



**MINUTES OF THE MWATATE NG-CDFC MEETING HELD ON 14<sup>TH</sup> NOVEMBER 2018 AT THE NG-CDF BOARD ROOM AS FROM 11: 00 AM.**

**MEMBERS PRESENT**

- |                     |   |          |
|---------------------|---|----------|
| 1. YUSUF SALIM      | - | CHAIRMAN |
| 2. PHOEBE RONGOMA   | - | MEMBER   |
| 3. WILLIAM MWAGODI  | - | MEMBER   |
| 4. HANNAH SAU       | - | MEMBER   |
| 5. PAMELAH MAZA     | - | MEMBER   |
| 6. ELISTONE MWAKIO  | - | MEMBER   |
| 7. JOSEPH KIRUBAI   | - | MEMBER   |
| 8. LAURENT MAGHANGA | - | MEMBER   |
| 9. PHOEBE RONGOMA   | - | MEMBER   |
| 10. KENNETH MURUNGI | - | D.C.C    |
| 11. AMINA ALI       | - | F.A. M   |

**ABSENT WITH APOLOGY**

- |                        |   |         |
|------------------------|---|---------|
| 1. HON. ANDREW MWADIME | - | AREA MP |
|------------------------|---|---------|

**AGENDA.**

1. Opening / Preliminary
2. Reading and confirmation of previous minutes
3. Matters arising
4. Proposal F/Y 2018/19
5. Report on payment of sub-location bursary committees
6. Ng-cdf staff Indiscipline case
7. A.O.B / Closure.

**MIN NG-CDFC 1 /11 /2018: OPENING & PRELIMINARY**

The meeting started at 11:10 am with a word of prayer by Laurent Maghanga. Thereafter the Chairperson welcomed members present to the meeting and congratulated them for observing time.

**MIN NG-CDFC 2/ 11/ 2018: READING OF PREVIOUS MINUTES**

Previous minutes were read by the Secretary, proposed by William Mwangodi and seconded by Joseph Mabishi as a true copy of previous discussion and were endorsed as official record.

**MIN NG-CDFC 3/ 11/ 2018:MATTERS ARISING MIN NG-CDFC 3/11/ 2018: Matters arising from previous minutes.**

***Min Ng-Cdfc 3/10/2018 ref: Min Ng-cdfc emergency 2/9/2018- Projects (Emergency).***

The Chairperson reported to the meeting that completion works of six classrooms storey building at David Kitawi Secondary School are still on going. Hopefully to be completed by the month of December.

***Min Ng-cdfc 5/10/2018: Sports.***

The Chairperson confirmed to the meeting that the Mwatate United Team had participated in the match that took place on 28<sup>th</sup> of October 2018 at Karasani Stadium in Nairobi. The team really appreciated the support that NG-CDF Mwatate had shown them.

**MIN NG-CDFC 4/11/ 2018: Proposal FY 2018/19.**

The F.A.M informed members present that the NG-CDF has allocated an amount of Ksh. 109, 040,875.52 for FY 2018/19.

After deliberations, the committee unanimously approved the projects to be funded in this financial year.



NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND MWATATE PROPOSED PROJECTS

PROJECTS GFS CODELIST FOR NG CDF MWATATE

FINANCIAL YEAR 2018/2019

S/NO	Project Name	Project Number	Project Activity	Amount (Kshs)	Status
	<b>ADMINISTRATION</b>				
1.	Employees' Salaries	4-007-025-2110000-100-2018/19-001	Payment of staff salaries and gratuity	2,800,000.00	NEW
2.	Goods And Services	4-007-025-2210000-100-2010/15-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,542,452.53	NEW
3.	Nssf	4-007-025-2120500-100-2018/19-005	Payment of NSSF Deductions	100,000.00	NEW
4.	Nhif	4-007-025-2120200-100-2018/19-006	Payment of NSSF Deductions	200,000.00	NEW
5.	Committee Expenses	4-007-025-2210802-100-2018/19-007	Payment of Committee sitting allowances, transport, conferences	1,900,000.00	NEW
6.	<b>Monitoring And Evaluation</b>				
7.	Goods And Services	4-007-025-2210000-111-2018/19-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	271,226.26	NEW
8.	Committee Expenses	4-007-025-2210802-111-2018/19-002	Payment of Committee sitting allowances, transport, conferences	1,700,000.00	NEW
9.	NG-CCDFC /Pmc Capacity Building	4-007-025-2210700-111-2018/19-003	Undertake Training of the FMCs/NG- CDFCs on NG -CDF Related issues	1,300,000.00	NEW
	<b>Bursary</b>				
10.	Bursary Secondary Schools	4-007-025-2640101-103-2018/2019-001	Payment Of Bursary To Needy Student	15,000,000.00	NEW
11.	Bursary Tertiary Institutions	4-007-025-2640102-103-2018/2019-002	Payment Of Bursary To Needy Student	9,006,586.26	NEW
12.	Bursary Special Schools	4-007-025-2640102-103-2018/2019-003	Payment Of Bursary To Needy Students with Special needs	1,000,000.00	
13.	Emergency	4-007-025-2640200-101-2018/2019-001	Unallocated amount meant for emergencies	5,738,993.45	NEW

14	Constituency Sports	4-007-025-2640509-112-2018/2019-001	Carry out 1 Constituency Sports tournament(450,000.00) Purchase of Equipment, games kits for 5 soccer teams (1,315,817.51) 1. Mwatate , 2.Chawia ,3. Ronge , 4.Wusi-Kishamba and 5.Bura – Maktau )	1,765,817.51	NEW
15	Msau mengo	4-007-025-2640510-112-2018/2019-001	Construction of Gabions at Msau mengo area	500,000.00	NEW
16	Kighombo ronge nyika	4-007-025-2640510-112-2018/2019-002	Construction of Gabions at Kighombo ronge nyika area	500,000.00	NEW
17	Mwatate gabions	4-007-025-2640510-112-2018/2019-003	Construction of Gabions at Mwatate ,kalendo area	500,000.00	NEW
18	Tree planting day By NG CDF Committee on word environment day	4-007-025-2640510-112-2018/2019-005	Purchase of tree seedlings to plant trees at Ng cdf office(100,000,00) & County commissioners office(100,000,00) and also on world environment day (65,817.51).	265,817.51	NEW
19	Mlugh Primary School	4-007-025-2630204-104-2018/2019-001	Construction of 4 classrooms	6,000,000.00	NEW
20	Dembwa Primary School	4-007-025-2630204-104-2018/2019-002	Construction of 4 classrooms	6,000,000.00	NEW
21	Mwakinyungu Primary School	4-007-025-2630204-104-2018/2019-003	Construction of 4 Classrooms	6,000,000.00	NEW
22	Mazola Primary School	4-007-025-2630204-104-2018/2019-004	Construction of 4 Classrooms	6,000,000.00	NEW

23	Mwawache Primary School	4-007-025-2630204-104-2018/2019-005	Construction of 4 Classrooms	6,000,000.00	NEW
24	Chunga Unga Primary School	4-007-025-2630204-104-2018/2019-006	Construction of Administration block	3,000,000.00	NEW
25	Manoa Primary School	4-007-025-2630204-104-2018/2019-007	Construction of 1 classroom	1,500,000.00	NEW
26	Mwemba Primary School	4-007-025-2630204-104-2018/2019-008	Construction of 2 classrooms	3,000,000.00	NEW
27	Msisinenyi Primary School	4-007-025-2630204-104-2018/2019-009	Completion of classroom {Plastering ,flooring,painting ,fixing of doors and windows fixing of ramp & general finishing	750,000.00	ONGOING
28	Josa Primary School	4-007-025-2630204-104-2018/2019-010	Completion of 2 classrooms { fixing of roof {Plastering ,flooring, painting ,fixing of doors and windows fixing of ramp & general finishing}	1,000,000.00	ONGOING
29	Kongoni Primary School	4-007-025-2630204-104-2018/2019-011	Construction of 2 classrooms	1,500,000.00	NEW
30	Mwatate Primary School	4-007-025-2630204-104-2018/2019-012	Installation of electricity	200,000.00	NEW
31	Mambura Primary School	4-007-025-2630204-104-2018/2019-013	Purchase of furniture( 33 desks)	200,000.00	NEW
	Secondary Schools				
32	Mzwanenyi Secondary School	4-007-025-2630205-104-2018/2019-001	Completion of Kitchen {roofing ,plastering ,flooring, fixing of doors & windows	1,900,000.00	ONGOING
33	Mwanga Secondary School	4-007-025-2630205-104-2018/2019-002	Completion of Dormitory { roofing ,plastering ,flooring, fixing of doors & windows .	2,000,000.00	ONGOING

34	Zare Secondary School	4-007-025-2630205-104-2018/2019-003	Construction of 2 Classrooms.	3,000,000.00	NEW
35	Kitawi Secondary School	4-007-025-2630205-104-2018/2019-004	Completion of 6 Classrooms storey building	5,000,000.00	NEW
36	Mwambonu Secondary School	4-007-025-2630205-104-2018/2019-005	Completion of 2 classrooms and lab storey building	3,500,000.00	ONGOING
37	Kombolio Secondary School	4-007-025-2630205-104-2018/2019-006	Completion of 2 classrooms {Plastering ,flooring, painting ,fixing of doors and windows fixing of ramp & general finishing	800,000.00	ONGOING
38	Mwatate Adult Education Project	4-007-025-2630206-104-2018/2019-001	Construction of Classroom 1,500,000.00 purchase of furniture 500,000.00( 80 desks)	2,000,000.00	NEW
39	Mwambirwa A. C.C Office	4-007-025-2640507-101-2018/2019-001	Construction of Assistant County Commissioners Office	2,500,000.00	NEW
40	Godoma Chiefs Office	4-007-025-2640507-101-2018/2019-001	Construction of Chiefs Office at Godoma	1,700,000.00	NEW
41	Ngcdf Mwatate Office	4-007-025-3110202-101-2018/2019-001	Renovation of office – Repairs and replacement of windows broken, doors ,ceiling ,plumbing works, painting of entire building [internal and external}; Replacement of broken Gate and pillars, branding and placement of 2 sign post.	1,400,000.00	NEW
TOTAL ALLOCATION				109,040,875.52	

**MIN NG-CDFC 5/11/ 2018: Report on payment of sub-location bursary committees.**

***Rong'e and Mwatate Wards.***

The payments were done by Hannah Sau who reported that she had paid the members who did the bursary ranking in the FY 206/17 and 2017/18 with an exception of Modambogho Assistant Chief whose name had not appeared in the list.

***Wusi - Kishamba Ward.***

Payments were done by Pamela Mazah who reported that she paid the committees with an exception of Kishamba Sub location Assistant Chief whose name had not appeared in the list.

***Chawia Ward.***

Payments were done by Joseph Mabishi who reported that he had done payments with an exception of Mwachabo Sub location.

***Bura Ward.***

Payments were done by William Mwangodi who reported that he had not yet finished paying the committees.

For the Assistant chiefs and members whose names had not appeared in the list, their payments will be sorted later.

After the payments, the members are to submit back payment schedules to the office for accountability purpose.

**MIN NG-CDFC 6/11/2018: NG-CDF Staff indiscipline case**

The Chairperson informed the meeting of a case that had happened on the evening of Tuesday 13/11/2018 where Ng-cdf staff (Tobias Maghanga) had physically assaulted a female security guard. The committee also observed that this particular staff was a bully and that this is not the the first time he has had an altercation with his colleagues.

The committee resolved that through the F.A.M an official warning letter be done to Tobias Maghanga of indiscipline. The DCC said he would summon the affected security guard and the CDF staff.

**MIN NG-CDFC 7/11/2018: A.O.B / Closure.**



- A member requested the D.C.C to help in ensuring that security is maintained in the community during this long holiday where students are at home for vacation.
- A member requested the committee to help the community come up with activities that will keep the school children who are at home busy to prevent them from engaging in indiscipline issues.

There being no any other business, the meeting at 12:39 pm with a word of grace led by Pamela Maza.

**MIN NG-CDFC 4/12/2017: A.O.B / CLOSURE**

There being no any other business to discuss, the meeting ended at 1:30 Pm with a word of prayer led by Pamela Maza

COMPILED BY:



PHOEBE RONGOMA  
NG-CDFC SECRETARY

CONFIRMED BY



AMINA ALI  
F.A.M

CONFIRMED BY



YUSUF SALIM  
NG-CDFC CHAIRPERSON