



National Government Constituency Development Fund Board
Kilifi North Constituency
P.O Box 1852-80108
Kilifi, Kenya
Tel: +254740953530
| Email: cdffilifinorth@ngcdf.go.ke Website: www.ngcdf.go.ke

18th February, 2025

THE CHIEF EXECUTIVE OFFICER
NG-CDF BOARD
HARAMBEE SACCO BUILDING,
HAILE SELASSIE AVENUE,
P.O BOX 46682-00100,
NAIROBI.

Dear Sir,

RE: SUBMISSION OF PROJECT PROPOSALS FOR FY 2024-2025 FOR KILIFI NORTH CONSTITUENCY

The above matters refers;

Please find attached below the names on the above subject matter.

Regards

MICHAEL MUEMA

FUND ACCOUNT MANAGER

THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 011 CONSTITUENCY NAME: KILIFI NORTH FINANCIAL YEAR: 2024-2025

| SERIAL | NAME OF PROJECT | AMOUNT ALLOCATED (KSHS) |
|-------------|---|-------------------------|
| 011/AP1 | Administration/Recurrent | 11,843,168.00 |
| 011/AP2 | Monitoring and evaluation/Capacity Building | 5,921,584.50 |
| 011/2640100 | Bursary/Mocks/Cats | 63,000,000.99 |
| 011/2640200 | Emergency Projects | 10,388,744.73 |
| 011/2640507 | Security Projects | 6,000,000.00 |
| 011/2640510 | Environmental Projects | 3,600,000.00 |
| 011/2630209 | Capital Grants to Primary Schools | 56,684,219.40 |
| 011/2630210 | Capital Grants to Secondary Schools | 39,948,432.30 |
| TOTAL | | 197,386,149.92 |

JENTER KAHINDI

Chairman

[Signature]

Signature

18, 02, 2025

Date

MICHAEL MUGMA'

Fund Manager

[Signature]

Signature

18, 02, 2025

Date

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 011
 Constituency Name KILIFI NORTH County KILIFI
 Project Number AP1
 Project Title Administration/Recurrent
 Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 11,843,168.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---------------------------------|-------------------------------------|---|-----------------|--------------|
| Contractual Employees | 4-0003-011-2110009-100-2024-2025-1 | Payment of staff Basic Salaries | New Project | 3,202,320.00 |
| Housing Allowance | 4-0003-011-2110301-100-2024-2025-2 | Payment of Housing allowance to NGCDFC Staff (10 Staff) | New Project | 530,280.00 |
| Transport Allowance | 4-0003-011-2110314-100-2024-2025-3 | Payment of Transport Allowance to 10 NGCDFC Staff | New Project | 360,000.00 |
| Housing Levy | 4-0003-011-2120103-100-2024-2025-4 | Payment of Housing Levy to NGCDFC Staff (10 Staff) | New Project | 63,459.00 |
| | 4-0003-011-2710102-100-2024-2025-5 | Payment of staff Basic Salaries (10 Staff) | New Project | 992,667.00 |
| NSSF | 4-0003-011-2120101-100-2024-2025-6 | Employers contribution to NSSF | New Project | 129,600.00 |
| NG-CDF allowances | 4-0003-011-2210811-100-2024-2025-7 | Payment of NG-CDF Allowances | New Project | 1,128,000.00 |
| Other committee Expenses | 4-0003-011-2210802-100-2024-2025-8 | Payment of other committee expenses | New Project | 600,000.00 |
| Payment of Electricity charges | 4-0003-011-2210101-100-2024-2025-9 | Payment of Electricity charges | New Project | 120,000.00 |
| Water & sewerage charges | 4-0003-011-2210102-100-2024-2025-10 | Payment of Water & sewerage charges | New Project | 60,000.00 |
| Telephone, Telex, Facsimile and | 4-0003-011-2210201-100-2024-2025-11 | Payment of Telephone expenses | New Project | 240,000.00 |

National Government Constituencies Development Fund
Fourth Schedule Report

| | | | | |
|--|-------------------------------------|--|-------------|----------------------|
| Mobile Phone Service | | | | |
| Internet Connections | 4-0003-011-2210202-100-2024-2025-12 | Payment of Internet Connections | New Project | 60,000.00 |
| General Office Supplies | 4-0003-011-2211101-100-2024-2025-13 | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | New Project | 869,289.00 |
| Bank Services Commission and Charges | 4-0003-011-2211301-100-2024-2025-14 | Payment for Bank Service Commission and Charges | New Project | 72,000.00 |
| Maintenance of NG-CDFC Motor vehicle | 4-0003-011-2220101-100-2024-2025-15 | Payment for Maintenance Expenses-Office Vehicle Toyota Land Cruiser GKB 558R | New Project | 240,000.00 |
| Supplies and Accessories for Computers | 4-0003-011-2211102-100-2024-2025-16 | Purchase of Supplies and Accessories for Computers and Printers | New Project | 360,000.00 |
| Catering Services (Reception) | 4-0003-011-2210801-100-2024-2025-17 | Payment for catering Services (receptions), Accommodation, Food and Drinks | New Project | 495,413.00 |
| Travelling costs | 4-0003-011-2210301-100-2024-2025-18 | Payment for Transport Expenses | New Project | 260,000.00 |
| Daily Subsistence Allowances | 4-0003-011-2210303-100-2024-2025-19 | Payment for Daily Subsistence Allowances for NGCDFC Staff, FAM and other government officers | New Project | 600,000.00 |
| Refined fuel and lubricants and lubricants | 4-0003-011-2211201-100-2024-2025-20 | Purchase of Refined Fuel and Lubricants | New Project | 960,000.00 |
| Motor Vehicle Insurance | 4-0003-011-2210904-100-2024-2025-21 | Payment of Motor vehicle Insurance GKB 558R | New Project | 200,000.00 |
| Purchase of Uniforms and Clothing - Staff | 4-0003-011-2211016-100-2024-2025-22 | Purchase of Uniforms and Clothing for NG-CDFC Office | New Project | 300,140.00 |
| TOTAL: | | | | 11,843,168.00 |

Person completing form

SIGNATURE: _____

MM

DATE: _____

15, 02, 2025

NAME: _____

MICHAEL MUGMA

POSITION: _____

FUND ACCOUNT MANAGER

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 011

Constituency Name KILIFI NORTH County KILIFI

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 5,921,584.50 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-------------------------------|------------------------------------|--|-----------------|--------------|
| General office Supplies | 4-0003-011-2211101-111-2024-2025-1 | Purchase of General Office Supplies (papers, pencils, forms, office equipment) | New Project | 2,500,000.00 |
| Refined Fuel and Lubricants | 4-0003-011-2211201-111-2024-2025-2 | Purchase of Refined Fuel and Lubricants for GK vehicles | New Project | 421,584.50 |
| NG-CDFC Committee Expense | 4-0003-011-2210811-111-2024-2025-3 | Payment of Committee allowances and travelling | New Project | 1,000,000.00 |
| NG-CDFC/PMC Capacity Building | 4-0003-011-2210700-111-2024-2025-4 | Undertaking Training of the PMCs/NG-CDFCs on NG-CDFC Related issues | New Project | 2,000,000.00 |
| TOTAL: | | | | 5,921,584.50 |

Person completing form

SIGNATURE: _____

DATE: _____

NAME: _____

POSITION: _____



18, 02, 2025

MICHAEL MUMA

FUND ACCOUNT MANAGER

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 011
Constituency Name KILIFI NORTH County KILIFI
Project Number 2640100
Project Title Bursary/Mocks/Cats
Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30
Original Cost Estimates, in Ksh 63,000,000.99 dated
Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---------------------------------|------------------------------------|--|-----------------|----------------------|
| Bursary Secondary Schools | 4-0003-011-2640101-103-2024-2025-1 | Payment of bursary for needy students in secondary schools | New Project | 30,000,000.99 |
| Bursaries-Tertiary Institutions | 4-0003-011-2640102-103-2024-2025-2 | Payment of bursary for needy students in tertiary institutions | New Project | 28,000,000.00 |
| Bursaries-Special Schools | 4-0003-011-2640105-103-2024-2025-3 | Payment of bursary for needy students in special schools | New Project | 5,000,000.00 |
| TOTAL: | | | | 63,000,000.99 |

Person completing form

SIGNATURE: MM DATE: 18, 02, 2025
NAME: MICHAEL MUGOMA POSITION: FUND ACCOUNT MANAGER

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 011

Constituency Name KILIFI NORTH

County KILIFI

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 10,388,744.73 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-------------------|------------------------------------|---|-----------------|---------------|
| Emergency Reserve | 4-0003-011-2640200-101-2024-2025-1 | To cater for any unforeseen emergency occurrences in the constituency during the financial year | New Project | 10,388,744.73 |
| TOTAL: | | | | 10,388,744.73 |

Person completing form

SIGNATURE:

MH

DATE:

15, 02, 2025

NAME:

MICHAEL MUEMA

POSITION:

FUND ACCOUNT MANAGER

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 011
 Constituency Name KILIFI NORTH County KILIFI
 Project Number 2640507
 Project Title Security Projects
 Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30
 Original Cost Estimates, in Ksh 8,000,000.00 dated
 Amount allocated last financial year dated
 Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-----------------------------|------------------------------------|--|-----------------|---------------------|
| Uyombo Chiefs Office | 4-0003-011-2640507-113-2024-2025-1 | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | New Project | 2,000,000.00 |
| Mbarakachembe Chiefs Office | 4-0003-011-2640507-113-2024-2025-2 | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | New Project | 2,000,000.00 |
| Hospital Chiefs Office | 4-0003-011-2640507-113-2024-2025-3 | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | New Project | 2,000,000.00 |
| TOTAL: | | | | 6,000,000.00 |

Person completing form

SIGNATURE: _____

MH

DATE: _____

18, 02, 2025

NAME: _____

MICHAEL Mwenja

POSITION: _____

FUND ACCOUNT MANAGER

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 011

Constituency Name KILIFI NORTH **County** KILIFI

Project Number 2640510

Project Title Environmental Projects

Sector Environment/Climate Change Mitigation activities

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 **to** 2025-06-30

Original Cost Estimates, in Ksh 3,600,000.00 **dated**

Amount allocated last financial year **dated**

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|--------------------------|------------------------------------|--|-----------------|--------------|
| Mnarani Primary School | 4-0003-011-2640510-110-2024-2025-1 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Kiriba Primary School | 4-0003-011-2640510-110-2024-2025-2 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Kilimo Primary School | 4-0003-011-2640510-110-2024-2025-3 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Mkombe Primary School | 4-0003-011-2640510-110-2024-2025-4 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Miondia Primary School | 4-0003-011-2640510-110-2024-2025-5 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Mwambani Primary School | 4-0003-011-2640510-110-2024-2025-6 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | New Project | 300,000.00 |
| Kararacha Primary School | 4-0003-011-2640510-110-2024-2025-7 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, | New Project | 300,000.00 |

National Government Constituencies Development Fund
Fourth Schedule Report

| | | | | |
|------------------------------|-------------------------------------|---|-------------|---------------------|
| | | Casuarina, Neem And Msanbari trees) | | |
| Sidzeni Primary School | 4-0003-011-2640510-110-2024-2025-8 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanbari trees) | New Project | 300,000.00 |
| Mida Primary School | 4-0003-011-2640510-110-2024-2025-9 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanbari trees) | New Project | 300,000.00 |
| Kibaoni Primary School | 4-0003-011-2640510-110-2024-2025-10 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanbari trees) | New Project | 300,000.00 |
| Mbarakachembe Primary School | 4-0003-011-2640510-110-2024-2025-11 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanbari trees) | New Project | 300,000.00 |
| Jimba Primary School | 4-0003-011-2640510-110-2024-2025-12 | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanbari trees) | New Project | 300,000.00 |
| TOTAL: | | | | 3,600,000.00 |

Person completing form

SIGNATURE: _____



DATE: _____

18, 02, 2025

NAME: _____

Michael Muma

POSITION: _____

Fixo Account Manager

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 011

Constituency Name KILIFI NORTH County KILIFI

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 56,684,219.40 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|--------------------------|------------------------------------|--|-----------------|---------------|
| Mnarani Primary School | 4-0003-011-2630209-263-2024-2025-1 | Renovation to completion of 12 classrooms and 4 administration block offices Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | New Project | 14,312,719.40 |
| Timboni Primary School | 4-0003-011-2630209-263-2024-2025-2 | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00. | New Project | 3,050,000.00 |
| Mitangoni Primary School | 4-0003-011-2630209-263-2024-2025-3 | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00. | New Project | 3,050,000.00 |
| Maweni Primary School | 4-0003-011-2630209-263-2024-2025-4 | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 | New Project | 3,050,000.00 |
| Meambani Primary School | 4-0003-011-2630209-263-2024-2025-5 | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 | New Project | 3,050,000.00 |
| Konjora Primary | 4-0003-011-2630209-263-2024-2025-6 | Construction to completion of | New Project | 2,900,000.00 |

National Government Constituencies Development Fund
Fourth Schedule Report

| School | | two classrooms | | |
|----------------------------|-------------------------------------|---|-----------------|----------------------|
| Koroshe Primary School | 4-0003-011-2630209-263-2024-2025-7 | Construction to completion of two classrooms | New Project | 2,800,000.00 |
| Matsangoni Primary School | 4-0003-011-2630209-263-2024-2025-8 | Renovation to completion of 4 number classrooms Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | New Project | 3,500,000.00 |
| Kilodi Primary School | 4-0003-011-2630209-263-2024-2025-9 | Construction to completion of two classrooms | New Project | 2,800,000.00 |
| Roka Primary School | 4-0003-011-2630209-263-2024-2025-10 | Construction to completion of 10 door toilets (5 door for male and five door for female) 1 door for each gender equipped for Persons With Disability | New Project | 2,100,000.00 |
| Mjomboni Primary School | 4-0003-011-2630209-263-2024-2025-11 | Construction to completion of two classrooms | New Project | 2,800,000.00 |
| Mawe Ya Kaf Primary School | 4-0003-011-2630209-263-2024-2025-12 | Construction to completion of two classrooms | New Project | 2,800,000.00 |
| Kanani Primary School | 4-0003-011-2630209-263-2024-2025-13 | Construction to completion of two classrooms | New Project | 2,800,000.00 |
| Kiwandani Primary School | 4-0003-011-2630209-263-2024-2025-14 | Renovation to completion of 4 classrooms Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | New Project | 3,500,000.00 |
| Muzima Primary School | 4-0003-011-2630209-263-2024-2025-15 | Renovation to completion of 4 number classrooms Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | New Project | 3,500,000.00 |
| Kiriba Primary School | 4-0003-011-2630209-263-2024-2025-16 | Additional funds for completion of 4 classrooms plaster, floor works and painting | Ongoing Project | 771,500.00 |
| TOTAL: | | | | 56,684,219.40 |

Person completing form

SIGNATURE: _____

MH

DATE: _____

18, 02, 2025

NAME: _____

MICHAEL Mvema

POSITION: _____

Fund Account manager

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 011
Constituency Name KILIFI NORTH **County** KILIFI
Project Number 2630210
Project Title Capital Grants to Secondary Schools
Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 35,948,432.30 **dated**

Amount allocated last financial year **dated**


Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|----------------------------------|------------------------------------|---|-----------------|---------------|
| Chumani Girls Secondary School | 4-0003-011-2630210-263-2024-2025-1 | Phase two Additional funds for construction of a storey building constituting 8 classrooms, administration block-Walling from foundation, slabbing on the first floor, roofing fixing doors and windows | Ongoing Project | 14,202,960.30 |
| Kilifi Township Secondary School | 4-0003-011-2630210-263-2024-2025-2 | Additional funds for construction of a storey building constituting 8 number classrooms, administration block-Walling, roofing, doors and windows fixture, painting and finishes | Ongoing Project | 14,000,000.00 |
| Rg Ngala Secondary School | 4-0003-011-2630210-263-2024-2025-3 | Additional funds for completion of construction of a block of 8 classrooms Walling, roofing, doors and windows fixture, painting and finishes | Ongoing Project | 8,655,472.00 |
| Koroshe Secondary School | 4-0003-011-2630210-263-2024-2025-4 | Additional funds for construction of a 45-student capacity laboratory to completion | Ongoing Project | 500,000.00 |
| Mkwajuni Secondary School | 4-0003-011-2630210-263-2024-2025-5 | Additional funds for construction of a 45-student capacity laboratory to completion | Ongoing Project | 500,000.00 |
| Watamu Secondary School | 4-0003-011-2630210-263-2024-2025-6 | Additional funds for construction of a 45-student capacity laboratory to completion | Ongoing Project | 500,000.00 |

National Government Constituencies Development Fund
Fourth Schedule Report

| | | | | |
|------------------------------|------------------------------------|---|--------------------|---------------|
| Mkongani Secondary School | 4-0003-011-2630210-263-2024-2025-7 | Additional funds for construction of a 45-student capacity laboratory to completion | Ongoing Project | 500,000.00 |
| TOTAL: | | | | 39,948,432.30 |

Person completing form

SIGNATURE:  DATE: 18, 02, 2025
NAME: MICHAEL MUENIA POSITION: FUND ACCOUNT MANAGER

KILIFI NORTH NG-CDFCOMMITTEE MEETING HELD ON 3rd DECEMBER 2024 AT THE NG-CDF OFFICE BOARDROOM AT 9.15AM

MEMBERS PRESENT:

| | | |
|----|----------------------|-------------|
| 1 | JenterKacheKahindi | Chairperson |
| 2 | Nelson Alfayo | FAM |
| 3 | Paul Safari Katana | Secretary |
| 4 | SamwelMuinde | DCC |
| 5 | Daniel Fondo | Member |
| 6 | Osman Mohamed Sahili | Member |
| 7 | Aisha Mohammed | Member |
| 8 | Linnet Mkutano | Member |
| 9 | Gilbert Mlonzi | Member |
| 10 | RensonBidii | Member |

AGENDA:

1. Preliminaries
 - a. Prayers
 - b. Welcoming remarks from the Chairs
 - c. Recognition of in attendance (public works) if any
2. Adoption of the Agenda
3. Declaration of Interest
4. Reading and confirmation of previous minutes
5. Matters arising
6. Projects proposals for financial year 2024/2025
7. A.O.B
8. Adjournment

MIN 1/NG-CDFC/05/2024/2025: PRELIMINARIES

The chair called the meeting to order at 10.00am and requested Mr. Daniel Fondo to offer a word of prayer. The Chairman welcomed all members and thanked them for being punctual.

MIN 2/ NG-CDFC/05/2024/2025: ADOPTION OF THE AGENDA

The chair invited the secretary to take members through the agenda as was circulated. Members after deliberation adopted the agenda with amendments/without amendments as was proposed byLinnetMkutanoand seconded byOsman Mohamed Sahili

MIN 3/ NG-CDFC/05/2024/2025: DECLARATION OF INTEREST

The members were requested to declare any conflict of interest that they may have with the agenda of the day. There being no conflict of interest in the agenda, the meeting proceeded.

MIN 4/ NG-CDFC/05/2024/2025: READING AND CONFIRMATION OF PREVIOUS MINUTES

The Secretary took the members through the Minutes of the previous meeting. The minutes were confirmed to be the true copy of the previous meeting by Renson Bidiliand seconded by Aisha Mohammed

MIN 5/ NG-CDFC/05/2024/2025: MATTERS ARISING

There were no matters arising from the previous Minutes.

MIN 6/ NG-CDFC/05/2024/2025: PROJECT PROPOSALS FOR FINANCIAL YEAR 2024/2025

The Fund manager brought to the attention of members the provisions of the Board's circular Ref. No: **NG-CDFB/CEO/NG-CDF CIRCULARS/VOL III (001)** dated 22nd October 2024 on the preparation and submission of constituency project proposals for 2024/2025 financial year. He informed members that the constituency had been allocated a total of **Kshs.197,386,149.92** for the current Financial Year and that the following key guiding areas as per the circular shall guide the preparation and submission of the proposals to the Board for consideration:

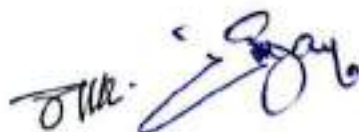
1. Project identification through ward forums
2. Consultation with the appropriate agencies on realistic project cost estimates
3. Consideration of ongoing projects
4. Budgeting of administration and Monitoring expenses
5. Consideration of climate change mitigation and adaptation activities
6. Financing of Constituency Digital Hubs
7. Funding of social security programme and Social Support Programme
8. Aligning Projects to BETA, Constituency Strategic Plan and other National Policies

a. Deliberation on the Ward Report

The Chair tabled to members the ward report that was conducted between 4th and 11th November, 2024. From the report, the communities were guided on types of projects and the basis of consideration which included the amount allocated to the constituencies, constituency strategic plan and the National Government guiding policies. Each ward came up with at least 9 to 12 projects majorly in education, security and climate change areas as captured in the ward report (**annex 3**). Summary of the projects considered from the ward report per ward is as below:

| No | Project Name | Proposed activities | Ward | Estimated Amount |
|----|--------------------------|---|--------|------------------|
| 1. | Kiwandani Primary School | Renovation of 4 classrooms to completion; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | Sokoni | 3,500.00 |
| 2. | Hospital Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting | Sokoni | 2,000,000 |

| No | Project Name | Proposed activities | Ward | Estimated Amount |
|-----|----------------------------|---|------------|------------------|
| | | bay area. | | |
| 3. | Mnarani Primary School | Renovation of 12 classrooms and 4 administration block offices to completion; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | Mnarani | 14,312,719.40 |
| 4. | Timboni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 to completion. | Mnarani | 3,050,000 |
| 5. | Mitangoni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 to completion. | Mnarani | 3,050,000 |
| 6. | Maweni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 to completion. | Tezo | 3,050,000 |
| 7. | Mwambani Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 to completion. | Tezo | 3,050,000 |
| 8. | Konjora Primary School | Construction to completion of two classrooms | Kibarani | 2,800,000 |
| 9. | Korosho Primary School | Construction to completion of two classrooms | | 2,800,000 |
| 10. | Matsangoni Primary School | Renovation of 4 number classrooms to completion; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | Matsangoni | 3,500,000 |
| 11. | Kilodi Primary School | Construction to completion of two classrooms | Matsangoni | 2,800,000 |
| 12. | Roka Primary School | Construction of 10 door toilets (5 door for male and five door for female) 1 door for each gender equipped for Persons With Disability | Matsangoni | 2,100,000 |
| 13. | Uyombo Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | Matsangoni | 2,000,000 |
| 14. | Mzizima Primary School | Renovation of 4 number classrooms to completion; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | Dabaso | 3,500,000 |
| 15. | Mijomboni Primary School | Construction to completion of two classrooms | Dabaso | 2,800,000 |
| 16. | MaweYa Kati Primary School | Construction to completion of two classrooms | Watamu | 2,800,000 |
| 17. | Kanani Primary School | Construction to completion of two classrooms | Watamu | 2,800,000 |



| No | Project Name | Proposed activities | Ward | Estimated Amount |
|-----|------------------------------|--|--------|------------------|
| 18. | Mbarakachembe Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | Watamu | 2,000,000 |

b. Realistic Project cost estimates

Members were informed that the Fund Account Manager was in consultation with the Sub-County Works Officer on preparation of Bills of Quantities for the projects that the committee will decide on as the final 2024-2025 projects in the proposal in order to ensure realistic costs of the project estimates. Further, the Fund Account Manager informed the members that there had been variations in the construction of laboratories in Korosho Secondary School, Mkwajuni Secondary School, Watamu Secondary School and Mkongani Secondary School amounting to Kshs.2,000,000 for the 4 schools. The variation report and instructions were tabled before the members and they unanimously agreed to fund the projects to avoid issues with the NG-CDF Board regarding projects requiring additional funds.

c. Ongoing Projects


The Fund Account Manager table a summary of the Monitoring reports that capture the status of all the projects and summary of the ongoing report that was submitted to the Board earlier. From the report, 4 projects were reported as ongoing. This was as a result of projects that were to be funded in different phases and required additional funds to either complete a phase or final phase. The manager reminded members that funding of ongoing projects takes precedence and must be done within three financial years. On this note, the committee members raised the fact that in the proposal minutes presented to the NG-CDF Board, the committee had committed themselves to fully fund the balance of Kshs.19,000,000 required to complete the funding of a project at Kilifi Township Secondary School, however due to the amount required for other ongoing projects, the committee decided to fund Kshs.14,000,000 this financial year and balance of Kshs.5,000,000 in 2025/2026 financial year.

Further, the committee was informed that officers from the Ministry of Information, Communication, Technology and Digital Economy had visited Kilifi North Digital Hub which had been resubmitted at the NG-CDF Board from Kilifi North Youth Centre and had informed the NG-CDFC that the Ministry of ICT&DE intended to implement the project and thus the funds would need to be reallocated to another viable project.

The tabled list of ongoing projects amounting to Kshs.47,149,472 after deliberation by the committee is as tabulated below:

| N | Name of the Project | Year(s) Funded | Pending activities | Estimated Cost | Previous allocation(s) | Amount required to complete | Amount allocated | Balance | Remarks |
|---|----------------------------------|----------------|--|----------------|------------------------|-----------------------------|------------------|--------------|---|
| 1 | Kilifi Township Secondary School | 2023/24 | Additional funds for construction of a storey building constituting 8 number classrooms, administration block-Walling, roofing, doors and windows fixture, painting and finishes | 25,000,000 | 6,000,000 | 19,000,000 | 14,000,000 | 5,000,000 | More funds to be allocated in the next financial year |
| 2 | Chumani Girls Secondary School | | Additional funds for construction of a storey building constituting 8 number classrooms, administration block-Walling, roofing, doors and windows fixture, painting and finishes | 25,000,000 | 6,506,000 | 18,494,000 | 15,064,430.30 | 3,429,569.70 | More funds to be allocated in the next financial year |
| 3 | RgNgala Secondary School | 2022/23 | Additional funds for completion of construction of a block of 8 classrooms: Walling, roofing, doors and windows fixture, painting and finishes | 22,127,622 | 12,472,150 | 9,655,472 | 9,655,472 | NIL | Funding to completion |

After noting the high amount required to complete the ongoing projects in the constituency, the NG-CDFC decide to fund Kshs.38,719,902.30 to the ongoing projects and balance of Kshs.8,429,569.70 to be allocated next financial year.

RM- 

d. Statutory ceilings for administration and Monitoring and Evaluation

The manager briefed members of the key guidelines by the Board and informed members that the Board laid more emphasis on the following areas;


- Provision of a detailed budget with clear breakdown of each component towards funds for administration and recurrent expenditure
- Allocation of funds to staff salaries to be informed by a documented staffing structure approved by the Committee with clear job description for each employee and must conform to the government guidelines on minimum wage.
- Consideration of other statutory deductions such as housing levy, National Social Security Fund (NSSF) and Social Health Insurance Fund (SHIF)
- Costing of the funds allocated to Monitoring and Evaluation to be informed by a proper work plan as provided in **annex 2**.

The said budgets were tabled by the manager and upon deliberations having considered the constituency allocation and the needs of the community, the committee members approved as provided in **annex 1**:

e. Funding of JSS Schools

The manager tabled to members a report by the Ministry of Education on the need to fund Junior Secondary Schools' construction of Grade 9 classrooms. As per the Ministry of Education, the schools below had been captured in their report and required the listed additional classrooms as per their enrolment in grade 8:

| SCHOOL | GRADE 8 ENROLLMENT | CLASSROOMS |
|---------------------------------|--------------------|------------|
| Kibaoni Junior School | 241 | 4 |
| Chumani Junior School | 150 | 3 |
| Bahati Junior School | 150 | 3 |
| Konjora Junior School | 139 | 2 |
| Korosho Junior School | 128 | 2 |
| Kilodi Junior School | 76 | 1 |
| Kibarani Boarding Junior School | 68 | 1 |
| Marafiki Junior School | 40 | 1 |
| Kiringi Memorial Junior School | 37 | 1 |
| Mkombe Junior School | 32 | 1 |

Bill. 

| SCHOOL | GRADE 8 ENROLLMENT | CLASSROOMS |
|----------------------------|--------------------|------------|
| Chipande Junior School | 21 | 1 |
| MrimaWa Kuku Junior School | 13 | 1 |
| Mtsanganyiko Junior School | 12 | 1 |
| Mavueni Junior School | 168 | 3 |
| Takaungu Junior School | 99 | 2 |
| Kijiwetanga Junior School | 267 | 5 |
| Mijomboni Junior School | 123 | 2 |
| Kanani Junior School | 50 | 1 |
| Dongokundu Junior School | 49 | 1 |
| SUBTOTAL | | 36 |

The committee deliberated on the above matter and noted that whereas KIJIWETANGA JSS had been captured by the ministry of education to be in Kilifi North constituency, it was actually located within the boundary of Malindi Constituency. After consideration of the availability of funds, ongoing projects requiring Kshs.49,149,472 to complete, high demand for bursary funds during the current difficult economic atmosphere and other needy projects, it finally agreed to consider funding the schools listed below Kshs.14,000,000 and the remaining schools to be considered in the subsequent financial years.

| SCHOOL | GRADE 8 ENROLLMENT | CLASSROOMS |
|-------------------------|--------------------|------------|
| Konjora Junior School | 139 | 2 |
| Korosho Junior School | 128 | 2 |
| Kilodi Junior School | 76 | 2 |
| Mijomboni Junior School | 123 | 2 |
| Kanani Junior School | 50 | 1 |
| SUBTOTAL | | 9 |

f. Climate change mitigation and adaptation activities

The Committee members were reminded of the rise in the Climate Change Mitigation Activities funds to a ceiling of 5% and running for 10 years in order to achieve the National Agenda on Climate Change Mitigation. The committee after deliberation considered funding of tree planting in 12 schools that had requested for the same. The Fund Account Manager then proceeded to present to the committee letters from the institutions requesting for tree seedlings.

a. Constituency Digital Hubs

The members were informed that the Ministry of Information, Communication, Technology and Digital Economy had visited Kilifi North Digital Hub that the Ministry of ICT&DE intended to implement the project and thus the 3% allocation of funds for Administrative and Recurrent expenditure for the digital hub would no longer be applicable in this case.

b. Funding of Social Security Programme and Social Support Programme

The committee members were informed of guidelines issued by the Board via the circular from the C.E.O with regards to registering needy families in the constituency for SHIF to help with health issues management within the constituency. The committee members tasked the Fund Account Manager with duty to follow up and liaise with S.H.A Agents within the Sub-County to ensure adequate information and guidelines have been received before the committee revisits the matter.

c. Proposed establishment of Security projects

The committee tasked the Fund Account Manager with following up with letters from the Deputy County commissioner communicating the decision of the Sub County Security Council on such establishment of Uyombo Chiefs' Office, Mbarakachembe Chiefs' Office and Hospital Chiefs' Office offices. He was tasked with confirming whether any project designs and plans have been acquired and confirmation of the availability of land with no encumbrances for the construction of the projects.

d. Final project proposed with list of all prioritized projects

After a lengthy deliberation and consideration in all areas as advised by the Board, including but not limited to public participation, adequate consultation with public works department, ongoing projects report, work plan and budgets for administration and monitoring vote, aligning project to BETA, constituency strategic plan and other National Government Policies, the committee agreed on the projects to be forwarded to the Board for consideration and approval as listed in the following table.

| NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD | | | | | | | |
|---|-----------------------|--|---------------|--------------------|---------------------------|-----|--------------|
| KILIFI NORTH PROJECTS PROPOSAL | | | | | | | |
| Code:011 | | Constituency: KILIFI NORTH | | | Financial Year: 2024-2025 | | |
| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
| ADMINISTRATION AND RECCURRENT EXPENDITURE | | | | | | | |
| 1 | Contractual Employees | Payment of staff Basic Salaries (10 Staff) | 3,202,320 | | 3,202,320 | New | Constituency |
| 2 | Housing Allowance | Payment of Housing allowance to NGCDFC Staff | 530,280 | | 530,280 | New | Constituency |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|----|--|--|---------------|--------------------|-----------|-----|--------------|
| | | (10 Staff) | | | | | |
| 3 | Transport Allowance | Payment of Transport Allowance to 10 NGCDFC Staff | 360,000 | | 360,000 | New | Constituency |
| 4 | Housing Levy | Payment of Housing Levy for NGCDFC Staff (10 Staff) | 63,459 | | 63,459 | New | Constituency |
| 5 | Gratuity-contractual employees | Payment of gratuity to NGCDFC staff (10 Staff) | 992,667 | | 992,667 | New | Constituency |
| 6 | NSSF | Employers contribution to NSSF (10 Staff) | 129,600 | | 129,600 | New | Constituency |
| 7 | NG-CDF allowances | Payment of NG-CDF Allowances | 1,128,000 | | 1,128,000 | New | Constituency |
| 8 | Other committee Expenses | Payment of other committee expenses | 600,000 | | 600,000 | New | Constituency |
| 9 | Payment of Electricity charges | Payment of Electricity charges | 120,000 | | 120,000 | New | Constituency |
| 10 | Water & sewerage charges | Payment of Water & sewerage charges | 60,000 | | 60,000 | New | Constituency |
| 11 | Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone expenses | 240,000 | | 240,000 | New | Constituency |
| 12 | Internet Connections | Payment of Internet Connections | 60,000 | | 60,000 | New | Constituency |
| 13 | General Office Supplies | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 869,289 | | 869,289 | New | Constituency |
| 14 | Bank Services Commission and Charges | Payment for Bank Service Commission and Charges | 72,000 | | 72,000 | New | Constituency |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|---|--|--|---------------|--------------------|------------|-----|--------------|
| 15 | Maintenance of NG-CDFC Motor vehicle | Payment for Maintenance Expenses-Office Vehicle Toyota Land Cruiser GKB 917J | 240,000 | | 240,000 | New | Constituency |
| 16 | Supplies and Accessories for Computers | Purchase of Supplies and Accessories for Computers and Printers | 360,000 | | 360,000 | New | Constituency |
| 17 | Catering Services (Reception) | Payment for catering Services (receptions), Accommodation, Food and Drinks | 495,413 | | 495,413 | New | Constituency |
| 18 | Travelling costs | Payment for Transport Expenses | 260,000 | | 260,000 | New | Constituency |
| 19 | Daily Subsistence Allowances | Payment for Daily Subsistence Allowances for NGCDFC Staff, FAM and other government officers | 600,000 | | 600,000 | New | Constituency |
| 20 | Refined fuel and lubricants and lubricants | Purchase of Refined Fuel and Lubricants for GK vehicles | 960,000 | | 960,000 | New | Constituency |
| 21 | Motor Vehicle Insurance | Payment of Motor vehicle Insurance GKB 558R | 200,000 | | 200,000 | New | Constituency |
| 22 | Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NG-CDFC Office | 300,140 | | 300,140 | New | Constituency |
| MONITORING, EVALUATION AND CAPACITY BUILDING | | | | | | | |
| 23 | General office Supplies | Purchase of General Office Supplies (papers, pencils, forms, office equipment) | 2,500,000 | | 2,500,000 | New | Constituency |
| 24 | Refined Fuel and Lubricants | Purchase of Refined Fuel | 421,584.50 | | 421,584.50 | New | Constituency |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|---|---------------------------------|--|---------------|--------------------|---------------|-----|--------------|
| | | and Lubricants for GK vehicles | | | | | |
| 25 | NG-CDFC Committee Expense | Payment of Committee allowances and travelling | 1,000,000 | | 1,000,000 | New | Constituency |
| 26 | NG-CDFC/PMC Capacity Building | Undertaking Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 2,000,000 | | 2,000,000 | New | Constituency |
| EMERGENCY | | | | | | | |
| 27 | Emergency Reserve | To cater for any unforeseen emergency occurrences in the constituency during the financial year | 10,388,744.73 | | 10,388,744.73 | New | Constituency |
| EDUCATION BURSARY | | | | | | | |
| 28 | Bursaries-Secondary Schools | Payment of bursary for needy students in secondary schools | 30,000,000 | | 30,000,000.99 | New | Constituency |
| 29 | Bursaries-Tertiary Institutions | Payment of bursary for needy students in tertiary institutions | 28,000,000 | | 28,000,000 | New | Constituency |
| 30 | Bursaries-Special Schools | Payment of bursary for needy students in special schools | 5,000,000 | | 5,000,000 | New | Constituency |
| CLIMATE CHANGE MITIGATION ACTIVITIES | | | | | | | |
| 31 | Mnarani Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Mnarani |
| 32 | Kiriba Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue | 300,000 | | 300,000 | New | Mnarani |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|----|--------------------------|--|---------------|--------------------|---------|-----|------------|
| | | Gum, Casuarina, Neem And Msanobari trees) | | | | | |
| 33 | Kilimo Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Kibarani |
| 34 | Mkombe Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Kibarani |
| 35 | Mtondia Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Tezo |
| 36 | Mwambani Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Tezo |
| 37 | Kararacha Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Matsangoni |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|--------------------------------|------------------------------|--|---------------|--------------------|-----------|-----|------------|
| 38 | Sidzeni Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Matsangoni |
| 39 | Mida Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Dabaso |
| 40 | Kibaoni Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Sokoni |
| 41 | Mbarakachembe Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Watamu |
| 42 | Jimba Primary School | Supply, delivery and planting of 1,000 tree seedlings Blue Gum, Casuarina, Neem And Msanobari trees) | 300,000 | | 300,000 | New | Watamu |
| PRIMARY SCHOOL PROJECTS | | | | | | | |
| 43 | Kiwandani Primary School | Renovation to completion of 4 classrooms; Re-roofing, | 3,500,000 | | 3,500,000 | New | Sokoni |

Bill. J. J. J.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|----|--------------------------|---|---------------|--------------------|---------------|-----|---------|
| | | flooring, replacement of broken doors and windows, plastering, Internal and external painting | | | | | |
| 44 | Mnarani Primary School | Renovation to completion of 12 classrooms and 4 administration block offices; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | 14,312,719.40 | | 14,312,719.40 | New | Mnarani |
| 45 | Timboni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00. | 3,050,000 | | 3,050,000 | New | Mnarani |
| 46 | Mitangoni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00. | 3,050,000 | | 3,050,000 | New | Mnarani |
| 47 | Maweni Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 | 3,050,000 | | 3,050,000 | New | Tezo |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|----|---------------------------|--|---------------|--------------------|-----------|-----|------------|
| 48 | Mwambani Primary School | Construction to completion of two classrooms at 2,800,000 and purchase and delivery of 50 three seater desks each at 5,000.00 | 3,050,000 | | 3,050,000 | New | Tezo |
| 49 | Konjora Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Kibarani |
| 50 | Korosho Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Kibarani |
| 51 | Matsangoni Primary School | Renovation to completion of 4 number classrooms; Re-roofing, flooring, replacement of broken doors and windows, plastering, internal and external painting | 3,500,000 | | 3,500,000 | New | Matsangoni |
| 52 | Kilodi Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Matsangoni |
| 53 | Roka Primary School | Construction to completion of 10 door toilets (5 door for male and five door for female) 1 door for each gender equipped for Persons With Disability | 2,100,000 | | 2,100,000 | New | Matsangoni |
| 54 | Mzizima Primary School | Renovation to completion of 4 number classrooms; Re-roofing, flooring, replacement of broken doors | 3,500,000 | | 3,500,000 | New | Dabaso |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|-----------------------------------|----------------------------------|---|---------------|--------------------|---------------|---------|-------------|
| | | and windows, plastering, Internal and external painting | | | | | |
| 55 | Mijomboni Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Dabaso |
| 56 | MaweYa Kali Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Watamu |
| 57 | Kanani Primary School | Construction to completion of two classrooms | 2,800,000 | | 2,800,000 | New | Watamu |
| SECONDARY SCHOOLS PROJECTS | | | | | | | |
| 59 | Kilifi Township Secondary School | Phase two: Additional funds for construction of a storey building constituting 8 number classrooms, administration block-Walling from foundation, slabbing on the first floor, roofing fixing doors and windows | 25,000,000 | 6,000,000 | 14,000,000 | Ongoing | Sokoni |
| 60 | Chumani Girls Secondary School | Phase two: Additional funds for construction of a storey building constituting 8 number classrooms, administration block-Walling from foundation, slabbing on the first floor, roofing fixing doors and | 25,000,000 | 6,506,000 | 15,064,460.30 | Ongoing | Matriangoni |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|----|----------------------------|---|---------------|--------------------|-----------|---------|------------|
| | | windows | | | | | |
| 61 | RgNgala Secondary School | Phase two: Additional funds for completion of construction of a block of 8 classrooms: Walling from the first floor slab, roofing, doors and windows fixture, plastering painting, electrification and labeling | 22,127,622 | 12,472,150 | 9,655,472 | Ongoing | Tezo |
| 62 | Koroshiho Secondary School | Completion of a 45-student capacity laboratory (installation of water tower and plumbing installation of gas system) | 5,500,000 | 5,000,000 | 500,000 | Ongoing | Kibarani |
| 63 | Mkwajuni Secondary School | Completion of a 45-student capacity laboratory (installation of water tower and plumbing installation of gas system) | 5,500,000 | 5,000,000 | 500,000 | Ongoing | Mnarani |
| 64 | Watamu Secondary School | Completion of a 45-student capacity laboratory (installation of water tower and plumbing installation of gas system) | 5,500,000 | 5,000,000 | 500,000 | Ongoing | Watamu |
| 65 | Mkongani Secondary School | Completion of a 45-student capacity laboratory (installation of | 5,500,000 | 5,000,000 | 500,000 | Ongoing | Matsangoni |

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
KILIFI NORTH PROJECTS PROPOSAL**

Code:011

Constituency: KILIFI NORTH

Financial Year: 2024-2025

| NO | PROJECT NAME | ACTIVITY | ORIGINAL COST | CUMMULATIVE AMOUNT | AMOUNT | | WARD |
|--------------------------|------------------------------|--|---------------|--------------------|-----------------------|-----|------------|
| | | water tower and plumbing installation of gas system) | | | | | |
| SECURITY PROJECTS | | | | | | | |
| 66 | Uyombo Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | 2,000,000 | | 2,000,000 | New | Matsangoni |
| 67 | Mbarakachembe Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | 2,000,000 | | 2,000,000 | New | Watamu |
| 68 | Hospital Chiefs' Office | Construction to completion of a chiefs office that includes a chiefs office, an assistant chiefs office reception/ waiting bay area. | 2,000,000 | | 2,000,000 | New | Sokoni |
| TOTAL | | | | | 197,386,149.92 | | |

MIN 7/ NG-CDFC/05/2024/2025: ANY OTHER BUSINESS

The members were asked whether anyone had any other business not addressed by the agenda of the day. There being no other business, the chairman drew the meeting to a close

MIN 8/ NG-CDFC/05/2024/2025: ADJOURNMENT

The meeting adjourned at 4.00PM with a word of prayer by Mrs.LinnetMkutano.

Secretary

Name

Chairman

Name

Signature SAFARI KAMU KAMANI

Date 3/12/2024

Signature GENIE KAHINDI

Date 3/12/2024

| Item | Description | Scale | Number | Rate (Kshs.) | Total Amount (Pm) | Total Amount (Pa) | Staff Responsibility |
|------------------------|-------------------------------------|-----------|--------|--------------|-------------------|-------------------|--|
| Basic salary for staff | Assistant Accountant | CSG 11 | 1 | 38,540.00 | 38,540.00 | 462,480.00 | Will be responsible for preparation of budget for office operation, maintenance and updating of all books of account and P/MC financial returns. |
| | Clerk of Works/Works Assistant | CSG of 11 | 1 | 38,540.00 | 38,540.00 | 462,480.00 | Will be responsible for routine monitoring of projects and maintenance of projects database. |
| | Information Communication Assistant | CSG 12 | 1 | 24,580.00 | 24,580.00 | 294,960.00 | Will be responsible for assisting the Clerk of Works in the routine monitoring of projects and analysis of project data. |
| | Records Management | CSG 12 | 1 | 31,430.00 | 31,430.00 | 377,160.00 | Will be responsible for secretarial services and |

| Item | Description | Scale | Number | Rate (Kshs.) | Total Amount (Pm) | Total Amount (Pa) | Staff Responsibility |
|-------------------------------------|--------------------------------------|--------|-----------|--------------|-------------------|---------------------|---|
| | Assistant Front Office/ Receptionist | CSG 13 | 1 | 21,500.00 | 21,500.00 | 258,000.00 | administrative work Will be responsible for receiving and directing visitors, maintaining visitors' books and other registers. |
| | Driver | CSG 13 | 2 | 27,840.00 | 55,680.00 | 668,160.00 | Will be responsible for managing and operating the assigned fleet unit. |
| | Office Assistant | CSG 14 | 2 | 19,850.00 | 39,700.00 | 476,400.00 | Will be responsible for all clerical tasks and any other duty as assigned by the Fund Account Manager. |
| | Security Officers | CSG 14 | 1 | 16,890.00 | 16,890.00 | 202,680.00 | Will be responsible to maintaining the general security of the office and its environs including office assets. |
| | Messenger | CSG 14 | 1 | | | | Will be responsible for day to day delivery of office mails and any other messenger related duties. |
| | Office Cleaner | CSG 14 | 1 | | | | Will be responsible to maintaining the general cleanliness of the office and its environs including office assets. |
| Sub - Total | | | 10 | | | 3,202,320.00 | |
| Other Allowances (House Allowances) | Assistant Accountant | CSG 11 | 1 | 7,500.00 | 7,500.00 | 90,000.00 | |
| | Clerk of Works/Works Assistant | CSG 11 | 1 | 7,500.00 | 7,500.00 | 90,000.00 | |
| | Information Communication Assistant | CSG 12 | 1 | 4,500.00 | 4,500.00 | 54,000.00 | |
| | Records Management Assistant | CSG 12 | 1 | 4,500.00 | 4,500.00 | 54,000.00 | |
| | Front Office/ Receptionist | CSG 13 | 1 | 4,500.00 | 4,500.00 | 54,000.00 | |
| | Driver | CSG 13 | 2 | 4,500.00 | 4,500.00 | 54,000.00 | |
| | Office Assistant | CSG 14 | 2 | 3,730.00 | 7,460.00 | 89,520.00 | |
| | Security Officers | CSG 14 | 1 | 3,730.00 | 3,730.00 | 44,760.00 | |
| Subtotal | | | 10 | | | 530,280.00 | |
| Other | Assistant | CSG | 1 | 4,000.00 | 4,000.00 | 48,000.00 | |

Whe. [Signature]

| Item | Description | Scale | Number | Rate (Kshs.) | Total Amount (Pm) | Total Amount (Pa) | Staff Responsibility |
|--|-------------------------------------|--------|-----------|--------------|-------------------|-------------------|----------------------|
| Allowances (Transport Allowances) | Accountant | 11 | | | | | |
| | Clerk of Works/Works Assistant | CSG 11 | 1 | 4,000.00 | 4,000.00 | 48,000.00 | |
| | Information Communication Assistant | CSG 12 | 1 | 4,000.00 | 4,000.00 | 48,000.00 | |
| | Records Management Assistant | CSG 12 | 1 | 4,000.00 | 4,000.00 | 48,000.00 | |
| | Front Office/ Receptionist | CSG 13 | 1 | 4,000.00 | 4,000.00 | 48,000.00 | |
| | Driver | CSG 13 | 2 | 4,000.00 | 4,000.00 | 48,000.00 | |
| | Office Assistant | CSG 14 | 2 | 3,000.00 | 3,000.00 | 36,000.00 | |
| | Security Officers | CSG 14 | 1 | 3,000.00 | 3,000.00 | 36,000.00 | |
| Sub-Total | | | 9 | | | 360,000.00 | |
| Payment of Staff Gratuity (31% of basic salary) | Assistant Accountant | CSG 11 | 1 | 11,947.40 | 11,947.40 | 143,368.80 | |
| | Clerk of Works/Works Assistant | CSG 11 | 1 | 11,947.40 | 11,947.40 | 143,368.80 | |
| | Information Communication Assistant | CSG 12 | 1 | 7,619.80 | 7,619.80 | 91,437.60 | |
| | Records Management Assistant | CSG 12 | 1 | 9,743.30 | 9,743.30 | 116,919.60 | |
| | Front Office/ Receptionist | CSG 13 | 1 | 6,665.00 | 6,665.00 | 79,890.00 | |
| | Driver | CSG 13 | 2 | 8,630.40 | 17,260.80 | 207,129.20 | |
| | Office Assistant | CSG 14 | 2 | 6,153.50 | 12,307.00 | 147,684.00 | |
| | Security Officers | CSG 14 | 1 | 5,235.90 | 5,235.90 | 62,868.80 | |
| Sub-Total | | | 10 | | | 992,666.80 | |
| Employer's contribution towards affordable housing | Assistant Accountant | CSG 11 | 1 | 750.60 | 750.60 | 9,007.20 | |
| | Clerk of Works/Works Assistant | CSG 11 | 1 | 750.60 | 750.60 | 9,007.60 | |
| | Information Communication Assistant | CSG 13 | 1 | | | | |

| Item | Description | Scale | Number | Rate (Kshs.) | Total Amount (Pm) | Total Amount (Pa) | Staff Responsibility |
|------|--|--------|--------|--------------|-------------------|-------------------|----------------------|
| | Information Communication Technology Assistant | CSG 12 | 1 | 496.20 | 496.20 | 5,954.40 | |
| | Records Management Assistant | CSG 12 | 1 | 598.95 | 598.95 | 7,187.40 | |
| | Front Office/ Receptionist | CSG 13 | 1 | 450.00 | 450.00 | 5,400.00 | |
| | Driver | CSG 13 | 2 | 545.10 | 1,090.20 | 13,082.40 | |
| | Office Assistant | CSG 14 | 2 | 398.70 | 797.40 | 9,568.80 | |
| | Security Officers | CSG 14 | 1 | 354.30 | 354.30 | 4,251.60 | |
| | Sub- Total | | | | | 63,459.40 | |

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KILIFI NORTH

IEBC NUMBER 011

**NATIONAL GOVERNMENT
CONSTITUENCY DEVELOPMENT
FUND**

WARDS REPORT

2024/2025 FINANCIAL YEAR

SUBMITTED: November 2024

TABLE OF CONTENTS

| | |
|--|-----------|
| 0.0 INTRODUCTION..... | 3 |
| 0.0 About NGCDF | 3 |
| 0.1 About Kilifi North..... | 3 |
| 1.0 PROJECTS FUNDING IN THE PREVIOUS FINANCIAL YEAR | 3 |
| 1.0 Sectoral analysis of completed and ongoing projects | 4 |
| 1.1 Documentation of ward report | 11 |
| 2.0 WARD MEETINGS | 11 |
| 2.0 Sokoni ward... .. | 11 |
| 2.1 Mnarani ward... .. | 14 |
| 2.2 Kibarani ward... .. | 16 |
| 2.3 Tezo ward... .. | 18 |
| 2.4 Matsangoni ward... .. | 20 |
| 2.5 Dabaso ward..... | 22 |
| 2.6 Watamu ward..... | 24 |
| 3.0 CONCLUSION/WAY FORWARD | 26 |
| 4.0 ANNEXES..... | 27 |
| 4.1 Program of meetings..... | 27 |
| 4.2 Sample photos..... | 28 |

0.0 Introduction or Background

0.1 About CDF

The National Government Constituencies Development Fund (NGCDF) was established under the NG-CDF Act, 2015 as amended in 2023. The main purpose of the Fund is to address the socio-economic development of the people at the constituency level to reduce poverty and enhance regional equity. The NG-CDF Act 2015 aligned the operations of the Fund to the new constitutional dispensation, especially in ensuring that the law strongly embraces the principles of participation of the people, separation of powers, and delineation of functions between National and County governments. The National Government Constituencies Development Fund (NGCDF) is under the National Treasury and Planning Ministry and Managed by The National Government Constituencies Development Fund Board at the National level, the NG-CDF committees at the constituency level and the project Management Committees (PMC) at the constituency level. The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development agenda at the Constituency level.

The fund is administered and implemented in accordance with the Government Financial regulations and various treasury circulars issued from time to time.

Section 27(1) of the Act requires that the Chairperson of the NGCDFCs shall within the first year of a new parliament and at least once every two years thereafter convene open forum public meetings in every ward in the constituency to deliberate on development matters in the wards and in the constituency.

0.2 About Kilifi North

Kilifi North Constituency is one of the seven constituencies in Kilifi County. It is constituency No.011. With the promulgation of the new constitution in August 2010, the larger Bahari Constituency was split into two new constituencies namely; Kilifi North and Kilifi South constituencies.

The other constituencies within Kilifi County are; Kilifi South, Kaloleni, Rabai, Ganze, Malindi and Magarini

The Constituency borders the Indian Ocean to the East, Malindi to its North, Kilifi South to its South and Ganze to its West.

It covers an area of 264.4 sq. Km with a population of approximately 178,824 people as per the data of the Kenya Bureau of Statistics (2019).

The Constituency has seven (7) County Assembly wards namely: Sokoni, Mnarani, Kibarani, Tezo, Matsangoni, Dabaso and Watamu wards.

The main economic activity of the people around it is agriculture, fishing and tourism.

The NGCDF had been a key driver of socio-economic development in the Constituency. The fund focuses on projects that have immediate socio-economic impact with a view to improving lives, alleviate poverty and address general development.

1.0 Projects funding in the previous financial year.

In the previous year most of the resources have been allocated to development of general infrastructure with education sector taking the largest share of the total allocated funds.

Projects undertaken in the education sector include construction and rehabilitation of classrooms, Administration block construction, construction of dormitories, establishment of junior secondary schools within the current framework of primary schools within the constituency, construction and equipping of laboratories in the newly established junior secondary school sector and equipping, desks and furniture to schools.

Bursaries were also issued to needy students.

1.1 Sectoral analysis of complete and ongoing projects

a) Number/allocation of completed projects 2023/2024 Financial Year

| Sector | Number of completed projects | Allocation |
|--------------------------------------|------------------------------|------------------|
| Education | 27 | Kshs.113,456,312 |
| Security | 1 | Kshs.1,929,899 |
| Climate change mitigation activities | 7 | Kshs.1,750,000 |
| Others | 1 | Kshs.19,082,467 |

b) Number/allocation of ongoing projects 2023/2024 Financial Year

| Sector | Number of ongoing projects | Cost |
|-----------|----------------------------|-----------------|
| Education | 3 | Kshs.47,149,472 |
| Security | 0 | 0 |
| Others | 0 | 0 |

c) Amount of money used for bursaries, number of beneficiaries and criteria used for 2023/2024 financial year

| Institution | Amount allocated | Remarks (mention criteria) |
|---|--------------------|--|
| Bursary for needy students in secondary schools | Kshs 25,224,502.00 | Forms were distributed through chiefs' offices, village chairmen, at the NG-CDF Office, filled, signed by the person issuing & the person receiving it then returned to the NCCDF office for awarding. |
| Bursary for needy students in tertiary institutions | Kshs 20,000,000.00 | Forms were distributed through chiefs' offices, village chairmen, at the NG-CDF Office, filled, signed by the person issuing & the person receiving it then returned to the NCCDF office for awarding. |
| Bursary for needy students in special schools | Kshs 3,000,000.00 | Beneficiaries were identified through reporting by various groups representing Persons with Disability, church groups, community based organizations, reports made at the NG-CDFC Offices and information reported to various administrative officers. Forms were then distributed through chiefs' offices, village chairmen, at the NG-CDF Office, filled, signed by the person issuing & the person receiving it then returned to the NCCDF office for awarding. |

1.2 Documentation of the ward report.

The documents used during the ward meetings included notices, programs, attendance registers for participants, photographs, banners and posters used to advertise the ward meetings to the constituency at large etc. which can be traced in the ward reports file in the NG-CDF offices.

2.0 WARD MEETINGS

Kilifi North NGCDFC undertook several public meetings around the wards in with the following objectives:

- i. To sensitize the community about what NGCDF is and what it has done in Kilifi North
- ii. To inform mwananchi of the amendments made in the NG-CDF Act on December 29th 2024
- iii. To inform mwananchi of the progress of projects presented in the 2023-2024 financial year proposal
- iv. To enable Mwananchi to participate in identification of projects to be funded by NGCDF.
- v. To enable Mwananchi participate in ensuring that security in the constituency is strengthened.

The meetings were organized into speeches and contributions thus the following were the comments recorded in the wards.

2.1 Sokoni ward

The meetings were conducted on 4th November, 2024 at Kibaoni Primary school grounds. They were attended by Mr. Moses Tanui Assistant County Commissioner, Madam Rispa the Area Assistant Chief, Mr. Nelson Alfayo the Fund Account Manager, NGCDFC members and staff, village Chairmen and residents.

Area Assistant Chief

The meeting was called to order by Madam Rispa the area Sub-Chief Sokoni sub- Location at 1: 30 p.m. by leading the National Anthem. In her opening remarks she introduced the members that he was accompanied with including the Village chairpersons.

She then introduced the NG CDFC Members to the residents of Sokoni Ward and congratulated them for organizing such an important forum for the residents to air their

views in terms of projects and finally welcomed the NG CDFC chairperson to address the crowd.

NGCDFC Chairperson

The NG CDFC chairperson started by thanking the gathering for their massive attendance, briefed them on the main agenda which was for the residents to propose various projects that they would wish the NG CDF to finance and established within their location and Constituency as a whole. She urged the members of the public and all leaders to feel free and contribute, let them know the challenges they were facing when getting services from the NGCDF office and more so give their contributions in terms of projects without fear.

She then gave Mr. Nelson Alfayo - FAM an opportunity to introduce himself and briefly explain to the residents on the eligible projects that are funded by the NG-CDF and the devolved projects funded by the County Government.

Fund Account Manager

The Fund Account Manager explained clearly what NGCDF is and what are its objectives, projects that can be funded and those which are not eligible for funding, the allowable number of projects to be funded every year and also gave the reasons why NGCDF funds allocations differ in amounts to Constituencies each year.

He further briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

He informed the participants that the committee intends to collect projects from the community in accordance with the law.

He advised residents that having projects was not enough; the projects must be planned in such a way that given time all activities would be well implemented. He challenged them that before they contribute for the future they have to think of the past.

He urged residents to embrace the good that the fund had brought and consider the challenges as opportunities for better future.

Contributions

These were the participants' contributions:

- i. Construction of a modern and permanent structure at Hospital Chiefs' Office
- ii. Renovation and improvement of Kiwandani primary school
- iii. Renovation and improvement of the Classrooms and Administration blocks at Kilifisecondary school.
- iv. Bursary funds to be increased when the disbursement is done since most students are extremely needy
- v. Climate change mitigation activities and sensitization forums in Sokoni Ward
- vi. The need to establish school feeding programs within the ward
- vii. Purchase of school desks at Kiwandani and Kibaoni primary school
- viii. Construction of classrooms at Kibaoni primary school
- ix. Purchase of a school bus for St.Thomas Girls Secondary school

Village Chairman

The area village chairman thanked all the residents who turned up to this meeting and gave out their different proposals which they would wish the NG-CDF to consider and fund during the financial year.

Remarks by Assistant County Commissioner I

Mr. Moses thanked the NG-CDF team for engaging such forums in order to help the residents of Sokoni and Hospital Sub locations and Kilifi North Constituency as a whole to point out their projects proposals.

He urged residents to keep on watching over their children while they were at home and ensure they have funds to enable students go back to school once schools open.

The NG CDFC Chairperson expressed her appreciation to all the residents of that ward who managed to attend and cooperate in the special meeting on the project proposals.

Md. Esther Mangi was appointed to give a vote of thanks to the NG CDF committee members and the residents for making this meeting successful.

Challenges

- i) Residents expressed major concern regarding the removal of sports funding citing the high security risks involved when the youth in the ward become idle and talent loss.

2.2 Mnarani ward

The meetings were conducted on 5th November, 2024 at Mabarikani Chief's office grounds as from 10.30 am. They were attended as the Area Chief, Madam Gladys Ngala the Fund Account Manager and organizer, NG CDFC members and staff, village Chairmen and residents.

Area Chief

The meeting was called to order by the area Area Chief who asked Mr. Josphat Mwakamsha to offer a word of prayer to open the meeting. In his opening remarks he thanked all the residents who managed to attend this meeting which is based on public participation on the project proposals for the financial years 2024-2025.

He then introduced the NG CDFC Members to the residents of Mavueni and Mabarikani villages who attended the meeting. He then finalized by warmly welcoming the NG CDFC chairman to address the main agenda of this meeting.

Chairperson NGCDFC

She started by thanking the gathering and informed them that the NG-CDF office is appreciating all residents for their massive attendance, briefed them on the main agenda which was for the citizens/ residents to propose various projects that they would wish the NG CDF to finance and established within their ward.

After her brief speech she welcomed Mr. Nelson Alfayo the Fund Account Manager to the crowd in order to address them. He started by introducing himself and the position he holds in NG-CDF Kilifi North Constituency.

Fund Account Manager

The Fund Account Manager explained to the residents on the devolved projects funded by the County Government such as Health, Construction of ECD Centers, Water and the projects which are funded by the National Government such as Community projects, Furniture projects, climate change mitigation activities, Bursary including registration of needy families under the SHIF Scheme, purchase of lands for construction of Infrastructure etc. He further explained to the residents on the non -eligible projects that NG- CDF cannot fund such as the projects on religious concerns in Islamic, Christian and Hindu religions.

He further explained on the various committees that are involved in undertaking the approved projects during their implementation since the projects are meant to benefit the community/ society as a whole hence the management and sustainability of such projects becomes the responsibility of the community.

He briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

After her briefing on the appropriate/ eligible project proposals he welcomed any resident to give out his/ her opinion on the project proposals presentation.

Contributions

These were the participants' contributions:

- i. Construction of a Social Hall at Mibirikani Chief's office.
- ii. Renovation of Mkwajuni and Takaungu Primary Schools
- iii. Construction of a Science Laboratory for Mkwajuni, Kadzinuni and Majajani Secondary Schools
- iv. Construction of 2 No. more classrooms at Kadzinuni Primary School
- v. Purchase of furniture for Mibirikani Chief's office
- vi. Purchase of Desks for Takaungu Primary School
- vii. Environmental activities for Mnarani Ward; Water tank for rain water harvesting at Mibirikani Chief's office
- viii. Bursary funds to be increased when the disbursement is done since most students are very needy.
- ix. Construction of 3 No. more classrooms at Mavueni primary school
- x. Electricity at Madevu area
- xi. Construction of 2 No. more classrooms at Timboni Primary School
- xii. Construction of 2 No. more classrooms at Mkomani Primary School
- xiii. Purchase of Desks for Mkomani Primary School
- xiv. Construction of 2 No. more classrooms at Madevu Primary School
- xv. Construction of 1 No. 6 Door toilets at Madevu Primary School
- xvi. Construction of 1 No. 6 Door toilets at Reserve Primary School

- vi. Construction of Administration Block at Majajani Secondary School
- vii. Purchase of sports kits for clubs in Mnarani ward
- viii. Construction of classrooms and purchase of desks at Mbogolo primary school
- ix. Renovation of Mnarani Primary School
- x. Construction of classrooms and purchase of desks at Reserve primary school
- xi. Construction of toilets at Mkomani primary school
- xii. Construction of classrooms and purchase of desks at Mitangoni primary school
- xiii. Construction of toilets at Kadzinuni primary school
- xiv. Purchase and supply of lockers and chairs at Kadzinuni Secondary school

Challenges

Residents turned out massively and thus there was clear need to hold 2 ward forums in the ward.

2.3 Kibarani ward

The meetings were conducted on 6th November, 2024 at Mtsanganyiko primary school grounds. The meeting was attended by Mr. Joseph Nzal the Head Teacher, Mr. Nelson Alfayo the FundAccount Manager and organizer, NG CDFC members and staff, village Chairmen and residents.

Village Chairman

The meeting was called to order by the Village chairperson Mr. Salim Kanyeri and asked Mama Raheli Rodgers to offer a word of prayer to officially open the meeting. He thanked all the residents who managed to attend this meeting which is based on public participation on the project proposals for this financial year 2024/2025. He then explained by first giving a vote of thanks to the NG CDFC members for their high concern about the various development projects in their area as a whole. He further explained on how he managed to get the residents and being informed on this urgent meeting which is meant for the development within their area. He lastly explained to the residents that it is upon them to cooperate whenever any new development is introduced within the area.

Chairperson NGCDFC

She started by thanking the gathering and informed them that the NG-CDF office is appreciating all residents for their massive attendance, briefed them on the main agenda which was for the citizen/residents to propose various project that they would wish the NG CDF to finance and established within their ward.

Fund Account Manager

The Fund Account Manager explained clearly what NGCDF is and what are its objectives, projects that can be funded and those which are not eligible for funding, the allowable number of projects to be funded every year and also gave the reasons why NGCDF funds allocations differ in amounts to Constituencies each year.

He further briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

He informed the participants that the committee intends to collect projects from the community in accordance with the law.

The Head Teacher

He thanked the NG-CDF team for engaging such forums in order to help the residents of Kibarani location and Kilifi North Constituency as a whole to point out their project proposals.

Contributions

These were the participants' contributions:

- i. Construction of Administration Block at Mtsanganyiko Primary School
- ii. Bursary funds to be increased when the disbursement is done since most students are very needy.
- iii. Environmental activities for Kibarani Ward
- iv. Construction of 2 No classrooms Konjora Primary School
- v. Construction of 2 No classrooms Korosho Primary School
- vi. Construction of 2 No.6 Door toilets at Korosho Secondary School
- vii. Renovation and Improvement of Classrooms at Mkombe Primary school
- viii. Construction of Science Laboratory at Kilifi Township Secondary School
- ix. Construction of Science Laboratory at Fumbini Secondary School
- x. Purchase and supply of 60 laboratory stools for the students at Fumbini Secondary school
- xi. Construction of 8 No. New Classrooms at Konjora Secondary School
- xii. Renovation and Improvement of Classrooms at Jeza Zhomu Primary School
- xiii. Purchase and supply of School 120 lockers and chairs for the students at Korosho Secondary school
- xiv. Purchase of Sports Equipment for Kibarani Ward Teams
- xv. Renovation and Improvement of Classrooms at Kilimo Primary School
- xvi. Renovation and Improvement of Classrooms at Old Ferry Primary School

Mama Rose Tamar was appointed to give a vote of thanks to the NG CDF committee members for making this meeting successful.

2.4 Tezo ward

The meetings were conducted on 7th November 2024 at Tezo primary grounds. They were attended by Mr. Geoffrey Tanul the Deputy County Commissioner Kilifi North as the main guest, Mr. Nelson Alfayo the Fund Account Manager and organizer, NGCDF members and staff, village Chairmen and residents.

NGCDF Chairperson

She urged the members of the public and all leaders to feel free and contribute, let them know the challenges they were facing when getting services from the NGCDF office and more so give their contributions in terms of projects without fear.

Fund Account Manager

The FAM informed the participants of their role in the development of the constituency. He said that it was people's constitutional right to participate in shaping the destiny of their lives. He gave out the following criteria to be followed when presenting proposals for funding consideration:

1. Proposals must be community based in order to ensure they benefit a widespread cross-section of the people
2. Religious bodies or activities are not eligible
3. Political bodies or activities not eligible
4. Recurrent costs of completed projects not eligible
5. Personal awards not eligible
6. Private or income generating projects not eligible

Priority shall be given to projects that are ongoing and emphasis laid on national government functions as outlined in schedule four of the constitution of Kenya.

He further briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

Deputy County Commissioner:

He started by giving out the importance of the NGCDF to the Constituency especially education and security.

He also encouraged the residents to contribute actively the projects that they think will help them advance and enable them to have better livelihoods and service delivery.

Contributions

These were the participants' contributions:

- i. Construction of New Secondary School at Tezo area
- ii. Renovation and improvement of Soyosoyo Primary School
- iii. Renovation and improvement of Bahari Primary School
- iv. Renovation and improvement of Zowerani Primary School
- v. Renovation and improvement of Ngala Primary School
- vi. Climate change sensitization and tree planting for Tezo Ward
- vii. Construction of Assistant Chief's office for Ezamoyo Sub-location
- viii. Construction of 2 No New classrooms at Maweni Primary School
- ix. Construction of 2 No New classrooms at Mwambani Primary School
- x. Construction of 3 No New classrooms at Bofa Secondary School
- xi. Purchase and Supply of school 150 lockers and chairs for students at Bofa Secondary School
- xii. Purchase and Supply of school 120 lockers and chairs for students at Soyosoyo Secondary School
- xiii. Bursary funds to be increased when the disbursement is done since most students are very needy.
- xiv. Purchase of Sports Kits for Tezo Ward
- xv. Construction of classrooms and purchase of desks at Mwambani primary school
- xvi. Renovation of classrooms at Majaoni primary school
- xvii. Completion of a school at RG Ngala secondary school
- xviii. Construction of a Dining Hall at Majaoni secondary school

2.5 Matsangoni ward

The meetings were conducted on 8th November 2024 at Chumani Chief's office grounds. They were attended by Ms. Precious Pendo the ACCI, Kilifi North as the main guest, Mr. Munga Matsangoni, Mr. Ziro Snr Chief Chumani, Mr. Nelson Alfayo the Fund Account Manager and organizer, NG CDFC members and staff, village Chairmen and residents.

NGCDFC Chairperson

She started by tentatively giving out the projects that Kilifi North NGCDF had done in the ward. She also urged members of the public and all leaders to feel free and contribute, let them know the challenges they were facing when getting services from the NGCDF office and more so give their contributions in terms of projects without fear.

Fund Account Manager

The FAM informed the participants of their role in the development of the constituency. He said that it was people's constitutional right to participate in shaping the destiny of their lives. He gave out the following criteria to be followed when presenting proposals for funding consideration:

1. Proposals must be community based in order to ensure they benefit a widespread cross-section of the people
2. Religious bodies or activities are not eligible
3. Political bodies or activities not eligible
4. Recurrent costs of completed projects not eligible
5. Personal awards not eligible
6. Private or income generating projects not eligible

Priority shall be given to projects that are ongoing and emphasis laid on national government functions as outlined in schedule four of the constitution of Kenya.

He further briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

Assistant County Commissioner 1:

She started by giving out the importance of the NGCDF to the Constituency especially education and security.

She also stressed the need to take good care of the school going children and students and urged the residents to collect the very many identity cards that have been left uncollected at the Chiefs offices for quite some time.

She also urged the residents to take that time seriously as it's their constitutional right to participate and give out their priorities in terms of projects that they think will help them advance and enable them empower themselves.

Finally, she congratulated the Kilifi North NGCDFC members for the good work they were doing.

Contributions

These were the participants' contributions:

- i. Completion of Matsangoni Divisional Headquarters office block started last year
- ii. Purchase and supply of furniture for the Matsangoni Divisional Headquarters office.
- iii. Construction of Administration Block at Katana Ngala Secondary school
- iv. Construction of Uyombo Chiefs' Office
- v. Construction of a Dormitory at Marafiki Secondary School
- vi. Construction of Assistant Chief's office for Uyombo Sub-location
- vii. Renovation and improvement of Assistant Chief's office for Mkongani Sub-location
- viii. Construction of a Science Laboratory at Marafiki Secondary School
- ix. Purchase and supply of 60 laboratory stools for the students at Marafiki Secondary school
- x. Renovation and improvement of Matsangoni Primary School
- xi. Renovation and improvement of Uyombo Primary School
- xii. Construction of 2 No New classrooms at Kilodi Primary School
- xiii. Construction of 2 No.6 Door toilets at UyomboMaweni Primary School
- xiv. Construction of 2 No New classrooms at Sidzeni Primary School
- xv. Construction of toilets at Roka Primary School
- xvi. Construction of 2 No New classrooms at Kiringi Primary School

2.6 Dabaso ward

The meetings were conducted on 9th November 2024 at FB Tuva Secondary school grounds. The meeting was attended by Hon. Owen Baya the MP Kilifi North as the main guest, Mr. Pata. *Pitzi* at FB Tuva Secondary school as the host, Mr. Nelson Alfayo the Fund Account Manager and organizer, NG CDFC members and staff and residents.

The Hon. Owen Baya handed over a Block of two classrooms and left.

NGCDFC Chairperson

She introduced all the NGCDFC members for Kilifi North and gave them the contacts of the Kilifi North NGCDFC office. She also inquired from the residents if they had challenges and let them know where to direct their complaints whenever they have any.

She urged the members of the public and all leaders to feel free and give their contributions in terms of projects without fear.

Fund Account Manager

The FAM informed the participants of their role in the development of the constituency. He said that it was people's constitutional right to participate in shaping the destiny of their lives. He gave out the following criteria to be followed when presenting proposals for funding consideration:

1. Proposals must be community based in order to ensure they benefit a widespread cross-section of the people
2. Religious bodies or activities are not eligible
3. Political bodies or activities not eligible
4. Recurrent costs of completed projects not eligible
5. Personal awards not eligible
6. Private or income generating projects not eligible

He further briefed the participants of the changes to the NG-CDF Act, the increase of the funds ceiling for climate change and mitigation activities to 5% and the increase of bursary and social security funds ceilings to 40% of which the participants were greatly excited

He further made the participants aware of the presidential objectives with regard to increasing climate change awareness and mitigation and also in the establishment of digital hubs in every ward in the country.

Priority shall be given to projects that are ongoing and emphasis laid on national government functions as outlined in schedule four of the constitution of Kenya.

The Principal

He congratulated the Kilifi North NGCDF Team for giving them the opportunity to give out their views and more so for allocating funds for constructing two classrooms that had been handed over officially for them.

Contributions

These were the participants' contributions:

- i. Renovation and improvement of Mzizima Primary School
- ii. Construction of an Assistant Chief's office at Dabaso sub-location
- iii. Construction of 1No.2 Door toilets at Assistant Chief's office, Dabaso sub-location
- iv. Renovation and improvement of a Science laboratory at Menyhart Secondary School
- v. Construction of 2No New classrooms at Mijomboni Primary School
- vi. Construction of 2No New classrooms at Mabuwani Primary School
- vii. Construction of 2No.6 Door toilets at Mabuwani Primary School
- viii. Purchase and Supply of school 40 desks for pupils at Mabuwani Primary School
- ix. Construction of a Science Laboratory at Ngala Memorial Girls Secondary School
- x. Purchase and supply of 60 laboratory stools for the students at Ngala Memorial Girls Secondary school
- xi. Purchase and Supply of school 40 desks for pupils at Mijomboni Primary School
- xii. Construction of a Dormitory at Ngala Memorial Girls Secondary School
- xiii. Construction of 1No New classrooms at DongoKundu Primary School
- xiv. Purchase and Supply of school 40 desks for pupils at DongoKundu Primary School
- xv. Construction of a Science Laboratory at FB Tuva Secondary School
- xvi. Purchase and supply of 60 laboratory stools for the students at FB Tuva Secondary school

2.7 Watamu ward

The meetings were conducted on 11th November 2024 at Watamu Social Hall. The forum was attended by Mr. Nelson Alfayo the Fund Account Manager and organizer, NGCDFC members and staff, village Chairmen and residents.

NGCDFC Chairperson

She urged the members of the public and all leaders to feel free and contribute, let them know the challenges they were facing when getting services from the NGCDF office and more so give their contributions in terms of projects without fear.

Fund Account Manager

The Fund Account Manager informed the participants of their role in the development of the constituency. He said that it was people's constitutional right to participate in shaping the destiny of their lives. He gave out the following criteria to be followed when presenting proposals for funding consideration:

1. Proposals must be community based in order to ensure they benefit a widespread cross-section of the people
2. Religious bodies or activities are not eligible
3. Political bodies or activities not eligible
4. Recurrent costs of completed projects not eligible
5. Personal awards not eligible
6. Private or income generating projects not eligible

Priority shall be given to projects that are ongoing and emphasis laid on national government functions as outlined in schedule four of the constitution of Kenya.

Deputy County Commissioner:

He started by giving out the importance of the NGCDF to the Constituency especially education and security.

He also encouraged the residents to contribute actively the projects that they think will help them advance.

Contributions

These were the participants' contributions:

- 1. Renovation and improvement of Mbaraka Chembe Primary School

- ii. Renovation and improvement of four (4) classrooms at Jacaranda Beach Primary School
- iii. Environmental activities for Watamu Ward
- iv. Construction of 2No New classrooms at Mawe Ya Kati Primary School
- v. Construction of 1No.6 Door toilets at Soyosoyo Primary School
- vi. Purchase and Supply of school 40 desks for pupils at Soyosoyo Primary School
- vii. Construction of 2No New classrooms at Gede Primary School
- viii. Construction of 1No.6 Door toilets at Gede Primary School
- ix. Purchase and Supply of school 40 desks for pupils at Gede Primary School
- x. Construction of 1No.6 Door toilets at Watamu Secondary School
- xi. Construction of 2No New classrooms at Kanani Primary School
- xii. Construction of 2No.6 Door toilets at Maweya Kati Primary School
- xiii. Construction of an Assistant Chief's office for Mbaraka Chembe sub-location
- xiv. Construction of 1No.2 Door toilets at Assistant Chief's office, Jimba Gede sub-location
- xv. Completion of a block of eight classrooms and an Administration section at Gede MixedSecondary school.

3.0 CONCLUSION/WAY FORWARD

- The NGCDFC to hold more awareness meetings for education on NGCDF.
- Communication between the residents and NGCDF to be enhanced.

4.0 ANNEXES


4.1 PROGRAM OF MEETINGS

TO: ALL CONSTITUENTS

**OPEN FORUM FOR PUBLIC PARTICIPATION ON PROJECTS PROPOSALS FOR
FINANCIAL YEARS 2021-2023**

Kilifi North NG-CDFC wishes to notify all Constituents of open public forums to deliberate on NG-CDF eligible development Project Proposals for F/Y 2021-2023 as scheduled below:

| S/N | WARD | VENUE | DATE | TIME |
|-----|------------|--|-----------------------|------------|
| 1. | MNARANI | Mabirikani Chief's Office grounds | 4th November 2024 | 10:30 a.m. |
| 2. | SOKONI | Kibaoni primary school grounds | 5th November 2024 | 1:30 p.m. |
| 3. | KIBARANI | Mtsanganyiko primary school grounds | 6th November 2024 | 9:30 a.m. |
| 4. | TEZO | Tezo primary school grounds | 7th November 2024 | 12:30 p.m. |
| 5. | MATSANGONI | Chumani Chief's Office | 8th November 2024 | 3.00 p.m. |
| 6. | DABASO | FB Tuva Secondary school grounds | 9th November 2024 | 10.30 a.m |
| 7. | WATAMU | Watamu Social Hall | 11th November 2024 | 1.30 p.m. |


FUND ACCOUNT MANAGER
KILIFI NORTH NG-CDF.

4.2 SAMPLE PHOTOS



FORUM KIBAONI PRIMARY SCHOOL – SOKONI WARD



FORUM AT MABIRIKANI CHIEF'S OFFICE –MNARANI WARD



FORUM AT MTSANGANYIKO PRIMARY SCHOOL- KIBARANI WARD



FORUM AT TEZO PRIMARY SCHOOL – TEZO WARD



FORUM AT CHUMANI CHIEF'S OFFICE – MATSANGONI WARD



FORUM AT FB TUVA SECONDARY SCHOOL – DABASO WARD



FORUM AT WATAMU SOCIAL HALL -WATAMU WARD

[Handwritten signature]

13/11/2024

Chairperson

[Handwritten signature]

Date

13/11/2024

Fund Account Manager

[Handwritten signature]



Date

13/11/2024

Deputy County Commissioner

Date



MTONDIA JUNIOR SECONDARY SCHOOL
P.O. BOX 228-80108
KILIFI



DATE: 18/12/2024

Ref: /

TO
THE FUND MANAGER
KILIFI NORTH, CDF
P O BOX
KILIFI

Dear Sir/Madam

RE: REQUEST FOR TREE SEEDLINGS

I on behalf of the school Board of Management would like to request for your consideration of the above stated subject.

We have adequate resources to sustain the seedlings.

We shall highly appreciate for your support.

Thank you in advance.
Yours faithfully,


Antao M. Konde
Tel. 0729049421
PRINCIPAL

KILIMO PRY SCHOOL

P.O. BOX 195-80108

KILIFI

17/12/2024

THE CDF FUND MANAGER
KILIFI NORTH CONSTITUENCY
P.O. BOX
KILIFI

Dear Sir,

RE: REQUEST FOR TREE SEEDLINGS

I kindly apply for tree seedlings from your office.

Kilimo primary school has a compound of about 6 acres of land.

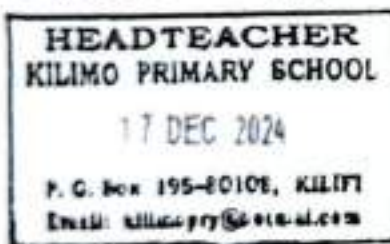
It's my hope that my application will meet your consideration.

Thanks in advance.

Yours faithfully,



FRIDAR M. MWALAA H/T



KIBONI COMPREHENSIVE SCHOOL,
P.O. BOX 988-80108,
KILIFI
17-12-2024

THE MANAGER,
CDF KILIFI CONSTITUENCY,
P.O. BOX 42-80108,
KILIFI

Dear Sir/Madam,

REF: REQUEST FOR TREE SEEDLINGS

I humbly request to request for tree planting seedlings as stated above. The school compound is about 9 acres leaving us with enough land for tree planting.

With the current ongoing rains, if assisted with enough planting seedlings, we shall be in a position to forest the school compound.

I, beg to remain,

Yours faithfully

Charles Goua - 0721397981

Principal



KARARACHA PRIMARY SCHOOL
P.O BOX 52 – 80108
KILIFI

18TH DECEMBER, 2024

TO:
THE FUND MANAGER
KILIFI NORTH – CDF

Dear Sir,

REF: REQUEST FOR TREE PLANTING

On behalf of Kararacha Primary School Board of Management to request your esteem office to supply us with tree (seedlings) to plant in our school.

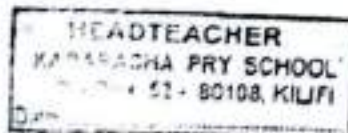
Our school has adequate space and enough water supply to take care of the seedlings.

Thank you in advance.

Yours faithfully,

Nuru Ismail

**NURU ISMAIL
HEAD TEACHER**



SIDZENI PRI SCHOOL

P.O BOX 207, KILIFI
17-12-2024

The Fund Manager

National Government Constituencies Development Fund (NG-CDF)

P.O BOX 1852-80108
Kilifi County, Kenya

Dear Sir/Madam,

Proposal for Tree Planting Initiative in SIDZENI PRIMARY SCHOOL

We kindly request the NG-CDF Kilifi County to consider supporting the planting of trees at Sidzeni Pri School through the provision of resources such as seedlings, tools, and technical expertise. Your support will be crucial in ensuring the success of this project and in contributing to the long-term development of Sidzeni Primary School.

We are committed to working closely with your office to ensure the effective implementation of this project, and we believe that through our collective efforts, we can make a significant impact in safeguarding the environment for future generations.

The school has enough land of atleast three (3) acres and there is availability of water for planting and maintenance of the trees.

Thank you in advance.

Sincerely,



Charles K. Chulanga
headteacher
SIDZENI PRIMARY SCHOOL

Phone: 0758367308

