

**MINUTES OF NG-CDFC RABAI MEETING HELD ON 22<sup>ND</sup> OCTOBER 2019 AT THE NG-CDF OFFICE RABAI**

**Members present**

- |                         |                            |
|-------------------------|----------------------------|
| 1. Mariam A. Mohamed    | Chairperson                |
| 2. Rashid S. Champonola | Secretary                  |
| 3. Jamar Muhamud        | Deputy County Commissioner |
| 4. Kalama M. Ngome      | Member                     |
| 5. Susan K. Rau         | Member                     |
| 6. Absalom M. Mbwele    | Member                     |
| 7. David K. Malingi     | Member                     |
| 8. Salome Barisa        | Member                     |
| 9. Mariam Tsama         | Member                     |

**In attendance**

- |                |                      |
|----------------|----------------------|
| 1. Flora Mutua | Fund Account Manager |
|----------------|----------------------|

**Introduction**

The meeting was put into order through prayers from Salome Barisa at 10:00am. The chairperson welcomed members and thanked them for creating time for the meeting.

**Reading and confirmation of previous minutes**

The chairperson requested the secretary to read out the previous minutes which were confirmed by David Malingi to be true and was seconded by Susan Rau. The agenda of the day was read as follows;

**Agenda**

- 1) Approval of 2019-2020 proposals

**NG-CDFC/RABAI/376 APPROVAL OF 2019-2020 PROPOSALS**

The chairperson tabled the reports drawn from the ward forums and members agreed to increase the cost of construction of classrooms as there were very many challenges the contractors were facing when implementing the projects, thus, making them operate at losses hence shying away from classrooms construction works. The initial cost for a classroom was at a flat rate of Kshs.1, 300,000 all over the constituency not putting into consideration the distance of material transportation, poor road networks and rise of cost of materials. In this regard, members agreed to increase the cost to Kshs.1, 400,000 in areas where there is good road network and Kshs. 1,500,000 to the areas of poor road network and long distances from source of materials. The increase was done as per the estimates from the Sub county works officer.

The Rabai NG-CDF offices are not easily accessible due to the bad condition of the road connecting the office with the Mazeras-Kaloleni road. This has hindered better service delivery to the community. In this regard, members approved the recommendations from the ward forums to rehabilitate the about 100meters access road to the offices.



CHAIRPERSON : MARIAM ALI MOHAMMED

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Bedida primary school has undergone renovation of five classrooms in the financial year 2018/2019 but during the renovation exercise, it was noted that some walls of the classrooms were at a risk of falling down. This forced the committee members to authorize the contractor to rebuild the affected walls causing increased costs in implementing the ongoing works. Members agreed to allocate funds for the addition work in the FY2019/2020 so as to enable the PMC pay the contractor for the extra works done.

Below are the project proposals for the FY2019-2020 which are in line with the Rabai Strategic plan 2018/2019 – 2022/2023 and reflects the priority projects derived from the just concluded ward forums;

Project Name	Project Number	Activity	Amount	Status
Employees' Salaries	4-003-014-2110000-100-2019/20-001	Payment of staff salaries and gratuity	3,105,345.00	On-going
Goods and Services	4-003-014-2210000-100-2019/20-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,748,118.45	On-going
NSSF	4-003-014-2120101-100-2019/20-003	Payment of NSSF Deductions	38,400.00	On-going
NHIF	4-003-014-2120201-100-2019/20-004	Payment of NHIF Deductions	70,200.00	On-going
Committee Expenses	4-003-014-2210802-100-2019/20-005	Payment of Committee sitting allowances, transport, conferences	2,280,000.00	On-going
Goods and Services	4-003-014-2210000-111-2019/20-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	621,031.72	On-going
Committee Expenses	4-003-014-2210802-111-2019/20-002	Payment of Committee sitting allowances, transport, conferences	1,500,000.00	On-going
NG CD/FC/PMC Capacity Building	4-003-014-2210700-111-2019/20-003	Undertake Training of the PMCs/NG-CD/FCs on NG -CDF Related issues	2,000,000.00	On-going
Bursary Secondary Schools	4-003-014-2640101-103-2019/20-001	Awarding bursary to needy students	16,000,000	On-going
Bursary tertiary institutions	4-003-014-2640103-103-2019/20-002	Awarding bursary to needy students	16,000,000	On-going

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Emergency	4-003-014-2640200-101-2019/20-001	To cater for any unforeseen occurrences in the Rabai Constituency for FY 2019/20	7,198,241.38	On-going
Bedida Primary School	4-003-014-2630204-104-2018/19-008	Renovation of 5no. Classrooms: Additional walling and retention walling for 4no. Classrooms	700,000.00	Ongoing
Gandani Primary School	4-003-014-2630204-104-2019/20-001	Construction of 3No. Classrooms	4,700,000.00	New
Mbwaka Primary School	4-003-014-2630204-104-2019/20-002	Construction of 3No. Classrooms	4,500,000.00	New
Kawala Primary School	4-003-014-2630204-104-2019/20-003	Construction of 3No. Classrooms	4,400,000.00	New
Kinung'una Primary School	4-003-014-2630204-104-2019/20-004	Construction of 2No. Classrooms	2,900,000.00	New
Kaliang'ombe Primary School	4-003-014-2630204-104-2019/20-005	Renovation of the 3no. Classrooms: Re-flooring, Re-roofing, plastering, painting internal and external, fixing new windows and doors, additional walling of two courses	3,100,000.00	New
Masaani Primary School	4-003-014-2630204-104-2019/20-006	Construction of 2No. Classrooms	2,800,000.00	New
Ribe Primary School	4-003-014-2630204-104-2019/20-007	Construction of 4No. Classrooms	5,900,000.00	New
Chiferi Primary School	4-003-014-2630204-104-2019/20-008	Construction of 6 doors pit latrine to completion	1,600,000.00	New
Kaoyeni Primary School	4-003-014-2630204-104-2019/20-009	Construction of 6 doors pit latrine to completion	1,600,000.00	New
Kaliang'ombe Primary School	4-003-014-2630204-104-2019/20-010	Construction of 2No. Classroom	2,800,000.00	New
Chang'ombe Primary School	4-003-014-2630204-104-2019/20-011	Purchase of 200 desks	1,111,678.63	New

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M. K. MBERA

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Rev. Canon Kuri Secondary School	4-003-014-2630205-104-2019/20-001	Construction of a twin science laboratory	7,800,000	New
Ribe Boys High School	4-003-014-2630205-104-2019/20-002	Construction of an administration block	6,000,000	New
Kambe Secondary School	4-003-014-2630205-104-2019/20-003	Renovation of the School administration block: Re-flooring, Re-painting, Re-roofing, fixing windows and doors, partitioning of store and secretaries office	3,500,000	New
Bwagamoyo secondary school	4-003-014-2630205-104-2019/20-004	Construction of 3 no. Classrooms	4,500,000	New
Chang'ombe Secondary school	4-003-014-2630205-104-2019/20-005	Purchase of 51 seater school bus	7,600,000	New
Kawala Girls Secondary School	4-003-014-2630205-104-2019/20-006	Construction of 6 doors pit latrine to completion	1,600,000	New
Mwele/ Kisurutini Assistant Chief	4-003-014-2640507-113-2019/20-001	Construction of an assistant chiefs office	1,800,000	New
Mikomani Assistant Chief	4-003-014-2640507-113-2019/20-002	Construction of an assistant chiefs office	1,800,000	New
Jimba Assistant Chief	4-003-014-2640507-113-2019/20-003	Construction of an assistant chiefs office	1,800,000	New
Mwamtsunga Assistant Chief	4-003-014-2640507-113-2019/20-004	Construction of an assistant chiefs office	1,800,000	New
NG-CDF Rabai office	4-003-014-2640508-107-2019/20-001	Access Road- Gabro improvement :Construction of an access 100 metres road to NG-CDF Rabai office from the main high way	6,000,000	New
Rabai sports tournament	4-003-014-2640509-112-2019/20-001	Organizing sports tournament and purchase sports uniforms, balls, goal nets, boots, games kits and trophies for awarding the winning teams	2,747,354.48	New

**NG - CDF RABAI**  
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Mwanjama Primary School	4-003-014-2640510-110-2019/20-001	Construction of 6 doors pit latrine to completion	1,600,000.00	New
Kambe Assistant Chief	4-003-014-2640510-110-2019/20-002	Construction of 1door flush toilet with soak pit to completion	370,000.00	New
Buni Primary School	4-003-014-2640510-110-2019/20-003	Water harvesting: fixing gutters size 150mm <sup>2</sup> , heavy duty UPVC Pipe in 6m length, Kshs.110,000 Purchasing 10,000 liters tank at Kshs. 120,000 and construction of a concrete base 158,000	407,354.48	New
Kawala Girls Secondary School	4-003-014-2640510-110-2019/20-004	Water harvesting: fixing gutters size 150mm <sup>2</sup> , heavy duty UPVC Pipe in 6m length, Kshs.100,000 Purchasing 10,000 liters tank at Kshs. 110,000 and construction of a concrete base 150,000	370,000.00	New
<b>TOTAL</b>			<b>137,367,724.14</b>	

After exhausting the day's agenda, the meeting was adjourned at 1:45pm through a word of prayer from Kalama Ngome.

**Chairperson**

Name... MARIAM ALI MOHAMMED sign... [Signature] date... 22-10-2019

**Secretary**

Name... RASHID SABURI CHAMPONDA sign... [Signature] date... 22-10-2019

