2,000	2,000	24,000.00
				<b>22,000.00</b>		<b>264,000.00</b>
	<b>Leave Allowance</b>					
	Accounts Assistant	CSG 11	1		8,000	8,000
	Clerk of Works	CSG 11	1		8,000	8,000
	Information	CSG 12	1		8,000	8,000

16 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature..... Date... 11/01/2023... Chairman

Name: Ratibu Mehebuba Signature..... Date... 11/01/2023... Secretary





## NG-CDFC KISAUNI COMMITTEE

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Communication Technology Assistant					
	Records Management Assistant	CSG 12	1		8,000	8,000
	project clerk	CSG 13	1		8,000	8,000
	secretary	CSG 12	1		8,000	8,000
	receptionist	CSG 13	1		8,000	8,000
	Driver/messenger	CSG 13	1		8,000	8,000
	Office Assistant	CSG 14	1		8,000	8,000
	NGCDF Office security Guard	CSG 14	1		8,000	8,000
<b>Sub Total</b>						<b>80,000.00</b>
	<b>Gratuity-Contractual Employees</b>					
	Accounts Assistant	CSG 11	1	30,170	9,353	112,232.40
	Clerk of Works	CSG 11	1	30,170	9,353	112,232.40
	Information Communication Technology Assistant	CSG 12	1	24,580	7,620	91,437.60
	Records Management Assistant	CSG 12	1	24,580	7,620	91,437.60
	project clerk	CSG 13	1	21,500	6,665	79,980.00
	secretary	CSG 12	1	24,580	7,620	91,437.60
	receptionist	CSG 13	1	21,500	6,665	79,980.00
	Driver/messenger	CSG 13	1	21,500	6,665	79,980.00
	Office Assistant	CSG 14	1	16,890	5,236	62,830.80
	NGCDF Office security Guard	CSG 14	1	16,890	5,236	62,830.80
<b>Sub Total</b>						<b>864,379.20</b>
	Employer Contribution to NSSF	10		400	12	48,000.00
<b>Sub Total</b>						<b>48,000.00</b>
	Medical					

17 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature.....*[Signature]*.....Date...11/01/2023.....Chairman

Name: Ratibu Mehebuba Signature.....*[Signature]*.....Date...11/01/2023.....Secretary





## NG-CDFC KISAUNI COMMITTEE

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	insurance cover (NHIF)					
	Clerk of Works	CSG 11	1	1000	12	12,000.00
	Information Communication Technology Assistant	CSG 12	1	1000	12	12,000.00
	Records Management Assistant	CSG 12	1	900	12	10,800.00
	project clerk	CSG 13	1	850	12	10,200.00
	secretary	CSG 12	1	900	12	10,800.00
	receptionist	CSG 13	1	850	12	10,200.00
	Driver/messenger	CSG 13	1	850	12	10,200.00
	Office Assistant	CSG 14	1	750	12	9,000.00
	NGCDF Office security Guard	CSG 14	1	750	12	9,000.00
	Adjustment after leave allowance		10	950	1	9,500.00
<b>Sub total</b>						<b>103,700.00</b>

### ADMINISTRATION AND RECURRENT

NG-CDF ALLOWANCE				
Description	Number	Day	Rate	Total Amount pa
Chairman	1	24	7,000.00	168,000.00
Members	7	24	5,000.00	840,000.00
National Government Officers	1	24	5,000.00	120,000.00
<b>Sub total</b>				<b>1,128,000.00</b>
NG-CDF ALLOWANCE PMC TRAINING				
Chairman	1	2	7,000.00	14,000.00
Members	7	2	5,000.00	70,000.00
National Government Officers	1	2	5,000.00	10,000.00
				<b>94,000.00</b>
NG-CDF ALLOWANCE CDFC TRAINING AND STAFF				
Chairman	1	3	7,000.00	21,000.00

18 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023

Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023

Secretary





## NG-CDFC KISAUNI COMMITTEE

Members	7	3	5,000.00	105,000.00
National Government Officers	2	3	5,000.00	30,000.00
				<b>156,000.00</b>
<b>WARD VIEWS</b>				
Chairman	1	7	7,000.00	49,000.00
Members	6	7	5,000.00	210,000.00
National Government Officers	5	7	5,000.00	175,000.00
<b>Sub total</b>				<b>934,000.00</b>


### MONITORING AND EVALUATION ALLOWANCES

	Number	Day	QUARTER	Rate	Total Amount PA
<b>Accommodation Allowance</b>					
Chairman	1	6		14,000.00	84,000
members	7	6		11,200.00	470,400
National Government Officers	5	6		14,000.00	420,000
staff	10	6		6,300.00	378,000
Driver	2	6		6,300.00	75,600
<b>Sub total</b>					<b>1,428,000</b>
staff	10	3		2000	60,000
<b>PMC Training</b>					
PMC	45	2		2500	225,000
staff	2	2		2000	8,000
<b>WARD VIEWS</b>					
staff	3	7		500	10,500
<b>Sub total</b>					<b>303,500</b>
Remuneration of Instructors and Contract Based Training Services	15	1		10000	150,000
<b>Sub total</b>					<b>150,000</b>
<b>Other committee expenses</b>					
Chairman	1	3	4	7,000	84,000
members	7	3	4	5,000	420,000
National Government Officers	2	3	4	5,000	120,000
staff	2	3	4	2,500	60,000
<b>Sub Total</b>					<b>684,000</b>

### CONSTITUENCY OVERSIGHT COMMITTEE ALLOWANCES

19 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023...Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023...Secretary



## NG-CDFC KISAUNI COMMITTEE

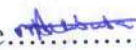
	<b>COC Allowance</b>				
	Members	5	6	5,000	150,000
	<b>Other committee Allowance</b>				
	Members	5	36	5,000	900,000
	<b>Accommodation Allowance</b>				
	Members	5	5	11,200	280,000
<b>Sub Total</b>					<b>1,330,000</b>

### STRATEGIC PLAN

1.	ITEM	NO OF PAX	NO OF WARDS	RATE (KSHS)	TOTAL
2.	Refreshments and Facilitation for Stakeholders consultations	42	7	510.20	150,000
3.	Technical and support team Facilitation & Logistics				100000
4.	Consultancy Fee				1,400,000
5.	Refreshments and Facilitation Stakeholders Validation Forums	28	7	510.20	100,000
6.	Fact Sheet Data Collection				0
7.	Printing of Final Document				100,000
8.	Launching				150,000
	<b>TOTAL</b>				<b>2,000,000</b>

20 | NG-CDF KISAUNI MINUTES ON 11<sup>TH</sup> JANUARY 2023

Name: Rev. Allan Owano Signature:  Date: 11/01/2023 Chairman

Name: Ratibu Mehebuba Signature:  Date: 11/01/2023 Secretary

