



National Government Constituencies Development Fund

Mwatale Constituency

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**MINUTES OF THE NG-CDFC MEETING HELD ON 14<sup>TH</sup> NOVEMBER 2018 AT THE NG-CDF BOARDROOM AS FROM 11:10 AM.**

**MEMBERS PRESENT.**

1. YUSUF SALIM	-	Chairperson
2. PHOEBE RONGOMA	-	Secretary
3. HANNATI SAU	-	Member
4. PAMELA MAZA	-	Member
5. ELISTONE MWAKIO	-	Member
6. WILLIAM MWAGODI	-	Member
7. JOSEPH MABISHI	-	Member
8. LAURENT MWAWANA	-	Member
9. KENNETH MURUNGI	-	DCC
10. AMINA ALI	-	F.A.M

**AGENDA.**

1. Opening / Preliminary
2. Reading and confirmation of previous minutes
3. Matters arising
4. Proposal F/Y 2018/19
5. Report on payment of sub-location bursary committees
6. Ng-edf staff discipline case
7. A.O.B / Closure.

**MIN NG-CDFC 1/11/2018: Opening / preliminary.**

The meeting started at 11:10 am with a word of prayer by Laurent Maghanga. Thereafter the Chairperson welcomed members present to the meeting and congratulated them for observing time.



**MIN NG-CDFC 2/11/ 2018: Reading and confirmation of previous minutes.**

Previous minutes were read by the Secretary, proposed by William Mwagodi and seconded by Joseph Mahishi as a true copy of previous discussions and were endorsed for official record.

**MIN NG-CDFC 3/11/ 2018: Matters arising from previous minutes.**

***MIN NG-CDFC 3/10/2018 ref: Min Ng-cdfc emergency 2/9/2018- Projects (Emergency).***

The Chairperson reported to the meeting that completion works of six classrooms storey building at David Kitawi Secondary School are still on going.

***Min Ng-cdfc 5/10/2018: Sports.***

The Chairperson confirmed to the meeting that the Mwatate United Team had participated in the match that took place on 28<sup>th</sup> of October 2018 at Karasani Stadium in Nairobi. The team really appreciated the support that NG-CDF Mwatate had shown them.

**MIN NG-CDFC 4/11/ 2018: Proposal FY 2018/19.**

The F.A.M informed members present that the NG-CDF has allocated an amount of Ksh.109, 040,875.52 for FY 2018/19. After deliberations, the committee unanimously approved the expenditure for this financial year as follows:-

PROJECT	ACTIVITY	AMOUNT
Administration		6,542,452.53
Monitoring & Evaluation		3,271,226.26
Emergency		5,738,993.45
Sports		1,765,817.51
<b>Environment</b>		
Msau - Mengo		500,000.00
Kighombo - Rong'c Nyika		500,000.00
Mwatate area		500,000.00
Tree planting day & World environment day		265,817.51
		1,765,817.51
Bursary		25,006,568.26



<b>PRIMARY SCHOOLS</b>		
Mlughu Primary School	Construction of 4 classrooms storey building	6,000,000.00
Dembwa Primary School	Construction of 4 classrooms storey building	6,000,000.00
Mwakinyungu Primary School	Construction of 4 classrooms	6,000,000.00
Mazola Primary School	Construction of 4 classrooms	6,000,000.00
Mwawache Primary School	Construction of 4 classrooms	6,000,000.00
Chunga Unga Primary School	Construction of administration block	3,000,000.00
Manoa Primary School	Construction of 1 classroom	1,500,000.00
Mwemba Primary School	Construction of 2 classrooms	3,000,000.00
Msisinenyi Primary School	Completion of classrooms	750,000.00
Josa Primary School	Renovation of 2 classrooms	1,000,000.00
Kongoni Primary School	Construction of administration block	1,500,000.00
Mwatate Primary School	Installation of electricity	200,000.00
Mambura Primary School	Purchase of furniture	200,000.00
<b>SECONDARY SCHOOLS</b>		
Mwaribonu Secondary School	Completion of 2 classrooms and library	3,500,000.00
Mwanga Secondary School	Completion of Dormitory	2,000,000.00
Zare Secondary School	Construction of 2 classroom	3,000,000.00
David Kitawi Sec School	Completion of classrooms	5,000,000.00
Mzwanenyi Secondary School	Completion of a school kitchen	1,900,000.00
Kombolio Secondary School	Completion of classrooms	800,000.00
Mwatate adult school	Construction of a classrooms and furniture	2,000,000.00



<b>SECURITY</b>		
Mwambirwa Assistant County Commissioner's office	Construction	2,500,000.00
Godoma Chief's Office	Construction	1,500,000.00
		<b>109,040,875.52</b>

**MIN NG-CDFC 5/11/ 2018: Report on payment of sub-location bursary committees.**

***Rong'e and Mwatate Wards.***

The payments were done by Hannah Sau who reported that she had paid the members who did the bursary ranking in the FY 206/17 and 2017/18 with an exception of Modambogho Assistant Chief whose name had not appeared in the list.

***Wusi - Kishamba Ward.***

Payments were done by Pamela Mazah who reported that she paid the committees with an exception of Kishamba Sub location Assistant Chief whose name had not appeared in the list.

***Chawia Ward.***

Payments were done by Joseph Mabishi who reported that he had done payments with an exception of Mwachabo Sub location.

***Bura Ward.***

Payments were done by William Mwangodi who reported that he had not yet finished paying the committees.

For the Assistant chiefs and members whose names had not appeared in the list, their payments will be sorted later.

After the payments, the members are to submit back payment schedules to the office for accountability and for record purpose.

**MIN NG-CDFC 6/11/2018: NG-CDF Staff discipline.**

The Chairperson informed the meeting of a case that had happened on the evening of Tuesday 13/11/2018 where Ng-cdf staff (Tobias Maghanga) had abused a security guard. The chairperson said that in the morning of 14<sup>th</sup> /11/ 2018 he had talked to the security guard who explained what had happened to her.

The committee resolved that through the F.A.M an official warning letter be done to Tobias Maghanga for indiscipline.



**MIN NG-CDFC 7/11/2018: A.O.B / Closure.**

- A member requested the D.C.C to help in ensuring that security is maintained in the community during this long holiday where students are at home for vacation.
- A member requested the committee to help the community come up with activities that will keep the school children who are at home busy to prevent them from engaging in indiscipline issues.
- Payments to sub locational bursary committees be done promptly after the ranking exercise.

There being no any other business, the meeting at 12:39 pm with a word of grace led by Pamela Maza.

8 COMPILED BY:



PHOEBE W. RONGOMA

SECRETARY.

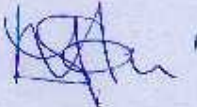
CONFIRMED BY:



AMINA ALI

FUNDS ACCOUNT MANAGER.

APPROVED BY:



YUSUF M. SALIM

CHAIRPERSON.