



MINUTES OF THE NG-CDFC MEETING HELD ON 24TH OCTOBER 2019 AT THE NG-CDF BOARDROOM AS FROM 11:00 AM.

MEMBERS PRESENT.

- | | | |
|----------------------|---|-------------|
| 1. YUSUF SALIM | - | Chairperson |
| 2. PHOEBE W. RONGOMA | - | Secretary |
| 3. AMINA ALI | - | F.A.M |
| 4. LAURENT MWAWANA | - | Member |
| 5. ELISTONE MWAKIO | - | Member |
| 6. WILLIAM MWAGODI | - | Member |
| 7. HANNAH SAU | - | Member |
| 8. JOSEPH MABISHI | - | Member |
| 9. PAMELA W. MAZA | - | Member |
| 10. DAMARIS KIMONDO | - | Member |

AGENDA.

1. Opening / Preliminary.
2. Reading & confirmation of previous minutes.
3. Matters arising from previous minutes.
4. 2019/2020 project proposal.
5. 2019/2020 environment projects.
6. 2019/2020 Water project
7. Emergency projects.
8. NG-CDFC members attendance
9. A.O.B/ Closure.

MIN NG-CDFC 1 /10/ 2019: Opening / preliminary.

The meeting was opened with a word of prayer by Hannah Sau at 11:00 Am. The chairperson called the meeting to order and welcomed members present.

MIN NG-CDFC 2 /10/ 2019: Reading and confirmation of previous minutes.

Previous minutes were read by the secretary, proposed by Joseph Mabishi and seconded by William Mwagodi as a true copy of previous minutes and were endorsed for official record.

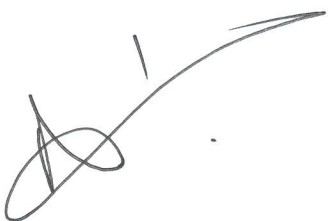
MIN NG-CDFC 3/10/2019: Matters arising from previous minutes.

Min Ng-cdfc 5/8/2019: Funding a student going to Norway.

A member requested to know whether the said student had reported back from the trip. In response by the chairperson, the student had not yet reported back. A member added that it is important for students who are being given such opportunities to give back reports to the office.

MIN NG-CDFC 4/10/2019: 2019/2020 Project proposal.

The F.A.M informed the meeting that the total allocation for Mwatate Constituency from the Ng- cdf National Board for the financial year 2019/2020 is **Ksh 137,367,724.14**. After discussion on the division of the allocation, members approved for the following:



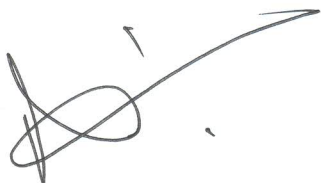
NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND BOARD

NG CDF MWATATE PROJECT PROPOSAL FOR FINANCIAL YEAR 2019/2020

S/NO	Project Name	Project Activity	Amount (Kshs)	Status
	ADMINISTRATION			
	EMPLOYEES SALARIES	Payment of staff salaries and gratuity	2,800,000.00	NEW
	GOODS AND SERVICES	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,500,000.00	NEW
	NSSF	Payment of NSSF Deductions	100,000.00	NEW
	NHIF	Payment of NSSF Deductions	200,000.00	NEW
	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	3,642,063.44	NEW
	MONITORING AND EVALUATION			
	GOODS AND SERVICES	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	321,031.72	NEW
	COMMITTEE EXPENSES	Payment of Committee sitting allowances, transport, conferences	1,800,000.00	NEW
	NG-CDFC/PMC CAPACITY BUILDING	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	2,000,000.00	NEW
	BURSARY			
	Bursary Secondary Schools	Payment Of Bursary To Needy Students	20,000,000.00	NEW
	Bursary Tertiary Institutions	Payment Of Bursary To Needy Students	13,306,387.60	NEW
	Bursary Special schools	Payment Of Bursary To Needy Students with special needs	1,000,000.00	NEW
	CONSTITUENCY SPORTS			

Constituency Sports	Carry out Constituency Sports tournament and awarding winning teams with trophies, balls and games kits.	2,000,000.00	NEW
ENVIRONMENT			NEW
MAZOLA PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00	NEW
MWAKINYUNGU PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00	NEW
MLUGHI PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00	NEW
DEMBWA PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00	NEW
MWAWACHE PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00	NEW
MGENO PRIMARY SCHOOL	Purchase and fixing of 1 no. (10,000 liters) water tank , Fixing of gutters.	180,000.00	NEW
MAILI KUMI PRIMARY	Purchase and fixing of 1 no. (10,000 liters) water tank , Fixing of gutters.	150,000.00	NEW
MZWANENYI SECONDARY SCHOOL	Purchase and fixing of 1 no. (10,000 liters) water tank , Fixing of gutters.	170,000.00	NEW
EMERGENCY			
Emergency	Unallocated amount meant for emergencies during the financial year	7,198,241.38	NEW
PRIMARY SCHOOLS			
MAZOLA PRIMARY SCHOOL	Completion of 8 Classrooms storey building including Ramp and stair case. Super structure-Walling, slab and beams, ,Suspended slab, Ring beam, Roofing .Window and Door fittings, Finishes, Guard rails, paving slabs around the building ,Plastering works,	14,000,000.00	ONGOING

		Electrical and Mechanical works(plumbing)		
	MWAKINYUNGU PRIMARY SCHOOL	<p>Completion of 8 Classrooms storey building including Ramp and stair case.</p> <p>Super structure-Walling, slab and beams, ,Suspended slab, Ring beam, Roofing. Window and Door fittings, Finishes, Guard rails, paving slabs around the building ,Plastering works, Electrical and Mechanical works(plumbing)</p>	12,500,000.00	ONGOING
	MLUGHI PRIMARY SCHOOL	<p>Completion of 8 Classrooms storey building including Ramp and stair case.</p> <p>Super structure-Walling, slab and beams, ,Suspended slab, Ring beam, Roofing. Window and Door fittings, Finishes, Guard rails, paving slabs around the building ,Plastering works, Electrical and Mechanical works(plumbing)</p>	12,500,000.00	ONGOING
	DEMBWA PRIMARY SCHOOL	<p>Completion of 8 Classrooms storey building including Ramp and stair case.</p> <p>Super structure-Walling, slab and beams, ,Suspended slab, Ring beam, Roofing. Window and Door fittings, Finishes, Guard rails, paving slabs around the building ,Plastering works, Electrical and Mechanical works(plumbing)</p>	13,500,000.00	ONGOING
	MWAWACHE PRIMARY SCHOOL	<p>Completion of 8 Classrooms storey building including Ramp and stair case.</p> <p>Super structure-Walling, slab and beams, ,Suspended slab, Ring beam, Roofing. Window and Door fittings, Finishes, Guard rails, paving slabs around the building ,Plastering works, Electrical and Mechanical works(plumbing)</p>	14,000,000.00	ONGOING
	KONGONI PRIMARY SCHOOL	Construction of 1 classrooms	1,500,000.00	New
	KIGHOMBO PRIMARY SCHOOL	Construction of 4 classrooms	6,000,000.00	NEW





	WATER PROJECTS			
	MZIMA MARIWENYI WATER PROJECT	Distribution of water(laying of pipes) from Mzima –Mariwemyi water tank to Mariwemyi Primary School approximately 3.25kilometers.	5,500,000.00	NEW
TOTAL			137,367,724.14	

MIN NG-CDFC 5/10/2019: 2019/2020 Environment projects.

Concerning environment Vote for the fy 2019/2020, the committee unanimously agreed to do rain water harvesting and supply of water tanks for the following schools.

Project Name	Activity	Amount
MAZOLA PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00
MWAKINYUNGU PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00
MLUGHI PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00
DEMBWA PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00
MWAWACHE PRIMARY SCHOOL	Purchase and fixing of 2 no. (10,000 liters) water tanks , Fixing of gutters.	300,000.00
MGENO PRIMARY SCHOOL	Purchase and fixing of 1 no. (10,000 liters) water tank , Fixing of gutters.	180,000.00
MAILI KUMI PRIMARY	Purchase and fixing of 1 no. (10,000 liters) water tank , Fixing of gutters.	150,000.00



MZWANENYI SECONDARY SCHOOL	Purchase and fixing of 1 no. (10,000 liters) water tank, Fixing of gutters.	170,000.00
TOTAL		2,000,000.00

MIN NG-CDFC 6/10/2019: Water project.

The committee approved the funding of Mzima Mariwenyi Water Project which has not been completed and is among the list of devolved and incomplete projects. The water is to be connected from Mzima Mariwenyi tank to Mariwenyi Primary School.

MIN NG-CDFC 7/10/2019: Emergency projects

Due to the heavy rains being experienced, the chairperson brought to table proposals for collapsed school toilets. Members present deliberated on the issue of emergency cases and agreed to address them. The following are to be taken care of with the emergency fund:-

1. Wumari primary Toilet
2. Bura primary Toilet
3. Mwawache primary Toilet
4. Mengo primary Toilet
5. Rong'e primary Toilet
6. Mazola primary
7. Mngama primary Toilet
8. Nyolo primary Toilet
9. Mwandisha primary Toilet

Mazola primary is to address an emergency of leaking roof and partitioning of a classroom

MIN NG-CDFC 8/10/2019 NG-CDFC members attendance to activities.

The F.A.M noted with concern on the attendance of some committee members to the recent ward proposal collection activity.

MIN NG-CDFC 9/10/2019: A.O.B/ Closure.

- A member requested the meeting to plan for bursary exercise to ensure that no delays when schools open in January 2020.

Handwritten signatures in blue ink, including a large signature on the left and two smaller ones on the right.

There being no any other business to conduct, the meeting ended at 1:05 pm with a word of prayer led by Phoebe Rongoma.

COMPILED BY:



PHOEBE RONGOMA

NG-CDFC SECRETARY.

CONFIRMED BY:



AMINA ALI

**FUND MANAGER
NG-CDF MWATATE
P. O. Box 75 - 80305,
MWATATE**

F.A.M.

APPROVED BY:



YUSUF SALIM

**THE CHAIRMAN
NG-CDF MWATATE
P. O. Box 75 - 80305,
MWATATE**

CHAIRPERSON.