



NG-CDF

National Government Constituencies Development Fund

Lamu West Constituency

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Lamu

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MINUTES OF LAMU WEST NG-CDFC MEETING HELD ON 08/10/2019 AT LAMU WEST CONSTITUENCY – MOKOWE NG-CDFC BOADROOM

MEMBERS PRESENT

- | | |
|----------------------------|----------------------|
| 1. Geoffrey Charo - | Chairperson |
| 2. Julia Njuguna - | Secretary |
| 3. Javan Lewela- | Fund Account Manager |
| 4. Ezekiel Aden Jared- | Member |
| 5. Christine Ngina Muli- | Member |
| 6. Mary Nyaguthi Mburu- | Member |
| 7. Twalib Hussein Shakuwe- | Member |
| 8. James Kimemia- | Member |
| 9. Luois Ronoh- | DCC |
| 10. Ann Muthoni Ndwiga- | Member |

AGENDA

1. Reading of the Previous Meeting Minutes
2. Adoption of Ward Report
3. Project Proposal FY 2019/2020
4. Implementation of On- Going Projects

Preliminaries

The meeting was called to order at 10.06am with a word of prayer from Ezekiel Aden.

1. MIN/LW/NG/CDF/08/10/2019/16- Reading of the Previous Meeting Minutes

The Secretary read through the minutes of the previous meeting and was seconded by Ezekiel Aden.

2. MIN/LW/NG/CDF/08/10/2019/17- Adoption of Ward Report

Members agreed that since the Strategic Plan Consultant did not complete the report, which they were informed it was at draft stage; they agreed to adopt the Ward Consultative Report conducted for public participation exercise conducted from 23rd September, 2019 to 30th September, 2019 for a report dated 04th October, 2019.

The Ward consultative report is for project proposals falling under financial years 2019/2020 and 2020/2021. The implementation of these projects should be aligned to the strategic plan 2017-2022 activities.

3. MIN/LW/NG/CDF/08/10/2019/18- Project Proposal FY 2019/2020

With regard to NGCDF Board Circular REF: NG-CDFB/CEO/BOARD CIRCULARS Vol. II (014), Dated 24th September 2019: "PREPARATION AND ONLINE SUBMISSION OF CONSTITUENCY PROJECT PROPOSALS FOR THE 2019/2020 FINANCIAL YEAR", Lamu West National Government Constituencies Development Fund Committee has proposed the following projects for approval and subsequent implementation as guided by the all related circulars, NG- CDF Act 2015 and the Ward Consultative Report Adopted in minute MIN/LW/NG/CDF/20/09/2019/17 above.

Additionally, the projects proposal aims to achieve the targets set in the Performance Contract for the period 2019/2020 signed between NGCDF Board and NGCDFC Lamu West Constituency, and eventually completion of all the on- going projects started in the previous financial years.

The constituency priority projects are:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD						
PROJECT GFS CODELIST FOR LAMU WEST NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND						
FINANCIAL YEAR 2019/2020						
S/ NO	Project Name	Project activity	WARD	Original Cost	Allocation/ Approved Amount (Kshs.)	Status
	ADMINISTRATION AND RECCURENT EXPENDITURE					
1	Employees' Salaries	Payment of staff salaries and gratuity	Constituency	1,945,512	1,945,512.00	On-Going
2	PAYE	Payment of PAYE Deductions	Constituency	250,000	250,000.00	On-Going
3	NSSF	Payment of NSSF Deductions	Constituency	103,680	103,680.00	On-Going
4	NHIF	Payment of NHIF Deductions	Constituency	188,000	188,000.00	On-Going
5	Goods and Services	Payment of Security, Rent, Office Utilities, Vehicle and Boat expenses, General repairs and maintenance, Office Stationery, detergents, Communication costs, travel and subsistence, & postage	Constituency	3,366,871	3,366,871.00	On-Going
6	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	Constituency	2,388,000	2,388,000.00	On-Going
	MONITORY & EVALUATION					

7	Goods and Services	Payment of Vehicle and Boat expenses, Office Stationery, detergents, communication costs, travel and subsistence, & postage	Constituency	616,031	616,031.00	On-Going
8	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	Constituency	850,000	850,000.00	On-Going
9	NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs, NGCDFC Training, Public Participation Forums, Public Awareness Forums, Monitoring and Evaluation, and Youth and PWD Training on Crosscutting issues.	Constituency	2,655,000	2,655,000.00	On-Going
EMERGENCY						
10	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	Constituency	7,198,241	7,198,241.38	New
SPORTS						
11	Coast Arid Secondary School	Boys' Sports Uniform Set (Football Jersey, Boots and Shin Guard and Stockings)- 20 Infield Players, (Football Jersey, Boots and Shin Guard, Stockings and Gloves)- 3 Goalkeeper, and (Volleyball Jersey, Sports Shoes and Stockings)- 9 Players Girls' Sports Uniform Set (Netball Jersey, Sports Shoes, Stockings) and (Volleyball Jersey, Sports Shoes and Stockings)	Witu	797,000	797,000.00	New

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12	Matondoni Secondary School	Boys' Sports Uniform Set (Football Jersey, Boots and Shin Guard and Stockings)- 20 Infield Players and (Football Jersey, Boots and Shield Guard, Stockings and Gloves)- 3 Goalkeeper, and (Volleyball Jersey, Sports Shoes and Stockings)- 9 Players Girls' Sports Uniform Set (Netball Jersey, Sports Shoes, Stockings) and (Volleyball Jersey, Sports Shoes and Stockings)	Mkomani	797,000	797,000.00	New
13	Mokowe Secondary School	Boys' Sports Uniform Set (Football Jersey, Boots and Shin Guard and Stockings)- 20 Infield Players and (Football Jersey, Boots and Shield Guard, Stockings and Gloves)- 3 Goalkeeper, and (Volleyball Jersey, Sports Shoes and Stockings)- 9 Players Girls' Sports Uniform Set (Netball Jersey, Sports Shoes, Stockings) and (Volleyball Jersey, Sports Shoes and Stockings)	Hindi	797,000	797,000.00	New
14	Mpeketoni Girls Secondary School	Sports Uniform Set (Netball Jersey, Sports Shoes, Stockings) and (Volleyball Jersey, Sports Shoes and Stockings)	Bahari	234,000	234,000.00	New
ENVIRONMENT						
15	Manda Maweni Primary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20	Shella/Manda	300,000	300,000.00	New

		meters Gutters.				
16	Kangaja Primary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Mkunumbi	300,000	300,000.00	New
17	Bahari Secondary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Bahari	300,000	300,000.00	New
18	Sinambio Primary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Hongwe	300,000	300,000.00	New
19	Safirisi Primary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Mkomani	300,000	300,000.00	New
20	Lamu Special for Mentally Challenged	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Hindi	300,000	300,000.00	New
21	Telelelani Primary School	Water Harvesting: Purchase and transportation of 10,000 Litres Water Tank, Construction of Tank Base, Plumbing and Putting up of 20 meters Gutters.	Mkunumbi	300,000	300,000.00	New
	BURSARY					
22	Bursary Secondary Schools	Payment of bursary to needy student	Constituency	18,500,000	18,500,000.00	New
23	Bursary Tertiary Schools	Payment of bursary to needy student	Constituency	15,841,931	5,841,931.04	New

	PRIMARY SCHOOLS					
24	Ndambwe Primary School	Completion of renovation of a 4 classroom blocks (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works).	Mkunumbi	2,300,000	1,637,000.00	On-Going
25	Moa Primary School	Renovation of a 4 classroom block (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works)	Witu	2,300,000	2,300,000.00	New
26	Chalaluma Primary School	Renovation of a 4 classroom block (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works)	Witu	2,300,000	2,300,000.00	New
27	Didewaride Primary School	Renovation of a 4 classroom block (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works)	Witu	2,300,000	2,300,000.00	New
28	Mokowe Arid Zone Primary School	Construction of 2No. Pit Latrine Toilet (8 Door Girls Pit Latrine Toilet and 6 Door Boys Pit Latrine Toilet and Urinal)	Hindi	3,347,621	3,347,620.72	New
29	Mahmoud Bin Fadhil Girls Primary School	Construction to Completion of 2 Classrooms- Kshs. 2,400,000, Construction to Completion of School Mutli-purpose Hall- Kshs. 3,500,000 and Purchase of 80 Desks @ Kshs. 4,300, 26 Teachers' Chairs @ Kshs. 2,350 and 6 Teachers' Table @ Kshs. 32,500.00	Mkomani	6,500,100	6,500,100.00	New
	SECONDARY SCHOOLS					
30	Majembeni Secondary School	Purchase of 51 seater School Bus	Mkunumbi	7,000,000	7,000,000.00	New

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31	Hongwe Secondary School	Purchase of 51 seater School Bus	Hongwe	7,000,000	7,000,000.00	New
32	Manda Secondary School	Construction to Completion of 4 Classrooms- Kshs. 4,800,000, 1No. 4 Door Toilet- Kshs. 700,000 and Purchase of 80 Desks @ Kshs. 4,300, 26 Teachers' Chairs @ Kshs. 2,350 and 6 Teachers' Table @ Kshs. 32,500.00	Shella/Manda	6,100,000	6,100,100.00	New
33	Coast Arid Secondary School	Construction to Completion of 4 Classrooms- Kshs. 4,800,000, 1No. 4 Door Toilet- Kshs. 700,000 and Purchase of 80 Desks @ Kshs. 4,300, 26 Teachers' Chairs @ Kshs. 2,350 and 6 Teachers' Table @ Kshs. 32,500.00	Witu	6,100,000	6,100,100.00	New
34	Kiongwe Secondary School	Construction to Completion of School Administration Block (Principal Office, Deputy Principal's Office, Staffroom, Accounts Office, Clerk's Office, Book Store and Waiting Veranda)	Bahari	6,500,000	6,500,000.00	New
35	Witu Secondary School	Renovation of a 4 classroom block (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works)	Witu	2,300,000	2,300,000.00	New
36	Mpeketoni Girls Secondary School	Additional funds for Construction of 12 Classroom Block (Grnd Flr): 6 on Ground Floor and 6 1st Floor.	Bahari	40,255,161	5,155,161.00	On-Going

		Ablution Block: Kshs. 4,156,238.76 Water Reticulation: Kshs. 435,309.92 Low Level Water Tanks: Kshs. 4,648,529.31 (Ground Level Water Tanks- 90,000 Liters and Raised Water Tank- 32,000 liters) Borehole Drilling & Equipment: Kshs. 1,747,298.66 Foul Drainage: Kshs. 3,398,999.36	Bahari	14,386,376	14,386,376.00	New
	TERTIARY INSTITUTIONS					
37	KMTC- Lamu Campus	Renovation of Library Block: 4 Standard Study Rooms, 4 Offices, 3 Interior Toilets and a Kitchen (Roofing, Painting, Flooring, Electrical Works, Plumbing, Ceiling, Fixing of Windows and Doors, and Interior Flower Garden)	Hindi	3,600,000	2,463,000.00	New
	SECURITY					
38	Langoni Chief Office	Purchase of Furniture for the Completed Chief's Office(2 Tables, 6 Chairs and 12 Plastic Chairs)	Mkomani	2,650,000	350,000.00	On-Going
39	Kibaoni Police Station	Completion of a Police Station: Purchase of Furniture (3 Tables and 20 Seats) @ Kshs. 500,000.00 and Construction of DCIO Office @ Kshs. 1,000,000.00)	Bahari	8,500,000	1,500,000.00	On-Going
40	Hindi Police Station	Completion of a Police Station: Purchase of Furniture (3 Tables and 20 Seats) @ Kshs. 500,000.00 and Construction of DCIO Office @ Kshs. 1,000,000.00)	Hindi	3,900,000	1,500,000.00	On-Going
	TOTAL				137,367,724.14	

4. MIN/LW/NG/CDF/08/10/2019/19- Implementation of On- Going Projects

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

LIST OF ONGOING PROJECTS AS AT 30TH JUNE, 2019

LAMU WEST CONSTITUENCY

Financial Year *	Project Name	Approved Activities	Pending Activities	Estimated Cost (Kshs.)	Amount Disbursed /Approved (Kshs.)	Balance to complete (Kshs.)	Imple. Status/Level
2017/18, 2018/19	Mpeketoni Girls Secondary School	Completion of 12 Classrooms Block (Grnd Flr). NB: 6 on Ground Floor and 6 1st Floor	Completion of 12 Classrooms Block (Grnd Flr): 6 on Ground Floor and 6 1st Floor. "Ablution Block: Kshs. 4,156,238.76 Water Reticulation: Kshs. 435,309.92 Low Level Water Tanks: Kshs. 4,648,529.31(Ground Level Water Tank- 90,000 Liters and Raised Water Tank- 32,000 liters) Borehole Drilling & Equipment: Kshs. 1,747,298.66 Foul Drainage: Kshs. 3,398,999.36	40,255,161	15,100,000	25,155,161	Current proposal the committee is funding Kshs. 5,155,161. National Assembly approved Kshs. 20,000,000 funding from Ministry Of Education. This will be Co-financing between NGCDFC and Ministry of Education.

2018/2019	Ndadwe Primary School	Completion of renovation of a 4 classroom blocks (Flooring, Plastering, Painting, Roofing, Fixing Doors, Block Corridor, Windows, and Electrical Works).	Completion of renovation of the 3 remaining classrooms	2,300,000	663,000	1,667,000	Current project proposal the committee is proposing Kshs. 1,829,600. Re-allocation approval for Kshs. 663,000 done in FY 2018/19 for one classroom. However, the amount was not enough to complete the works.
2017/18	Langoni Chief Office	Construction to completion of chief's office	Construction complete. However, the project is not utilized as the users are demanding for Furniture.	2,650,000	2,300,000	350,000	Additional Kshs. 350,000 for purchase of furniture

2016/17, 2018/19	Kibaoni Police Station (Muhamarani Police Post)	Construction of a police post to completion, and Construction of 3 cells, an Armory, internal two door toilets and two door public toilet	Completion of a Police Station (Purchase of Furniture @ Kshs. 500,000.00 and Construction of DCIO Office @ Kshs. 1,000,000.00) Users decline occupation of office without furniture and completion of DCIO office and Cells.	8,500,000	7,000,000	1,500,000	On-Going activities: Construction of 3 Cells, Prisoners' rest area and DCIO Office. Request for Change of Name from Muhamarani Police Post to Kibaoni Police Station submitted for approval.
2017/18	Hindi Police Station (Hindi AP Post)	Construction to completion of Police Post	Completion of a Police Station (Purchase of Furniture @ Kshs. 500,000.00 and Construction of DCIO Office @ Kshs. 1,000,000.00) Users decline occupation of office without furniture and completion of DCIO office and Cells.	3,900,000	2,400,000	1,500,000	Approved works complete. However, planned activity is the construction to completion of DCIO Office and purchase of furniture. Request for Change of Name from Hindi AP Post to Hindi Police Station submitted for approval.
TOTAL				57,605,161	26,800,000	30,172,161	

The meeting ended at 2.30 pm with a word of prayer from Julie Wambui

MINUTES CONFIRMATION:



Julia Njuguna

Designation CDFC Secretary

Sign: 

Date: 08/10/2019

Geoffrey Charo

Designation CDFC Chairperson

Sign: 

Date: 08/10/2019