



National Government Constituencies Development Fund  
Bura Constituency  
P.O Box 100-70104  
Bura Tana, Kenya

Email: [cdfbura@cdf.go.ke](mailto:cdfbura@cdf.go.ke) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

**BURA NG-CDF**

**MINUTES OF THE NG-CDFC-BURA HELD ON THURSDAY 25<sup>TH</sup> SEPTEMBER, 2021 AT BURA NGCDF OFFICE AT 10.30AM.**

**MEMBERS PRESENT**

NO	NAMES	DESIGNATION
1.	Mr. Dube M. Boru	Chairman
2.	Mr. Hussein D. Takano	Secretary
3.	Mr. Yusuf Dika	FAM
4.	Mr. Taari Rwaria	DCC - Bura
5.	Mr. Mohamed Khalif	Member
6.	Mrs. Emmaculate Mboya	Member
7.	Ms. Faria Mohamed	Member
8.	Ms. Hawa L. Aden	Member
9.	Mr. Yussuf Bocha	Member
10.	Mr. Godana H. Dara	Member

**AGENDA**

1. Prayer.
2. Reading and confirmation of previous minutes.
3. Project Proposal 2021-2022.
4. Payment of expenses.
5. A.O.B

**MIN 1/09/2021: PRAYERS**

The meeting was started with a word of prayer by Ms. Faria Mohamed.

**MIN 2/09/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The secretary read the previous minutes and they were confirmed by Mr. Yusuf Bocha and seconded by Emmaculate Mboya.

**MIN 3/09/2021: PROJECT PROPOSAL F/Y 2021-2022**

Members collected project proposals from all the five wards of Bura Constituency from 13<sup>th</sup> September 2021 to 17<sup>th</sup> September 2021 and unanimously agreed for the following projects to be funded based on the priorities suggested by the communities:

BURA NG-CDF					
PROJECT PROPOSAL 2021/2022 FINANCIAL YEAR					
CODE LIST.					
PROJECT NAME	ORIGINAL COST	CUMULATIVE	PROJECT ACTIVITY	AMOUNT	CURRENT STATUSES
<b>ADMINISTRATION</b>				-	
Employees' Salaries	2,994,042.00	-	Payment of staff salaries for the 5 Contractual staff and 4 casual staff	2,994,042.00	New
Employees' Gratuity	523,088.00	-	Payment of staff Gratuities for the 5 Staff	523,088.00	New
N.H.I.F	75,600.00	-	Payment of NHIF Deductions for 5 staff	75,600.00	New
N.S.S.F	136,000.00	-	Payment of NSSF Deductions for 5 staff	136,000.00	New
Goods & Services	2,948,602.74	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,948,602.74	New
Committee Allowances	1,548,000.00	-	Payment of Committee sitting allowances	1,548,000.00	New
<b>SUB-TOTAL</b>				<b>8,225,332.74</b>	
<b>MONITORING AND EVALUATION</b>					
Committee Allowances	1,782,000.00	-	Payment of Committee sitting allowances	1,782,000.00	New
Goods And Services	730,666.37	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	730,666.37	New
NG-CDFC/PMC Capacity Building	1,600,000.00	-	Undertake Training of the PMCs and NG-CDFCs on NG-CDF Related issues/Benchmarking	1,600,000.00	New
<b>SUB-TOTAL</b>				<b>4,112,666.37</b>	
<b>EMERGENCY</b>					



Emergency	7,192,207.00	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
<b>SUB-TOTAL</b>				<b>7,192,207.00</b>	
<b>SPORT</b>					
Sport	2,741,777.58	-	Carry out constituency sport tournament and the winning teams/Schools to be awarded with balls and games kits	2,741,777.58	New
<b>SUB-TOTAL</b>				<b>2,741,777.58</b>	
<b>BURSARY</b>					
Bursary Secondary Schools	23,490,553.82	-	Payment of bursary to needy students in secondary schools	23,490,553.82	New
Bursary Tertiary Institutions	22,990,553.83	-	Payment of bursary to needy students in tertiary institutions	22,990,553.83	New
<b>SUB-TOTAL</b>				<b>46,481,107.66</b>	
<b><u>SECONDARY SCHOOLS</u></b>					
Huruma Secondary School	5,880,534.16	-	Construction of Chain-link Concrete Post fence (Fencing Perimeter 1050 meters) and a Gate to completion	5,880,534.16	New
Mororo Secondary School	6,641,853.76	1,500,000.00	Construction of Chain-link Concrete Post fence (Fencing Perimeter 1274 meters) and a Gate to completion  <i>NB: the project was awarded kshs 1.5 m f/y 2020-2021 and the amount was not disbursed since it was inadequate to complete the project. With the addition of kshs 5,141,853.76 the project will be completed)</i>	5,141,853.76	On-going
Madogo Secondary School	7,225,032.16	-	Construction of Chain-link Concrete Post fence (Fencing Perimeter 1450 meters) and a Gate to completion	7,225,032.16	New
Fayya Girls Secondary School	9,006,130.00	7,000,000.00	Completion of a 96 Girls capacity Dormitory and 16 doors Ablution Block catering for the Persons With Disability; Doors, windows, electrical	2,006,130.00	On-Going

*[Handwritten signatures and initials]*

			works, firefighting equipment, flooring and painting.		
Fayya Girls Secondary School	10,775,568.28	7,000,000.00	Completion of a 300 students capacity dining hall with kitchen & store; Doors, windows, electrical works, firefighting, equipment, flooring and painting.	3,775,568.28	On-Going
Bura District Educations Office	500,000.00		Construction of 1Block 2 Doors pit Latrine to Completion (With 1 door catering for the person living with Disability)	500,000.00	NEW
<b>SUB-TOTAL</b>				<b>24,529,118.36</b>	
<b><u>PRIMARY SCHOOLS</u></b>					
Bula Sukele Primary School	2,400,000.00		Construction of 2 classrooms to completion	2,400,000.00	NEW
Bula Sukele Primary School	500,000.00		Purchase of 100 Desks @Kshs5,000 (3 Seater)	500,000.00	NEW
Boji Primary School	7,058,688.16		Construction of Chain-link Concrete Post fence(Fencing Perimeter 1400 meters) and a Gate to completion	7,058,688.16	NEW
Lagbadana Primary School	2,400,000.00		Construction of 2 Classrooms to completion	2,400,000.00	NEW
Lagbadana Primary School	500,000.00		Purchase of 100 Desks @Kshs.5,000 (3 Seater)	500,000.00	NEW
Bulagosta Primary School	2,400,000.00		Construction of 2 Classrooms to completion	2,400,000.00	NEW
Bulagosta Primary School	500,000.00		Purchase of 100 Desks @Kshs.5,000 (3 Seater)	500,000.00	NEW
Bangale Primary School	5,710,710.16		Construction of Chain-link Concrete Post fence (Fencing Perimeter 1040 meters) and a Gate to completion	5,710,710.16	NEW
Biole Primary School	2,400,000.00		Construction of 2 Classrooms to completion	2,400,000.00	NEW
Biole Primary School	500,000.00		Purchase of 100 Desks @Kshs.5,000 (3 Seater)	500,000.00	NEW



Bangale Primary School	2,000,000.00		Purchase of 400 Desks @Kshs.5,000(3 Seater)	2,000,000.00	NEW
Mororo Primary School	2,100,000.00		Purchase of 420 Desks @Kshs.5,000 (3 Seater)	2,100,000.00	NEW
Sub-Total				28,469,398.32	
<b>Environment</b>					
Bilbil Primary School	500,000.00		Construction of 1Block 2 Doors pit Latrine to Completion (With 1 door catering for the person living with Disability)	500,000.00	NEW
Hamaresa Primary School	500,000.00		Construction of 1Block 2 Doors pit Latrine to Completion (With 1 door catering for the person living with Disability)	500,000.00	NEW
Godia Primary School	1,000,000.00		Construction of 2Block 2 Doors pit Latrine to Completion (With 1 door catering for the person living with Disability)	1,000,000.00	NEW
Mororo Secondary School	500,000.00		Construction of 1Block 2 Doors pit Latrine to Completion (With 1 door catering for the person living with Disability)	500,000.00	NEW
SUB-TOTAL				2,500,000.00	
<b>SECURITY</b>					
Directorate Of Criminal Investigation Office- Madogo	4,492,384.74		Construction of Directorate Of Criminal Investigation office comprising of deputy Directorate Of Criminal Investigation Office, Staffing officer office, Secretary/ reception area, Registry/ Store, Boardroom, Male and female washroom each catering for Persons With Disability and a septic tank to completion	4,492,384.74	NEW
Charidende Police Station	5,908,922.84		Construction of an existing police station comprising of a lobby, Reporting Desk/Reception, 3No. Offices, amoury, Store, Inmates Male cell with Washroom, Inmates Female Cell with Washroom and Officers Washroom catering for Persons With Disability to Completion and a septic pit for the drainage from the washrooms	5,908,922.84	NEW

Areri Chiefs Office	2,435,963.40		Construction of Chiefs Office to Completion: Comprising of Chiefs Office, Assistant Chiefs Office, Reception area/waiting bay and a store	2,435,963.40	NEW
SUB-TOTAL				12,837,270.98	
GRAND TOTAL				137,088,879.00	

**MIN 4/09/2021: PAYMENT OF EXPENSES**


Members approved payments of the following expenses:-

- Abubakar Golichas Gratuity Of Kshs 215,644.48 from June 2018-June 2021 for the expiry 3 years contract
- Fayya Girls secondary school was constructed by Ng-cdf Bura and currently not in use since it was not registered. Mr. Suleiman Mahamud Shorisa Id No. 22423860 was given mandate by area elders and ng-cdf bura to take care of the property in order to protect it from theft and damages.  
He was taking care of property for more than a year and therefore members agreed for him to be adopted as a casual with a monthly wages of Kshs 9,000 hence it was agreed arrears of Kshs 108,000 to be paid.

**MIN 5/09/2021: A.O.B.**

Since there was no any other business, the meeting was closed with a word of prayer from Godana H. Dara.

MINUTES PREPARED BY:-



HUSSEIN D. TAKANO

SECRETARY

MINUTES CONFIRMED BY:-



DUBE MASHA BORU

CHAIRMAN