

**MAGARINI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE  
MEETING HELD ON 25/08/2020 AT THE NG – CDF OFFICE BOARDROOM – GONGONI**

**Members Present**

1. Samson K. Ngudu	Male Adult	Member
2. Judith Mae	Female Adult	Member
3. Luciana Njeri Karanja	Constituency Nominee	Member
4. Samson Z. Wanje	Constituency Nominee	Member
5. Ngumbao S. Mwarandu	PLWD	Member
6. Ramla I. Abdallah	Female Youth	Member
7. Alfred Bajila	Male Youth	Member
8. Samuel W. Kahindo	Coopted	Member
9. Silvano Mutembei	DCC	Ex Officio Member
10. Yaye Shosi	Fund Account Manager	Ex officio Member

**Agenda**

1. Proposal 2020/2021
2. Bursary
3. Reallocation of projects
4. A.O.B

**Preliminaries**

The meeting started at 2:00 pm with a word of prayer from Samuel Kahindo. Previous minutes were read and confirmed as true records by Samson Wanje and Luciana Njeri respectively.

**Min1/02/28/08/2020 Proposal for 2020/2021 financial year**

The Fund Manager tabled the circular reference number NG-CDFB/CEO/BOARD CIRCULARS Vol II (024) dated 10<sup>th</sup> August, 2020 which requires NGCDF Commiteees to submit new project proposals for 2020/2021 financial year by 30<sup>th</sup> September 2020.

Members proposed that all ongoing projects should be given first priority in the new proposal. Members deliberated and agreed to look at the ward development forum report and consider the priority projects that were not considered in the financial year 2019/2020. Ramla mentioned that Mtangani Pamoja primary is in a poor state and needs urgent intervention. She requested that at least two classrooms be constructed in the financial year 2020/2021. Wanje urged members to consider the proposal for construction of 2 classrooms at Matolani parimary school and 2 classrooms at Nyari primay school because the two schools have a shortage of classrooms.

*Ramla*

*Samuel*

After deliberations, members agreed to forward the following projects in the proposal for 2020/2021 financial year:

Project Name	Current Project Activity	Amount Allocated this financial year	Current Status
<b>Administration / Recurrent</b>			
Employee salary	Payment of staff salaries (Kshs 1,277,462.00) and gratuity (Kshs 761,026.44)	1,988,488.44	Ongoing
	Purchase of fuel, repair and maintenance, printing, stationery, office refreshments, telephone, travel and subsistence	3,237,204.32	Ongoing
<b>Goods and services</b>			
Committee expenses	Payment of committee sitting allowances, transport and conference costs	3,000,000.00	Ongoing
NSSF	Payment of NSSF Deductions	21,600.00	Ongoing
<b>Monitoring &amp; Evaluation and capacity building</b>			
<b>Goods and services</b>			
	Purchase of fuel, repair and maintenance, printing, stationery, office refreshments, telephone, travel and subsistence	1,500,000.00	Ongoing
Committee expenses	Payment of committee sitting allowances, transport and conference costs	1,500,000.00	Ongoing
NG CDFC / PMC Capacity building	Training NG CDFCs / PMCs on NG CDF related issues	1,123,646.38	Ongoing
<b>Emergency Reserve</b>	Prepare for any unforeseen occurrence in the constituency during the financial year	7,192,206.90	Ongoing
<b>Environmental Projects</b>			
Bofu primary school	Construction of 1 No. 2 door toilet block to completion	500,000.00	New
Marikebuni primary school	Construction of 1 No. 4 door toilet block to completion	1,000,000.00	New
Ng'andu primary school	Construction of 1 No. 4 door toilet block to completion	1,000,000.00	New

*R. K. K. K.*

*J. K. K.*

<b>Sports</b>			
Sports Activities	Carrying out sports tournaments where the winning teams will be awarded with balls, uniforms and trophies (1,716,963.80) and purchase of uniforms, trophies, balls, Jerseys and equipment (500,000.00)	2,408,013.45	Ongoing
<b>Bursary</b>			
Bursary for secondary schools	Payment of bursary to needy students in secondary schools	20,000,000.00	Ongoing
Bursary for Universities, Colleges and other Tertiary Institutions	Payment of bursary to needy students in Tertiary Institutions	10,000,000.00	Ongoing
Bursary for special needs	Payment of bursary to PLWD students special schools	4,363,719.82	Ongoing
<b>Primary School Projects</b>			
Bandacho primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Mkono wa jongoo primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Chamari primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Sogorosa primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Kasimani primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Amkeni primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Waresa primary school	Construction of 2 No classrooms to completion	2,200,000.00	New
Mpirani primary school	Construction of 2 No classroom to completion	2,200,000.00	New
Mtangani pamoja primary school	Construction of 2 No classroom to completion	2,200,000.00	New
Chamari primary school	Construction of 1 No. 2 door toilet block to completion	500,000.00	New
Mambrui Primary school	Renovation of 2 No classrooms (Re-Roofing) to completion	500,000.00	New

*Handwritten signatures:*  
 Mwanika  
 Randa

<b>Secondary schools</b>			
Kibokoni secondary school	Complete construction of 1 No staff housing unit with one bedroom, sitting room & a kitchen (external drainage system, plastering and painting)	300,000.00	Ongoing
Shomela Secondary School	Complete construction of 1 No 90 capacity twin laboratory (Flooring, plastering, roofing fittings and gas chamber)	2,170,000.00	Ongoing
Baricho Secondary School	Complete construction of 1 No 90 capacity twin laboratory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	5,000,000.00	Ongoing
Chakama Secondary School	Complete construction of 1 No 90 capacity twin laboratory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	5,000,000.00	Ongoing
Kaembeni Secondary School	Complete construction of 1 No 90 capacity twin laboratory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	5,000,000.00	Ongoing
Mjanaheri Secondary School	Complete construction of 1 No 90 capacity twin laboratory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	5,000,000.00	Ongoing
Adu Secondary school	Complete construction of 1 No 90 capacity twin laboratory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	4,750,000.00	Ongoing
Ngomeni Secondary School	Complete construction of 1 No 150 capacity dormitory (Roofing, plaster, floor works, windows, doors, plumbing, electrical works, painting & decoration).	3,500,000.00	Ongoing
Kurawa Secondary school	Construction of 1 No 90 capacity twin laboratory - Phase 1 (Foundation, slabing, supper walling up to lintel level).	6,000,000.00	New
Fundisa secondary school	Construction of 1 No 90 capacity twin laboratory - Phase 1 (Foundation, slabing, supper walling up to lintel level).	6,000,000.00	New
Garashi secondary school	Construction of 1 No 150 capacity dormitory - Phase 1 (Foundation, walling and roofing).	6,000,000.00	New
<b>Tertiary Institutions</b>			
Galana Teachers' Training College	Completion of 1 No 200 capacity girls dormitory : Partitioning, ceiling , plumbing, electrical works, painting and decoration.	3,000,000.00	Ongoing

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Security			
Adu Police Station	Construction of 1 No. 5 roomed staff houses to completion (Foundation slub, walling, roofing, windows, doors, plumbing, elctrical works, painting and decoration)	5,500,000.00	Ongoing
Others			
Magarini NGCDF office project	Renovation of Magarini NGCDF office - Painting of entire office	600,000.00	New
TOTAL		137,454,879.31	

**Min 2/02/28/08/2020 Project re-allocation – Katsangani primary school**

The Fund Manager read out all projects proposed for implementation in 2019/2020 financial year for all members to take note and plan for monitoring and evaluation. Members noted that there is no existing primary school by the name Katsangani Primary school. Instead, there exists Katsangani ECD which is already surrounded by two other primary schools nearby, Sabaki primary and Mtangani Pamoja primary schools.

The Chairman reported that the Sub County Director of Education advised that it would be difficult to register another primary school in that area considering that there are other primary schools within a very short distance (less than 4 kms apart).

The Chairperson confirmed he made a follow up with the Sub County Director of education and got the official communication on the same. He reported that a meeting with other stake holders was held regarding the same and it was agreed that the project be re-allocated to Sabaki Secondary school which is also in in Sabaki Ward.

Members unanimously agreed to re-allocate the project of construction of 2 classrooms from Katsangani Primary School to Sabaki Secondary school.

AOB

Samson Zero Wanje, Applauded the side handing over exercise where members of the public participated and urged members to closely monitor project implementation.

Luciana Njeri requested that once the proposal for 2020/2021 is approved, Training of NGCDF Members, NGCDF staff and PMC members should be given priority.

Prepared by:

Confirmed by:

Signature:.....  
NG CDFC Secretary

Signature:.....  
NG-CDFC Chairperson

Name:.....

Name:.....