



**VOI**

**IEBC NUMBER 026**

**NATIONAL GOVERNMENT CONSTITUENCY  
DEVELOPMENT FUND**

**PROJECT PROPOSAL**

**2020/2021 FINANCIAL YEAR**

**SUBMITTED**

**SEPTEMBER 2020**

**CHAIRMAN**  
NG - CDF VO  
P. O. Box 168 - 80300, VOI  
Date.....Sign.....

MINUTES OF VOI NG-CDFC VOI NG-CDFC MEETING HELD ON 23.09.2020 AT VOI  
NG- CDFC BOARDROOM

MEMBERS PRESENT

- |                      |                        |
|----------------------|------------------------|
| 1. Hammerton Mbogo - | Chairperson            |
| 2. Charity Mgendi -  | Secretary              |
| 3. Stephen Charo -   | F.A.M                  |
| 4. Daniel Ndut i -   | ACC                    |
| 5. Sophia Kombo -    | Member                 |
| 6. Musa Mshiri-      | Member                 |
| 7. Peter Mwawasi-    | Member                 |
| 8. Alfred Mwarashu-  | Member                 |
| 9. Doris Ndunda-     | Member                 |
| 10. Patricia Nguku-  | Sub- County Accountant |

AGENDA

1. Reading and Confirmation of previous minutes
2. Project Proposal 2020-2021 – 137,321,379.31
3. Open Tender – 8.9.2020
4. Parliamentary Special Funds Accounts Committee
5. Project Publicity
6. Payment Approval
7. AOB



## Preliminaries

The meeting was called to order at 11.00 am with a word of prayer from Musa Mushiri.

### MIN/1/VOI /NG/CDF//23/09/2020- READING OF PREVIOUS MEETING MINUTES

Charity read through the minutes of the previous meeting and they were confirmed by Doris and seconded by Alfred. The Chairman asked the members to introduce themselves to the New Deputy County Commissioner; Mr. Daniel Munyoki Nduti

### MIN/2/VOI /NG/CDF/23/09/2020 PROJECT PROPOSAL 2020-2021

The members were informed of the constituency allocation and vote limits as tabulated below:

Name of Project	ALLOCATION
VOI Allocation 2020/2021	
Bursary Secondary 20%	27,464,275.86
Bursary Tertiary 10%	13,732,137.93
Bursary Books project 5%	6,866,068.97
Salaries	4,000,000.00
Administration and recurrent	2,239,282.76
Committee expenses	2,000,000.00
PMC Training	1,000,000.00
Capacity building	1,200,000.00
Monitoring & Evaluation	1,919,641.38
Environment	2,746,427.59
Sports	2,746,427.59
Emergency	7,192,206.90
Projects	64,214,910.34
GRAND ALLOCATION	137,321,379.31



After much deliberation and consultation members unanimously agreed on the following Project proposal for funding in the FY 2020-2021 as proposed by Sophia and seconded by Peter:

VOI PROJECT PROPOSAL FY 2020-2021

PROJECT NAME	PROJECT ACTIVITY	AMOUNT
ADMINISTRATION		
Employees Salaries	Payment of staff salaries @ 3,816,000.00 and gratuity @184,000.00	4,000,000.00
Goods and Services	Payment of utility bills, purchase of fuel, repairs and maintenance, stationery, detergents, telephone, travel and subsistence ,toners, cartridges, drinking water, postage and general expenses	2,000,000.00
NSSF	Payment of NSSF Deductions	208,000.00
NHIF	Payment of NHIF Deductions	200,800.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,816,532.76
MONITORING & EVALUATION		
Goods and Services	Purchase of fuel, mineral water, meals, hire vehicles and security, printing, stationery, Airtime, travel and logistic support	1,912,666.38
Committee Expenses	Payment of Committee sitting allowances, transport, conferences and subsistence allowances	1,000,000.00

*Sophia*

*Peter*

NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs/Staff on NG-CDF Related issues	1,200,000.00
EMERGENCY		
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90
SPORTS		
Sports tournament	To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs 1,400,000 and Purchase of balls, uniforms, trophies and equipment' s @ Kshs 1,000,000	2,400,000.00
ENVIRONMENT		
Mkwachunyi Primary School	Purchase a 10,000 litres water tank @ Kshs 100,000 construction of a tank base @ Kshs 50,000 , installation of pipes and gutters @ Kshs 150,000	300,000.00
Mole primary school	Purchase and supply of 1000 tree seedlings where purchase @100,000 distribution@100,000 and planting and watering @ 100,000	300,000.00

*Shamuel*

*[Signature]*



Mkamenyi Primary School	Purchase a 10,000 litres water tank @ Kshs 100,000 construction of a tank base @ Kshs 50,000 , installation of pipes and gutters @ Kshs 150,000	300,000.00
Itinyi primary school	Purchase a 10,000 litres water tank @ Kshs 100,000 construction of a tank base @ Kshs 50,000 , installation of pipes and gutters @ Kshs 150,000	300,000.00
Kalela Primary School	Purchase a 10,000 litres water tank @ Kshs 100,000 construction of a tank base @ Kshs 50,000 , installation of pipes and gutters @ Kshs 150,000	300,000.00
Ndome Primary School	Purchase and supply of 1000 tree seedlings where purchase @100,000 distribution@100,000 and planting and watering @ 100,000	300,000.00
Talio Primary School	Purchase a 10,000 litres water tank @ Kshs 100,000 construction of a tank base @ Kshs 50,000 , installation of pipes and gutters @ Kshs 150,000	300,000.00
Sagalla International Talent Academy.	Purchase of a 10,000 litres water tank @ Kshs 120,000 construction of a tank base @ Kshs 60,000 , installation of pipes and gutters @ Kshs 120,000	300,000.00
BURSARY		
Bursary Secondary Schools	Payment of bursary to needy student	25,000,000.00
Bursary Tertiary Schools	Payment of bursary to needy student	13,000,000.00

*Shamir.*

*SP*

EDUCATION: PRIMARY SCHOOLS		
Ndi Primary School	Construction to completion of 2 new classrooms with a capacity of 40 students each for a total of Kshs 2,200,000 and supply of 160 desks for Kshs 480,000 and 2-door pit latrine for Kshs 420	3,100,000.00
Mwanyambo Primary School	Additional funds for a proposed Construction & Completion of 8 storied classrooms	1,200,000.00
Manyani Primary School	Construction to completion of 4 new classrooms with a capacity of 40 students each @ Kshs 1,100,000 each	4,400,000.00
Mwakajo Primary School	Renovation of 6 Classrooms with reroofing, recarpeting the floor and walls, fixing new doors and windows and construction of a varender with support posts	3,000,000.00
Kambito Primary School	Renovation of 3 Classrooms with reroofing, recarpeting the floor and walls, fixing new doors and windows and construction of a varender with support posts	1,500,000.00
Karindinyi Primary School	Construction of 200 capacity dormitory for Kshs. 5,500,000 to be funded next financial year	2,400,000.00
Wongonyi Primary School	Renovation of 3 Classrooms with reroofing, recarpeting the floor and walls, fixing new doors and windows and construction of a varender with support posts	1,500,000.00

*Shauri*

*SP*

Makamenyi Primary School	Constrction of a 6 acre plot with concrete posts and chainlik wire at Kshs. 3,000,000.00 to be completed and funded in the next Financial Year to benefit 160 students	1,000,000.00
Imani Primary School	Purchase and Supply of 100 desks @ 3000/- for 200 students	300,000.00
Voi Primary School	Construction of 8 storied classrooms four on the ground floor and four with a capacity of 45 students per classon the first floor for cost of Kshs. 16,000,000 to be completed and funded next Financial Year	13,800,000.00
Tanzania Bondeni primary school	Construction to completion of a new classroom @ Kshs. 1,100,000 supply of 160 desks at Kshs 480,000 and a 3-door pit latrine at Kshs. 511,173.27	2,091,173.27
Marasi Primary School	Construction to completion of 2 new classrooms with a capacity of 40 students each @ Kshs 1,100,000 each	2,200,000.00
Kirumbi Primary School	Renovation of 4 Classrooms with reroofing, recarpeting the floor and walls, fixing new doors and windows and construction of a varender with support posts with ca capacity of 40 students per class	2,000,000.00
Kajire Primary School	Renovation of 4 Classrooms with reroofing, recarpeting the floor and walls, fixing new doors and windows and construction of a varender with support posts with ca capacity of 40 students per class	2,000,000.00

*Shauri*

*AP*



Buguta Primary School	Construction to completion of 4 new classrooms with a capacity of 40 students each @ Kshs 1,100,000 each	4,400,000.00
EDUCATION: SECONDARY SCHOOLS		
Mwakichuchu Secondary School	Completion of Storied Administration block on first floor with 3 offices and a staff room with a capacity of 30 teachers with plastering, floor, painting and wiring	1,000,000.00
Mwakitawa Girls Secondary School	Completion of a storied building dormitory with plastering, floor, painting and wiring with a capacity of 400 students	1,500,000.00
Jack Mwashimba Secondary school	Completion of Administration block with plastering, floor, painting and wiring	1,000,000.00
John Mark Secondary school	Completion of Administration block with plastering, floor, painting and wiring	1,000,000.00
Mwaghogho secondary school	Completion of laboratory with gas piping and taps and plumbing system	1,200,000.00
Kaloleni Secondary School	Completion of laboratory with gas piping and taps and plumbing system	1,200,000.00
SECURITY		

*Shauri*

*AS*

Ndome Assistant Chief's Office -Ndome	Construction of a 3 roomed Chief ' s office to completion with a veranda	1,800,000.00
Marungu Assistant Chief's Office -Marungu	Construction of a 3 roomed Chief ' s office to completion with a veranda	1,800,000.00
Rukanga Assistant Chief's Office -Marungu	Construction of a 3 roomed Chief ' s office to completion with a veranda	1,800,000.00
Mraru Assistant Chief's Office -Ndome	Construction of a 3 roomed Chief ' s office to completion with a veranda	1,800,000.00
Kasighau Assistant Chief's office - Makwasinyi	Completion of office boardroom with a capacity of 30 people	500,000.00
Maungu Chief's office - Maungu	Construction of a 3 door pit latrine to completion	500,000.00
Nyangala Assistant County Commissioner office - Buguta	Construction of an Administration block to completion comprising of 5 roomed offices and 1 boardroom	5,500,000.00
Maungu Police Station - Maungu	Additional funds for change of design to a Modern and bigger Police Station comprising of 8 offices, 6 cells, armory, and boardroom	6,500,000.00
TERTIARY INSTITUTIONS		
Kenya Medical Training College - Voi Campus	Additional funds for completion of 6 lecture halls and an ambulation block with electrical works, firefighting equipment, painting, plumbing and drainage system	3,000,000.00

TOTAL	137,321,379.31
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#### MIN/3/VOI /NG/CDF/23/09/2020 OPEN TENDER

The Fund Account Manager informed the members that the open tender process was on going, however, two projects have had to be cancelled after preliminary evaluation. Maungu Police Station Bills of Quantities had one page missing and KMTC had quantities of the ramp and administration offices left out. The two projects have to be re-tendered. Members took issue with the office of public works and asked the manager to get proper consultation in future before advertising for any works. Members resolved to retender the projects after getting fresh vetted and independently fresh Bills of Quantity as proposed by Doris and seconded by Alfred

#### MIN/4/VOI /NG/CDF/23/09/2020 PARLIAMENTARY SPECIAL FUNDS ACCOUNTS COMMITTEE

The Fund Account Manager informed the members that he will be away for one week appearing before the above Committee for audit reports from FY 2013/14 to 2015/16. The challenge he is facing is none cooperation of the previous Fund Account Manager who resides in Voi Constituency. Members requested the manager to report the matter to NG-CDF Board as it affects the Constituency  
Members resolved to pay the manager 7 nights out and four for the driver and tree nights for the chairman as proposed by Sophia and seconded by Alfred

#### MIN/5/VOI /NG/CDF/23/09/2020 PROJCTC PUBLICITY

The Chairman informed the members that he after the recent rating of members of parliament he has received a lot of pressure from the Over sight committee. Therefore



he urged the members to plan for joint M&E activities with the Oversight Committee and Media people to show case our projects. Members suggested a whatsapp group where all projects and activities will be communicated. This was proposed by Doris and seconded by Musa

**MIN/6/VOI /NG/CDF/23/09/2020 PAYMENT APPROVAL**

1	M&E	2	15PAX	150,000.00
2.	SFAC	5	3	216,000.00
3.	SITE VISIT AND MEETINGS	4	15	233,000.00
4.	MEETINGS	2	10	104,000.00
5.	OFFICE OPERATIONS			100,000.00

The above budget was tabled by the Fund Account Manager and unanimously passed by the members as proposed by Alfred and seconded by Doris

**A.O.B.**

There being no other business the meeting was adjourned at 1:150PM. With a word of prayer from Charity

Minutes Compiled by;  
(The Secretary)

**CHAIRMAN**  
**NG - CDF VO**  
**P. O. Box 168 - 80300, VOI**  
 Date..... Sign.....

Minutes Confirmed by;  
(The Chairman)

Signature.....  
 Date..... 30/9/2020

Signature.....  
 Date..... 30/9/2020