

MINUTES OF NYALI NG-CDFC MEETING HELD ON 21ST NOVEMBER,2018 AT NYALI CONSTITUENCY OFFICE BOARD ROOM

MEMBERS PRESENT

Rahma Godana	Chairperson
Thomas Otieno	Secretary
Rajab Abdalla	Member
Veronica Wachira	Member
Kennedy Odera	Member
Husna Mohammed	Member
Ogla Makumbo	Member
Boniface Munyifwa	Member

In Attendance

Michael Mamo	Outgoing FAM
Stella Tayo	Incoming FAM
Joshua Marete	Deputy County Commissioner

AGENDA

Preliminary
Readings and Confirmation of Previous Minutes
Matters arising
Handing over /Taking over of new FAM
Project proposals for 2018/2019
Payment Authorization
A O B

MIN 140/ 21/11/2018 PRELIMINARY

The meeting started at 2.35pm with a word of prayer by Boniface Munyifwa. The chairperson welcomed the members in the discussion

MIN142 /21/11/2018 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were read by Thomas Otieno and confirmed to be a true copy of the proceedings Proposed by Rajab Abdalla and Seconded by Ogla Makumbo.

MIN 143/21/11/2018 MATTERS ARISING

Members requested to be paid their sitting allowances for the previous committee meeting
PMC training to be done from 29th Nov,2018-1st December,2018
Final Sports tournament was postponed to a date that will be communicated to the members

MIN 144/21/11/2018 HANDING OVER/TAKING OVER EXERCISE

Members were introduced to the new Fund Account Manager and informed that the handing over and taking over exercise was going on.

Chairperson: Rahma Godana Date: 21/11/2018

Secretary: Thomas Otieno Date: 29/11/2018

MIN 145/21/11/2018 PROJECT PROPOSALS FOR FINANCIAL YEAR 2018/2019

The members agreed to allocate Kshs.109,040,875.52 as follows

STATUTORY DEDUCTIONS

ADMINISTRATION AND RECURRENT EXPENDITURES

The Committee approved the allocation as outlined in the table below

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Employee Salaries	Payment of staff salaries and Gratuity	3,000,000.00
Goods and services	Purchase of Fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,851,882.07
NSSF	Payment of NSSF Deductions	110,000.00
NHIF	Payment of NHIF Deductions	80,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences and official assignments	1,500,000.00
TOTAL		6,541,882.07

MONITORING EVALUATION AND CAPACITY BUILDING

The committee approved the allocation as outlined in the table below

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea etc	500,000.00
Committee Expenses	Payment of committee sitting allowances and allowances while carrying out Monitoring and Evaluation, ward clinics and awareness activities	1,000,000.00
NG CDFC/PMC/ Capacity Building	Undertake training of the NG-CDFC/PMCS and NG-CDFC Staff on NG-CDF related issues and carrying out bench marking visit	1,500,000.00
TOTAL		3,000,000.00

SPORTS ACTIVITIES

The committee approved the allocation as outlined in the table below

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Constituency Sports	Organizing a constituency sports tournament and winning teams to be awarded with trophies, balls and games kits	2,002,457.00
TOTAL		2,002,457.00

The committee approved the allocation as outlined in the table below

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Bursary to Secondary Schools	Payment of Bursary to needy Students	18,520,000.00
TOTAL		18,520,000.00

EMERGENCY

Chairperson: [Signature] Date: 29/11/18
Secretary: [Signature] Date: 29/11/18

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Emergency	To cater for any unforeseen occurrences in the constituency during the financial Year	5,738,993.45
TOTAL		5,738,993.45

SECURITY PROJECTS

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Mbungoni Police Post	Construction of a two door pit latrine	500,000.00
Mbungoni Police Post	Sinking of a bore hole, setting up/purchase of a pump, tower and a tank	600,000.00
TOTAL		1,100,000.00

EDUCATION SECTOR

PRIMARY SCHOOLS

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Kengeleni Primary School	Purchase of 180 two seater desks @Kshs.5,500	990,000.00
Kisauni Primary School	Renovation of six classrooms(flooring, roofing, painting ,fixing of doors and windows)	4,620,000.00
Maweni Primary School	Renovation of six classrooms(flooring, roofing, painting, fixing of doors and windows)	4,620,000.00
Pentrose community primary School	Being additional funds for an ongoing project to complete Construction of 6 classrooms, toilets and other civil works in a storey building	10,213,793.00
TOTAL		20,443,793.00

SECONDARY SCHOOLS

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Kongowea Secondary School	Construction of two science laboratories and installation of the gas and water system	6,500,000.00
Kongowea Secondary School	Construction of three classrooms in an existing storey building	6,000,000.00
Kongowea Secondary School	Construction of a library in a storey building	5,000,000.00
Kongowea Secondary School	Purchase of 150 lockers and chairs each at Kshs.6250	937,500.00
Kongowea Secondary School	Construction of a ten(10) door pit latrine toilets	1,400,000.00
Mlaleo Secondary School	Construction of 6 classrooms(Storey building-three classrooms ground floor and three classrooms first floor)	16,256,250.00
Mlaleo Secondary School	Construction of a 10 door pit latrine toilets @1,400,000 and a sock pit @Kshs.500,000	1,900,000.00
Freretown	Construction of a science laboratory and installation of the	4,000,000.00

Chairperson: *[Signature]* Date: *29/11/18*

Secretary: *[Signature]* Date: *29/11/18*

Secondary School	gas and water system on top of an existing storey building	
Freretown Secondary School	Construction of two Classrooms on top of an existing storey building	5,000,000.00
TOTAL		46,993,750.00

OTHERS

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Kongowea Youth and Women Empowerment Resource Centre	Being additional funds for an ongoing project to finish the construction of a hall, computer room, 3 offices and toilets in a storey building	4,700,000.00
TOTAL		4,700,000.00

MIN 146/21/11/2018 AUTHORIZATION OF PAYMENTS

The committee authorized expenditure of Kshs 700,000 to carry out PMC Training. Committee sitting allowance for the meeting held on 8th November, 2018 Kshs.52,000 and kshs.57,000 for a meeting held on 21st November, 2018.

MIN 147/21/11/2018 AOB

There being no other business the meeting ended with a word of prayer from Boniface Munyifwa at 4.35PM.

The next meeting date to be communicated.

MINUTES CONFIRMATION

Chairperson: *[Signature]* Date: 29/11/18

Secretary: *[Signature]* Date: 29/11/2018