



**KALOLENI**

**IEBC NUMBER 013**

**NATIONAL GOVERNMENT CONSTITUENCY**

**DEVELOPMENT FUND**

**PROJECT PROPOSAL**

**FINANCIAL YEAR 2021 -2022**

**SUBMITTED**

**SEPTEMBER, 2021**

# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND



Kaloleni Constituency  
P.O Box 222(80105)  
Kaloleni, Kenya  
Cell No. 0728102443

Email: [ngcdfkaloleni@cdf.go.ke](mailto:ngcdfkaloleni@cdf.go.ke) Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

## KALOENI- NG CDFC MEETING HELD ON 07<sup>TH</sup> SEPTEMBER, 2021 AT KALOENI NG CDF OFFICE BOARDROOM

### MEMBERS PRESENT:

- |                      |                              |
|----------------------|------------------------------|
| 1. Lennox Mtengo     | - NG CDFC Chairman           |
| 2. Aisha Nyanje      | - NG CDFC Secretary          |
| 3. Said Mohammed     | - Member                     |
| 4. Tecler Dadu       | - Member                     |
| 5. Lillian Akeyo     | - Member                     |
| 6. Alex Banda        | - Member                     |
| 7. Paddyson Changawa | - Member                     |
| 8. Thomas Nguwa      | - Member                     |
| 9. Elisha Ade        | - Fund Account Manager       |
| 10. Mugo Gichiri     | - Deputy County Commissioner |

### AGENDA

1. Reading and confirmation of previous minutes.
2. Matters arising from the minutes.
3. Total allocation for financial Year 2021/2022
4. Project proposal for financial Year 2021/2022
5. A.O.B

### KLN NG CDF/ MIN. 01/07/09/2021. CONFIRMATION OF PREVIOUS MEETING MINUTES:

The meeting begun at 10:40 am with the word of prayer from Rev. Alex Banda. Chairman welcomed all members and thanked them for being punctual at the same time he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations held by Kasena Changawa who was seconded by Aisha Baya.

### KLN NG CDF /MIN.02/07/09/2021.MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising from the previous minutes.

#.

**KLN NG CDF /MIN. 03/07/09/2021: NGCDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2020/2021**

The chairman informed members that they are required to submit project proposal for the financial year 2021/2022. The constituency allocation is a total of Kshs 137,088,897.

The Fund Account Manager briefed members on the guidelines for project proposal submission. Members agreed to work on the statutory deductions which are reported below.


| NO. | CATEGORY   | STATUTORY CEILING (Percentage of Constituency Annual allocation) | AMOUNT IN KSHS.      |
|-----|--|--|----------------------|
| 1.  | Total Constituency Allocation F/Y 2021/2022  | 100%   | 137,088,879.00       |
| 2.  | Administration and Recurrent expenditure costs of NG-CDFC                          | 6%   | 8,225,332.74         |
| 3.  | Emergency allocation   | 5%   | 7,192,207.00         |
| 4.  | Sports Activities.   | 2%   | 2,741,777.58         |
| 5.  | Environmental Activities   | 2%   | 2,741,777.58         |
| 6.  | Monitoring and evaluation of projects and capacity building of various operations. | 3%   | 4,112,666.37         |
| 7.  | Bursary, Mocks, continuous assessment tests and Social Security programme.         | 32%  | 43,868,441.00        |
|     |  | <b>Total Statutory Allocation</b>                                | <b>68,882,202.27</b> |
|     |  | <b>Balance from Total Allocation for projects</b>                | <b>68,206,676.73</b> |

After going through the statutory deductions the fund account manager also presented final project allocation as per the table below.

| NO. | CATEGORY  | AMOUNT IN KSH  |
|-----|---|----------------|
| 1.  | Total Constituency Allocation F/Y 2021/2022                 | 137,088,879.00 |
| 2.  | Total Statutory Allocation                                  | 68,882,202.27  |
| 3.  | Balance from Total Allocation for projects for FY 2021/2022 | 68,206,676.73  |


The NG CDFC were informed that they are to allocate Kshs 68,206,676.71 to various projects within the constituency as proposed by constituents in the ward forum report.

After deliberation the NG CDFC Committee agreed on the following projects to be funded in the financial year 2021/2022 in all four wards namely Mariakani ward, Kayafungo ward, Kaloleni ward and Mwanamwinga ward in Kaloleni constituency.

#. 

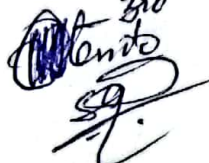
**KLN NG CDFC /MIN/04/07/09/2021 KALOLENI NG CDF PROJECT PROPOSAL FOR FINANCIAL YEAR 2021/2022.**

| NO.       | PROJECT NAME & SECTOR                               | ACTIVITY TO BE DONE   | STATUS | SUB TOTAL    | AMOUNT ALLOCATED    |
|-----------|---|---|--------|--------------|---------------------|
| <b>I</b>  | <b>ADMINISTRATION AND RECURRENT COST OF NG-CDFC</b> |   |        |              |                     |
| i.        | Employees' Salaries                                 | Payment of Staff Salaries for 4 staff members   | New    | 1,090,656.00 |                     |
| ii.       | Staff Gratuity                                      | Payment of staff gratuity for 4 staff members   | New    | 535,113.00   |                     |
| iii.      | Goods and Services                                  | Payment of Security, Office Utilities, Vehicle and Boat expenses, General repairs and maintenance, Staff Uniforms, Office Stationery, detergents, Communication costs, travel and subsistence, postage, and compensations and litigations.  | New    | 3,689,210.00 |                     |
| iv.       | NSSF  | Payment of NSSF Deductions for 4 staff members  | New    | 19,200.00    |                     |
| v.        | NHIF  | Payment of NHIF Deductions for 4 staff members  | New    | 37,800.00    |                     |
| vi.       | PAYE  | Payment of PAYE Deductions for 4 staff members.   | New    | 52,356.00    |                     |
| vii.      | Committee Expenses                                  | Payment of Committee sitting allowances, transport, conferences.  | New    | 2,800,997.76 |                     |
|           |   | <b>AMOUNT ALLOCATED</b>   |        |              | <b>8,225,332.76</b> |
| <b>2.</b> | <b>SPORTS ACTIVITIES 2%</b>                         | Organizing sports tournaments and purchase of sports equipment's in all wards namely Kayafungo, Mwanmwinga, Mariakani and Kaloleni in Kaloleni constituency<br>i) Tournament facilitation- Kshs.380,000.58<br>ii) Football @Kshs.2000x598 - Kshs.1,196,000<br>iii) Jersey uniforms @Kshs.20,000x53 - Kshs.1,060,000<br>iv) Trophy @11753x9 Kshs.105,778 | New    | 2,741,777.59 |                     |

#. 

|           |                                  | AMOUNT ALLOCATED  |     |              | 2,741,777.58 |
|-----------|----------------------------------|---|-----|--------------|--------------|
| <b>3.</b> | <b>MONITORING AND EVALUATION</b> |   |     |              |              |
| i.        | Goods and Services               | Constituency running expenses: payment of motor vehicle expenses, legal services, postage expenses, and website operation cost, stationary, publication, and public awareness, advertisement, travelling and accommodation.             | New | 1,413,951.37 |              |
| ii.       | Committee Expenses               | Payment of Committee sitting allowances, transport, conferences   | New | 1,382,000.00 |              |
| iii.      | NG-CDFC/PMC Capacity Building    | Undertake Training of the PMCs, NGCDFC Training, Public Participation Forums, Public Awareness Forums and Barazas, Participation in Local Radio Stations, Monitoring and Evaluation, and Youth and PWD Training on Crosscutting issues. | New | 1,316,715.00 |              |
|           |                                  | AMOUNT ALLOCATED  |     |              | 4,112,666.37 |
| <b>4.</b> | <b>ENVIRONMENTAL ACTIVITIES</b>  |   |     |              |              |
|           | Kinarani Primary School          | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Mutsengo Primary School          | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Mnazimmwenga Secondary School    | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Kaloleni Girls Secondary School  | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Makomboani Secondary School      | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Shangia Secondary School         | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Chanagande primary School        | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Gandini primary School           | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Kabatheni primary School         | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Kakomani primary School          | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Madzimbani primary School        | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Makululu primary School          | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |
|           | Maoro primary School             | Purchase and planting of 400 certified seedlings  | New | 98,400.00    |              |

#.

3rd  
  
 Sg.

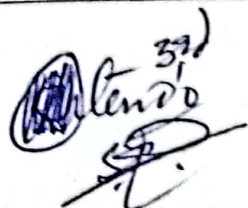
|                                    |                                   |  |              |               |                      |
|------------------------------------|-----------------------------------|--|--------------|---------------|----------------------|
|                                    | Mariakani Garisson primary School | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mikiriani primary School          | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Miyani primary School             | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Imani Primary School              | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mnyenzi primary School            | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mkuluni primary School            | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mwakolo primary School            | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mwijo primary School              | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | St Michaels primary School        | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Tsakalalovu primary School        | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Baraka primary School             | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mgamboni primary School           | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mihingoni primary School          | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Mwareni primary School            | Purchase and planting of 400 certified seedlings   | New          | 98,400.00     |                      |
|                                    | Kibaokiche primary School         | Purchase and planting of 345 certified seedlings   | New          | 84,977.58     |                      |
|                                    |                                   | <b>AMOUNT ALLOCATED</b>  |              |               | <b>2,741,777.58</b>  |
| <b>5.</b>                          | <b>BURSARY</b>                    |  |              |               |                      |
| i.                                 | Bursary Secondary Schools         | Payment of bursary to needy students in secondary schools  | New          | 26,329,324.00 |                      |
| ii.                                | Bursary Tertiary Colleges         | Payment of bursary to needy students in tertiary institutions  | New          | 17,539,117.00 |                      |
|                                    |                                   | <b>AMOUNT ALLOCATED</b>  |              |               | <b>43,868,441.00</b> |
|                                    | Emergency allocation 5%           | To cater for any unforeseen occurrences in the constituency during the financial year  | New          |               | <b>7,192,207.00</b>  |
|                                    |                                   |  | <b>TOTAL</b> |               | <b>68,882,202.29</b> |
| <b>EDUCATION (PRIMARY SCHOOLS)</b> |                                   |  |              |               |                      |
|                                    | Muungano Primary School           | Construction of Administration block comprising of head teacher office, deputy head teacher office, staffroom, reception/ secretary office and two classrooms to completion. | New          |               | 7,000,000.00         |

★

*Handwritten signature and initials*

|                                   |  |     |  |              |
|-----------------------------------|--|-----|--|--------------|
| Birininwamleka Primary School     | Construction of 10 door pit latrine with one door catering for Persons With Disability.  | New |  | 1,502,676.73 |
| Hademu Primary School             | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.  | New |  | 624,000.00   |
| Ikanga Primary School             | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.  | New |  | 624,000.00   |
| Kakomani Primary School           | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding. Used is Cyprus. Painting and branding. | New |  | 624,000.00   |
| Mariakani Garrison Primary School | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding. Used is Cyprus. Painting and branding. | New |  | 624,000.00   |
| Makululu Primary School           | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber  | New |  | 624,000.00   |

✱.

37  


|  |                             |  |     |  |            |
|--|-----------------------------|--|-----|--|------------|
|  |                             | 11x1,books carrier and side timber 8x1,foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.<br>Used is Cyprus. Painting and branding.  |     |  |            |
|  | Mwijo Primary School        | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm,top timber 11x1,books carrier and side timber 8x1,foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.<br>Used is Cyprus. Painting and branding. | New |  | 624,000.00 |
|  | Mkuluni Primary School      | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm,top timber 11x1,books carrier and side timber 8x1,foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.<br>Used is Cyprus. Painting and branding. | New |  | 624,000.00 |
|  | Shangia Primary School      | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm,top timber 11x1,books carrier and side timber 8x1,foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.<br>Used is Cyprus. Painting and branding. | New |  | 624,000.00 |
|  | St Michael's Primary School | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm,top timber 11x1,books carrier and side timber 8x1,foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding.<br>Used is Cyprus. Painting and branding. | New |  | 624,000.00 |

#

*A 320*  
*Leung*  
*S.P.*



|                                    |  |     |  |            |
|------------------------------------|--|-----|--|------------|
| Tsangatsini Primary School         | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding. Used is Cyprus. Painting and branding. | New |  | 624,000.00 |
| Kizurini Primary School            | Purchase of 78 no four seater capacity desks at Kshs 8000 each. Specification; metal frame of square tube 1.5x1x2.0mm, top timber 11x1, books carrier and side timber 8x1, foot rubber, the wood to be fixed with bolts the type of wood used is Cyprus. Painting and branding. Used is Cyprus. Painting and Branding. | New |  | 624,000.00 |
| Paul Katana High School - Viragoni | Purchase of 74 lockers at Kshs 8000 each. Specification 2x1.5mm, chair 1.5x1.5 metal: square tube 3/4x3/5X1.5mm timber 8x 1 & 6x 1 Cyprus wood to be used. Painting and branding.  | New |  | 592,000.00 |
| Madzimbani Secondary school        | Purchase of 74 lockers at Kshs 8000 each. Specification 2x1.5mm, chair 1.5x1.5 metal: square tube 3/4x3/5X1.5mm timber 8x 1 & 6x 1 Cyprus wood to be used. Painting and branding.  | New |  | 592,000.00 |
| Vuga Secondary school              | Purchase of 69 lockers at Kshs 8000 each. Specification 2x1.5mm, chair 1.5x1.5 metal: square tube 3/4x3/5X1.5mm timber 8x 1 & 6x 1 Cyprus wood to be used. Painting and branding.  | New |  | 552,000.00 |
| Makomboani Secondary School        | Purchase of 69 lockers at Kshs 8000 each. Specification 2x1.5mm, chair 1.5x1.5 metal: square tube 3/4x3/5X1.5mm timber 8x 1 & 6x 1 Cyprus wood to be used. Painting and branding.  | New |  | 552,000.00 |

#

*Handwritten signature and initials*

|                                     |  |     |  |                       |
|-------------------------------------|--|-----|--|-----------------------|
| Kaloleni Girls Secondary School     | Purchase of 69 lockers at Kshs 8000 each. Specification 2x1.5mm, chair 1.5x1.5 metal: square tube 3/4x3/5X1.5mm timber 8x 1 & 6x 1 Cyprus wood to be used. Painting and branding.  | New |  | 552,000.00            |
| <b>EDUCATION(SECONDARY SCHOOLS)</b> |  |     |  |                       |
| Madzimbani Secondary School         | Construction of Administration block comprising of head teacher office, deputy head teacher office and staffroom, reception/secretary office, Single Laboratory with a capacity of 45 students and four classrooms to completion.              | New |  | 14,500,000.00         |
| Paul Katana High School - Viragoni. | Construction of storey building comprising of Administration block, head teacher office, deputy head teacher office, staffroom, reception /Secretary office, twin laboratory with a capacity of 90 students and four classrooms to completion  | New |  | 23,500,000.00         |
| Migundini Secondary School          | Construction of Administration block comprising of head teachers office, duputy head teachers office, staffroom, reception/ secretary office to completion   | New |  | 4,500,000.00          |
| Vuga Secondary School               | Construction of Administration block comprising of head teacher's office, duputy head teacher's office, reception/ secretary office and two classrooms to completion.  | New |  | 4,500,000.00          |
| Kizurini Secondary School           | Renovation of 140 students twin laboratory; construction of work tops,shelves,cabinets,fume gas chamber,plumbing, Plastering,painting and fixing of windows and doors @Kshs 2,600,000 purchase of laboratory science equipment's @Kshs 400,000 | New |  | 3,000,000.00          |
|                                     | <b>Total</b>   |     |  | <b>68,206,676.73</b>  |
|                                     | <b>GRAND TOTAL</b>   |     |  | <b>137,088,879.00</b> |

\*

*Handwritten signature and initials*

Members confirmed that the total amount after allocating the prioritized project proposals was coming to the actual amount allocated to Kaloleni NG CDF for the financial Year 2021/2022 which is **Kshs. 137,088,879.00**

After confirmation members unanimously **Approved** the proposal as discussed in the meeting and agreed to forward the proposal to the NG CDF Board for approval.

**KLN NG CDFC /MIN.05/07/09/2021. A.O.B**

There being no other business, the meeting ended with a word of prayer from Mr. Paddyson Kasena at 4:38pm.

CHAIRMAN...Lennoxeny Mtengo SIGN.......... DATE: 08.09.2021

SECRETARY...Aisha Baya SIGN.......... DATE: 08.09.2021