

# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND



Kaloleni Constituency  
P.O Box 222(80105)  
Kaloleni, Kenya  
Cell No. 0728102443

Email: [ngcdfkaloleni@cdf.go.ke](mailto:ngcdfkaloleni@cdf.go.ke) Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

## KALOLENI- NG CDFC MEETING HELD ON 16<sup>th</sup> NOVEMBER, 2018 AT KALOLENI NG CDF OFFICE BOARDROOM

### MEMBERS PRESENT:

- |                      |                              |
|----------------------|------------------------------|
| 1. Lennox Mtengo     | - CDFC Chairman              |
| 2. Aisha Nyanje      | - CDFC Secretary             |
| 3. Said Mohammed     | - Member                     |
| 4. Tecler Dadu       | - Member                     |
| 5. Lillian Akeyo     | - Member                     |
| 6. Alex Banda        | - Member                     |
| 7. Paddyson Changawa | - Member                     |
| 8. Thomas Nguwa      | - Member                     |
| 9. Elisha Ade        | - Fund Account Manager       |
| 10. Paul Rotich      | - Deputy County Commissioner |

### AGENDA

1. Reading and confirmation of previous minutes.
2. Matters arising from the minutes.
3. Total allocation for financial Year 2018/2019
- Project proposal for financial Year 2018/2019
5. A.O.B

### KLN NG CDF/ MIN. 01/16/11/2018. CONFIRMATION OF PREVIOUS MEETING MINUTES:

The meeting began at 10:25a.m with the word of prayer from Rev.Alex Banda. Chairman welcomed all members and thanked them for being punctual at the same time he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations held by Aisha Njanje who was seconded by Said Mohammed.

### KLN NG CDF /MIN/02/16/11/2018.MATTERS ARISING FROM THE PREVIOUS MINUTES

There weren't matters arising from the previous minutes.

**KLN NG CDF /MIN. 03/16/11/2018: NGCDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2018/2019**

The Deputy County Commissioner told the members that the committee is required to submit project proposals for the financial year 2018/2019 in time to get funds. The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs. 109,040,875.52**

The Fund account manager briefed members on the guidelines for project proposal presentation he also informed members on the eligible projects. He further informed members that all devolved functions are not eligible under the new NG-CDF act.

The Fund account manager informed the NG CFDC members that the statutory deductions must factored in the project submission for financial year 2018/2019

NO.	CATEGORY	STATUTORY CEILING (Percentage of Constituency Annual allocation)	AMOUNT IN KSHS.
1.	Total Constituency Allocation F/Y 2018/2019	100%	<b>109,040,875.52</b>
2.	Administration and Recurrent costs of CDFC	6%	6,542,452.53
3.	Sports Activities	2%	2,180,817.51
4.	Monitoring and evaluation of projects and capacity building of various operations.	3%	3,271,226.27
5.	Environmental Activities	2%	2,180,817.51
6.	Bursary, Mocks, continuous assessment tests and Social Security programme	32%	34,893,080.17
7.	Emergency allocation	5%	5,738,993.45
		<b>Total Statutory Allocation</b>	<b>54,807,387.44</b>
		<b>Balance from Total Allocation for projects</b>	<b>54,233,488.08</b>

After going through the statutory deductions the fund account manager also presented final project allocation as per the table below.

NO.	CATEGORY	AMOUNT IN KSH
1.	Total Constituency Allocation F/Y 2018/2019	<b>109,040,875.52</b>
2.	Total Statutory Allocation	<b>54,807,387.44</b>
3.	Balance from Total Allocation for projects for FY 2018/2019	<b>54,233,488.08</b>

The fund account manager then informed members that they were to allocate **Kshs. 54,233,488.08** to various projects within the constituency as proposed by the constituents.

After lengthy deliberations the NG CDF committee agreed on the following projects to be funded in the Financial Year 2018/2019 in all the four wards namely Mariakani Ward, Mwanamwinga Ward, Kaloleni Ward and Kayafungo Ward in Kaloleni Constituency.



**KLN NG CDFC /MIN/04/16/11/2018/KALOLENI NG CDF PROJECT PROPOSAL FOR FINANCIAL YEAR 2018/2019**

NO.	PROJECT NAME & SECTOR	ACTIVITY TO BE DONE	STATUS	AMOUNT ALLOCATED
1.	Administration and Recurrent costs of CDFC-6%	For office use, staff salaries, service gratuity, committee sitting allowances and recurrent expenses.	Ongoing	6,542,452.53
2.	Sports Activities 2%	Organizing sports tournaments & purchase of sports equipment in Kaloleni Constituency.	Ongoing	2,180,817.51
3.	Monitoring and evaluation of on-going projects and capacity building of various operations 3%	For monitoring and evaluation of projects, capacity building, goods and services and committee allowances.	Ongoing	3,271,226.27
4.	Environmental Activities 2%	Purchase of certified seeds to be planted in various schools and institutions in the four wards.	Ongoing	2,180,817.51
5.	Bursary, Mocks and continuous assessment tests 25%	School fees for the bright and needy students in secondary schools, colleges and universities.	Ongoing	34,893,080.17
	Emergency allocation 5%	For emergency cases in the constituency	Ongoing	5,738,993.45
			<b>TOTAL</b>	<b>54,807,387.44</b>
	<b>EDUCATION(PRIMARY SCHOOLS)</b>			
	Baraka Primary School	Construction of administration block, Library and 4no. classrooms.	New	11,000,000.00
	St Michael's Primary School	Construction Septic tank, Soak pit and Drainage system	New	2,033,488.08
	Migwaleni Primary School	Construction of administration block, Library and 4no. classrooms	New	11,000,000.00
	Mwanawiji Primary School	Construction of administration block, Liabry and 4no. classrooms	New	11,000,000.00
	Chalani Primary School	Purchase of 85 no desks	New	680,000.00
	Bikidezaya Primary School	Purchase of 85 no desks	New	680,000.00
	Pangayambo Primary School	Purchase of 85 no desks	New	680,000.00
	Gandini Primary School	Purchase of 85 no desks	New	680,000.00

	Makomboani Primary School	Purchase of 85 no desks	New	680,000.00
	Kinani Primary School	Purchase of 85 no desks	New	680,000.00
	Amani Primary School	Purchase of 85 no desks	New	680,000.00
	Kinarani Primary School	Purchase of 85 no desks	New	680,000.00
	Mnazim'mwenga Primary School	Purchase of 85 no desks	New	680,000.00
	Miyani Primary School	Purchase of 85 no desks	New	680,000.00
	Kadzandani Primary School	Purchase of 85 no desks	New	680,000.00
	Mnyenzi primary School	Purchase of 85 no desks	New	680,000.00
	Tswagwa Primary School	Purchase of 85 no desks	New	680,000.00
	Tsunguni Primary School	Purchase of 85 no desks	New	680,000.00
	Maandani Primary School	Purchase of 85 no desks	New	680,000.00
	<b>EDUCATION(SECONDARY SCHOOLS)</b>			
	Mwijo Secondary School	Construction of Dormitory	New	9,000,000.00
				<b>54,233,488.08</b>
			<b>GRAND TOTAL</b>	<b>109,040,875.52</b>

Members confirmed that the total amount after allocating the prioritized project proposals was coming to the actual amount allocated to Kaloleni NG CDF for the financial Year 2018/2019 which is **Kshs. 109,040,875.52** (One Hundred and Nine Million, Four thousand, Eight Hundred and Seventy Five point Five Two only).

Members also confirmed and approved the list of schools to be funded by the 2% Environment allocation as once appearing in the fourth schedule of the environment activity project description form.

After confirmation members unanimously **Approved** the proposal as discussed in the meeting and agreed to forward the proposal to the NG CDF Board for Approval.

**KLN NG CDFC /MIN /05/16/11/2018/ A.O.B**

There being no other business, the meeting ended with a word of prayer from Mdm. Lillian Akeyo at 3:55pm.

CHAIRMAN...Lennox Mtengo.....SIGN..........DATE...20/11/2018.....

SECRETARY...Aisha Baya.....SIGN..........DATE...20/11/2018.....