

Minutes of the Mvita National Government Constituency Development Fund Committee  
meeting held on 2<sup>nd</sup> October 2020 at 10.00am

Venue: CDF Boardroom Mvita

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Present

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|------------------|-----------|
| 1. Omar Shariff  | Chairman  |
| 2. Sylvia Buluma | Secretary |
| 3. Easter Oremo  | Member    |
| 4. Amina Suod    | Member    |
| 5. Jamal Ali     | Member    |
| 6. Fatma Khamis  | Member    |
| 7. Robin Ngewyo  | ACC1      |
| 8. Monica Mwai   | FAM       |
| 9. Anne Nyambura | Member    |

Agenda

1. Confirmation of previous minutes
2. Matters arising
3. Proposals 2020/2021
4. A.O.B

Mvita NG-CDFC/42/2<sup>nd</sup> October 2020: Opening remarks

The Chairman called the meeting to order at 10.00am

Mvita NG-CDFC/43/2<sup>nd</sup> October 2020: Confirmation of Previous Minutes

The committee members went through the previous minutes dated 14<sup>th</sup> October 2020 and accepted them as a true and accurate report. The minutes were confirmed by Ann Nyambura and seconded by Jamal Ali.

Mvita NG-CDFC/44/2<sup>nd</sup> October 2020: Matters arising

There were no matters arising

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Mvita NG-CDFC/43/2<sup>nd</sup> October 2020: Proposals 2020/21

It was reported that ward meetings were done in 2019 and all requests from the constituents had not been fulfilled. Moreover, with the CDF now being a National Government function, projects to be undertaken have now reduced and there are also a number of ongoing projects which need to be prioritized. In view of the foregoing, the committee resolved to consider the report of 2019 and prioritize the remaining projects.

After lengthy deliberations the committee went through the ward report and prioritized projects for 2020/2021 as follows:

**MVITA PROPOSALS - 2020/21**

	Project Name	Project activity	Amount Allocated	Current Status
	<b>Administration</b>			
1	Employees' Salaries	Payment of staff salaries @ kshs 3,480,000, Gratuity @ kshs 627,332.74 and medical cover @ kshs 650,000	4,757,332.74	On-going
2	Goods and Services	Repairs and maintenance, printing, stationery, telephone, travel and subsistence, office Rent, office tea.	2,150,000.00	On -going
3	NSSF	Payment of NSSF Deductions	70,000.00	On -going
4	NHIF	Payment of NHIF Deductions	120,000.00	On -going
5	Committee Allowances	Payment of Committee sitting allowances	1,128,000.00	On -going
	<b>Monitoring &amp; Evaluation</b>			
6	Goods and Services	Purchase of fuel, repairs and maintenance of office machines, printing, stationery, Airtime, travel and subsistence.	600,000.00	On -going
7	Committee Allowances	Payment of Committee sitting allowances, Inter - Constituency visits	2,312,666.38	On -going
8	NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,200,000.00	On -going
	<b>Emergency</b>			



9	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	On-going
10	Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,741,777.59	On-going
	Environment			
11	Environment	Planting of 100 trees each school. They are:- 1. Sparki primary - 100 pcs @300/= 2. Sacred Heart primary- 100 pcs @300/= 3. Burhania primary - 100 pcs @300/= 4. Tononoka Boys High School - 100 pcs @300/= to prevent soil erosion.	120,000.00	On-going
	Bursary			
12	Bursary Secondary Schools	Payment of bursary to needy students	13,981,107.65	On-going
13	Bursary Tertiary Schools	Payment of bursary to needy students in tertiary and vocational institutions under skills mtaani sponsorship program.	28,000,000.00	On-going
14	Bursary Tertiary Schools	Social Security Program- Payment of NHIF to 1000 needy constituents @Kshs.6,000,000 (note the amount allocated per person should be Kshs.6,000)	6,000,000.00	On-going
	Primary Schools			
15	Ganjoni Primary	Construction of 6no Classrooms Double storey supported by column beams from ground funding to completion - Phase 3 Funding	9,000,000.00	On-going
16	Sparki Primary	Construction of a storey building of 10 classrooms to completion, but the allocated amount of Kshs.6 million is for:Foundation and walling of ground floor. Kshs.9 million has been allocated for completion of the ten classrooms	9,000,000.00	On-going

17	Sparki Kitchen	Installation of Energy jikos and mechanical and electrical works - fire fighting equipments -43,500 , sanitary fittings,kitchen hood and equipments, internal plumbing, internal drainage - 884200, water reticulation and roof tanks - 172300	1,100,000.00	On-going
18	Mvita Primary	Renovation of a classroom: Ceiling, Painting, flooring and roofing to completion 22 classrooms, 20 door washrooms done to completion	10,000,000.00	New
19	Kaloleni/Kikowani Primary	Renovation of Painting,wiring and plumbing , washrooms repairs - 20 Classrooms and 20 door washrooms done to to completion.	10,637,788.33	New
20	Central Girls Primary Schools	Purchase of Water Purifier plant model Dayliff reverse osmosis plant with a purifying capacity of 3000lit per day.	1,800,000.00	New
21	Sacred Heart Primary	Purchase of Water Purifier plant model Dayliff reverse osmosis plant with a purifying capacity of 3000lit per day.	1,800,000.00	New
	Secondary Schools			
22	Khamisi High School	Purchase of Water Purifier plant model Dayliff reverse osmosis plant with a purifying capacity of 3000lit per day.	1,800,000.00	New
23	Mekatilili wa Menza Girls Sec. School.	Construction of a Modern Girls school – - 8no Classrooms, - 5no Laboratory - Administration block(Staffroom,offices - Abolition blocks( - Multi-Purpose hall, - Kitchen n Dinning and canteen - (21,577,999.72), - Library, - Rump- Phase 2 Funding the facility/unit to be done with the allocated funds is the Kitchen,	21,577,999.72	On-going


		Dinning and Canteen		
			137,088,879.31	

Action: Fund Manager to forward the proposals to CDF Board Nairobi

A.O.B

There being no other business for discussion the meeting adjourned at 2.00pm

Confirmed:

● Omar Shariff .....  ..... Date: ... 2/10/2020 .....

Chairman

Sylvia Buluma .....  ..... Date: ... 2/10/2020 .....

Secretary