



**National Government Constituencies Development Fund
Mwatate Constituency**

P.O. Box 75-80305, MWATATE, Kenya

Tel 0710325222

Email : cdfmwatate@cdf.go.ke website:www.cdf.go.ke

**MINUTES OF THE NG-CDFC MEETING HELD ON 25TH AUGUST 2021 AT THE NG-CDF BOARDROOM
AS FROM 11:28 AM.**

MEMBERS PRESENT.

1. HANNAH SAU	-	Chairperson
2. PHOEBE RONGOMA	-	Secretary
3. PAMELA MAZA	-	Member
4. YUSUF SALIM	-	Member
5. ELISTONE MWAKIO	-	Member
6. LAURENT MWAWANA	-	Member
7. WILLIAM MWAGODI	-	Member
8. JOSEPH MABISHI	-	Member
9. DAMARIS KIMONDO	-	D.C.C
10. AMINA ALI	-	FAM

ABSENT WITH APOLOGY

HON.ANDREW MWADIME - MP MWATATE CONSTITUENCY

AGENDA.

1. Opening.
2. Proposal.
3. A. O. B / Closure.

MIN NG-CDFC 01/08/2021: Opening.

The meeting was called to order at 11:28 a.m with a word of prayer by Yusuf Salim. Thereafter the chairperson welcomed members present to the meeting and urged active participation.

MIN NG-CDFC 01/08/2021: Proposal.

The F.A.M informed the meeting that the total allocation from the NG-CDF Board for Mwatate Constituency for the financial year 2020-21 is **Ksh137, 088,879.90.**

The List of proposed projects was prepared by member's present line with the proposed projects by members of the community during Public participation baraza which was conducted on and after physical verification of the proposed projects by the NG Cdfc during a monitoring and evaluation exercise which was conducted from 1st September 2020.

The committee made the following observation

- That it is not possible to fund all the projects proposed during public participation in one financial year therefore the committee is tasked at making critical choices.
- That the committee has to prioritize projects that have communal impact
- That projects have to be balanced by the constituency wards/zones to make sure all areas are funded and given projects
- That security projects have been underfunded and Mwatate has a few Security projects.
- Mwambonu Secondary School received Kshs 2,500,000.00 funding in fy 2018-19 for completion of a classroom project on an already existing storey building, however upon inspection the old incomplete building had cracks and therefore the works officer advised the committee to start anew structure with the funds as the old structure was not safe. After deliberations, the committee and the fam resolved to write a letter to the board for change of activity from completion of old structure to Construction of a new classroom. The allocated funds Kshs 2,500,000.00 are sufficient to construct a classroom to completion. Funds are already in the project account.
- Godoma chief's office Mwakitau Location", the committee resolved to prioritize a new security project for Kamtonga as the remaining works for Godoma chief's office could be used. The pending works are fencing,tanks and guttering
- Mwawache Primary school, has received all its funding and is on the finishing stage.

PROJECTS PROPOSED FY 2022-23

- Mwatate technical training Institute. The bill of quantities for completion is Kshs 17,000,000.00 for Construction of, reinforced concrete walls, storm drains and water ways, gabions, Landscaping, water catchment inclusive of construction of underground tanks and fixing of gutters. After deliberations the committee resolved to fund the project in the financial year 2022-23, This mainly because the cost of the project is high and also the nature of activities involved cannot be phased as it involved a lot of excavations.

- "Mnengwa primary school, after deliberations the committee resolved to fund the project in the financial year 2022-23 because they had received funding in the past unlike other schools which have never received but are also in bad state.

- Msorongongo primary school after deliberations the committee resolved to fund the project in the financial year 2022-23. 23 because they had received funding in the past unlike other schools which have never received but are also in bad state.

- After all the deliberations, NG CDF Mwatate members resolved to propose the following projects for the financial year 2021-22.

	Project Name	Original Cost	Cumulative allocation	Project Activity	Amount (Kshs)	Status
	ADMINISTRAT ION					
1	Employees' Salaries	2,400,000.00	NIL	Payment of staff salaries For 8 NG CDF Staff members	2,400,000.00	New
2	Employees' Gratuity	400,000	NIL	Payment of staff gratuity For 8 NG CDF Staff members	400,000	New
3	Goods And Services	1,000,000.00	NIL	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,000,000.00	New
4	NSSF	100,000.00	NIL	Payment of NSSF Deductions For 8 NG CDF Staff members	100,000.00	New
5	NHIF	200,000.00	NIL	Payment of NSSF Deductions For 8 NG CDF Staff members	200,000.00	New
6	Committee Expenses	4,125,332.00	NIL	Payment of Committee sitting allowances, transport, conferences	4,125,332.00	New
	MONITORING AND EVALUATION					
7	NG-CDFC/PMC Capacity Building	1,000,000.00	NIL	Undertake Training of the PMCs/NG-CDFCs on NG-CDF related issues	1,000,000.00	New
8	Committee Expenses	2,800,000.00	NIL	Payment of Committee sitting allowances, transport, conferences	2,800,000.00	New
9	Goods And Services	312,666.00	NIL	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence,	312,666.00	New
	EMERGENCY					
10	Emergency	7,192,207.00	NIL	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
	BURSARY					
11	Bursary Secondary Schools	20,000,000.00	NIL	Payment of bursary to needy students in secondary schools	17,200,000.00	New

12	Bursary Tertiary Institutions	10,305,300.00	NIL	Payment of bursary to needy students in tertiary institutions	10,305,300.00	New
	CONSTITUENCY SPORTS					
13	Constituency Sports	2,000,000.00	NIL	Carry out Constituency Sports tournament where winning teams will be awarded with balls ,uniforms and trophies where facilitation of the tournament @Kshs.800,000 and Purchase of balls ,uniforms ,and equipment, trophies @kshs 1,200,000	2,000,000.00	NEW
	ENVIRONMENT					
14	Mwavunyu Primary School	2,000,000.00	NIL	Construction of 2 No. 6 door Pit latrine to completion inclusive of urinal and one cubicle (PWD SPECIFIED) in each toilet.	2,000,000.00	NEW
	PRIMARY SCHOOLS					
15	Mwatate Primary School	24,577,129.00	7,600,000.00	Completion of 10 classrooms: storey building with ramp and stairs(Phase two); Walling, Columns, Beams ,Slab, Ring beam, Roofing ,Fixing of ceiling ,Finishing- Plastering ,Painting of walls, blackboard surfaces and Floor finishes), Electrical works ,External works (Paving slabs around the building)and Landscaping(Leveling of the ground). Fixing of 2 (no) 10,000 cubic meter capacity water tank, construction of two tank bases and fixing of gutters all-round the building. Estimated cost -24,577,129.00 Allocated so far-7,600,000.00 (phase one funded fy 2020-21)	11,000,000.00	ONGOING
16	Mariwenyi Primary School	24,619,035.00	6,600,000.00	Completion of 8 classrooms: storey building with ramp and stairs (Phase two); Walling, Columns, Beams, Slab, Ring beam, Roofing, fixing of ceiling, Finishing- Plastering, painting of walls, blackboard surfaces and Floor finishes), Electrical works, External works (Paving slabs around the building) and Landscaping (Leveling of the ground). Fixing of 2	10,000,000.00	ONGOING

				(no) 10,000 cubic meter capacity water tank, construction of two tank bases and fixing of gutters all-round the building. Estimated cost -24,619,035.00 Allocated so far-6,600,000.00		
17	Kungu Primary School	27,544,449.00	6,600,000.00	<ul style="list-style-type: none"> ➤ Completion of 8 classrooms: storey building with ramp and stairs (Phase two); Walling, Columns, Beams ,Slab, Ring beam, Roofing ,Fixing of ceiling ,Finishing- Plastering ,Painting of walls, blackboard surfaces and Floor finishes), Electrical works ,External works (Paving slabs around the building)and Landscaping(Leveling of the ground). ➤ Fixing of 2 (no) 10,000 cubic meter capacity water tank, construction of two tank bases and fixing of gutters all-round the building. ➤ Estimated cost – 27,544,449.00 ➤ Allocated so far- 6,600,000.00(Allocation fy 2020-21) 	10,000,000.00	ONGOING
18	Kipusi Primary School	6,400,000.00	2,800,000.00	<ul style="list-style-type: none"> ➤ Completion of Administration block which includes 3 rooms (Head teachers office, Deputy and Senior teachers room)and staffroom Project to be completed to first phase which includes foundation and superstructure) ➤ Remaining works include: Ring beam, Roofing ,Fixing of ceiling ,Finishing-Plastering ,Painting of walls, blackboard surfaces and Floor finishes), Electrical works ,External 	3,600,000.00	ON GOING

				<p>works (Paving slabs around the building)and Landscaping(Leveling off the ground to protect the ground around the building from erosion). Fixing of 1 (no) 10,000 cubic meter capacity water tank, construction of one tank base and fixing of gutters all-round the building.</p> <ul style="list-style-type: none"> ➤ Estimated cost - 6,241,606.00 ➤ Allocated so far- 2,700,000.00 (phase one funded fy 2020-21) 		
19	Mgeno Primary School	3,000,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 2 classrooms to Completion @ kshs 2,600,000.00 (1,300,000.00 for each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 ➤ Purchase of 40 NO @3 seater desks @ 5,000 each @ Kshs 200,000.00 	3,000,000.00	NEW
20	Mnamu Primary School	3,000,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 2 classrooms to Completion @ kshs 2,600,000.00 (1,300,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 ➤ Purchase of 40 NO @2 seater desks @ 5,000 each @ Kshs 200,000.00 ➤ Purchase of 40 (3 seater)NO @ desks @ 5,000 each @ Kshs 200,000.00 	3,000,000.00	NEW

21	Kilulunyi Primary School	3,000,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 2 classrooms to Completion @ kshs 2,600,000.00 (1,300,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 ➤ Purchase of 40 NO. (3 Seater) Desks @ 5000 each inclusive of branding @ kshs 200,000.00 	3,000,000.00	NEW
22	Mwakitau Primary School	1,500,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 1 classrooms to Completion @ kshs 1,300,000.00 (1,300,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 	1,500,000.00	NEW
23	Kongoni Primary School	1,500,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 1 classrooms to Completion @ kshs 1,300,000.00 (1,300,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 	1,500,000.00	NEW
24	Chunga Unga Primary School	1,500,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 1 classrooms to Completion @ kshs 1,300,000.00 (1,300,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre 	1,500,000.00	NEW

				capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00.		
25	Ronghe Primary School	5,000,000.00	NIL	<ul style="list-style-type: none"> ➤ Construction of 2 classrooms to Completion @ kshs 4,800,000.00 (2,400,000.00 each classroom) ➤ Fixing of one tank and gutters (@ kshs 200,000.00 (1(no) 10,000 cubic metre capacity water tank at Kshs 100,000.00 Construction of Tank base @ kshs 50,000.00 and Gutters @ Kshs 50,000.00 	5,000,000.00	NEW
26	Mlughu Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding.	250,000.00	NEW
27	Manoa Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding	250,000.00	NEW
28	Mazola Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding	250,000.00	
29	Mwawache Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding	250,000.00	NEW
30	Dembwa Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding	250,000.00	NEW
31	Mwakinyungu Primary School	250,000.00	NIL	Purchase of 50 NO. (3 Seater) Desks @ 5000 each inclusive of branding	250,000.00	NEW
	SECONDARY SCHOOL PROJECTS					
32	Mwafuga Secondary School	6,230,841.00	2,700,000.00	<p>Completion of 45 students Capacity Lab boratory (phase 2.)</p> <ul style="list-style-type: none"> ➤ Phase two(FY 2022-23) : Ring beam, Roofing, Construction of lab benches and plumbing works ,Fixing of ceiling 	3,500,000.00	ONGOING

				<p>,Finishing- Plastering ,Painting of walls, Counter surfaces and Floor finishes), Electrical works ,External works (Paving slabs around the building)and Landscaping(Leveling off the ground to protect the ground around the building from erosion). Fixing of 1 (no) 10,000 cubic meter capacity water tank, construction of one tank base and fixing of gutters all-round the building.</p> <ul style="list-style-type: none"> ➤ Completion of Project first phase funded fy 2020-21 Scope to first phase is construction of foundation and superstructure) Estimated cost - 6,230,841.00 ➤ Allocated so far- 2,700,000.00 (phase one funded fy 2020- 		
33	Mwangoji Secondary School	6,241,606.00	NIL	<p>21)</p> <ul style="list-style-type: none"> ➤ Construction of Administration block which includes 3 rooms (Head teacher's office, Deputy and Senior teacher's room and staffroom; foundation and superstructure walling project (phase 1) ➤ Phase two(FY 2022-23) : Ring beam, Roofing ,Fixing of ceiling ,Finishing- Plastering ,Painting of walls, Counter surfaces and Floor finishes), Electrical works ,External works (Paving slabs around the building)and Landscaping(Leveling off the ground to protect the ground around the building from erosion). Fixing of 1 (no) 10,000 cubic meter capacity water tank, construction of one tank base and fixing of 	3,500,000.00	NEW

				gutters all-round the building. ➤ Estimated cost - 6,241,606.00		
34	St. Joseph Secondary School	12,000,000.00	NIL	Construction of Dining Hall with capacity of 300 students in two phases ➤ Phase one: Foundation and superstructure walling. ➤ Phase two(FY 2022-23) : Ring beam, Roofing ,Fixing of ceiling ,Finishing-Plastering ,Painting of walls, Counter surfaces and Floor finishes), Electrical works, External works (Paving slabs around the building)and Landscaping(Leveling off the ground to protect the ground around the building from erosion). Fixing of 1 (no) 10,000 cubic meter capacity water tank, construction of one tank base and fixing of gutters all-round the building.	6,310,000.00	NEW
35	Mwakironge Secondary School	3,400,000.00	NIL	➤ Construction of 2 classrooms to completion @ Kshs 3,200,000 (cost of one classroom at mwakironge is 1,600,000.00) ➤ Purchase and Fixing of 10,000 cubic metre capacity water tank @Kshs 200,000.00 (Fixing of 1 (no) 10,000 cubic meter capacity water tank@ Kshs 100,000.00, construction of one tank base @ Kshs 50,000.00and fixing of gutters all-round the building @ Kshs 50,000.00)	3,400,000.00	NEW
36	Mwakironge Secondary School	850,000.00	NIL	Construction of 4 door Pit Latrine with one DOOR/cubicle specified for PWDS	850,000.00	NEW

37	Mwatate Day Secondary School	5,603,374.00	NIL	Construction of 45 students Capacity Laboratory to completion.	5,603,374.00	NEW
	SECURITY PROJECTS					
38	Kamtonga Police Station	17,000,000.00	NIL	<p>Construction of Police Station at Kamtonga Police</p> <ul style="list-style-type: none"> ➤ Phase one: Foundation and superstructure, Reinforcement walling (for amoury and cells ➤ NO OF ROOMS 16 (Offices and four cells with the capacity of 10 persons per cell. ➤ Phase two(FY 2022-23) : Ring beam,) Roofing ,Fixing of ceiling ➤ Finishing- Plastering ,Painting of walls,Counter surfaces and Floor finishes), Electrical works ➤ External works (Paving slabs around the building) and Landscaping (Leveling off the ground to protect the ground around the building from erosion). Fixing of 2 (no) 10,000 cubic meter capacity water tank, construction of two tank bases and fixing of gutters all-round the building. 	7,000,000.00	NEW
39	Ng Cdf Vehicle	11,290,000.00	10,000,000.00	<p>Purchase of Constituency Vehicle Totota Land cruiser 4*4 short chase</p> <ul style="list-style-type: none"> ➤ Estimated cost - 11,290,000.00 ➤ Allocated so far- 10,000,000.00 (fy 2017-18 Kshs 6,400,000.00 ➤ & Kshs 3,600,000.00 fy 2020-21) ➤ Cost increased by dealer in June 2021 	1,290,000.00	NEW
TOTAL ALLOCATION					137,088,879.90	

MIN NG-CDFC 03/08/2021: A.O.B / CLOSURE

There being no any other business to discuss, the meeting ended at 1:30 Pm with a word of prayer led by Pamela Maza

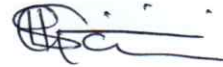
COMPILED BY:



PHOEBE RONGOMA

SECRETARY – NG CDF Mwatate

CONFIRMED BY:



HANNAH SAU MWAKUGHU

CHAIRPERSON- NG CDF Mwatate