

**MAGARINI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE  
MEETING HELD ON 31/08/2021 AT THE NG – CDF OFFICE BOARDROOM – GONGONI**

**Members Present**

1. Samson K. Ngudu	Male Adult	Member
2. Judith Mae	Female Adult	Member
3. Luciana Njeri Karanja	Constituency Nominee	Member
4. Samson Z. Wanje	Constituency Nominee	Member
5. Ngumbao S. Mwarandu	PLWD	Member
6. Ramla I. Abdallah	Female Youth	Member
7. Alfred Bajila	Male Youth	Member
8. Samuel W. Kahindo	Coopted	Member
9. Silvano Mutembei	DCC	Ex Officio Member
10. Yaye Shosi	Fund Account Manager	Ex officio Member

**Agenda**

1. Project Proposal 2021/2022
2. Financial Returns and Financial Statements for 2020/2021 financial year
3. A.O.B

**Preliminaries**

The meeting started at 9:00 am with a word of prayer from Alfred Bajila. Previous minutes were read and confirmed as true records by Samson Wanje and Judith Mae respectively.

**Min1/03/01/09/2021      Proposal for 2021/2022 financial year**

The Fund Manager tabled the circular reference number NG-CDFB/CEO/BOARD CIRCULARS Vol II (030) dated 26<sup>th</sup> August, 2021 which requires NGCDF Committees to submit new project proposals for 2021/2022 financial year by 30<sup>th</sup> September 2020.

Members proposed that all ongoing projects should be given first priority in the new proposal. Members deliberated on the new ward development forum report and considered priority projects to be captured in the new proposal.

Members noted that some wards are often left out but this time agreed to prioritize projects on need basis while ensuring equity across the six wards.

After deliberations, members agreed to forward the following project proposal for 2021/2022 financial year:



Project Name	G.F.S Code	Original Cost Estimate/contract sum	Cumulative Allocation	Current Project Activity	Amount Allocated this financial year	Current Status
<b>Administration / Recurrent</b>		-	-			
<b>Employee salary</b>	4-003-017-2110000-100-2021/22-001	-	-	Payment of staff salaries (Kshs 2,549,322.00)	<b>2,549,322.00</b>	New
<b>Employee Gratuity</b>	4-003-017-2110000-100-2021/22-002			Payment of staff gratuity (Kshs 850,678.00)	<b>850,678.00</b>	New
<b>Goods and services</b>	4-003-017-2210000-100-2021/22-003	-	-	Purchase of fuel, repair and maintenance, printing, stationery, office refreshments, telephone, travel and subsistence	<b>2,000,000.00</b>	New
<b>Committee expenses</b>	4-003-017-2210802-100-2021/22-004	-	-	Payment of committee sitting allowances, transport and conference costs	<b>2,801,332.74</b>	New
<b>NSSF</b>	4-003-017-2120101-100-2021/22-005	-	-	Payment of NSSF Deductions for 10 Employees	<b>24,000.00</b>	New
<b>Monitoring &amp; Evaluation and capacity building</b>						
<b>Goods and services</b>	4-003-017-2210000-111-2021/22-001	-	-	Purchase of fuel, repair and maintenance, printing, stationery, telephone, travel and subsistence	<b>1,412,666.37</b>	New
<b>Committee expenses</b>	4-003-017-2210802-111-2021/22-002	-	-	Payment of committee sitting allowances, transport and conference costs	<b>1,500,000.00</b>	New
<b>NG CDFC / PMC Capacity building</b>	4-003-017-2210700-111-2021/22-003	-	-	Training NG CDFCs / PMCs on NG CDF related issues	<b>1,200,000.00</b>	New
<b>Emergency</b>	4-003-017-2640200-101-2021/22-001	-	-	Prepare for any unforeseen occurrence in the constituency during the financial year	<b>7,192,207.00</b>	New
<b>Environmental Projects</b>						
<b>Baraka Primary school</b>	4-003-017-2640510-110-2021/22-001	500,000.00		Construction of 1 No. 2 Door Pit Latrine to completion(One cubicle will be designed to cater for PLWD with ramp, holding rails and other supporting accessories)	<b>500,000.00</b>	New
<b>A J Kingi primary</b>	4-003-017-2640510-110-2021/22-002	500,000.00		Construction of 1 No. 2 Door Pit Latrine to completion(One cubicle will be designed to cater for PLWD with ramp, holding rails and other supporting accessories)	<b>500,000.00</b>	New
<b>Mulunguni Primary School</b>	4-003-017-2640510-110-2021/22-003	500,000.00		Construction of 1 No. 2 Door Pit Latrine to completion(One cubicle will be designed to cater for PLWD with ramp, holding rails and other supporting accessories)	<b>500,000.00</b>	New
<b>Shomela Primary School</b>	4-003-017-2640510-110-	500,000.00		Construction of 1 No. 2 Door Pit Latrine to completion(One	<b>500,000.00</b>	New

	2021/22-004			cubicle will be designed to cater for PLWD with ramp, holding rails and other supporting accessories)		
<b>Sports</b>						
<b>Sports Activities</b>	4-003-017-2640509-112-2021/22-001	-	-	Carrying out sports tournaments where the winning teams will be awarded with balls, uniforms and trophies (500,000.00) and purchase of uniforms, trophies, balls, Jerseys and equipment (1,500,000.00)	<b>2,000,000.00</b>	New
<b>Bursary</b>						
<b>Bursary for secondary schools</b>	4-003-017-2640101-103-2021/22-001	-	-	Payment of bursary to needy students in secondary schools	<b>20,000,000.00</b>	New
<b>Bursary for Tertiary Institutions</b>	4-003-017-2640101-103-2021/22-002	-	-	Payment of bursary to needy students in Tertiary Institutions	<b>12,000,000.00</b>	New
<b>Bursary for special needs</b>	4-003-017-2640101-103-2021/22-003	-	-	Payment of bursary to PLWD students special schools	<b>2,272,219.65</b>	New
<b>Primary School Projects</b>						
<b>Kavunyalalo Primary School</b>	4-003-017-2630204-104-2021/22-001	3,600,000.00	-	Construction of 3 classrooms to completion Find attached a standard BoQ from the public works	<b>3,600,000.00</b>	New
<b>Songerako Primary School</b>	4-003-017-2630204-104-2021/22-002	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Muthoroni Primary School</b>	4-003-017-2630204-104-2021/22-003	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Balaga Primary School</b>	4-003-017-2630204-104-2021/22-004	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Matolani Primary School</b>	4-003-017-2630204-104-2021/22-005	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Adimaye Primary School</b>	4-003-017-2630204-104-2021/22-006	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Kadzandani Primary School</b>	4-003-017-2630204-104-2021/22-007	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Povuni Primary School</b>	4-003-017-2630204-104-2021/22-008	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Mekatilili Primary School</b>	4-003-017-2630204-104-2021/22-009	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Makumba Primary School</b>	4-003-017-2630204-104-2021/22-010	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Mulunguni Primary School</b>	4-003-017-2630204-104-2021/22-011	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>Bora Bora Primary</b>	4-003-017-	2,400,000.00	-	Construction of 2 classrooms		New




School	2630204-104-2021/22-012			to completion	<b>2,400,000.00</b>	
<b>Yedhi Primary School</b>	4-003-017-2630204-104-2021/22-013	4,500,000.00	-	Renovation of 6 classrooms( Column drilling and erection, Ring beam, Re-roofing, Plastering, floor works, windows, doors, painting & decoration (phase 1)	<b>3,186,453.24</b>	New
<b>Secondary schools</b>						
<b>Magarini Girls Secondary School</b>	4-003-017-2630205-104-2021/22-001	6,500,000.00	1,900,000.00	Purchase of a school bus(Co funded by NGCDF and PTA. School already paid 1.2M, NGCDF allocated 1.9M in 2019/20, 1M reallocated from Mapimo Girls Secondary staff house 2018/19 to Magarini Girls therefore a balance of 2.4M is required now)	<b>2,400,000.00</b>	Ongoing
<b>Kurawa Secondary School</b>	4-003-017-2630205-104-2021/22-002	9,000,000.00	6,000,000.00	Completion of 1 No 90 capacity twin laboratory - <b>Phase 2</b> (Roofing, plaster works, floor works, windows, doors, painting and decoration).	<b>3,000,000.00</b>	Ongoing
<b>Fundisa Secondary School</b>	4-003-017-2630205-104-2021/22-003	9,000,000.00	6,000,000.00	Completion of 1 No 90 capacity twin laboratory - <b>Phase 2</b> (Roofing, plaster works, floor works, windows, doors, painting and decoration).	<b>3,000,000.00</b>	Ongoing
<b>Garashi Secondary School</b>	4-003-017-2630205-104-2021/22-004	8,500,000.00	6,000,000.00	Completion of 1 No 150 capacity dormitory- <b>Phase 2</b> (Plaster works, floor works, windows, doors, plumbing, electrical works, painting and decoration).	<b>2,500,000.00</b>	Ongoing
<b>Garashi Secondary School</b>	4-003-017-2630205-104-2021/22-004	10,000,000.00	-	Construction of 1 No 90 capacity twin laboratory - <b>Phase 1</b> (Foundation, slabing, supper walling up to lintel level).	<b>4,700,000.00</b>	New
<b>A J Kingi Secondary School</b>	4-003-017-2630205-104-2021/22-005	2,400,000.00	-	Construction of 2 classrooms to completion	<b>2,400,000.00</b>	New
<b>A J Kingi Secondary School</b>	4-003-017-2630205-104-2021/22-006	10,000,000.00	-	Construction of 1 No 90 capacity twin laboratory - <b>Phase 1</b> (Foundation, slabing, supper walling up to lintel level).	<b>4,200,000.00</b>	New
<b>Mapimo Girls Secondary School</b>	4-003-017-2630205-104-2021/22-007	10,000,000.00	-	Construction of 1 No 90 capacity twin laboratory - <b>Phase 1</b> (Foundation, slabing, supper walling up to lintel level).	<b>4,200,000.00</b>	New
<b>Magarini Hills Secondary School</b>	4-003-017-2630205-104-2021/22-008	10,000,000.00	-	Construction of 1 No 90 capacity twin laboratory - <b>Phase 1</b> (Foundation, slabing, supper walling up to lintel level).	<b>4,200,000.00</b>	New
<b>Wathala Secondary</b>	4-003-017-		-	Construction of 1 No 90	<b>4,200,000.00</b>	New

School	2630205-104-2021/22-009	10,000,000.00		capacity twin laboratory - <b>Phase 1</b> (Foundation, slabing, supper walling up to lintel level).		
Adu Secondary School	4-003-017-2630205-104-2021/22-010	9,300,000.00	-	Construction of 1 No 200 capacity dormitory - <b>Phase 1</b> (Foundation, walling and roofing).	4,100,000.00	New
Ramada Secondary School	4-003-017-2630205-104-2021/22-011	2,400,000.00	-	Construction of 2 classrooms to completion	2,400,000.00	New
Kambi Ya Waya Secondary School	4-003-017-2630205-104-2021/22-012	2,400,000.00	-	Construction of 2 classrooms to completion	2,400,000.00	New
Muongano Secondary School	4-003-017-2630205-104-2021/22-013	2,400,000.00	-	Construction of 2 classrooms to completion	2,400,000.00	New
<b>TOTAL</b>					<b>137,088,879.00</b>	

**Min2/03/01/09/2021 Financial Returns and Financial Statement for 2020/21 financial year**

The Chair person and Fund Manager reported that the financial statements for 2020/21 financial year was reviewed by NGCDF Board officials from 19<sup>th</sup> to 21<sup>st</sup> August 2021 at the Magarini NGCDF Board Room and that the final report signed by the Chair person, Fund Manager and Sub County Accountant was submitted to the NBCDF Board Officials.

A copy of the financial statement was circulated for members to go through and deliberate on. Members also went through the monthly expenditure returns and bank reconciliation statements for the month of July 2021.

AOB

There being no other business, the meeting was closed at 12.15 pm with a word of prayers from Samson Wanje.

Prepared by:

Confirmed by:

Signature...  
NG CDFC Secretary

6<sup>th</sup> Sep 2021

Signature..  
NG-CDFC Chairperson

6<sup>th</sup> Sep 2021

Name: Ramla Abdallah

Name: Samson Kombe