

MATUGA NG-CDFC MEETING HELD AT NG-CDF OFFICE ON 03RD NOVEMBER, 2018.

MEMBERS PRESENT

1. Mr. Omar N. Mwangaga -Member
2. Ms. Mercy W. Karanja -Secretary.
3. Mr. Andrew Lumunge - F.A.M
4. Mr. Issack Keter - D.C.C
5. Mr. Mwachiro N. Mwanhanje - Member
6. Ms Mariam Ndunge - Member
7. Ms. Mwanamkasi A. Zani -Chairlady.
8. Mr. Rama M. Gang'ombe -Member
9. Mr. Abeid S. Mwasaria -Member
10. Mr. Saidi kazi Mwakazi -Member

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AGENDA

1. Address from the chair.
2. Reading and confirmation of the previous minutes.
3. Matters arising from the previous minutes.
4. Projects proposals 2018/2019 financial year
5. Re-allocation of funds. Bahakanda primary school (ksh.6,000,000)
6. A.O.B

MTG/NG-CDFC/MIN 1/03-11-2018: ADDRESS FROM THE CHAIR.

The chairman called the meeting to order and requested Ramadhan Gangombe to open the meeting with a word of prayer. He further congratulated members for being punctual and urged them contribute fully to the days agenda.

MTG/NG-CDFC/MIN 2/03-11-2018: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous minutes were read through by the secretary and confirmed to be the true records of what was discussed.

MTG/NG-CDFC/MIN 3/03-11-2018: MATTERS ARISING FROM THE PREVIOUS MINUTES.

No matter arose from the previous minutes..

MTG/NG-CDFC/MIN 4/03-11-2018: PROJECTS PROPOSALS 2018/2019 FINANCIAL YEAR

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2018/2019 soonest possible. He then welcomed the Fund Account Manager to give brief on the 2018/2019 allocations.

The Funds Account Manager briefed the NG-CDFC members that Matuga constituency had been allocated Kshs. **109,040,875.52** from the NG-CDF Board.

The NG-CDFC chairman then asked the secretary to present all the report collected from the public Barazas conducted in all five wards.

After proper scrutiny of the reports the NG-CDF Committee members resolved to allocate the funds to projects as hereunder analyzed;

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1. STANDING ALLOCATIONS

a) Emergency fund.	5,738,993.45
b) Administration/recurrent Expenses.	6,198,112.07
c) Sports activities	2,066,037.00
d) Environmental activities	2,066,037.00
e) Monitoring/Evaluation/Capacity Development	3,099,056.00
f) Bursary fund.	30,000,000.00

The total standing allocation was **ksh. 49,168,235.52**

The total funds to be disbursed to the projects for 2018/2019 financial year will be **ksh. 59,872,640.00**
The NG-CDFC after thorough scrutinizing of the proposals from the four wards, they anonymously resolved to allocate funds to projects as follows;

Project Name	Project activity	Amount Allocated
Mwanamkuu primary school	Construction of 3.No new classrooms to completion- Ksh. 3,000,000.00. Procuring and delivery of 60 pieces of desks- ksh. 240,000.00	3,240,000.00
Kidongo primary school	Renovation of 4No. Classrooms (Roofing, plastering and painting)	2,000,000.00

Lwara Primary school.	Construction of 3.No new classrooms to completion- ksh. 3,000,000.00 Procuring and delivery of 50 pieces of desks- ksh. 200,000.00	3,200,000.00
Kizimbani primary school	Construction of 3.No new classrooms to completion- ksh. 3,000,000.00. Procuring and delivery of 40 pieces of desks- ksh. 160,000.00	3,160,000.00
Mwele primary school	Construction of 3No. New Classrooms to completion-ksh. 3,000,000.00 Procuring and delivery of 50 pieces of desks- ksh. 200,000.00	3,200,000.00
Lunguma Primary school	Construction of 4No. New Classrooms to completion- ksh. 4,500,000.00 Procuring and delivery of 70 pieces of desks- ksh. 280,000.00	4,780,000.00
Mwanzwani primary school	Construction of 3No. New Classrooms to completion- ksh. 3,000,000.00 Procuring and delivery of 58 pieces of desks- ksh. 232,000.00	3,232,000.00
Nzora primary school	Construction of 2No. New Classrooms to completion- ksh. 2,000,000.00 Procuring and delivery of 50 pieces of desks- ksh. 200,000.00	2,200,000.00
Nyando primary school	Construction of 2No. new Classrooms to completion- ksh.2,000,000.00 Procuring and delivery of 50 pieces of desks- ksh. 200,000.00	2,200,000.00
Mbweka primary school	Renovation of 2No. Classrooms.(roofing, plastering and Painting)	1,000,000.00

Deiry primary school.	Procuring and delivery of 40 pieces of desk.	160,000.00
Lukore Secondary school	Renovation of 4No. Classrooms (Roofing and painting)	2,000,000.00
Mkomba secondary school	Renovation of 2No. Classrooms (Roofing and painting) kshs. 1,000,000.00 Construction of 2No. of Two door VIP pit latrines to completion- Kshs. 1,000,000.00	2,000,000.00
Kirewe secondary school	Construction of a new single laboratory to completion	3,500,000.00
Mbegani secondary school	Construction of 1No. new Classroom to completion	1,200,000.00
Burani secondary school	Construction of a new single laboratory to completion. Ksh. 3,000,000.00 Renovation of 3No classrooms.(Roofing, plastering, painting and flooring)- Ksh. 1,000,000.00	4,000,000.00
Balozi Makwere secondary school	Construction of 1No. new Classroom to completion	1,000,000.00
Ziwani secondary school	Renovation of One classroom (painting) – ksh. 200,000. Construction 2door pit latrine to completion- Ksh. 500,000.00 Purchase office furniture-ksh.300,000.00	1,000,000.00
Chitsanze secondary school	Construction of 1No. new Classroom to completion	1,000,000.00
Kiteje secondary school	Construction of a new single laboratory to completion	3,000,000.00
Mwanambeyu secondary school	construction of a new dormitory to completion	3,000,000.00

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Tiwi Girls secondary school	Completion of a multi-purpose Hall. I.e. co-funding with the school. (Roofing)	1,000,000.00
Matuga Girls secondary school	Completion of an administration Block. (Flooring and Painting works)	2,000,000.00
Ngombeni police post	Construction of a new police post to completion	2,000,000.00
Tsimba chiefs Office.	Purchase of Land for the Tsimba chief's office of quarter an acre.	300,640.00
Matuga constituency ICT Hub	Construction of a New ICT Hub to completion- Ksh. 2,000,000.00. Purchase of 10 tables and 30 chairs for the ICT hub- ksh. 500,000.00	2,500,000.00
Kibambani primary school	Construction of 1No. New Classrooms to completion.	1,000,000.00
Kilindini primary school.	Construction of 1No. New Classrooms to completion.	1,000,000.00
	TOTAL FOR THE PROJECTS	59,827,640.00

MTG/NG-CDFC/MIN 5/03-11-2018: RE-ALLOCATION OF FUNDS. BAHAKANDA PRIMARY SCHOOL (KSH.6, 000,000)

Members were informed that there were some funds to be re-allocated to do other projects. The reasons for the re-allocation are outlined here under;

NO	NAME OF THE PROJECT	ACTIVITY TOBE DONE	AMOUNT	REASONS FOR THE RE-ALLOCATION
1.	Bahakanda primary school.	Construction of 1No. Dormitory to completion.	6,000,000	A donor has constructed the dormitory to completion.
		TOTAL	6,000,000	

After a lengthy discussion members resolved to re-allocate the funds to the following projects.

NO	NAME OF THE PROJECT	ACTIVITY TO BE DONE	AMOUNT	RE-ALLOCATED TO	ACTIVITY TO BE DONE.	AMOUNT
1.	Bahakanda primary school.	Construction of 1No. Dormitory to completion.	6,000,000	Bahakanda primary school.	Fencing the school compound with concrete poles and chain link wire with a gate Ksh 4,663,896. Water reticulation and Construction of High level water storage tank. Ksh. 1,336,104.	6,000,000
		TOTAL	6,000,000		TOTAL	6,000,000

MTG/NG-CDFC/MIN 6/03-11-2018: A.O.B. .

There being no any other business, the meeting ended at 2pm with a word of prayer from Abeid Mwasaria.

Minutes Prepared by:

Mercy Karanja

NG-CDFC Secretary.

Sign 

Date..... 3/11/18

Minutes Confirmed by:

Mwanamkasi A. Zani

NG-CDFC Chairperson.

Sign..... 

Date..... 03/11/18