

**MINUTES OF THE MALINDI NGCDFC MEETING HELD ON 14TH OCTOBER 2019
AT THE NG-CDF BOARDROOM AS FROM 2.30 PM.**

MEMBERS PRESENT

1. ELINA MAPENZI	CHAIRPERSON
2. BOAZ KHIRI	SECRETARY
3. OMAR ABDALLAH	FAM
4. JOHN KAMAU	DCC
5. REMUS JALI	MEMBER
6. MOHAMED NASOUR	MEMBER
7. MERCY KWAMBOKA	MEMBER
8. SOFIA SAID	MEMBER
9. AMINA MOHAMMED	MEMBER
10. PHENEAS KASUVI	MEMBER

AGENDA

1. Preliminary
2. Matters arising
3. Reading and Confirmation of previous minutes
4. Basis for the Preparation – Project Proposal 2019/2020 Financial Year
5. Public Participation and Word Reports
6. Project Proposals Prioritization
7. Adjournment

MIN 01: 14/10/2019 PRELIMINARIES

The meeting started at 2.00 pm with a word of prayer from Remus Jali. After which the Chairperson called the meeting to order and thereafter read through the agendas of the day meeting. The Chairperson commended everyone for their effort to make the whole exercise a success.

MIN 02: 14/10/2019 READING AND CONFIRMATION OF PREVIOUS MINUTES

The Secretary read the through the previous minutes and were confirmed as a true record of the previous meeting. The minutes were proposed by Mohamed and Seconded by Sofia Said.

MIN 03: 14/10/2019 MATTERS ARISING

There were no matters arising.

**MIN 04: 14/10/2019 BASIS FOR THE PREPARATION – PROJECT PROPOSAL
2019/2020 FY**

The Fund Account Manager informed the committee the basis of identifying projects as provided in sec 27(1) of the NG-CDF Act and in line with Article 10 of the Constitution of Kenya requiring the committee to conduct ward meetings for the purpose of obtaining priority projects by the community for consideration of funding. Project to be considered for funding for the financial year



2019/2020 should be in line with the constituency strategic plan which provide the guide line for the prioritization and the preparation of project proposal

MIN 5: 14/10/2019 PUBLIC PARTICIPATION AND WORD REPORTS

Members were impressed by the turnout of the community during the public participation/ ward consultation meetings. All the ward meetings went on so well and were so informative of what the community expects of the Committee. Attached are the list of attendance and deliberations made during the public meetings.

The public forums were done in all the five wards, Kakuyuni, Jilore, Ganda, Malindi Town and Shella wards as given here below

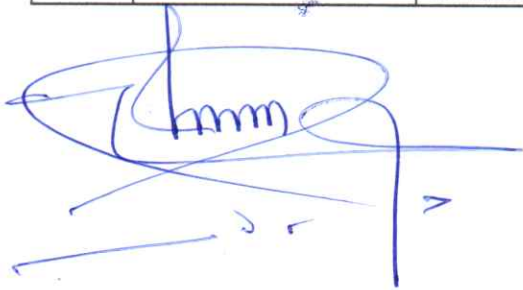
COMMUNITY PATICIPATION PROJECT PROPOSAL PROGRAM 09th & 11th Oct 2019

Date	Time	Ward	Venue
09th Oct 2019	9.00 AM	Jilore	Kakoneni Chiefs Office
Lunc Break	1.00 PM		
09th Oct 2019	2.00 Pm	Kakuyuni	Shomani Girls Secondary
11th Oct 2019	9.00 AM	Ganda	Mere Chiefs Office
Lunc Break	1.00 PM		
11th Oct 2019	2.00 Pm	Malindi Town & Shella	Malindi NG-CDF Office Grounds

MINS 6: 14/10/2019 PROJECT PROPOSALS PRIORITIZATION

During project prioritization the Committee was able to analyse all projects as given from the wards forums and those projects that were requested by individual institutions. After further deliberation the Committee agreed on the following projects that were prioritized by the public during the public participation forums.

S/NO	Project Name	Project activity	Amount	Status
ADMINISTRATION AND RECURRENT EXPENDITURES				
1	Staff Salaries	Payment of Staff salaries and gratuity	2,525,163.60	On going
2	Goods and Services	Maintanance of motor vehicles, office equipments and Purchase of stationery and fuel	2,268,000.00	On going
3	NSSF	Payment of NSSF deduction	115,560.00	On going



4	NHIF	Payment of NHIF deductions	84,600.00	On going
5	Committee Expenses	Payment of NG- CDFC and Traveling allowances	3,248,740.03	On going
MONITORING , EVALUATION AND CAPACITY BUILDING				
6	Goods and Services	Purchase of fuel, repairs and maintance, printing, stationery, airtime, travel and subsistence allowances	900,000.00	On going
7	Committee Expenses	Payment of committee allowances and travelling	1,621,031.72	On going
8	NG-CDFC/PMC Capacity Building	To undertake NG-CDFC/PMC Training	1,600,000.00	On going
BURSARY				
9	Bursary Secondary Schools	Payment of Bursary to needy students	15,000,000.00	On going
10	Bursary Tertiary/University	Payment of Bursary to needy students	10,891,678.45	On going
11	Bursary Special Institutions	Payment of Bursary to needy students	1,000,000.00	On going
ENVIROMENT				
12	Viriko primary school	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters (kshs 135,261)	305,261.00	New
13	Khombeni primary school	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters (kshs 135,261)	305,261.00	New
14	Girimacha primary school	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters (kshs 135,261)	305,261.00	New
15	Kavunyalalo primary school	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and	305,261.00	New

		installation of gutters(kshs 135,261)		
16	Marikano primary school	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters(kshs 135,261)	305,261.00	New
17	Gandini Primary School	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters (kshs 135,261)	305,261.00	New
18	Pishimwenga Primary School	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters(kshs 135,261)	305,261.00	New
19	Timboni Primary School	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters(kshs 135,261)	305,261.00	New
20	Baguo Primary School	Purchase of 15, 000 litres water collection tank (Kshs 120,000), construction of base (kshs 50,000) and installation of gutters(kshs 135,266.48)	305,266.48	New
	SPORTS			
21	Sports	To carry out sports tournaments and awarding winning teams with uniforms, balls, and games kits across the constituency	2,747,354.48	On going
	EMERGENCY			
22	Emergency	To cater for unforeseen calamities within the constituency	7,198,241.38	On going
	EDUCATION - PRIMARY SCHOOLS			

23	Takaye Primary School	Renovation of 10 no Classrooms which shall include removal of rusty leaking iron sheets, dilapidated timbers, reroofing and making good defects of surfaces.	3,980,000.00	New
24	Mkunguni primary school	Construction of 2No. Classrooms to completion	2,800,000.00	New
25	Baguo Primary School	Construction of 2No Classrooms to completion	2,800,000.00	New
26	Mkaomoto Primary School	Renovation of 5 No Classrooms which shall include removal of rusty leaking iron sheets, dilapidated timbers, reroofing, superstructure walling and ringbeam, plastering, painting, fixtures/ fittings, flooring and electrical conduit works	3,400,000.00	New
27	Sir Ali Special School	Construction of 433 meters perimeter wall and school gate to completion	3,900,000.00	New
28	Viriko Primary School	Renovation of 5no Classrooms which shall include removal of rusty leaking iron sheets, dilapidated timbers, reroofing, superstructure walling and ringbeam, plastering, painting, fixtures/ fittings, flooring and electrical conduit works	3,500,000.00	New
29	Sosoni Primary School	Construction of 2no classroom to completion	2,800,000.00	New
30	Madunguni Secondary School	Construction of 1no 10 door modern toilets (flush units)	1,700,000.00	New

31	Kavunyalalo Primary School	Renovation of 3no classroom and administration block Classrooms which shall include removal of rusty leaking iron sheets, dilapidated timbers, reroofing, superstructure walling and ring beam, wall columns, plastering, painting, fixtures/ fittings, flooring and electrical conduit works	3,600,000.00	New
32	Mmangani Primary School	Construction of 2No Classrooms to completion	2,800,000.00	New
34	Malindi Central Primary School	Purchase of 60 desks(3 seater)	450,000.00	New
35	Baguo Primary school	Purchase of 40 desks. (3 seater)	280,000.00	New
36	Mmangani primary School	Purchase of 120 desks(3 seater)	840,000.00	New
37	Mkunguni Primary School	Purchase of 40 desks(3 seter)	280,000.00	New
38	HGM Primary School	Purchase of 80 Desks3 seater)	560,000.00	New
39	St.Andrews Primary School	Purchase of 80 Desks(3 seater)	560,000.00	New
40	Sosoni Primary School	Purchase of 40(3 seater)	280,000.00	New
41	EDUCATION - SECONDARY SCHOOLS			
42	Majivuni Secondary School	Constructions of 1 no 10 door modern Toilets (flush toilets) to completion	1,700,000.00	New
43	Kakoneni Girls Secondary School	Construction of Dinning Hall to completion	7,100,000.00	New
44	Langobaya Secondary School	Purchase of 51- seater Isuzu school Bus	7,300,000.00	New
45	Shomani Girls school	Purchase of 96 double decker bed(192 beds)	2,500,000.00	New
46	Shomani Girls School	Purchase of 360 lockers and 360 chairs.(per set)	3,240,000.00	New

47	Shomani Girls School	Construction of 96 capacity dormitory to completion	7,100,000.00	New
48	Mongotini Secondary School	Purchase of 60 lockers and 60 chairs.(per set)	540,000.00	New
EDUCATION – TERTIARY				
49	Weru Technical Vocational and Training Centre	Construction of 1500 metre reinforced concrete poles chain linked fence, gate and sentry box	3,800,000.00	New
SECURITY				
50	Malindi Chiefs Sub-county	Purchase of 7 units @ 315,550 Yamaha Motor Cycle-(MTD-716-041-TRIAL 2/4 STROKE 101-130 CC) to chiefs (attached is a letter from the DCC confirming the deficit)	2,210,000.00	New
51	Shella Chiefs Office	Construction of chiefs office and 3no door Pit Latrine to completion	3,200,000.00	New
52	Kakoneni Chiefs Office	Renovation of chiefs administration block with 3no door toilet which shall include removal of rusty leaking iron sheets, dilapidated timbers, reroofing, superstructure walling and ringbeam, plastering, painting, fixtures/ fittings, flooring, electrical conduit works Kshs.2,300,000 and construction of septic tank. Kshs.300,000.00	2,600,000.00	New
53	Kakuyuni Chiefs Office	Construction of chiefs office with 3 no door toilet and a septic tank.	3,400,000.00	New
54	Mere Chiefs Office.	Construction of chiefs office with 3 no door toilet and a septic tank.	3,300,000.00	New

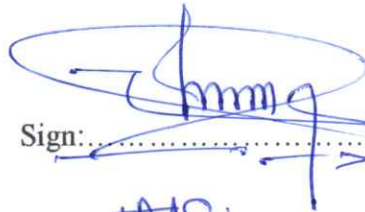
55	Malindi Sub county DCC quarters	Renovation of staff house which shall include removal of broken roof tiles, dilapidated timbers, reroofing, plumbing and mechanical works, painting, fixtures/ fittings, flooring and electrical works	2,900,000.00	New
TOTAL ALLOCATION FOR THE FINANCIAL YEAR			137,367,724.14	

MIN 07: 14/10/2019 ADJOURNMENT

There being no any other business the meeting ended with a word of prayer from Sophia Said at 4.45pm

Minutes Confirmed by:

• NGCDFC Secretary Boaz Khiri

Sign: 

Sign:.....

Date:.....

14/10/19

NGCDFC Chairperson Elina Mapenzi Sign.....



Date:.....

14/10/19