



NG-CDF

National Government Constituencies Development Fund
Wundanyi Constituency
NG-CDF BUILDING
NEXT TO HUDUMA CENTRE WUNDANYI TOWN
P.O Box 1122-80304
WUNDANYI
Tel:0711919289
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Website: www.NG-CDFwundanyi.co.ke

MINUTES OF WUNDANYI NG-CDFC MEETING HELD ON 5/1/2023 AT THE NG-CDF OFFICE BOARDROOM AT 9.00AM

MEMBERS PRESENT

1. Kennedy mwanyange mwashako	Chairman
2. Evelyn sambo mwakandu	Secretary
3. Maina Johnson Ngunyi	Member
4. Henry G. Wanjiku	Secretary
5. Charles kilelu mwawasi	Member
6. Josephine chao righa	Member
7. Clemence mambori toto	Member
8. Patrick soghona zighani	Member
9. Janelliza chughu ngereri	Member

AGENDA

1. Preliminaries and prayers
2. Reading and confirmation of previous minutes
3. Matters arising
4. Consideration of Ongoing projects and Appropriation in Aid
5. Projects proposal financial year 2022/2023
 - a. Deliberation on Ward Report/Meetings
 - b. Funding of Social Security Programme (NHIF)
 - c. Utilization of A-I - A
 - d. Prioritization of projects for 2022/2023
6. Adjournment

MIN 1/NG-CDFC/01/2023: PRELIMINARIES AND PRAYERS

The meeting was called to order at 9.00am and the opening prayers were conducted by Mrs. Evelyn sambo mwakandu. The Chairman welcomed all members and thanked them for being punctual, and he urged members to give priorities to the needy cases in the Constituency when considering the projects to be forwarded to the NG-CDF Board.

MIN 2/NG-CDFC/01/2023: READING AND CONFIRMATION OF PREVIOUS MINUTES

Kennedy Mwashako Signature.....
Chairman
Evelyn Sambo Signature.....
Secretary

Date..... 05/1/23
Date..... 5.1.2023

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations by Josephine chaorigha who was seconded by Patrick soghonazighani.

MIN 3/NG-CDFC/01/2023: MATTERS ARISING

There were no matters arising from the previous Minutes.

MIN 4/NG-CDFC/01/2023: CONSIDERATION OF ONGOING PROJECTS AND APPROPRIATION IN AID

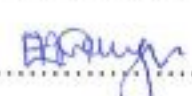
The Fund Account Manager tabled a list of ALL ongoing projects for the previous financial years. The projects were for 2019/20 to 2021/22 financial years. Considering the period of funding of a project limited to 3 financial years, the manager informed members of the need to ensure that all ongoing projects are considered in this financial year for completion. Members were also informed of three projects which were not included in the ongoing report sent to the Board before quest for proposals was sent. These are Siriényi Primary School, Mlechi Primary School, Kitumbi Secondary School. The projects had been considered for funding through a reallocation which was sent to the Board, however, the manager reported on the delay of the funds. The committee therefore resolved that the projects be considered as ongoing and be considered for funding in the current proposals. The manager was tasked to ensure update on the ongoing report as approved by the committee. Below is the list of ongoing projects as was tabled

Project name	Approved Activities	Pending Activities	Contract Sum (Kshs)	Cumulative allocation to the project (ksh)		Amount received from the board (kshs)	Balance to complete the project (Kshs)- Contract sum less cumulative allocation)	Implementation status/Level of implementation
				Financial years	Amount allocated			
Wundanyi Police Station	Construction of a Police Station	Plumbing works ongoing, External drainage works	28,400,00	2021/22	20,000,000	20,000,000	8,500,000	Roofing works ongoing, Plastering works on progress. The project is 90% complete.
Wundanyi Assistant County Commissioners Office.	Construction of Assistant Commissioner Office	Completion of the basement floor and plumbing works.	30,600,000	2019/20 2020/21	19,200,000 5,000,000	19,200,000	6,500,000	Superstructure walling on progress, Concreting of columns on progress. Project is 60% complete. There was an omission on the BoQ that had been prepared during the preparation of the ongoing projects report however the error was corrected by the NG-CDFC committee during the preparation of the proposal
St Agatha Ngoloki Secondary School	Construction of a Dormitory Block	Mass excavation to level the ground and the construc	7,500,00	2020/21 2021/22	4,000,000 2,500,000	6,500,000	1,000,000	Walling on progress, Fixing of trusses on progress. The project is 40% complete.

Kennedy Mwashako Signature..... 

Date..... 5/1/23

Chairman

Evelyn Sambo Signature..... 

Date..... 5.1.23

Secretary

Project name	Approved Activities	Pending Activities	Contract Sum (Kshs)	Cumulative allocation to the project (ksh)		Amount received from the board (kshs)	Balance to complete the project (Kshs)- Contract sum less cumulative allocation)	Implementation status/Level of implementation
				Financial years	Amount allocated			
		tion of ramps						
Funju Secondary School	Construction of a Dining Hall and Kitchen	Painting works, plastering and external drainage	5,500,000	2020/21	5,000,000	5,000,000	500,000.00	Roofing complete, Terrazo works on progress, Plumbing works ongoing.
Mwangeka Girls Secondary School	Construction of 2 classrooms 2nd floor.	Completion of the staircase, painting and general finishes to the building.	3,800,000	2021/22	2,800,000	2,800,000	1,000,000	Classrooms complete and in use. Construction of the staircase on progress.
Kitumbi Secondary School	Construction of a modern laboratory	Completion of the laboratory	6,000,000	2021/22	4,500,000	4,500,000	1,000,000	Plastering and painting remaining. It was an omission during the preparation of the ongoing projects report however the error was corrected by the NG-CDFC committee during the preparation of the proposal
Sirienyi primary school	Construction of staff houses	Plastering and painting	1,650,000	2021/22	1,300,000	1,300,000	400,000	Plastering and painting remaining. It was an omission during the preparation of the ongoing projects report however the error was corrected by the NG-CDFC committee during the preparation of the proposal
Mlech primary school	Construction of staff houses	Plastering and painting	1,650,000	2021/22	1,300,000	1,300,000	400,000	Plastering and painting remaining. It was an omission during the preparation of the

Kennedy Mwashako Signature.....
Chairman
 Evelyn Sambo Signature.....
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Project name	Approved Activities	Pending Activities	Contract Sum(Kshs)	Cumulative allocation to the project(ksh)		Amount received from the board (kshs)	Balance to complete the project (Kshs)- Contract sum less cumulative allocation)	Implementation status/Level of implementation
				Financial years	Amount allocated			
								ongoing projects report however the error was corrected by the NG-CDFC committee during the preparation of the proposal

After a lengthy deliberations members agreed to consider all the ongoing projects before starting new projects and allocate enough money to ensure that the projects are completed on time.

MIN 5/NG-CDFC/01/2023: PROJECTS PROPOSAL FINANCIAL YEAR 2022/2023

The Chairman informed the members that the committee is required to submit project proposals for the Financial Year 2022/2023 to the NG-CDF Board by 13th January, 2023 subject to the provisions of Section 28 of the NGCDF Act, 2015.

The Fund Account Manager informed members that the Constituency had been allocated a total of Kshs.139,056,033 for the current Financial Year.

The members were briefed on the guidelines for project proposal presentation as documented by the Circular sent by the NG-CDF Board. The members were also informed on the eligible projects as per the NG-CDF Act 2015.

a. Deliberation on Ward Report/Meetings

Having conducted public ward forums between The Fund Account manager tabled before members a summary of the ward report that showed the list of projects considered by the community in each ward. The manager emphasized on the need do more of such public forums to inform the community of the need to ensure adequate project sustainability.

It was noted that community has a lot of expectation on NG-CDF programme especially on education, and security projects. Few concerns were also reported on other sectors but the community were informed of the distinction between the functions of the county government and that of the National Government.

The NG-CDFC prioritized the projects in the wards as follows:

Project Name	Project Activity	WARD
St James Primary School	Purchase and planting of 500 indigenous tree seedlings	MghangeMwanda
St Johns Primary School	Purchase and planting of 500 indigenous tree seedlings	MghangeMwanda
Mwanda Primary School	Purchase and planting of 500 indigenous tree seedlings	MghangeMwanda
Ndumbinyi Primary School	Purchase and planting of 500 indigenous tree seedlings	MghangeMwanda
NdumbinyiPri School	Construction to completion of septic tank measuring	MghangeMwanda

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Project Name	Project Activity	WARD
	3.5 x 2.5x 3m and soak pit measuring 2m m x 6m deep for the administration block	
St Agatha Secondary School	Completion of 80 capacity dormitory block including plastering, painting, construction of septic and soak pit works	MghangeMwanda
NguluKiweto Primary School	Purchase and planting of 500 indigenous tree seedlings	Werugha
Mwakishimba Primary School	Purchase and planting of 500 indigenous tree seedlings	Werugha
Sangenyi Primary School	renovation to completion. of 1 classroom through fixing all broken windows and doors, replastering, reflooring and painting, floor repair of terrazzo) and reroofing	Werugha
Shimbo High School	purchase of a school bus (45-52-seater ISUZU NQR90N COWL E2 KENYA	Werugha
Mghambonyi Primary School	Purchase and planting of 500 indigenous tree seedlings	WuminguKishushe
Nyache Primary School	Purchase and planting of 500 indigenous tree seedlings	WuminguKishushe
Ngonda Pri School	renovation to completion. of 1 classroom through fixing all broken windows and doors, replastering, reflooring and painting, floor repair of terrazzo) and reroofing	WuminguKishushe
MaghimbinyiPri School	Construction to completion of septic tank measuring 3.5 x 2.5x 3m and soak pit measuring 2m m x 6m deep for the administration block	WuminguKishushe
Mghambonyi Primary School	construction to completion of phase one of a one storey building consisting of 8 number classrooms up to slab level with access stairs and ramp	WuminguKishushe
Kitumbi High School	Completion of 50 capacity laboratory block including plastering, painting, construction of septic and soak pit works	WuminguKishushe
Funju Secondary School	Completion of the dining hall partitioning of walls, Construction of ramps, painting and plastering works to the kitchen.	WuminguKishushe
Sungululu Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Mbauro Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Mwarombo Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Mlawa Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Choke Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Ngilinyi Primary School	Purchase and planting of 500 indigenous tree seedlings	Wundanyi Mbale
Sirienyi Primary School	Completion of teachers' staff quarters through fixing of doors and windows, plastering and painting works	Wundanyi Mbale

Kennedy Mwashako Signature.....

Date..... 5/1/2023

Chairman

Evelyn Sambo

Signature.....

Date..... 5.1.23

Secretary

Project Name	Project Activity	WARD
Mlechi Primary School	Completion of teachers' staff quarters through fixing of doors and windows, plastering and painting works	Wundanyi Mbale
Mbauro Primary School	construction to completion of phase one of a one storey building consisting of 8 number classrooms up to slab level with access stairs and ramp	Wundanyi Mbale
Mwangeka Girls Secondary School	classrooms including, plastering and painting to the walls, construction of a staircase and fixing of handrails.	Wundanyi Mbale
Mghalu High School	purchase of a school bus (45-52-seater ISUZU NQR90N COWL E2 KENYA	Wundanyi Mbale
Wundanyi Police Station	Completion of Wundanyi Police station. Plastering, Construction of ramps, fixing of ceiling, Septic tank size 6m x 4m x 3m deep and soak pit size 2m x 4.5 m deep internal and external drainage works	Wundanyi Mbale
Wundanyi Assistant County Commissioner Administration Complex	Completion of the Basement floor, painting works, plastering to the ground floor and external soil drainage works	Wundanyi Mbale
Wanganga Chiefs Office	Construction to completion of a 2 roomed Chiefs office and a hall Kshs 3,000,000 and 2 door pit latrine Kshs 500,000	Wundanyi Mbale

b. Funding of Social Security Programme (NHIF)

The Fund Manager informed the members that in the financial year 2020/2021 the Previous committee members had allocated ksh 1,500,000 to cater for 250 beneficiaries. The committee anticipated to add the number of beneficiates from 100 to 150. However after consideration of many factors and for sustainability of the programme the members resolved not to increase the beneficiaries of the programme. Therefore, the members resolved to use the balance of the ksh 900,000 for that financial year as follows:

FINANCIAL YEAR	BENEFICIARIES	AMOUNT	PERIOD
2021/2022	100	600,000	12 months
2022/2023	100	300,000	6 month

In the current financial year, the committee agreed to allocate ksh 600,000 to cater for the balance of the 6 months remaining and the balance to be paid in the next financial in case there is delay in disbursement of funds.

c. Appropriation in Aid(A-I-A)

The Fund manager informed the members that the old motor Vehicle GKA 032X land rover defender 110 station wagon was disposed at kshs 841,000(Eight hundred and Fourty one thousand shillings only) The were informed that the money was with the Board and it will be per of the constituency allocation for the financial year 2022/2023. After deliberation the committee allocated the money to the following project as follows:

PROJECT NAME	ACTIVITY	AMOUNT	STATUS	WARD

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Mghambonyi Primary School	Additional funds for construction to completion of phase one of a one storey building consisting of 8 number classrooms up to slab level with access stairs and ramp (appropriation in aid)	841,000	New	Wumingu Kishushe
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d. Prioritization of projects for 2022/2023

After lengthy deliberations based on priorities forwarded from the ward meetings, the members approved the following projects for funding in the Financial Year 2022/2023 in all the four wards in the Constituency: -

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
ADMINISTRATION AND RECURRENT EXPENDITURE (6%)						
Accommodation - Domestic Travel	Payment of accommodation on domestic travel	100,000		100,000	New	Constituency
Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	15,000		15,000	New	Constituency
Bank service commission and charges	Payment of Bank service commission and charges	50,000		50,000	New	Constituency
Casual labour and Internship	Payment of staff Basic Wages	180,000		180,000	New	Constituency
Contractual employees	Payment of staff Basic salaries	2,852,400		2,852,400	New	Constituency
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	79,080.38		79,080.38	New	Constituency
Courier and Postal Services	Payment of Courier and Postal Services	30,000		30,000	New	Constituency
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	178,516		178,516	New	Constituency
Electricity	Payment of Electricity charges	50,000		50,000	New	Constituency

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

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Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	220,000		220,000	New	Constituency
Gratuity-contractual employees	Payment of gratuity to NGCDFC staff	884,244		884,244	New	Constituency
Hire of Transport	Payment of Hire of Transport	60,000		60,000	New	Constituency
House allowance	Payment of House allowances to NGCDFC staff	452,400		452,400	New	Constituency
Leave allowance	Payment of Leave allowances to NGCDFC staff	50,000		50,000	New	Constituency
Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	200,000		200,000	New	Constituency
Maintenance of Buildings and Stations -- Non-Residential	Payment of Maintenance of Buildings and Stations - Non-Residential	50,000		50,000	New	Constituency
Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	10,000		10,000	New	Constituency
Motor Vehicle Insurance	Payment of Motor Vehicle Insurance GKB 412W	280,000		280,000	New	Constituency
NGCDFC allowance	Payment of NGCDFC allowance charges	1,230,000		1,230,000	New	Constituency
NSSF	Employer contribution to NSSF	90,720		90,720	New	Constituency
Other committee expenses	Payment of Other committee expenses	200,000		200,000	New	Constituency
Other Fuels (wood, charcoal, cooking gas etc...)	Payment of of other fuels (wood, charcoal, cooking gas expenses	15,000		15,000	New	Constituency
Publishing and Printing Services	Payment of Publishing and Printing Services	10,000		10,000	New	Constituency

Kennedy Mwashako
Chairman
 Evelyn Sambo
Secretary

Signature.....
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Date.....

Date.....

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NGCDFC Office	15,000		15,000	New	Constituency
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	450,000		450,000	New	Constituency
Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	40,000		40,000	New	Constituency
Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	7,000		7,000	New	Constituency
Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	60,000		60,000	New	Constituency
Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	60,000		60,000	New	Constituency
Transport allowance	Payment of Transport allowances to NGCDFC staff	324,000		324,000	New	Constituency
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	64,000		64,000	New	Constituency
Water & sewerage charges	Payment of Water & sewerage charges	24,000		24,000	New	Constituency
MONITORING, EVALUATION AND CAPACITY BUILDING (3%)						
Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC for NG-CDFC, PMCs and staffs	400,000		400,000	New	Constituency

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

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Date.....

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Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	100,000		100,000	New	Constituency
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	50,000		50,000	New	Constituency
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	180,000		180,000	New	Constituency
Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for NG-CDFC, PMCs and staffs	650,000		650,000	New	Constituency
Hire of Transport	Payment of Hire of Transport	50,000		50,000	New	Constituency
Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	120,000		120,000	New	Constituency
NGCDFC allowance	Payment of NGCDFC allowance	2,051,681		2,051,681	New	Constituency
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials for NG-CDFC, PMCs and staffs	30,000		30,000	New	Constituency
Publishing and Printing Services	Payment of Publishing and Printing Services	50,000		50,000	New	Constituency
Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NGCDFC Office	20,000		20,000	New	Constituency
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	150,000		150,000	New	Constituency
Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services for NG-CDFC, PMCs and staffs	130,000		130,000	New	Constituency
Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	20,000		20,000	New	Constituency

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

Date..... 5/1/23

Signature..... Evelyn Sambo

Date..... 5.1.23

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC for NG-CDFC, PMCs and staffs	100,000		100,000	New	Constituency
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	70,000		70,000	New	Constituency
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (RECOMMENDED 35%)						
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	33,738,424.04		33,738,424.04	New	Constituency
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	7,000,000		7,000,000	New	Constituency
Bursary Special Institutions	Payment of bursary to needy students in special Institutions	500,000		500,000	New	Constituency
NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 100 vulnerable families that were identified last year for consideration including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	600,000		600,000	New	Constituency
EMERGENCY RESERVE						
Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190	-	7,636,190	New	Constituency
ENVIRONMENTAL PROJECTS (2%)						

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

Signature.....

Date.....

Date.....

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Sungululu primary school	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Mbauro Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Mwarombo Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Mlawa Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Choke Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Ngilinyi Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Wundanyi Mbale
Mghambonyi Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	WuminguKishushe
Nyache Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	WuminguKishushe
NguluKiweto Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Werugha
Mwakishimba Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	Werugha
St James Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	MghangeMwanda
St Johns Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	MghangeMwanda

Kennedy Mwashako
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Evelyn Sambo
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Date.....

Date.....

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Mwanda Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	MghangeMwanda
Ndumbinyi Primary School	Purchase and planting of 500 indigenous tree seedlings	100,000		100,000	New	MghangeMwanda
SPORT PROJECT (2%)						
Regional Sports tournament	Facilitate regional sport tournament in partnership with other Constituencies within the Region	411,846.15		411,846.15	New	Constituency
Constituency Sports tournament	Carry out Constituency Football Sports tournament and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits)	2,329,931.43		2,329,931.43	New	Constituency
PRIMARY SCHOOL PROJECTS						
Sirienyi Primary School	Completion of teachers' staff quarters through fixing of doors and windows, plastering and painting works	1,825,714	1,300,000	400,000	Ongoing	Wundanyi Mbale
Mlechi Primary School	Completion of teachers through staff quarters fixing of doors and windows, plastering and painting works	1,825,714	1,000,000	400,000	Ongoing	Wundanyi Mbale
Sangenyi Primary School	renovation to completion. of 1 classroom through fixing all broken windows and doors,plastering ,reflooring and painting, floor repair of	600,000		600,000	New	Werugha

Kennedy Mwashako
Chairman
Evelyn Sambo
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Signature.....

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Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
	terrazo) and reroofing					
Ngonda Primary School	renovation to completion. of 1 classroom through fixing all broken windows and doors, replastering, reflooring and painting, floor repair of terrazo) and reroofing	600,000		600,000	New	Wundanyi Mbale
Maghimbinyi Primary School	Construction to completion of septic tank measuring 3.5 x 2.5x 3m and soakpit measuring 2m m x 6m deep for the administration block	500,000		500,000	New	WuminguKishushe
Ndumbinyi Primary School	Construction to completion of septic tank measuring 3.5x 2.5x 3m and soakpit measuring 2m x 6m deep for the administration block	500,000		500,000	New	MgangaMwanda
Mbauro Primary School	construction to completion of phase one storey building consisting of 4 number classrooms up to slab level with access stairs and ramp (phase two will comprise of additional 4 classrooms)	28,822,949		10,000,000	New	Wundanyi Mbale
Mghambonyi Primary School	construction to completion of phase one storey building consisting of 4 number classrooms up to slab level with access stairs and ramp (phase two	28,822,949		9,159,000	New	WuminguKishushe

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

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Date.....4/1/23

Date.....5.1.23

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
	will comprise of additional 4 classrooms)					
Mghambonyi Primary School	Additional funds for construction to completion of phase one of a one storey building consisting of 8 number classrooms up to slab level with access stairs and ramp (appropriation in aid)			841,000	New	WuminguKishushe
SECONDARY SCHOOL PROJECTS						
St Agatha Ngoloki secondary school	Completion of 80 capacity dormitory block including plastering, painting, construction of septic and soakpit works	7,500,000	6,500,000	1,000,000	Ongoing	MgangeMwanda
Mwangeka Girls Secondary School	Completion of 2 classrooms including, plastering and painting to the walls, construction of a staircase and fixing of handrails.	4,078,862	2,800,000	1,000,000	Ongoing	Wundanyi Mbale
Kitumbi Secondary School	Completion of 50 capacity laboratory block including plastering, painting, construction of septic and soak pit works	5,607,730	4,500,000	1,000,000	Ongoing	WuminguKishushe
Funju secondary school	Completion of 100 student capacity dinning hall partitioning of walls, Construction of ramps, painting and plastering works to the kitchen.	5,542,863	5,000,000	500,000	Ongoing	WuminguKishushe

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

Signature.....

Date.....

Date.....

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Mghalu High School	purchase of a school bus(45-52 seater ISUZU NQR90N COWL E2 KENYA	9,762,300		9,762,300	New	Wundanyi Mbale
Shimbo High School	purchase of a school bus(45-52 seater ISUZU NQR90N COWL E2 KENYA	9,762,300		9,762,300	New	Werugha
SECURITY PROJECTS						
Wundanyi Police Station	Completion of Wundanyi Police station. Plastering, Construction of ramps, Fixing of ceiling, Septic tank size 6m x 4m x 3m deep and soakpit size 2m x 4.5 m deep internal and external drainage works	29,945,261	20,000,000	8,500,000	ongoing	Wundanyi Mbale
Wundanyi Assistant County Commissioner Administration Complex	Completion of the Basement floor, Painting works, plastering to the ground floor and external soil drainage works	32,446,412	24,200,000	6,500,000	ongoing	WuminguKishushe
Wanganga Chiefs Office	Construction to completion of a 2 roomed Chiefs office and a hall ksh. 3,000,000 and 2 door pit latrine kshs 500,000	3,500,000		3,500,000	New	Wundanyi Mbale
OTHER PROJECT						

Kennedy Mwashako
Chairman
Evelyn Sambo
Secretary

Signature.....

Signature.....

Date.....

Date.....

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	ward
Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Wundanyi Constituency Strategic plan for the period between 2023-2027	2,000,000		2,000,000	New	Constituency
NG-CDF Office	Extension of the NG-CDF Office(construction of additional 5 offices and archives with safety features and internal ablution block	5,400,000		5,400,000	New	Constituency
CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES (1%)						
Accommodation Allowance	Payment of Accommodation Allowance of COC, members during trainings	125,000		125,000	New	Constituency
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance during monitoring of projects and NG-CDF public forums	300,000		300,000	New	Constituency
Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for COC	200,000		200,000	New	Constituency
COC Sitting allowances	Payment of COC sitting allowances	300,000		300,000	New	Constituency
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials during COC training	40,000		40,000	New	Constituency
Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	10,000		10,000	New	Constituency
Travel Allowance on training	Payment of Travel Allowance of COC	25,000		25,000	New	Constituency
		139,056,033		139,056,033		

MIN 6/NGCDFC/12/2022: ADJOURNMENT

Kennedy Mwashako Signature.....
Chairman
 Evelyn Sambo Signature.....
Secretary

Date.....
 Date.....

The following issues were raised:

- Reconstitute all the bursary committee in the constituency and train them on the vetting criteria

There being no other business, the meeting adjourned at 2: 30pm with a word of prayer by Mrs. Evelyn Sambo.

Confirmed as true proceedings of the meeting by:

Kennedy Mwashako Signature.....

Chairman NG-CDFC

Date..... 5/1/2023

Evelyn Sambo Signature.....

Secretary NG-CDFC

Date..... 5.01.2023

ANNEX II

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Contractual Employees					
	Accounts Assistant	CSG 10	1	41,770.00	41,770	501,240.00
	Clerk of Works	CSG 11	1	40,060.00	40,060	480,720.00
	Information Communication Technology Assistant	CSG 11	1	37,070.00	37,070	444,840.00
	Records management officer	CSG 11	1	40,060.00	40,060	480,720.00
	Driver	CSG 13	1	28,970.00	28,970	347,640.00
	Office Assistant	CSG 14	1	20,800.00	20,800	249,600.00
	Receptionist	CSG 13	1	28,970.00	28,970	347,640.00
Sub Total			7		237,700	2,852,400.00
	Casual Labor and Internship					
			1	15,000	15,000	180,000.00
Sub Total			1			180,000.00
	House Allowance					
	Accounts Assistant	CSG 10	1	9,600	9,600	115,200.00

Kennedy Mwashako Signature.....

Chairman

Evelyn Sambo Signature.....

Secretary

Date..... 5/1/2023

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Date..... 5.1.23

	Clerk of Works	CSG 11	1	5,800	5,800	69,600.00
	Information Communication Technology Assistant	CSG 11	1	5,800	5,800	69,600.00
	Records management officer	CSG 11	1	5,800	5,800	69,600.00
	Driver	CSG 13	1	3,850	3,850	46,200.00
	Office Assistant	CSG 14	1	3,000	3,000	36,000.00
	Receptionist	CSG 13	1	3,850	3,850	46,200.00
Sub Total			7	37,700		452,400.00
	Transport Allowance					
	Accounts Assistant	CSG 10	1	5,000	5,000	60,000.00
	Clerk of Works	CSG 11	1	4,000	4,000	48,000.00
	Information Communication Technology Assistant	CSG 11	1	4,000	4,000	48,000.00
	Records management officer	CSG 11	1	4,000	4,000	48,000.00
	Driver	CSG 13	1	4,000	4,000	48,000.00
	Office Assistant	CSG 14	1	3,000	3,000	36,000.00
	Receptionist	CSG 13	1	4,000	4,000	48,000.00
				28,000.00		336,000.00
	Leave Allowance					
	Accounts Assistant	CSG 10	1		7,500	7,500
	Clerk of Works	CSG 11	1		7,500	7,500
	Information Communication Technology Assistant	CSG 11	1		7,000	7,000
	Records management officer	CSG 11	1		7,000	7,000
	Driver	CSG 13	1		7,000	7,000
	Office Assistant	CSG 14	1		7,000	7,000
	Receptionist	CSG 13	1		7,000	7,000
Sub						50,000.00

Kennedy Mwashako Signature.....

Date..... 5/1/2023

Chairman

Evelyn Sambo Signature.....

Date..... 5.1.23

Secretary

Total						
	Gratuity-Contractual Employees					
	Accounts Assistant	CSG 10	1	12,949	12,949	155,384.40
	Clerk of Works	CSG 11	1	12,419	12,419	149,023.20
	Information Communication Technology Assistant	CSG 11	1	11,492	11,492	137,900.40
	Records management officer	CSG 11	1	12,419	12,419	149,023.20
	Driver	CSG 13	1	8,981	8,981	107,768.40
	Office Assistant	CSG 14	1	6,448	6,448	77,376.00
	Receptionist	CSG 13	1	8,981	8,981	107,768.40
Sub Total						884,244.00
	NSSF					
	Employer Contribution to NSSF	7		1080	12	90,720.00
Sub Total						90,720.00

ADMINISTRATION ALLOWANCES

Description	Number	Day	Rate	Total Amount pa
ACCOMODATION ALLOWANCE				
Chairman	1	4	11,200.00	44,800.00
National Government Officers	1	4	11,200.00	44,800.00
Driver	1	4	4,300.00	17,200.00
Sub total				106,800.00
DSA				
Chairman	1	4	11,200.00	44,800.00
Members	1	4	11,200.00	44,800.00
National Government Officers	1	4	11,200.00	44,800.00
Driver	1	4	6,300.00	25,200.00
National Government Officers	1	4	4,900.00	19,600.00
Sub total				179,200.00
NG-CDF ALLOWANCE				

Kennedy Mwashako Signature.....
Chairman
 Evelyn Sambo Signature.....
Secretary

Date..... 5/1/2023 Page 20 of 23
 Date..... 5.1.23

Description	Number	Day	Rate	Total Amount pa
Chairman	1	24	7,000.00	168,000.00
Members	7	24	5,000.00	840,000.00
National Government Officers	2	22	5,000.00	220,000.00
Sub total			17,000.00	1,228,000.00
DAILY SUSTENANCE ALLOWANCE				
Chairman	1	6	11,200.00	67,200.00
Members	1	6	11,200.00	67,200.00
National Government Officers	1	6	11,200.00	67,200.00
				201,600.00
TRAVEL ALLOWANCE CDFC TRAINING AND STAFF				
Chairman	1	4	2,500.00	10,000.00
Members	7	4	2,500.00	70,000.00
National Government Officers	2	4	2,500.00	20,000.00
				100,000.00

M&E ALLOWANCES

	Number	Day	QUARTER	Rate	Total Amount PA
Accommodation Allowance on training					
Chairman	1	2	2	11,200.00	44,800
members	7	2	2	11,200.00	313,600
National Government Officers	1	2	2	11,200.00	44,800
Sub total					403,200
DSA					
Chairman	1	1	2	11,200.00	22,400
National Government Officers	1	1	2	11,200.00	22,400
Driver	1	1	2	4,900.00	9,800
Sub Total					54,600
Travel allowance on training					
Chairman	1	2	2	2,000.00	8,000
members	7	2	2	2,000.00	56,000
National Government Officers	1	2	2	2,000.00	8,000
staff	2	2	2	2,000.00	16,000
Driver	1	2	2	2,000.00	8,000
Sub Total					96,000
NG-CDFC allowances					

Kennedy Mwashako Signature.....
Chairman
 Evelyn Sambo Signature.....
Secretary

Date.....
 Date.....

Chairman	1	6	4	7,000.00	168,000
members	7	6	4	5,000.00	840,000
Sub Total					1,008,000

COC ALLOWANCES

Description	Number	Day	Rate	Total Amount pa
Accommodation Allowance				
Members	5	2	11,200	112,000
National Government Officers	1	2	11,200	22,400.00
DSA				134,400
Members	5	4	11,200	224,000
National Government Officers	1	4	11,200	44,800
Driver	1	4	6,300	25,200
Travelling Allowance				294,000
Members	5	2	2,000	20,000
National Government Officers	1	2	2,000	4,000
Driver	1	2	2,000	4,000
Sub Total				28,000
COC Allowance				
Chairperson	1	4	7,000	28,000
Members	5	4	5,000	100,000
Sub Total				128,000

STRATEGIC PLAN

1.	ITEM	PAX	NO OF WARDS	RATE (KSHS)	TOTAL
2.	Refreshments and Facilitation for Stakeholders consultations	40	5	1,000	200,000
3.	Technical and support team Facilitation & Logistics				100,000
4.	Consultancy Fee				1,500,000
5.	Refreshments and Facilitation Stakeholders Validation Forums	30	5	2,000	150,000

Kennedy Mwashako Signature.....
Chairman
 Evelyn Sambo Signature.....
Secretary

Date..... 5/1/2023 Page 22 of 23
 Date..... 5.1.23

	Fact Sheet Data Collection				0
7.	Printing of Final Document				100,000
8.	Launching				150,000
	TOTAL				2,200,000

Kennedy Mwashako
Chairman
 Evelyn Sambo
Secretary

Signature.....

Signature.....

Date.....

Date.....