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| CDF logo 4 MsWord**NG-CDF**  | **National Government Constituencies Development Fund** **Bura Constituency****P.O Box 100 - 70104****BURA - TANA**Email: cdfbura@cdf.go.ke |

**MINUTES OF THE NG-CDFC-BURA HELD ON FRIDAY 12th OCTOBER, 2020 AT BURA NGCDF OFFICE AT 9.30AM.**

**PRESENT**

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| **NO** | **NAMES**  | **DESIGNATION**  |
|  | Mr. Dube M Boru | Chairman  |
|  | Mr. Hussein Dado. Takano  | Secretary  |
|  | Mr. Ronald Jembe Wanje | FAM  |
|  | Mr. Philip Soy | DCC - Bura |
|  | Mr. Mohamed Khalif kayo | Member |
|  | Mrs. Rosemary Mboya | Member |
|  | Ms. Faria Mohamed  | Member |
|  | Ms. Hawa Lul. Aden  | Member |
|  | Mr. Yussuf Bocha | Member |
|  | Mr. Godana Mahmud Dara  | Member |

**AGENDA**

1. Preliminaries.
2. Reading of previous minutes.
3. Project proposals for FY 2020-2021
4. Re-submission of NG-CDF projects for Bura Constituency.
5. Re-allocation of emergency funds.
6. A.O.B.

**MIN 1/10/2020: PRELIMINARIES**

The meeting was opened with a word of prayer by Mr. Hussein Takano. The chairman thanked the members for their punctuality and urged them to deliberate on the agendas of the day openly. The Chairman informed the members that NG-CDF Bura has been allocated ksh. 137,367,724.14/= for FY 2020-2021. He urged the members to identify projects for this financial year’s implementation.

**MIN 2/10/2020: READING OF THE PREVIOUS MINUTES**

The secretary read out the minutes of the previous meeting and the members agreed that it was a true deliberation of the previous meeting. The minutes were proposed by Mahamud Dara and seconded by Hawa Lul Adan.

**MIN 3/10/2020: PROJECT PROPOSALS FOR FY 2020-2021**

The committee went through all project proposals reports from every Ward and agreed to approve the listed projects for onwards submission to the NG-CDF Board Nairobi.

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| **NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD** |
| **PROJECT GFS CODELIST FOR BURA NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND** |
| **FINANCIAL YEAR 2020/2021** |
| **S.No** | **Project Name**  | **Project Number**  | **Activity**  |  **Amount allocated.**  | **Status** |
|  | **ADMINISTRATION AND RECURRENT EXPENDITURE** |  |  |  |  |
| 1 | 4-0004-020-2110000-100-2020-2021-1 | Employee salaries | Payment of staff salaries and gratuity. |  3,112,010.00  | New |
| 2 | 4-0004-020-2210000-100-2020-2021-2 | Goods and services | Purchase of fuel, repairs and maintenance, printing, stationeries, telephone, travel and subsistence, office tea. |  3,315,472.53  | New |
| 3 | 4-0004-020-2120101-100-2020-2021-3 | NSSF | Payment of NSSF deduction. |  127,760.00  | New |
| 4 | 4-0004-020-2120201-100-2020-2021-4 | NHIF | Payment of NHIF deduction. |  38,200.00  | New |
| 5 | 4-0004-020-2210802-100-2020-2021-5 | Committee expenses | Payment of committee sitting allowances, travel allowances and conferences. |  1,631,890.23  | New |
|   | **MONITORING, EVALUATION AND CAPACITY BUILDING** |   |   |   |   |
| 6 | 4-0004-020-2210000-111-2020-2021-1 | Goods and services | Purchase of fuel, repairs and maintenance, printing, stationeries, travel and subsistence. |  1,130,234.92  | New |
| 7 | 4-0004-020-2210802-111-2020-2021-2 | Committee expenses | Payment of committee sitting allowances, transport & conferences. |  1,560,258.00  | New |
| 8 | 4-0004-020-2210700-111-2020-2021-3 | NG-CDFC/ PMC Training and capacity building | Undertaking training of PMC on NG-CDF related issues. |  1,422,173.45  | New |
|   | **EMERGENCY**  |   |   |   |   |
| 9 | 4-004-020-102-2640200-101-2017-2018-001 | Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year  |  7,192,206.90  |   |
|   | **SPORTS** |   |   |   |   |
| 10 | 4-0004-020-2640509-112-2020-2021-1 | Constituency sports | Carry out constituency Sports and the winning teams/schools to be awarded with balls and games kits. |  2,741,777.58  | New |
|   | **BURSARY** |   |   |   |   |
| 11 | 4-0004-020-2640101-103-2020-2021-1 | Bursary secondary schools | Payment of bursaries to bright & needy secondary students. |  17,753,571.00  | New |
| 12 | 4-0004-020-2640102-103-2020-2021-2 | Bursary tertiary institutions | Payment of bursaries to bright & needy colleges & Universities students. |  16,073,547.12  | New |
| 13 | 4-0004-020-2640103-103-2020-2021-3 | NHIF Social security program  | Payment for social protection for 908 families at Kshs.6,000 per family |  5,448,000.00  | New |
|   | **PRIMARY SCHOOLS** |   |   |   |   |
| 14 | 4-0004-020-2630204-104-2020-2021-1 | Elrar Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 15 | 4-0004-020-2630204-104-2020-2021-7 | Gale Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 16 | 4-0004-020-2630204-104-2020-2021-11 | Koti Primary School | Construction of chain-link concrete post fence 13 acre to completion. |  6,000,000.00  | New |
| 17 | 4-0004-020-2630204-104-2020-2021-10 | Mororo Primary School | Construction of chain-link concrete post fence 19 acre to completion. |  7,500,000.00  | New |
| 18 | 4-0004-020-2630204-104-2020-2021-12 | Shikaadabu Primary School | Construction of administration block: reception, headmaster and deputy's offices, staffroom and gents, ladies staff washrooms to completion. |  3,200,000.00  | New |
| 19 | 4-0004-020-2630204-104-2020-2021-6 | Sombo Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 20 | 4-0004-020-2630204-104-2020-2021-3 | Take Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 21 | 4-0004-020-2630204-104-2020-2021-9 | Taleo Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 22 | 4-0004-020-2630204-104-2020-2021-8 | Walesorea Primary School | Fencing of dormitory compound with chain-link, concrete post 1 acre to completion. |  1,500,000.00  | New |
| 23 | 4-0004-020-2630204-104-2020-2021-4 | Wolestokocha Primary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 24 | 4-0004-020-2630204-104-2020-2021-2 | Baleneka Priimary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 25 | 4-0004-020-2630204-104-2020-2021-5 | Bula Sukela Primary School | Construction of 3 classrooms to completion |  3,600,000.00  | New |
|   | **SECONDARY SCHOOLS** |   |   |   |   |
| 26 | 4-0004-020-2630205-104-2020-2021-1 | Abagala Secondary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 27 | 4-0004-020-2630205-104-2020-2021-6 | Charidende Secondary School | Construction of 1 block of 2 door pit latrine to completion |  500,000.00  | New |
| 28 | 4-0004-020-2630205-104-2020-2021-3 | Charidende Secondary School | Construction of a 30 capacity single laboratory to completion |  3,500,000.00  | New |
| 29 | 4-0004-020-2630205-104-2020-2021-2 | Fayya Boys Secondary School | Construction of 2 classrooms to completion |  2,400,000.00  | New |
| 30 | 4-0004-020-2630205-104-2020-2021-7 | Fayya Boys Secondary School | Construction of 1 block of 2 door pit latrine to completion |  500,000.00  | New |
| 31 | 4-0004-020-2630205-104-2020-2021-5 | Fayya Girls Secondary School | Construction of bio-septic tank for the school |  1,200,000.00  | New |
| 32 | 4-0004-020-2630205-104-2020-2021-9 | Mororo Secondary School | Construction of chain-link concrete post fence 1 acre to completion. |  1,500,000.00  | New |
| 33 | 4-0004-020-2630205-104-2020-2021-8 | Singwaya Secondary School | Construction of 1 block of 2 door pit latrine to completion |  500,000.00  | New |
| 34 | 4-0004-020-2630205-104-2020-2021-4 | Kora Secondary School | Construction of a 30 capacity single Laboratory hall to completion |  3,500,000.00  | New |
|   | **TERTIARY INSTITUTIONS** |   |   |   |   |
| 35 | 4-0004-020-2630206-104-2020-2021-1 | Fayya Technical Vocational College  | Construction of chain link fence with concrete posts to completion 19 acres |  6,800,000.00  | New |
|   | **ENVIRONMENT**  |   |   |
| 36 | 4-0004-020-2640510-110-2020-2021-2 | Bula Sukela Primary School | Construction of 1 blocks 2 door pit latrine to completion |  500,000.00  | New |
| 37 | 4-0004-020-2640510-110-2020-2021-1 | Dida Primary School | Proposed construction of 1 block 2 door pit latrine to completion |  500,000.00  | New |
| 38 | 4-0004-020-2640510-110-2020-2021-3 | Koti Primary School | Construction of 2 blocks 2 door pit latrine to completion |  1,000,000.00  | New |
| 39 | 4-0004-020-2640510-110-2020-2021-4 | Abagala Secondary School | Construction of 1 block of 2 door pit latrine to completion |  500,000.00  | New |
| 40 | 4-0004-020-2640510-110-2020-2021-5 | Fayya Girls Secondary School | Installation of 1 No.(10,000ltrs) plastic water tank and base Kshs.140,000 and guttering Kshs.101,777.58 to completion |  241,777.58  | New |
|   | **SECURITY** |   |   |   |   |
| 41 | 4-0004-020-2640507-113-2020-2021-6 | Asako Police Station | Construction of police block comprising of 2No. 2 bedroomed houses to completion |  3,500,000.00  | New |
| 42 | 4-0004-020-2640507-113-2020-2021-3 | Chief's Office Bilbil | Construction of 1 block of 2 door pit latrine to completion. |  500,000.00  | New |
| 43 | 4-0004-020-2640507-113-2020-2021-2 | Chief's Office Bilbil | Construction of Chief’s office to completion: comprising of chief's office, Asistant chief's office, reception area/ waiting bay and store |  2,300,000.00  | New |
| 44 | 4-0004-020-2640507-113-2020-2021-1 | Chief's Office Wolestokocha | Construction of Chief’s office to completion: comprising of chief's office, Assistant chief's office, reception area/ waiting bay and store |  2,300,000.00  | New |
| 45 | 4-0004-020-2640507-113-2020-2021-4 | Chief's Office Wolestokocha | Proposed construction of 1 block of 2 door pit latrine to completion |  500,000.00  | New |
| 46 | 4-0004-020-2640507-113-2020-2021-5 | Sala Chief's Office | Construction of Chief’s office to completion: comprising of chief's office, Assistant chief's office, reception area/ waiting bay and store |  2,300,000.00  | New |
|   | **TOTAL** |   |   |  **137,088,879.31**  |   |

**MIN 4/10/2020: RE-SUBMISSION OF NG-CDF BURA PROJECTS.**

The committee agreed to re-submit the following projects for approval by the NG-CDF Board Nairobi;

1. Extension wing of Manager’s office, Chairman’s office and Secretary’s office and furnishing of NG-CDF Bura office.
2. Finishing works of twin laboratory at Fayya girls secondary school, fitting of doors, windows, fixtures, painting and decorating, plumbing, gas installation and external soil drainage.
3. Finishing works for Bura Administration police staff house– installation of doors and windows, external finishes and internal finishes.
4. Construction of 1 block 2 door pit latrine at Madogo Assistant County Commissioner’s office to completion.

**MIN 5/10/2020: RE-ALLOCATION OF EMERGENCY FUNDS TO PRIMARY SCHOOL DESKS.**

The committee agreed to re-allocate ksh.4,398,241.00/= to purchases and supply primary school desks.

**MIN 6/10/2020: A.O.B.**

Since there was no any other business, the meeting was closed with a word of prayer from Mohamed Khalif kayo.

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