



**NATIONAL GOVERNMENT WUNDANYI CONSTITUENCY
DEVELOPMENT FUND**

P.O.BOX 1122-80304 WUNDANYI

**MINUTES OF NG-CDF COMMITTEE MEETING HELD AT THE CDF
BOARDROOM ON 12TH NOVEMBER, 2018 FROM 10.25 A.M.**

PRESENT MEMBERS

1. Partrick Zighani
2. Caroline Kiama
3. Waren Keke
4. Eunice Ngele
5. Grace Karambu
6. John Maghanga
7. Clemence Toto
8. Grace Tanganyika

ABSENT WITH APOLOGY

1. Francis Kazungu NG-CDFC
2. Bonface Mdambi

AGENDA

1. Budget
2. Bursary
3. Sima wukiwa
4. Project report
5. AOB



MIN 01/10 /18 :PREAMBLE

The meeting was opened with a word of prayer by Grace Tanganyika

MIN 02/10/18: READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes were read by Keke and were proposed by Clemence Toto.

MIN 03/10 /18:MATTERS ARISING.

Service delivery charter was read through by the FAM and the members made corrections. There were delays in the authorization of our domain NGCDFWundanyi@ go.ke, therefore the members were informed to wait but, in the meantime, we are hosted as NGCDFWundanyi.co.ke. The Chair suggested the area Member of Parliament be informed to intervene on behalf of the office.

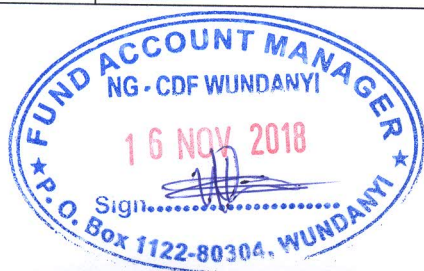
MIN 04/10/18: BUDGET.

The FAM read the Circular [NG-CDFB/CIRCULARS Vol. II (008)] from CEO on 30th October 2018 where we had been allocated Kshs.109,040,875.52. She also took the members through the Ward report reminding them the proposed projects by the community per Ward. After several deliberations the members unanimously proposed the following projects for financial year 2018/19.

Project Name	Project Activity	Amount Allocated	Current Status
Employees' Salaries	Payment of staff salaries and gratuity	3,500,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea,	2,042,452.53	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence,	500,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	2,271,226.27	Ongoing
Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	500,000.00	Ongoing
Emergency (5% of the Fund)	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45	Ongoing



Wundanyi Environmental project	Tree planting (Pitting – 20,000, purchase of seedlings – 50,000, planting – 30,000)	100,000.00	New
St Agatha Secondary school	Rain water harvesting by construction of 400 square meter farm pond (excavations – 100,000, supply and installation of 0.75mm HDPE liners – 400,000, Solar water pump – 50,000, purchase of 10,000l tank – 100,000, Construction of a tank base – 50,000)	700,000.00	New
St peters Ikuminyi School	Rain water harvesting (Guttering – 75,000, purchase 10,000litres water tank -100,000, Construction of tank base – 50,000, tree planting - 55,817.51)	280,817.51	New
Shigaro primary School	Tree planting (Pitting – 20,000, purchase of seedlings – 50,000, planting – 30,000)	100,000.00	New
Chome Primary School	Tree planting (Pitting – 20,000, purchase of seedlings – 50,000, planting – 30,000)	100,000.00	New
Mbela Secondary School	Rain water harvesting by construction of 400 square meter farm pond (excavations – 100,000, supply and installation of 0.75mm HDPE liners – 400,000, Solar water pump – 50,000, purchase of 10,000l tank – 100,000, Construction of a tank base – 50,000)	700,000.00	New
Paranga Secondary School	Rain water harvesting (Guttering – 50,000, purchase 10,000litres water tank -100,000, Construction of tank base – 50,000)	200,000.00	New
Sports project	Carry out constituency sports tournament and the winning team/schools to be awarded with trophies, balls and games kit	2,180,817.51	Ongoing
Bursary Secondary Schools	Payment of bursary to needy student	26,500,000.00	Ongoing
Bursary Tertiary/	Payment of bursary to needy student	6,402,671.41	Ongoing



[Handwritten signature]

University			
Bursary Special Disability Schools	Payment of bursary for disabled needy students in special schools	300,000.00	Ongoing
NHIF (Social Security Program)	Provide Medical insurance cover to vulnerable families within the constituency	600,000.00	Ongoing
Mchunguni Primary School	Purchase of desks, teachers table and chair – 200,000 water harvesting and purchase of water tank – 300,000	500,000.00	Ongoing
Daku Primary School	Construction of 2 classrooms – 2,500,000 Construction of 2 door girls' toilet- 500,000 and 2 doors boys' toilet – 500,000	3,500,000.00	Ongoing
Mworoko Primary School	Rehabilitation of 8 classrooms and administration block (Roofing and ring beam – 1,400,000, flooring - 600,000, painting – 300,000 electrical – 200,000)	2,500,000.00	New
Shagha Primary School	Construction of 4 classrooms	4,000,000.00	New
Kimangachughu Primary	Electrical works in 8 classrooms	200,000.00	New
Mkanyatta Primary School	Construction of two door girl's toilet – 500,000, Purchase of desks and staffroom furniture – 500,000, Electrical works – 200,000	1,200,000.00	New
Kidule Primary School	Rehabilitation of 8 classrooms and administration block (Flooring - 300,000, painting – 300,000 electrical – 200,000) Fencing - 1,200,000	2,000,000.00	New
St. Peters Ikuminyi Primary School	Rehabilitation of 4 classrooms (Roofing – 700,000, Flooring - 300,000, painting – 300,000 electrical – 200,000) Construction of a 2-door toilet - 500,000	2,000,000.00	New



Sirienyi Primary School	Finishes of a 2-door toilet (walling – 100,000, Roofing – 50,000 and painting – 50,000)	200,000.00	New
Shigharo Primary School	Construction of one classroom	1,200,000.00	New
Marungu Primary school	Construction of 2 classrooms – 2,500,000 Construction of 2 door girls' toilet- 500,000	3,000,000.00	New
Mlechi Primary School	Rehabilitation of 4 classrooms (Roofing – 500,000, Flooring - 300,000, painting – 200,000)	1,000,000.00	New
Hon. Mwadeghu Secondary School	Completion of second floor of Tuition block (Painting 500,000, Doors and windows 800,000, plumbing installation – 650,000, soak pit and septic tank – 550,000)	2,500,000.00	Ongoing
Mghalu Secondary School	Completion of first floor of Tuition block (Roofing – 755,000, column and beams – 2,230,000, Walling – 575,000, Doors and windows - 240,000, plumbing installation – 650,000, soak pit and septic tank – 550,000)	5,000,000.00	Ongoing
Canon Kituri Secondary School	Construction of modern Science Laboratory	5,000,000.00	New
Dr. Aggrey Secondary School	Construction of 3 classrooms	3,000,000.00	New
Mwakishimba Secondary School	Completion of second floor of Tuition block (Painting 500,000, Doors and windows 800,000, plumbing installation – 650,000, soak pit and septic tank – 550,000)	2,500,000.00	Ongoing
Wumingu Technical Training Institute	Construction of a two-bedroom staff house	3,000,000.00	New
Werugha hall	Electrical works	112,000.00	ongoing
Vighombonyi Chief's Office	Construction of Chiefs office	2,000,000.00	New



[Handwritten signature]

[Handwritten signature]

Lushangoni Administration Police Camp	Construction of Administration Police Camp	4,000,000.00	Ongoing
Wundanyi OCPD resident	Renovation of OCPD resident	500,000.00	New
Wumingu Administration Complex	Construction of administration block that has Chief's Office, Assistant County Commissioner's Office, Administration Police Office and Divisional Education Office	5,000,000.00	New
Wundanyi Division Education Office	Purchase of motorcycle	300,000.00	New
NG- CDF Office	Renovations of NG-CDF Office (walling finishes 350,000, windows and doors 161,896.84, painting – 200,000) Purchase of office 5 Computers and two Laptops – 400,000	1,111,896.84	New
Total		109,040,875.52	

On bursaries we have to encourage students to get HELB so that we minimise the student's number. The form to be offered by December 2018 and be returned on 15th February 2019. The forms should be taken care of by NG-CDFs and not chiefs.

When awarding bursary every representative will meet the beneficiaries accompanied with chief and village elders.

MIN 05/10/18 A.O.B.

The FAM took the members through the last time bench marking how they went and came back. She asked if we can do induction course here and go for bench marking and all the members agreed. She also gave us a priority of team building to keep us fit.

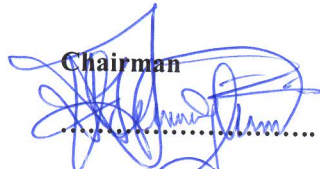
On strategic plan books few copies remained in the office

We are paying excess money to lavender because they served more than enough. We got losses on soda bottles which were stolen. The chair was to take care of PMC Wumingu resource hall.

Kajungunyi Secondary School they proposed on beds to be bought. While Mchungunyi Primary were desks for classes before classes are handed over.



Since there was no AOB the meeting ended at 2.50 p.m. with a prayer from John Mwajembo and the next meeting will be held on 27 Nov, 2018.

Chairman

12/11/2018

Secretary

12/11/2018

