



**KALOLENI- NG CDFC MEETING HELD ON 23<sup>rd</sup> OCTOBER, 2019 AT KALOLENI NG CDF OFFICE BOARDROOM**

**MEMBERS PRESENT:**

- |                      |                              |
|----------------------|------------------------------|
| 1. Lennox Mtengo     | - CDFC Chairman              |
| 2. Aisha Nyanje      | - CDFC Secretary             |
| 3. Said Mohammed     | - Member                     |
| 4. Tecklar Dadu      | - Member                     |
| 5. Lillian Akeyo     | - Member                     |
| 6. Alex Banda        | - Member                     |
| 7. Paddyson Changawa | - Member                     |
| 8. Thomas Nguwa      | - Member                     |
| 9. Elisha Ade        | - Fund Account Manager       |
| 10. Paul Rotich      | - Deputy County Commissioner |

**AGENDA**

1. Reading and confirmation of previous minutes.
2. Matters arising from the minutes.
3. Total allocation for financial Year 2019/2020
4. Project proposal for financial Year 2019/2020
5. A.O.B

**KLN NG CDF / MIN. 01/23/10/2019. CONFIRMATION OF PREVIOUS MEETING MINUTES:**

The meeting begun at 10:00 am with the word of prayer from Rev.Alex Banda. Chairman welcomed all members and thanked them for being punctual at the same time he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations held by Aisha Nyanje who was seconded by Tecklar Dadu.

**KLN NG CDF /MIN.02/23/10/2019.MATTERS ARISING FROM THE PREVIOUS MINUTES**

There weren't matters arising from the previous minutes.

**KLN NG CDF /MIN. 03/23/10/2019: NGCDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2019/2020**

The Deputy County Commissioner told the members that the committee is required to submit project proposals for the financial year 2019/2020 in time to get funds. The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs. 137,367,724.14**

The Fund account manager briefed members on the guidelines for project proposal presentation he also informed members on the eligible projects. He further informed members that all devolved functions are not eligible under the new NG-CDF act. The Fund account manager informed the NG CFDC members that the statutory deductions must factored in the project submission for financial year 2019/2020

NO.	CATEGORY	STATUTORY CEILING (Percentage of Constituency Annual allocation)	AMOUNT IN KSHS.
1.	Total Constituency Allocation F/Y 2019/2020	100%	137,367,724.14
2.	Administration and Recurrent expenditure costs of NG-CDFC	6%	8,242,063.45
3.	Sports Activities.	2%	2,747,354.48
4.	Monitoring and evaluation of projects and capacity building of various operations.	3%	4,121,031.72
5.	Environmental Activities	2%	2,747,354.48
6.	Bursary, Mocks, continuous assessment tests and Social Security programme.	29%	39,836,640.00
7.	Emergency allocation	5%	7,198,241.38
		<b>Total Statutory Allocation</b>	<b>64,892,685.51</b>
		<b>Balance from Total Allocation for projects.</b>	<b>72,475,038.63</b>

After going through the statutory deductions the fund account manager also presented final project allocation as per the table below.

NO.	CATEGORY	AMOUNT IN KSH
1.	Total Constituency Allocation F/Y 2019/2020	137,367,724.14
2.	Total Statutory Allocation	64,892,685.51
3.	Balance from Total Allocation for projects for FY 2019/2020.	72,475,038.63

The fund account manager then informed members that they were to allocate **Kshs. 72,475,038.63** to various projects within the constituency as proposed by the constituents.

After lengthy deliberations the NG CDF committee agreed on the following projects to be funded in the Financial Year 2019/2020 in all the four wards namely Mariakani Ward, Mwanamwinga Ward, Kaloleni Ward and Kayafungo Ward in Kaloleni Constituency.

**KLN NG CDFC /MIN/04/23/10/2019 KALOLENI NG CDF PROJECT PROPOSAL FOR FINANCIAL YEAR 2019/2020.**

NO	PROJECT NAME & SECTOR	ACTIVITY TO BE DONE	STATUS	SUB TOTAL	AMOUNT ALLOCATED
1	ADMINISTRATION AND RECURRENT COST OF NG-CDFC				
i.	Employees' Salaries	Payment of staff salaries and service gratuity.	Ongoing	3,718,252.53	
ii.	Goods and Services	Purchase of fuel, repairs and maintenance, purchase of office desktop, printer, stationery, telephone, travel and subsistence, office tea	On-going	2,189,210.92	

iii.	NSSF	Payment of NSSF Deductions.	On-going	28,800.00	
iv.	NHIF	Payment of NHIF Deductions.	On-going	57,800.00	
v.	Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	On-going	2,248,000.00	
		<b>AMOUNT ALLOCATED</b>			<b>8,242,063.45</b>
2.	<b>SPORTS ACTIVITIES 2%</b>	Organizing sports tournaments & purchase of sports equipment in all Wards namely Kayafungo, Mwanamwinga, Mariakani and Kaloleni in Kaloleni Constituency.	Ongoing	2,747,354.48	
		<b>AMOUNT ALLOCATED</b>			<b>2,747,354.48</b>
3.	<b>MONITORING AND EVALUATION</b>				
i.	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	Ongoing	1,542,319.34	
ii.	Committee Expenses	Payment of Monitoring and Evaluation allowances, transport, conferences	Ongoing	1,362,000.00	
iii.	NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs, Staff on CDF Related issues	Ongoing	1,216,712.38	
		<b>AMOUNT ALLOCATED</b>			<b>4,121,031.72</b>
4.	<b>ENVIRONMENTAL ACTIVITIES</b>				

Moi Kadzonzo Girls Secondary School	Purchase and planting of certified seedlings in all the listed 28 schools. 27 schools at cost of Kshs 98,119.80 and one school one at cost of Kshs 98,119.88	Ongoing		
Chanagande Secondary School				
Mwareni Secondary School.				
Miyani Secondary school.	<b>Kshs 98,119.80 x 27</b>		<b>2,649,234.60</b>	
Kaloleni Girls Secondary School.	<b>Kshs 98,119.88 x 1</b>		<b>98,119.88</b>	
Kakomani Primary School.				
Kinani Primary School.				
Kithengwani Primary School.				
Makululu Primary School.				
Mariakani Garisson Primary School				
Mgamboni Primary School.				
Miyani Primary School				
Mnyenzi Primary School				
Mukululu Primary School				
Mwijo Primary School				
Nguluweni Primary School.				
Tsakarolovu Primary School				
Tsangatsini Primary School				
Tsunguni Primary School				
Viragoni Primary School				
Shangia Secondary School				
Mnazimwenga Secondary school				

	Chilulu Primary School				
	Chanagande primary school				
	Pangayambo Primary School				
	St Michaels Primary School				
	Migundini Primary School				
	Kinarani Primary School				
		<b>AMOUNT ALLOCATED</b>			<b>2,747,354.48</b>
<b>5.</b>	<b>BURSARY</b>				
i.	Bursary Secondary Schools	School fees for the bright and needy students in secondary schools.	Ongoing	23,900,000.00	
ii.	Bursary Tertiary Colleges	School fees for the bright and needy students in colleges and universities		15,936,640.00	
		<b>AMOUNT ALLOCATED</b>			<b>39,836,640.00</b>
	Emergency allocation 5%	For emergency cases in the constituency	Ongoing		<b>7,198,241.38</b>
			<b>TOTAL</b>		<b>64,892,685.51</b>
<b>EDUCATION(PRIMARY SCHOOLS)</b>					
	Kizurini Primary School	Construction of Administration block head teacher office, deputy head teacher office and staffroom, reception/secretary office and four no classrooms from foundation to completion. Lose terrain of soil requires thorough reinforcement of foundation upto slab level.	New		11,000,000.00
	Mwakolo Primary School	Construction of Administration block head teacher office, deputy head teacher office and staffroom,	New		11,000,000.00

		reception/ secretary office and four no classrooms from foundation to completion. Lose terrain of soil requires thorough reinforcement of foundation upto slab level. Hilly nature of the ground requires material to put the structures into level.			
	Mukuluni Primary School	Construction of Administration block head teacher office, deputy head teacher office and staffroom, reception/ secretary office and four no classrooms from foundation to completion. Lose terrain of soil requires thorough reinforcement of foundation upto slab level.	New		11,000,000.00
	Kinani Primary School	Completion of Administration block head teacher office, deputy head teacher office and staffroom, reception/ secretary office and two classrooms. Currently project is at lental level. Completion activities include roofing, electrical works, plastering, painting and flooring	Ongoing		3,000,000.00
	Pangayambo Primary School	Renovation of six classrooms-complete replacement of leaking roof and timber for traces.	New		3,403,038.63
	Mnyenzeni Primary School	Construction of two classrooms from foundation walling to finishing	New		3,000,000.00
	Tsangatsini Primary School	Construction of three classrooms from foundation walling to finishing. The building require thorough structure reinforcements due strong winds frequently affects the area.	New		4,900,000.00

Maoro Primary School	Construction of three classrooms from foundation walling to finishing.	New		4,900,000.00
Misufini Primary School	Purchase of 81 NO, four seater capacity desks	New		648,000.00
Migwaleni primary school	Purchase of 81 NO, four seater capacity desks	New		648,000.00
Uhuru primary school	Purchase of 81 NO, four seater capacity desks	New		648,000.00
Mwambani Primary School	Purchase of 81 NO, four seater capacity desks	New		648,000.00
Mitsikitsini Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Madzimhani Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Mwanawiji Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Birininwamleka Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Viragoni Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Walea Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Chalani Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Kavuka Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Kirumbi Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Migundini Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Muongano Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
Kinagoni Primary School	Purchase of 80 NO, four seater capacity desks	New		640,000.00
<b>EDUCATION(SECONDARY SCHOOLS)</b>				
Maandani Secondary School	Purchase of 52 seater school bus co-funded with BOM	New		3,000,000.00
Kadzozzo Secondary School	Purchase of school bus 46 seater co-funded with BOM	New		3,000,000.00
St Johns Secondary School	Construction of abolition block within the multipurpose hall Co – funded by NG CDF and BOM	New		2,000,000.00
Miyani Secondary School	Roofing of dormitory block co funded by NG CDF and BOM	New		2,000,000.00
	<b>Total</b>			<b>72,475,038.63</b>
	<b>GRAND TOTAL</b>			<b>137,367,724.14</b>

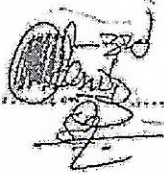
Members confirmed that the total amount after allocating the prioritized project proposals was coming to the actual amount allocated to Kaloleni NG CDF for the financial Year 2019/2020 which is Kshs. 137,367,724.14.

After confirmation members unanimously Approved the proposal as discussed in the meeting and agreed to forward the proposal to the NG CDF Board for approval.

KLN NG CDFC /MIN.05/23/10/2019. A.O.B

There being no other business, the meeting ended with a word of prayer from Mdm. Lillian Akeyo at 4:40pm.

CHAIRMAN...Lennox Mtengo SIGN.....



DATE

24/10/2019

SECRETARY...Aisha Baya

SIGN.....



DATE

24/10/2019