

MINUTES OF TAVETA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND  
COMMITTEE MEETING HELD ON 04/11/2018 AT THE TAVETA NG-CDF OFFICE  
BOARDROOM.

MEMBERS PRESENT

- |                           |                      |
|---------------------------|----------------------|
| 1. Julita Baby Mbelle     | - Chairperson        |
| 2. Jacinta Ndinda Mwendwa | - Secretary          |
| 3. Erick Nturuai          | - Dcc Representative |
| 4. Daniel Kasyoka Mwaluko | - FAM                |
| 5. Kirimi Morris          | - Member             |
| 6. Johanna Tekewu Athuman | - Member             |
| 7. Julita Pendo Magomero  | - Member             |
| 8. Amiri Masumay Sengasu  | - Member             |
| 9. Getrude Mwemba Chombo  | - Member             |
| 10. Patrick Mrisha        | - Member             |

Preliminaries

The meeting was called to order at 9.10am with a word of prayer from Getrude Chombo. The chairperson thanked the members for attending the meeting and urged them to make contribution to the days important Agenda that concerns development initiatives in the constituency funded by Taveta NG-CDF.

Agenda

1. Reading and confirmation of previous meeting minutes and matters arising
2. Approval project proposal for financial year 2018/2019
3. A.O.B

MIN TVT/NG-CDF/ 507/11/2018 Reading and confirmation of previous meeting minutes and matters arising .

The secretary took members through the minutes of NG-CDFC meeting held on 22/10/2018 at the Taveta NG-CDF Boardroom and were confirmed as a true record of that days deliberation. Proposed by Amiri Sengasu and seconded by Kirimi Morris. There were no matters arising.

MIN TVT/NG-CDF/ 508/11/2018 Approval project proposals financial year 2018/2019

The chairperson took members through the various projects proposed by the public during ward meetings and various proposals received at the Taveta NG-CDF office.

CHAIRMAN TAVETA C.D.F.  
P. O. Box 243 - 80302  
TAVETA

Chairperson .....

Date: 4/11/2018

Secretary .....

Date: 4/11/2018

Members agreed to prioritize completion of all ongoing projects. Members approved unanimously funding for the following projects indicated below:

NO	NAME OF PROJECT	WARD	ACTIVITY TO BE DONE	AMOUNT (Ksh)
1	Employee salaries	Constituency	Payment of staff salaries and gratuity	4,261,392.53
	Goods and services	Constituency	Purchase of fuel, repairs and maintenance, printing stationery, telephone, travel and subsistence and office tea.	1,000,000
	NSSF	Constituency	Payment of NSSF deductions.	196,560
	NHIF	Constituency	Payment of NHIF deductions.	84,500
	Committee expenses	Constituency	Payment of committee sitting allowances, transport and conferences.	1,000,000
	Goods and services	Constituency	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence.	500,000
	Committee expenses	Constituency	Payment of committee sitting allowances, transport and conferences.	1,759,429.54
	NG-CDFC/PMC Capacity building	Constituency	Undertake training of PMCS/NG-CDFC on NG-CDF related issues	1,000,000
2	Emergency	Constituency	To cater for all emergencies which may occur during the financial year	5,738,993.45
3	Sports activities	Constituency	Purchase of uniforms and balls for 5 ward football teams and one volleyball team named below: <ol style="list-style-type: none"> <li>1. Python Hill Football Team.</li> <li>2. Rekeke Fc</li> <li>3. Kasokoni Fc.</li> <li>4. Machungwani Fc.</li> <li>5. Bura Ndogo Fc.</li> </ol>	1,000,000
4	Bursary	Constituency	Assist needy students in secondary schools and tertiary institutions	12,000,000
5	EDUCATION SECTOR			

Chairperson .....

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20302

	<b>i)Tertiary institution projects</b>			
	Kenya Medical Training College Taveta Project	Bomeni	Completion of; Administration Block, Laboratory block and Tuition Block(fixing doors & windows, Ceiling, Painting & Plumbing works & Electrification).	28,000,000
	<b>ii)PRIMARY SCHOOL PROJECTS</b>			
	Taveta Primary School Project	Bomeni	i. Construction of two classrooms ii. Electrification of five classrooms.	2,000,000 200,000
	Mahoo Primary School Project	Mahoo	Construction of boys dormitory	2,000,000
	Msheghesheni Primary School Project	Bomeni	Construction of one classroom	1,000,000
	Lumi Primary School Project	Challa	Construction of one classroom	1,100,000
	Ulawani Primary School Project	Challa	Construction of one classroom	1,000,000
	Machungwani Primary School Project	Challa	Construction of one classroom	1,000,000
	Chala Primary School Project	Challa	Completion of Boys Dormitory (Walling & Roofing)	2,000,000
	Grigan Primary School Project	Mata	Construction of one classroom	1,000,000
	Salaita Primary School Project	Mata	Construction of one classroom	1,000,000
	Eldoro Primary School Project	Mboghoni	Construction of one classroom	1,000,000
	Lotima Primary School Project	mboghoni	Completion of dormitory (Walling & Roofing)	2,000,000
	Khadija Muna Primary School Project.	Mata	Construction of two classrooms.	2,000,000

Chairperson .....  ..... Date: 4/11/2018 Secretary .....  ..... Date: 4/11/2018

CHAIRMAN TAVETA C.D.F.

	iii)SECONDARY SCHOOL PROJECTS			
	Lumi Secondary School Project	Chala	Completion of twin staff quarters (Walling, Roofing, Plastering)	2,000,000
	Kitobo Secondary School Project	Mboghoni	Completion of twin staff quarters (Walling, Roofing, Plastering)	2,000,000
	Mahandakini Secondary School Project	Chala	Construction of two classrooms	2,200,000
	Njoro secondary school project	Bomeni	Completion of laboratory (Flooring, Electrification, Gas system, Painting, gate, lab stools).	2,000,000
	Sowene secondary school project	Bomeni	Construction of Laboratory	3,000,000
	Kiwalwa secondary school project	Mboghoni	Construction of one classroom	1,000,000
	Mahoo girls secondary school project	Mahoo	Completion of dormitory(Walling & Roofing)	3,000,000
	Malukiloriti secondary school project	Mahoo	Construction of two classrooms	2,000,000
	Njukini secondary school project	Chala	Construction of two classrooms	2,000,000
	Timbila high school project	mata	Construction of dormitory	2,000,000
6	OTHERS			
	Taveta NG-CDF Office.	Constituency	NG-CDF office extension to accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).	6,000,000
7	SECURITY			
	Taveta National Police Housing Project.	Bomeni	Residential Houses; Three Units For Police.	3,000,000
	Eldoro chiefs office project	Mboghoni	Completion of chiefs office(Walling & Roofing)	1,500,000
	Mahoo chiefs office project	Mahoo	Completion of chiefs office(Walling & Roofing)	1,500,000
8	ENVIRONMENT			
	Mazingira project	Constituency	1. Construction of 2 pit latrines at Sowene secondary school (Ksh1,300,000)	2,000,000

Chairperson .....

Date: 4/11/2018

Secretary .....

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CHAIRMAN TAVETA C.D.F.

P.O. Box 243 - 80302


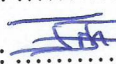
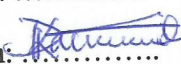
		2. Roof water harvesting (installation of gutters and 10,000 ltrs plastic tank at Mahandakini secondary school (kshs:300,000) 3. Purchase of tress seedlings for planting at Sowene secondary school, Kiwalwa secondary school, Taveta primary school, Timbila high school, Timbila primary school, Bishop Njenga secondary school (kshs:400,000)	
TOTAL			109,040,875.52

**NB:** Funding of NG-CDF Office extension was necessitated by the need to provide enough offices for a conducive work environment to improve service delivery to wananchi. The current office has Boardroom, MP's Office, Constituency Manager Office, Constituency Secretariat Office, Uwezo Fund Office. The Clerk of works, Fund Manager and Records Clerk share one office as is the ICT Clerk, Accounts Clerk and Bursary Records Officer.

MIN TVT/NG-CDF/ 509/11/2018. A.O.B

There being no other business the meeting ended at 3.30 pm with a word of prayer from Jacinta Mwendwa.

Confirmed by:

Julita Baby Mbelle	Designation: Chairperson	Sign: 	Date: 4/11/2018
Jacinta Mwendwa	Designation: Secretary	Sign: 	Date: 4/11/2018
Daniel Kasyoka Mwaluko	Designation: FAM	Sign: 	Date: 4/11/2018

Chairperson  Date: 4/11/2018 Secretary  Date: 4/11/2018