

MINUTES OF RABAI NG CDFC MEETING HELD ON 17TH SEPTEMBER 2021 AT THE NG-CDF OFFICE

Members present

- | | |
|--------------------|-------------|
| 1. Hezron R. Koech | DCC |
| 2. Mariam Mohammed | Chairperson |
| 3. Rashid Saburi | Secretary |
| 4. Kalama Ngome | Member |
| 5. Absalom Muta | Member |
| 6. Salome Barisa | Member |
| 7. David Malingi | Member |
| 8. Mariam Tsama | Member |
| 9. Susan Rau | Member |

In attendance

- | | |
|----------------|----------------------|
| 1. Flora Mutua | Fund Account Manager |
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Preamble

The chairperson brought the meeting into order through prayers from Salome Barisa at 9:30am. The chairperson welcomed members and thanked them for creating time for the meeting. She further introduced the below agendas;

1. Reading and confirmation of previous minutes
2. FY 2021-2022 project proposals

NG-CDFC/RABAI/538/2021 READING & CONFIRMATION OF PREVIOUS MINUTES

The chairperson requested the secretary to read the previous minutes for the members. The minutes were confirmed by Salome Barisa to be the true recording and were seconded by Kalama Mumba. As there were no matters arising from the minutes, members proceeded to the day's agenda.

NG-CDFC/RABAI/539/2021 FY 2021-2022 PROJECT PROPOSALS

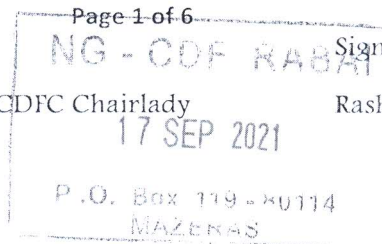
The Fund Manager informed members that the NG-CDF Board issued out a circular dated 26th August 2021 instructing all constituencies to submit their priority project proposals for the FY-2021/2022. In this respect the committee is supposed to propose projects which are eligible under the CDF Act, which consists of projects that are only in respect of works and services falling within the function of the National Government under the constitution. NG CDF Rabai allocation for the FY 2021/2022 is Kshs. 137,088,879.

The chairperson also noted it to members that for the project identification, they ought to consider the Rabai constituency 2018-2022 strategic plan and the proposal of the ward forms done in 1st, 2nd, 3rd and 6th September 2021. In this regard members come out with the following project proposals to be submitted to the board for approval.

Signed By

Mariam Ali Mohammed -NG-CDFC Chairlady

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Signed By

Rashid Saburi-NGCDFC Secretary

Project Name	Project Number	Activity	Amount Allocated	Current Status
Employees' Salaries	4-003-014-2110000-100-2021/22-001	Payment of NGCDF staff salaries for 8 staff	2,500,692.00	ongoing
Employees' Gratuity	4-003-014-2110000-100-2021/22-002	Payment of NG-CDFC staff gratuity for 8 staff	604,653.00	ongoing
Goods and Services	4-003-014-2210000-100-2021/22-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,781,387.50	ongoing
NSSF	4-003-014-2120101-100-2021/22-003	Payment of NSSF Deductions for 8 NG-CDFC staff	38,400.00	ongoing
NHIF	4-003-014-2120201-100-2021/22-004	Payment of NHIF Deductions for 8 NG-CDFC staff	70,200.00	ongoing
Committee Expenses	4-003-014-2210802-100-2021/22-005	Payment of Committee sitting allowances, transport, conferences	2,230,000.00	ongoing
Goods and Services	4-003-014-2210000-111-2021/22-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	612,666.37	ongoing
Committee Expenses	4-003-014-2210802-111-2021/22-002	Payment of Committee sitting allowances, transport, conferences	1,500,000.00	ongoing
NG-CDFC/PMC Capacity Building	4-003-014-2210700-111-2021/22-003	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	2,000,000.00	ongoing
Bursary Secondary Schools	4-003-014-2640101-103-2021/22-001	Payment of bursary to needy students to needy students in secondary schools	20,000,000.00	New
Bursary tertiary institutions	4-003-014-2640103-103-2021/22-002	Payment of bursary to needy students in tertiary institutions	17,000,000.00	New
Emergency	4-003-014-2640200-101-2021/22-001	To cater for any unforeseen occurrences in the Constituency	7,192,207.00	New
Kailo Primary School	4-003-014-2630204-104-2021/22-001	Construction of 3 classrooms to completion	3,300,000.00	New
Mgalla primary school	4-003-014-2630204-104-2021/22-002	Construction of 3 classrooms to completion	3,300,000.00	New
Kaoyeni Primary School	4-003-014-2630204-104-2021/22-003	Construction of 3 classrooms to completion	3,300,000.00	New
Bwagamoyo primary school	4-003-014-2630204-104-2021/22-004	Construction of 2 classrooms to completion	2,200,000.00	New
Chonyi primary school	4-003-014-2630204-104-2021/22-005	Construction of 2 classrooms to completion	2,200,000.00	New
Mbungoni primary school	4-003-014-2630204-104-2021/22-006	Construction of 4 classrooms to completion	4,300,000.00	New
Ribe primary school	4-003-014-2630204-104-2021/22-007	Construction of 2 classrooms to completion	2,200,000.00	New

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Signed By *M.A.M.*

Mariam Ali Mohammed -NG-CDFC Chairlady

Signed By *R.S.*

Rashid Saburi-NGCDFC Secretary

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Kasidi primary School	4-003-014-2630204-104-2021/22-008	Construction of 3 classrooms to completion	3,300,000.00	New
Jeuiri Primary School	4-003-014-2630204-104-2021/22-009	Construction of 6 doors pit latrine to completion :With 1 door catering for PLWDS	1,300,000.00	New
Bofu primary school	4-003-014-2630204-104-2021/22-010	Renovation of 3 classrooms to completion: Re- roofing, plastering, painting, introduction of 9no. Cabinets (each classroom with 3no cabinets on the wall) and, Re-flooring of verandah, introduction of pavement and ramp, fixing 3new doors.	2,400,000.00	New
Kawala primary school	4-003-014-2630204-104-2021/22-011	Renovation of 5 Classrooms to completion :Re- roofing, Plastering, Painting, Re-flooring ,introduction of pavement, ramp and verandah, raise 2 courses, fixing 5 doors and fixing of 25 casement windows	3,900,000.00	New
Mawemabomu Primary School	4-003-014-2630204-104-2021/22-012	Construction of 3 Classrooms to completion	3,300,000.00	New
Ziro primary school	4-003-014-2630204-104-2021/22-013	Renovation of 2 Classrooms to completion :Demolition of gable and old wall, construction of new wall, introduce corridor and posts, ream beam, pavement and ramp, fix 12no.casement windows, re-roofing, Plastering, Painting, Re-flooring (the cost of renovation is high due to the demolition cost, the school does not have adequate land thus new classrooms cannot be constructed)	2,200,000.00	New
Mikomani primary school	4-003-014-2630204-104-2021/22-014	Construction of 6 doors no. pit latrine to completion :With 1 door catering for PLWDS	1,300,000.00	New
Mleji primary school	4-003-014-2630204-104-2021/22-015	Purchase of 100 hard wood desks	550,000.00	New
Boheka primary school	4-003-014-2630204-104-2021/22-016	Purchase of 100 hard wood desks	550,000.00	New
Rabai Secondary School	4-003-014-2630205-104-2021/22-001	Construction to completion of a twin science laboratory of a capacity of 120 students. Includes 16no. Sinks, Gas chambers and soil drainage.	8,800,000.00	New

Signed By

Mariam Ali Mohammed

Mariam Ali Mohammed -NG-CDFC Chairlady

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Rashid Saburi

Rashid Saburi-NGCDFC Secretary

Mikahani Secondary School	4-003-014-2630205-104-2021/22-002	Construction to completion of an administration office block to completion of a capacity of 30 staff members: For principal & board room, deputy principal, secretary, staffroom for 20 staffs no. Teachers, Accounts/Bursar office, reception office, 3no.flush toilets with 1door catering for PLWDS	6,000,000.00	New
Chiferi secondary school	4-003-014-2630205-104-2021/22-003	Construction of 5 doors pit latrine to completion : With 1 door catering for PLWDS	1,115,117.99	New
Kasidi Secondary School	4-003-014-2630205-104-2021/22-004	Construction to completion of an administration office block to completion of a capacity of 35 staff members. : For principal & board room, deputy principal, secretary, staffroom for 30 staffs no. Teachers, Accounts/Bursar office, Exam room, 3no.flush toilets with 1door catering for PLWDS	6,000,000.00	New
Kambe Secondary School	4-003-014-2630205-104-2021/22-005	Water harvesting to completion: fixing gutters size 150mm ² , heavy duty UPVC Pipe in 6m length, Kshs. 110,000 Purchasing 10,000 liters tank at Kshs. 90,000 and construction of a concrete base Kshs. 160,000. The site where the concrete base will be constructed is sandy and loose soil.	360,000.00	New
Kambe/Ribe police Station	4-003-014-2640507-113-2021/22-001	Phase 2: completion of the police station comprising of a Board room, 11 Offices, amoury burglar proof roof, 4 Cells, Radio room, Records room, Exhibit store, waiting area, 4 Wash centers with 2 showers and kitchen: Doing all the finishes:- Plastering, Painting, fixing door and windows, Fixtures and fittings, slab to cells, reinforcing of cells walling, soil drainage & plumbing-Kshs. 4,900,000 and construct 2door no. pit latrines-Kshs.600,000:with 1door catering for PLWDS	5,500,000.00	ongoing
Rabai Police Station	4-003-014-2640507-113-2021/22-002	Phase 2: completion of the police station comprising of a Board	5,500,000.00	ongoing

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Signed By

Mariam Ali

Mariam Ali Mohammed –NG-CDFC Chairlady

Signed By

Rashid Saburi

Rashid Saburi-NGCDFC Secretary

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		room, 11 Offices, amoury burglar proof roof, 4 cells, radio room, records room, Exhibit store, waiting area , 4 No. Wash /shower centers and kitchen: Doing all the finishes:- Plastering, Painting, fixing door and windows, Fixtures and fittings, slab to cells, reinforcing of cells walling, soil drainange & plumbing-Kshs. 4,900,000 and construct 2door no. pit latrines-Kshs.600,000 :with 1door catering for PLWDS		
Bwagamoyo police post	4-003-014-2640507-113-2021/22-003	Construction to completion of a police post with two offices and reception costing Kshs.1,600,000 and 2 door pit latrines Kshs. 600,000: with 1 door catering for PLWDS	2,200,000.00	New
Bedida Primary School	4-003-014-2640509-112-2021/22-001	Grading ,leveling, Landscaping and Marking to completion of sports ground 45meter width by 90 meter length:	2,741,777.58	New
Mitsajeni Primary School	4-003-014-2640510-110-2021/22-001	Construction of 6 door pit latrine to completion :With 1 door catering for PLWDS	1,341,777.56	New
Mitsajeni Primary School	4-003-014-2640510-110-2021/22-002	Water harvesting to completion: fixing gutters size 150mm2, heavy duty UPVC Pipe in 6m length, Kshs.110,000 . Purchasing 10,000 liters tank at Kshs. 90,000and construction of a concrete base Kshs.160, 000. The site where the concrete base will be constructed is sandy and loose soil.	360,000.00	New
Makobeni Primary School	4-003-014-2640510-110-2021/22-004.	Water harvesting to completion: fixing gutters size 150mm2, heavy duty UPVC Pipe in 6m length, Kshs.110,000 Purchasing 10,000 liters tank at Kshs. 90,000.and construction of a concrete base Kshs.140,000. The site where the concrete base will be constructed is sandy and loose soil.	340,000.00	New

Signed By

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Mariam Ali Mohammed -NG-CDFC Chairlady

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Rashid Saburi

Rashid Saburi-NGCDFC Secretary

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Mwangutwa primary school	4-003-014-2640510-110-2021/22-005	Water harvesting to completion: fixing gutters size 150mm ² , heavy duty UPVC Pipe in 6m length, Kshs.110, 000. Purchasing 10,000 liters tank at Kshs. 90,000 and construction of a concrete base Kshs.140, 000. The site where the concrete base will be constructed is sandy and loose soil.	340,000.00	New
Chonyi Primary School	4-003-014-2640510-110-2021/22-006	Water harvesting to completion: fixing gutters size 150mm ² , heavy duty UPVC Pipe in 6m length, Kshs.110, 000. Purchasing 10,000 liters tank at Kshs. 90,000 and construction of a concrete base Kshs.160, 000. The site where the concrete base will be constructed is sandy and loose soil.	360,000.00	New
TOTAL			137,088,879	

Members also agreed that the second phase allocation for the two police stations, namely Rabai police station and Kambe Ribe police station to be given the first priority. The meeting was adjourned with a word of prayer from Kalama Ngome at 4:00pm.

Chairman... MARIAM... sign... *MCC*... Date... 17/9/2021

Secretary... Rashid Saburi... sign... *Rashid Saburi*... Date... 17/9/2021



Signed By *MCC*
 Mariam Ali Mohammed –NG-CDFC Chairlady

Signed By *Rashid Saburi*
 Rashid Saburi-NGCDFC Secretary