# MINUTES OF TAVETA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 04/11/2018 AT THE TAVETA NG-CDF OFFICE BOARDROOM.

#### MEMBERS PRESENT

1	Julita Baby Mbelle	~ Chairperson
	Jacinta Ndinda Mwendwa	~ Secretary
	Frick Nturuai	~ Dcc Representative

3.	Erick Nturuai	- Dec Representation
4.	Daniel Kasyoka Mwaluko	~ FAM

5.	Kirimi Morris	- Member
	Johanna Tekewu Athuman	~ Member

6. Johanna Tekewu Athuman	
7. Julita Pendo Magomero - Men	nber

8.	Amiri Masumay Sengasu	~ Member
9.	Getrude Mwemba Chombo	- Member
	D. C. L. Marialan	- Member

10. Patrick Mrisha

#### **Preliminaries**

The meeting was called to order at 9.10am with a word of prayer from Getrude Chombo. The chairperson thanked the members for attending the meeting and urged them to make contribution to the days important Agenda that concerns development initiatives in the constituency funded by Taveta NG-CDF.

#### **Agenda**

- 1. Reading and confirmation of previous meeting minutes and matters arising
- 2. Approval project proposal for financial year 2018/2019
- 3. A.O.B

## MIN TVT/NG-CDF/ 507/11/2018 Reading and confirmation of previous meeting minutes and matters arising.

The secretary took members through the minutes of NG-CDFC meeting held on 22/10/2018 at the Taveta NG-CDF Boardroom and were confirmed as a true record of that days deliberation. Proposed by Amiri Sengasu and seconded by Kirimi Morris. There were no matters arising.

### MIN TVT/NG-CDF/ 508/11/2018 Approval project proposals financial year 2018/2019

The chairperson took members through the various projects proposed by the public during ward meetings and various proposals received at the Taveta NG-CDF office.

CHAIRMAN TAVETA C.D.F. P. O. Box 243 - 80302 TAVETA

Chairperson Date: 4111 3018 Secretary Date: 4111 2018

Members agreed to prioritize completion of all ongoing projects. Members approved unanimously funding for the following projects indicated below:

10	NAME OF PROJECT	WARD	ACTIVITY TO BE DONE	AMOUNT (Ksh)
	Employee salaries	Constituency	Payment of staff salaries and gratuity	4,261,392.53
	Goods and services	Constituency	Purchase of fuel, repairs and maintenance, printing stationery, telephone, travel and subsistence and office tea.	1,000,000
	NSSF	Constituency	Payment of NSSF deductions.	196,560
	NHIF	Constituency	Payment of NHIF deductions.	84,500
	Committee expenses	Constituency	Payment of committee sitting allowances, transport and conferences.	1,000,000
	Goods and services	Constituency	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence.	500,000
	Committee expenses	Constituency	Payment of committee sitting allowances, transport and conferences.	1,759,429.54
	NG-CDFC/PMC Capacity building	Constituency	Undertake training of PMC'S/NG-CDFC on NG-CDF related issues	1,000,000
2	Emergency	Constituency	To cater for all emergencies which may occur during the financial year	5,738,993.45
3	Sports activities	Constituency	Purchase of uniforms and balls for 5 ward football teams and one volleyball team named below:  1. Python Hill Football Team. 2. Rekeke Fc 3. Kasokoni Fc. 4. Machungwani Fc. 5. Bura Ndogo Fc.	1,000,000
4	Bursary	Constituency	Assist needy students in secondary schools and tertiary institutions	12,000,000
5	EDUCATION SECTOR			
	-			

Chairperson	Date: 4/11/2018	Secretary	Date: 11 2018
Chairperson	Date: 41	Secretary	Date

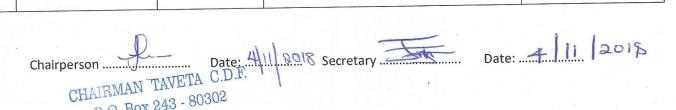
CHAIRMAN TAVETA C.D.F.

i)Tertiary institution projects			
Kenya Medical Training College Taveta Project	Bomeni	Completion of; Administration Block, Laboratory block and Tuition Block(fixing doors & windows, Ceiling, Painting & Plumbing works & Electrification).	28,000,000
ii)PRIMARY SCHOOL PROJECTS			
Taveta Primary School Project	Bomeni	i. Construction of two classrooms     ii. Electrification of five	2,000,000
Mahoo Primary	Mahoo	classrooms.  Construction of boys	2,000,000
School Project  Msheghesheni Primary School	Bomeni	dormitory  Construction of one classroom	1,000,000
Project Lumi Primary School Project	Challa	Construction of one classroom	1,100,000
Ulawani Primary School Project	Challa	Construction of one classroom	1,000,000
Machungwani Primary School Project	Challa	Construction of one classroom	1,000,000
Chala Primary School Project	Challa	Completion of Boys Dormitory (Walling & Roofing)	2,000,000
Grigan Primary School Project	Mata	Construction of one classroom	1,000,000
Salaita Primary School Project	Mata	Construction of one classroom	1,000,000
Eldoro Primary School Project	Mboghorii	Construction of one classroom	1,000,000
Lotima Primary School Project	mboghoni	Completion of dormitory (Walling & Roofing)	2,000,000
Khadija Muna Primary School Project.	Mata	Construction of two classrooms.	2,000,000

Chairperson Date: 411 3018 Secretary Date: 411 2018

CHAIRMAN TAVETA C.D.F.

International Project   Chala   Completion of twin staff quarters   Completion of two classrooms   Completion of two classrooms   Completion of two classrooms   Completion of Laboratory   Flooring, Electrification, Gas system, Painting, gate, lab stools).   Electrification, Gas system, Painting, gate, lab stools   Construction of Laboratory   Construction of Laboratory   Construction of Laboratory   Construction of two classroom   Completion of Laboratory   Completion of Laboratory   Completion of		iii)SECONDARY			7 N + 2
Lumi Secondary School Project Kitobo Secondary School Project Mboghoni Completion of twin staff quarters (Walling, Roofing, Plastering) Mahandakini Secondary School Project Njoro secondary School Project Njoro secondary School Project Sowene secondary School Project Nijoro secondary School Project Nijoro secondary School Project Sowene secondary School project Niwalwa secondary School project Mahoo girls Secondary School Project Mahoo girls Secondary School Project Mahoo girls Secondary School Project Malukilorit Secondary School Project Nijukini Secondary School Nijukini Secondary School Nijukini Secondary Sch					
School Project   (Walling, Roofing, Plastering)   Completion of twin staff quarters (Walling, Roofing, Plastering)   Completion of twin staff quarters (Walling, Roofing, Plastering)   Completion of two classrooms   Completion of two classroom   Completion of two classrooms   Completio				Completion of twin staff quarters	2,000,000
Kitobo Secondary School Project  Mahandakini Secondary School Project  Njoro secondary School project  Sowene secondary School project  Kiwalwa secondary School project  Mahoo girls Secondary School Project  Mahoo froject  Mahoo School Project  Njukini secondary School Project  Timbila high school Project  Office.  Office.  Construction of two classrooms  Construction of two cla					
School Project   (Walling, Roofing, Plastering)   2,200,000			Mboghoni	Completion of twin staff quarters	2,000,000
Mahandakini   Secondary School   Project   Project   Bomeni   Completion of laboratory (Flooring, Electrification, Gas system, Painting, gate, lab stools).				(Walling, Roofing, Plastering)	
Njoro secondary school project   Sowene secondary school project   Sowene secondary school project   Sowene secondary school project   Construction of Laboratory   Sowene secondary school project   Mahoo girls secondary school project   Mahoo school project   Timbila high school project   Timbila high school project   Timbila high school project   May school project   Timbila high school project   NG-CDF office extension to accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).   Taveta National Police Housing Project.   Residential Houses; Three Units For Police.   Eldoro chiefs office   Mboghoni Roofing)   Completion of chiefs office(Walling & Roofing)   1,500,000   1,5		Mahandakini Secondary School	Chala	Construction of two classrooms	
Sowene secondary school project   Kiwalwa secondary school project   Kiwalwa secondary school project   Mahoo girls   Mahoo gi		Njoro secondary	Bomeni	Electrification, Gas system, Painting,	
Kiwalwa secondary school project  Mahoo girls Secondary school project  Malviloriti Secondary school project  Milviloriti Secondary school project  Njukini secondary school project  Timbila high school project  OTHERS  Taveta NG-CDF Office.  Taveta NG-CDF Office.  Taveta National Police Housing Project.  Taveta National Police Housing Project.  Taveta National Police Housing Project.  Eldoro chiefs office project  Mahoo Construction of chiefs office (Walling & Roofing)  Mahoo Completion of dormitory (Walling & 3,000,000 and 2,000,000 and 2,000 and 2,000 and 2,000 and 2,000 and 2,000			Bomeni		3,000,000
Mahoo girls secondary school project   Mahoo   Completion of dormitory(Walling & 3,000,000		Kiwalwa secondary	Mboghoni	Construction of one classroom	1,000,000
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Njukini secondary school project   Timbila high school project   Taveta National Police Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).   Taveta National Police Housing Project   Taveta National Police Project   Taveta National Police Housing Police Hous		Malukiloriti secondary school	Mahoo	Construction of two classrooms	2,000,000
Timbila high school project  6 OTHERS  Taveta NG-CDF Office.  NG-CDF office extension to accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).  7 SECURITY  Taveta National Police Housing Project.  Eldoro chiefs office project  Mahoo chiefs office project  Mahoo chiefs office Project  Mahoo Completion of chiefs office(Walling & Roofing)  Mahoo chiefs office Project  Mahoo Completion of chiefs office(Walling & Roofing)  8 ENVIRONMENT  Mazingira project  Constituency  1. Construction of 2 pit latrines at Sowene secondary school		Njukini secondary	Chala	Construction of two classrooms	2,000,000
Taveta NG-CDF Office.  Constituency Office.  NG-CDF office extension to accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).  7 SECURITY  Taveta National Police Housing Project.  Eldoro chiefs office project  Mahoo chiefs office project  Mahoo  Completion of chiefs office(Walling & Roofing)  Mahoo chiefs office project  Mahoo  Completion of chiefs office(Walling & Roofing)  1,500,000  Roofing)  8 ENVIRONMENT  Mazingira project  Constituency  1. Construction of 2 pit latrines at Sowene secondary school		Timbila high schoo project	l mata	Construction of dormitory	2,000,000
Constituency  Office.  Constituency  Constituency  Constituency  Constituency  Constituency  Constituency  Constituency  Constituency  Accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash Rooms(one storey building).  Residential Houses; Three Units For Police.  Completion of chiefs office(Walling & 1,500,000 Roofing)  Constituency  Constituency  1. Construction of 2 pit latrines at Sowene secondary school	6				C 000 000
Taveta National Police Housing Project.  Eldoro chiefs office project  Mahoo chiefs office project  Mahoo Chiefs office Project  ENVIRONMENT  Mazingira project  Manoo Residential Houses; Three Units For Police.  Completion of chiefs office(Walling & 1,500,000 Roofing)  Completion of chiefs office(Walling & 1,500,000 Roofing)  1. Construction of 2 pit latrines at Sowene secondary school			Constituency	accommodate Fund Manager, Clerk of Works, ICT Clerks, Accounts Clerk, Reception, Committee Room, Records Clerk, Store, Waiting Bay & Wash	6,000,000
Police Housing Project.  Eldoro chiefs office project  Mahoo chiefs office project  Mahoo chiefs office project  Environment  Mazingira project  Moghoni  Completion of chiefs office(Walling & 1,500,000 Roofing)  Completion of chiefs office(Walling & 1,500,000 Roofing)  1,500,000  Roofing)  1,500,000  1,500,000  Roofing)	7	SECURITY			
Eldoro chiefs office project Mboghoni Completion of chiefs office(Walling & 1,500,000 Roofing)  Mahoo chiefs office project Mahoo Completion of chiefs office(Walling & 1,500,000 Roofing)  8 ENVIRONMENT  Mazingira project Constituency 1. Construction of 2 pit latrines at Sowene secondary school		Police Housing	Bomeni		
8 ENVIRONMENT  Mazingira project Constituency  1. Construction of 2 pit latrines at Sowene secondary school		Eldoro chiefs office	e Mboghoni		1,500,000
Mazingira project Constituency 1. Construction of 2 pit latrines 2,000,000 at Sowene secondary school			Mahoo		1,500,000
Mazingira project Constituency 1. Construction of 2 pit latrines 2,000,000 at Sowene secondary school		FNVIRONMENT			
			Constituency	at Sowene secondary school	2,000,000



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	<ol> <li>Roof water harvesting         (installation of gutters and         10,000 ltrs plastic tank at         Mahandakini secondary school         (kshs:300,000)</li> <li>Purchase of tress seedlings for         planting at Sowene secondary         school, Kiwalwa secondary         school, Taveta primary school,         Timbila high school, Timbila         primary school, Bishop Njenga         secondary school         (kshs:400,000)</li> </ol>	
TOTAL		109,040,875.52

NB: Funding of NG-CDF Office extension was necessitated by the need to provide enough offices for a conducive work environment to improve service delivery to wananchi. The current office has Boardroom, MP's Office, Constituency Manager Office, Constituency Secretariat Office, Uwezo Fund Office. The Clerk of works, Fund Manager and Records Clerk share one office as is the ICT Clerk, Accounts Clerk and Bursary Records Officer.

#### MIN TVT/NG~CDF/ 509/11/2018. A.O.B

There being no other business the meeting ended at 3.30 pm with a word of prayer from Jacinta Mwendwa.

Confirmed by:

Julita Baby Mbelle

Jacinta Mwendwa

Designation: Chairperson

Designation: Secretary

Daniel Kasyoka Mwaluko Designation: FAM

Date: 411 2018 Secretary .... CHAIRMAN TAVETA C.D.F.

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