

MEMBERS PRESENT

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|--------------------------|---------------|
| 1. Felix Maiyo | ACC/Chairman |
| 2. Juma N. Buduguh | FAM/Secretary |
| 3. Daud Dube Mukulo | Member |
| 4. Warda Mohamed Mbwana | Member |
| 5. Zuberu Algi Hidi | Member |
| 6. Kolompo Jillo Cheche | Member |
| 7. Rose Monje Kiti | Member |
| 8. Amran Juweria Sheikh | Member |
| 9. Rashid Athman Dhadho. | |

Absent with apology.

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| 1. Abdullahi Gobu | Member |
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AGENDA

1. Opening remarks by Chairperson
2. Inauguration of New NG-CDFC committee
3. Deliberation and approval of 2020/21 project proposals
4. Stale cheques
5. Any Other Business (A.O.B)

MIN 01/04/09/2020: PRELIMINARIES

The chairman called the meeting to order at 10:20am. Rashid Athuman Dhadho opened it with a word of prayer. The chairman thanked members for finding time to attend the session. He conveyed greetings and a message of good will from the Honorable Member of parliament. He informed the members that the meeting had the good will of the MP.

MIN 02/04/09/2020: INAUGURATION OF NEW NG-CDFC

The chairman asked the Fund Account Manager to give a brief explanation of the meeting.

The Fund Account Manager informed the meeting that in accordance with the NG-CDF Act 2015 and subsequent regulations, the first meeting is usually chaired by the national government representative. The fund manager circulated a copy of the Kenya gazette notice to all the members present. Members went through the gazette notice for information and clarification.

In the case of National Government Constituencies Development Fund Board, the national government representative is the Deputy County Commissioner (DCC) or their representative.



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It also during the first meeting after the Gazette Notice (when new National Government Constituencies Development Fund committee -NG-CDFC) is gazetted that, members are required to elect the chairman and the secretary to the committee. It is also during the first meeting that members elect signatories to the main NG-CDFC Account.

Following the brief from the fund account manager, the chairman (Assistant County Commissioner) informed the meeting that the NG-CDFC was gazetted on 4th august 2020.

MIN 03/04/09/2020: ELECTION OF CHAIRMAN, SECRETARY AND SIGNATORIES TO A/C No. 1107969735

A. Election of Chairman and Secretary

Members resolved to retain the officials from the previous committee. The following members were elected in the following respective positions.

1. Chairman: Daud Dube Mukulo
2. Secretary: Warda Mohamed Mbwana

B. Signatories to Garsen NG-CDFC main Account No. 1107969735.

The following members were unanimously elected as signatories to the main NG-CDFC Account (1107969735) at Kenya commercial bank, Garsen, branch.

1. Daud Dube Mukulo
2. Warda Mohamed Mbwana

C. Sub-Committee Members

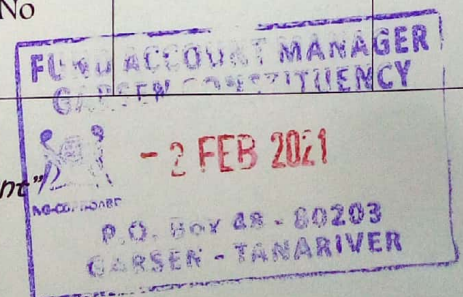
Members resolved to retain the previous members in all committees (Monitoring and Evaluation committee, Finance and Budget Committee, Anti-Corruption Committee. Other is bursary committee,)

MIN 03/03/04/2020 – FY 2020/2021 PROJECT PROPOSAL BUDGET

The manager presented the project proposals to the members. Every member went through the proposals document page by page as follows. Members deliberated on the proposals item by item. In the end, the resolved to forward the following projects to the NG-CDFB after amendments.

Project Name	Original Cost	Project activity	Amount Allocated	Current Status
(6% Administration				
Employees' Salaries	3,000,000.00	Payment of staff salaries	3,000,000.00	New
	1,200,000.00	Payment of staff gratuity	1,200,000.00	New

Ramadha Primary School	2,400,000.	Construction of 2 No Classrooms to completion	2,400,000.00	New
Gomesa Primary school	2,400,000.	Construction of 2 No Classrooms to completion	2,400,000.00	New
Meticharaka Primary	1,200,000.	Construction of 1No classrooms to completion	1,200,000.00	New
Kizuliani Primary School	2,400,000.	Construction of 2No Classrooms to completion	2,400,000.00	New
Tulu Primary School	2,400,000.	Construction of 2No classrooms to completion	2,400,000.00	New
Galma primary School	2,400,000.	Construction of 2No Classroom to completion	2,400,000.00	New
	2,000,000.	Construction of 800metre school perimeter fence to completion using concrete posts to completion	2,000,000.00	New
Kone Primary School	2,000,000.	Construction of 800metre school perimeter fence to completion using concrete posts to completion	2,000,000.00	New
Odoganda Primary School	2,000,000	Renovation(Roofing, flooring, fitting doors and windows plastering and painting) of 4No Classrooms to completion	2,000,000	New
	2,000,000	Construction of 800metre school perimeter fence to completion using concrete posts to completion	2,000,000	New
	500,000	Renovation of 1No school staff room (Roofing, fitting doors and windows, plastering flooring and painting) to the building	500,000	New
Assa Boarding primary School.	1,000,000.	Renovation (Roofing, flooring, fitting doors and windows, plastering and painting) of 2No Classroom to completion.	1,000,000.00	New



	1,000,000.	Renovation (Roofing, flooring, fitting doors and windows, plastering and painting) of 1 No block dormitory to completion with capacity of 80 pupils	1,000,000.00	New
	1,000,000.	Renovation (Roofing, flooring, fitting doors and windows plastering and painting) of school dining Hall to completion.	1,000,000.00	New
Iddi Primary	1,200,000.	Construction 1 No 6door VIP Latrine to completion	1,200,000.00	New
Sheli primary	1,500,000.	Renovation (Roofing, flooring, fitting doors and windows, plastering and painting) of 3 No Classrooms to completion	1,500,000.00	New
Galana Sabaki Boarding primary School.	3,600,000.	Construction of 3 No classrooms to completion	3,600,000.00	New
	2,000,000.	Construction 800metre of school perimeter fence to completion using concrete posts.	2,000,000.00	New
	2,700,000.	Construction of 1 No dormitory to completion with capacity of 100 pupils	2,700,000.00	New
	1,200,000.	Construction of 2 No 2door VIP toilets to completion	1,200,000.00	New
Konkona Primary	1,200,000.	Construction of 1 No Classrooms to completion	1,200,000.00	New
	1,500,000.	Construction of (700 square feet) school kitchen	1,500,000.00	New



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Bilisa primary School	1,000,000.	Renovation (Roofing, flooring, fitting windows and doors, plastering and painting) of 2No Classroom to completion	1,000,000.00	New
Chamwanamuma Primary	800,000.	Construction of 1No 3door toilet to completion	800,000.00	New
Minjila Primary	2,400,000.	Construction of 2No Classrooms to completion	2,400,000.00	New
Onkolde Primary	1,500,000.	Renovation (Roofing, flooring, fitting doors and windows plastering and painting) of 3No Classrooms to completion	1,500,000.00	New
Furaha Primary	1,000,000.	Renovaiion(Roofing, flooring, fitting doors and windows, plastering and painting) of 2No Classrooms to completion	1,000,000.00	New
Dibe Primary	1,500,000.	Renovation (Roofing, flooring, fitting doors and windows plastering and painting) of 3No Classrooms to completion	1,500,000.00	New
	1,000,000.	Renovation(Roofing, flooring, plastering, fitting doors and windows and painting) of 2 No Classrooms to completion	1,000,000.00	New
Odole pry school	2,000,000.	Construction of 800metre school perimeter fence to completion using concrete posts	2,000,000.00	New
Maua Fry school	1,000,000.	Renovation (Roofing, flooring, plastering and painting)of 2No classrooms	1,000,000.00	New
Tarasaa pry school	1,300,000.	Completion of renovations (roofing, flooring and painting) of 2No classrooms to completion.	400,000.00	Ongoing



	600,000.	renovation(Roofing, flooring, plastering and painting) of 1No classroom to completion	600,000.00	New
Education - Secondary Sch				
Kipini Girls Sec School	2,400,000.	Construction of 2 No Classrooms to completion	2,400,000.00	New
Hashaka Secondary School	3,000,000	Construction of school science laboratory with a capacity of 30 students to completion to completion	3,000,000.00	New
Kipao Secondary School	3,000,000.	Construction of school science laboratory with a capacity of 30 students to completion.	3,000,000.00	New
Hurara Secondary	2,000,000.	Completion of (480 metre) out of the 800 meters perimeter fence using concrete posts	1,200,000.00	New
	60,000	Supply and delivery of 10No lockers@Kshs6,000	60,000.00	New
Education(Tertiary)				
Garsen TTI College	1,200,000	Construction of 6 door VIP pit-latrine to completion	1,200,000.00	New
(Security Projects)				
Tana Delta DCC's Residence	5,713,500.00	Completion of Tana Delta DCC's residential (3No Rooms) house. The proeject was started in the 2018/2019 FY. (construction of septic and soak pit tanks, plumbing and piping, installation of ceiling and purchase and installation of water tank, external and internal wall plastering)	2,513,500.00	Ongoing



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Garsen Police Station	2,500,000.00	Construction of 4No rooms Administration block	2,500,000.00	New
Bilisa chief's office.	2,000,000.	Construction of 3No rooms chief's office to completion.	2,000,000.00	New
Oda Chief's office	2,000,000.	Construction of 3No rooms chief's office to completion.	2,000,000.00	New
Kipao Chief's Office	2,000,000.	Construction of 3No rooms chief's office to completion.	2,000,000.00	New
Environment				
Malkahalaku Community Conservancy	140,000.	Purchase and delivery of 1No motor bike (Boxer) 150cc to Malkahalaku couumunity environmental conservancy project	140,000.00	New
Total	142,326,642.24		137,088,879.31	

MIN 04/04/09/2020 –STALE BURSARY CHEQUES

The committee was briefed that bursary most of the bursary cheques which were stopped after schools were abruptly closed as a result of the COVID-19 pandemic in March 2020 have become stale. The cheques had been written in February 2020. Towards this end, the committee resolved to reverse all the stale cheques and replace them with the same beneficiaries once the schools open.

MIN 05/04/09/2020 - ANY OTHER BUSINESS (A.O.B)

Members noted that the bench marking trip that had been anticipated to be visualized by May 2020 would have to be delayed because of the COVID-19 pandemic.

There being no other business for deliberation, the meeting adjourned at 1453 hours with a word of prayer by Rashid Athman Dhadho

Minutes taken by Secretary Budjij Date 4/9/20

Minutes confirmed by Chairman Maigo Date 4/9/20

