



**NG-CDF IJARA**

**National Government Constituency Development Fund**

**Ijara Constituency**

**P.O Box 92-70105**

**Masalani, Kenya**

**Email: [cdfijara@ngcdf.go.ke](mailto:cdfijara@ngcdf.go.ke)**

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IJARA/NG-CDF/PROPOSAL/2023-2024/1

8<sup>th</sup> Feb 2024

**The Chief Executive Officer,  
NG-CDF Board,  
P.O Box 46682-00100,  
Nairobi.**

Dear Sir,

**RE: SUBMISSION OF PROJECT PROPOSAL FOR FINANCIAL YEAR 2023-2024.**

Attached please find the minutes, third and fourth schedules for Ijara National Government Constituency Development Fund for financial year 2023-2024.

Regards,

Hassan K. Kassim  
**FUND ACCOUNT MANAGER  
NG-CDF IJARA**

**MINUTES OF IJARA NG-CDFC MEETING HELD ON 11<sup>TH</sup> JANUARY 2024 AT THE NG-CDF OFFICE BOARDROOM AT 9.00AM**

**MEMBERS PRESENT**

1. Yunis Aress - Chairman
2. Fardosa Hussein - Secretary
3. Chaption Wachira - Deputy County Commissioner
4. Hassan Kassim – Fund Account Manager
5. Abdi Hussein - Member
6. Abdifatah Sambur - Member
7. Qureisha Daud - Member
8. Mariam Khalif - Member
9. Abdi Issack - Member
10. Bashir Jibril - Member

**AGENDA**

1. Preliminaries
  - a. Prayers
  - b. Welcoming remarks from the Chair
2. Reading and confirmation of previous minutes
3. Matters arising
4. Ongoing projects
5. Projects proposal financial year 2023/2024
  - a. Statutory ceilings
  - b. Bursary Allocation
  - c. NG-CDF to match funding from Ministry of Education
  - d. Review of prioritization of projects under normal allocation for 2023/2024 financial year
6. Adjournment

**MIN 1/NG-CDFC 1/01/11/2024: PRELIMINARIES AND PRAYERS**

The chair called the meeting to order at 10.00am and requested Mr. Bashir Jibril to offer a word of prayer. The Chairman welcomed all members and thanked them for being punctual.

**MIN 2/NG-CDFC2 /01/11/2024: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations.

**MIN 3/NG-CDFC 3/01/11/2024: MATTERS ARISING**

There were no matters arising from the previous minutes.

**MIN 4/NG-CDFC 4/01/11/2024: ONGOING PROJECTS**

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**Chairman**  
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**Secretary**

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The Fund Manager brought to the attention of members the provisions of the Act on ongoing projects that they must be given first priority when considering projects to be funded. He however informed members that all the projects were funded to completion and there are no ongoing projects.

**MIN 5/NG-CDFC 5/01/11/2024: PROJECTS PROPOSAL FINANCIAL YEAR 2023/2024**

The Chairman informed the members that the committee is required to submit project proposals for the financial year 2023/2024 to the NG-CDF Board in the shortest time possible and in any case not later than 30<sup>th</sup> November 2023. The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs. 166,593,720** for the current financial year.

The members were briefed on the guidelines for project proposal presentation as documented by the Circular sent by the NG-CDF Board. Below are the key highlights of the deliberation on items presented to members.

**a. Statutory ceilings**

The manager informed members of the various statutory ceilings as provided for in the Act and as guided by the Board.

The manager highlighted the following to members as conditions given by the Board;

- Committee to provide a detailed budget with clear breakdown on each component to justify allocation for the administration and recurrent expenditure, Monitoring and Evaluation/Capacity building
- The committee to factor in the Housing Levy as guided
- The committee to factor in the new rates of NSSF as guided

After a lengthy deliberation, the committee members approved statutory provisions as tabulated below:

**Budget on administration and recurrent expenditure**

Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)	Staff Responsibility
Basic salary for contractual staff	Assistant Accountant	1	35,000.00	35,000	420,000	Will be responsible for preparation of budget for office operation, maintenance and updating of all books of account and FMC financial returns.
	Clerk of Works/Works Assistant	1	40,000.00	40,000	480,000	
	Information Communication Technology Assistant	1	40,000.00	40,000	480,000	
	Records Management Assistant	1	20,000.00	20,000	240,000	
		4			1,620,000	
	Assistant Accountant	1	10,850	10,850	130,200	

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**Secretary**

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Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)	Staff Responsibility
Gratuity contractual employees (31% of basic salary)	Clerk of Works/Works Assistant	1	12,400	12,400	148,800	
	Information Communication Technology Assistant	1	12,400	12,400	148,800	
	Records Management Assistant	1	6,200	6,200	74,400	
		4			502,200	
Basic salary for casual staff	Administrative Assistant/ Secretary	2	20,000.00	40,000	480,000	
	Front Office/ Receptionist	2	20,000.00	40,000	480,000	
	Driver	2	25,000.00	50,000	600,000	
	Office Assistant	14	16,890.00	236,460	2,837,520	
	Security Officers	7	16,890.00	118,230	1,418,760	
		27			4,877,520	
Employer's contribution towards Housing levy	Assistant Accountant	1	525	525	6300	
	Information Communication Technology Assistant	1	600	600	7,200	
	Clerk of Works/Works Assistant	1	600	600	7,200	
	Records Management Assistant	1	300	300	3,600	
	Administrative Assistant/ Secretary	2	300	600	7,200	
	Front Office/ Receptionist	2	300	600	7,200	
	Driver	2	375	750	9,000	
	Office Assistant	14	253.4	3,547.6	42,571.2	
	Security Officers	7	253.4	1,773.8	21,285.6	
	<b>Sub- Total</b>		<b>31</b>			<b>111,556.8</b>

Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)
NSSF	Employer contribution to NSSF	31	1080	33,480.00	401,760
<b>Sub-Total</b>					<b>401,760</b>
Payment of Electricity charges	Payment of Electricity charges				60,000.00
Water & sewerage charges	Payment of Water & sewerage charges				48,000.00

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Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)
Courier and Postal Services	Payment of Courier and Postal Services				96,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks				100,000.00
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses				40,000.00
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance				300,000.00
Sundry Items (e.g., airport tax, taxis, etc.)	Payment of sundry items (e.g., airport tax, taxis, expenses)				50,000.00
Refined Fuels and Lubricants	Purchase of Refined Fuels and Lubricants				130,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)				50,000.00
Refined fuels and lubricants for transport	Purchase of refined fuels and lubricants for GK vehicles				458,114.40
Bank service commission and charges	Payment of Bank service commission and charges				22,472.00
<b>Sub -Total</b>					<b>1,354,586.4</b>
<b>Committee Expenses</b>					
Payment of NGCDFC allowance charges	Members	8			960,000.00
	Chair	1			168,000.00
<b>Sub-Total</b>					<b>1,128,000.00</b>
<b>TOTAL</b>					<b>9,995,623.20</b>

**Budget for Monitoring and Evaluation/Capacity**

Item	Description	Number of days	Rates	FREQUENCY	Total Amount PA (Kshs.)
Remuneration of Instructors and Contract based Training Services.	Payment of Remuneration of Instructors and Contract based Training Services.	270,000.00			270,000.00
NG-CDFC allowance	Payment of NGCDFC allowance	1,200,000.00			1,200,000.00
Hire of training Facilities and Equipment	Hire of training Facilities and equipment for NG-CDFC, PMC and Staffs	500,000.00			500,000.00

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Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC	616,000.00			616,000.00
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials	110,485.00			110,485.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	151,360.60			151,360.60
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	200,000.00			200,000.00
Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	650,000.00			650,000.00
Travel Allowance on Training	Payment of travel allowances of NGCDFC, National Government officers, and PMC for NG-CDFC, PMC and Staffs	200,000.00			200,000.00
Hire of Transport	Payment of Hire of Transport	800,000.00			800,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	300,000.00			300,000.00
<b>Sub Total</b>		<b>4,997,845.6</b>			<b>4,997,845.6</b>

**b. Bursary Allocation**

After the manager shared with members on the review by the Board indicating increase of bursary to 40% of the constituency allocation and replacement of sports and oversight allocation with other viable projects, the committee resolved to increase bursary by sports and oversight allocations respectively to Kshs. 33,331,874.40 for tertiary students and Kes. 29,973,741.20 for secondary school students this financial year.

**c. NG-CDF to match funding from Ministry of Education**

The Fund Manager informed the committee that this financial year they were required to allocate equal funds to Junior Secondary Schools as had been allocated by the Ministry of Education. The NG-CDF Committee is required to match a shilling for a shilling for the projects that will be identified through consultation with the Sub-County Director of

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Date..... *8/2/2024*

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**Secretary**

Education and the Deputy County Commissioner. He further informed members that the Ministry had allocated Kshs.2,556,683 to Ijara Constituency and NG-CDF Committee is to allocate the same in their budget. The manager informed members that he consulted the Deputy County Commissioner and the Sub County Director of Education on the same issue and they agreed to finance Masalani Junior Secondary School for Construction to completion of 2 Classrooms at Kshs.2,556,683. Members resolved to also fund Construction to completion of additional 2 Classrooms in Masalani Junior Secondary School at Kshs.2,556,683.

**d. Review of prioritization of projects under normal allocation for 2023/2024 financial**

Having gone through the guidelines by the Board as provided for in the circular dated 29<sup>th</sup> August, 2023 and subsequent circular dated 4<sup>th</sup> January, 2024, the manager emphasized to members on the key highlights especially on the latest circular that required constituencies to review their proposals to conform with the new amended act of 2023. He informed members that sports and oversight have been repealed and therefore funds to be taken to other projects, environment changed to climate change mitigation, inclusion of ICT hub. The committee after lengthy deliberations considering the community priorities approved the below projects inclusive of statutory provisions (administration, monitoring, bursary, emergency) as tabulated below to be factored in the financial year 2023/2024 for consideration and approval by the Board.

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual employees	Payment of basic salaries for 4 NG-CDFC staff	1,620,000		1,620,000	New
Casual labour	Payment of staff basic wages for 27 NG-CDFC employees	4,877,520		4,877,520	New
NSSF	Employer's contribution to NSSF for 31 NG-CDFC staff	401,760.00		401,760.00	New
Housing Levy	Employer's contribution towards housing levy for 31 NG-CDFC staff	111,556.80		111,556.80	New
Gratuity Contractual employees	Payment of gratuity for 4 contractual NG-CDFC Staff	502,200		502,200	New
NG-CDF allowances	Payment of NG-CDF Allowances	1,128,000.00		1,128,000.00	New
Electricity charges	Payment of Payment of Electricity charges	60,000.00		60,000.00	New
Water & sewerage charges	Payment of Water & sewerage charges	48,000.00		48,000.00	New
Courier and Postal Services	Payment of Courier and Postal Services	96,000.00		96,000.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	100,000.00		100,000.00	New
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	40,000.00		40,000.00	New
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	300,000.00		300,000.00	New
Sundry Items (e.g. airport tax, taxis, etc...)	Payment of Telesundry items (e.g. airport tax, taxis, expenses	50,000.00		50,000.00	New

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	50,000.00		50,000.00	New
Bank service commission and charges	Payment of Bank service commission and charges	22,472.00		22,472.00	New
Refined Fuels and Lubricants	Purchase of Refined Fuels and Lubricants for GK vehicles	458,114.40		458,114.40	New
Hire of Transport	Payment of hire of Transport	130,000.00		130,000.00	New
<b>SUBTOTAL</b>		<b>9,995,623.20</b>		<b>9,995,623.20</b>	
<b>MONITORING AND EVALUATION AND CAPACITY BUILDING</b>					
Remuneration of Instructors and Contract based Training Services.	Payment of Remuneration of Instructors and Contract based Training Services.	270,000.00		270,000.00	New
NG-CDFC allowance	Payment of NGCDFC allowance	1,200,000.00		1,200,000.00	New
Hire of training Facilities and Equipment	Hire of training Facilities and equipment	500,000.00		500,000.00	New
Accommodation Allowance	Payment of Accommodation Allowance	616,000.00		616,000.00	New
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials	110,485.00		110,485.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	151,360.60		151,360.60	New
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	200,000.00		200,000.00	New
Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	650,000.00		650,000.00	New
Travel Allowance on Training	Payment of travel allowances	200,000.00		200,000.00	New
Hire of Transport	Payment of Hire of Transport	800,000.00		800,000.00	New
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	300,000.00		300,000.00	New
<b>SUB TOTAL</b>		<b>4,997,845.6</b>		<b>4,997,845.6</b>	
<b>EMERGENCY</b>					
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	<b>8,768,091.00</b>		<b>8,768,091.00</b>	New
<b>EDUCATION BURSARY</b>					

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	33,331,874.40		33,331,874.40	New
Bursary Secondary Schools	Payment of bursary to needy students in secondary Schools	29,873,741.20		29,873,741.20	New
<b>SUBTOTAL</b>		<b>63,205,615.6</b>		<b>63,205,615.6</b>	
<b>CLIMATE CHANGE MITIGATION</b>					
Holugho Boys Secondary School	Purchase, transportation and planting of 120 mature neem tree and indigenous trees	100,000		100,000	New
<b>SUBTOTAL</b>		<b>100,000</b>		<b>100,000</b>	
<b>PRIMARY SCHOOLS PROJECTS</b>					
Gereli Primary School	Renovation to completion of 3 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	1,500,000.00		1,500,000.00	New
Gololdere Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Danay Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Masalani girls primary school	Renovation to completion of 4 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	2,000,000.00		2,000,000.00	New
Ali Jarire primary school	Renovation to completion of 3 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	1,500,000.00		1,500,000.00	New
Abdigure Primary School	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	1,000,000.00		1,000,000.00	New
Korisa Primary School	Fencing to completion of a 150 metres school compound with concrete poles and chainlink	1,800,000.00		1,800,000.00	New
Sarman Primary school	Construction to completion of 2 classrooms Kshs.2,200,000 and supply and delivery of 100 three-seater wooden desks Kshs.600,000	2,800,000.00		2,800,000.00	New
Masalani Special School	Construction to completion of 2 classrooms Kshs. 2,200,000 and Construction to completion of four door toilet Kshs.800,000 with one chamber usable for persons with disability	3,000,000.00		3,000,000.00	New
Dabalweyne Primary School	Renovation to completion of 6 classrooms	3,869,861.60		3,869,861.60	New

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
	Kshs.3,000,000 (re-roofing, fixing of doors and windows, re-flooring, plastering and painting) and Construction to completion of three door toilet Kshs.869,861.60 with one chamber usable for persons with disability				
Hadi Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Sarira Primary School	Renovation to completion of 4 Classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	2,200,000.00		2,200,000.00	New
Elkambere Primary School	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	1,000,000.00		1,000,000.00	New
Nasib Primary School	Renovation to completion of 6 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	3,000,000.00		3,000,000.00	New
Tumtish Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Sabenal Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Maderdho Primary School	Construction to completion of 2 Classrooms	2,200,000.00		2,200,000.00	New
Wakabharey Primary School	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	1,000,000.00		1,000,000.00	New
Shekhow Primary School	Construction to completion of 4 classrooms Kshs.4,400,000 and Construction to completion of two door toilet Kshs.600,000 with one chamber usable for persons with disability	5,000,000.00		5,000,000.00	New
Hulughho Primary School	Renovation to completion of 10 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	5,400,000.00		5,400,000.00	New
<b>SUBTOTAL</b>		<b>48,269,861.6</b>		<b>48,269,861.60</b>	
<b>JUNIOR SECONDARY SCHOOL (MATCHING OF FUNDING BY THE MOE)</b>					
Masalani Junior Secondary School	Construction to completion of 2 classrooms (conditional grant)	2,556,683.00		2,556,683.00	New
<b>SUBTOTAL</b>		<b>2,556,683</b>		<b>2,556,683</b>	
<b>SECONDARY SCHOOL PROJECTS</b>					

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Hulugho Girls Secondary School	Purchase and delivery of a 51 seater school bus.	9,200,000.00		9,200,000.00	New
Sangailu Secondary School	Construction to completion of 4 Classrooms	4,500,000.00		4,500,000.00	New
Sangailu Secondary School	Construction to completion of three toilets with one chamber usable for persons with disability	600,000.00		600,000.00	New
Shurie Secondary School	Renovation to completion of 4 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering, verandaring and painting)	2,200,000.00		2,200,000.00	New
<b>SUBTOTAL</b>		<b>16,500,000</b>		<b>16,500,000</b>	
<b>SECURITY PROJECTS</b>					
Masalani AP camp	Renovation to completion of 3 single AP camp houses (re-roofing, fixing of doors and windows, re-flooring, plastering and painting, tiling, ceiling)	2,100,000.00		2,100,000.00	New
Masalani Police station	Construction to completion of 2 toilets with one chamber usable for persons with disability	600,000.00		600,000.00	New
Hulugho Chief's Office	Construction to completion of chief's office comprising of Chiefs office, sub chiefs' offices, Boardroom and front office.	3,000,000.00		3,000,000.00	New
Sangailu Assistant County Commissioner's Offices	Construction to completion of Assistant County Commissioner's offices, comprising of 4 offices and one boardroom	4,000,000.00		4,000,000.00	New
<b>SUBTOTAL</b>		<b>9,700,000</b>		<b>9,700,000</b>	
<b>TERTIARY PROJECTS</b>					
Ijara Kenya Medical Training Centre	Construction to completion of 2 classrooms Kshs.2,200,000 and Construction of two door toilet to completion with one chamber usable for persons with disability Kshs.300,000	2,500,000.00		2,500,000.00	New
<b>SUBTOTAL</b>		<b>2,500,000.00</b>		<b>2,500,000.00</b>	
<b>TOTAL CONSTITUENCY ALLOCATION</b>		<b>166,593,720</b>		<b>166,593,720</b>	
<b>JUNIOR SECONDARY SCHOOL (CONDITIONAL GRANT)</b>					
Masalani Junior Secondary School	Construction to completion of 2 classrooms (conditional grant)	2,556,683.00		2,556,683.00	New
<b>SUBTOTAL</b>		<b>2,556,683</b>		<b>2,556,683</b>	
<b>GRAND ALLOCATION INCLUSIVE OF MATCH FUNDING</b>		<b>169,150,403</b>		<b>169,150,403</b>	

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Secretary

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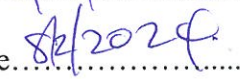
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MIN 6/NGCDFC 6/01/11/2024: ADJOURNMENT

There being no other business, the meeting adjourned at 4.00PM with a word of prayer by Mr. Jibril Shurie.  
Confirmed as true proceedings of the meeting by:

Name  
**Chairman**  
Name  
**Secretary**

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## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 032

Constituency Name IJARA County Garissa

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 9,995,623.20 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contractual employees	4-0007-032-2110201-100-2023-2024-1	Payment of basic salaries for 4 NG-CDFC staff	New Project	1,620,000.00
NSSF	4-0007-032-2120101-100-2023-2024-2	Employers contribution to NSSF for 31 NG-CDFC staff	New Project	401,760.00
NG-CDF allowances	4-0007-032-2210802-100-2023-2024-3	Payment of NG-CDF Allowances	New Project	1,128,000.00
Housing Levy	4-0007-032-2110301-100-2023-2024-4	Employers contribution towards housing levy for 31 NG-CDFC staff	New Project	111,556.80
Electricity charges	4-0007-032-2210101-100-2023-2024-5	Payment of Payment of Electricity charges	New Project	60,000.00
Water & sewerage charges	4-0007-032-2210102-100-2023-2024-6	Payment of Water & sewerage charges	New Project	48,000.00
Courier and Postal Services	4-0007-032-2210203-100-2023-2024-7	Payment of Courier and Postal Services	New Project	96,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0007-032-2210801-100-2023-2024-8	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	100,000.00
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	4-0007-032-2210301-100-2023-2024-9	Payment of Transport Expenses	New Project	40,000.00

**National Government Constituencies Development Fund**  
Fourth Schedule Report

Daily Subsistence Allowance	4-0007-032-2210303-100-2023-2024-10	Payment of Daily Subsistence Allowance	New Project	300,000.00
Sundry Items (e.g. airport tax, taxis, etc)	4-0007-032-2210304-100-2023-2024-11	Payment of Telesundry items (e.g. airport tax, taxis, expenses)	New Project	50,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0007-032-2211101-100-2023-2024-12	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	50,000.00
Bank service commission and charges	4-0007-032-2211301-100-2023-2024-13	Payment of Bank service commission and charges	New Project	22,472.00
Refined Fuels and Lubricants	4-0007-032-2211201-100-2023-2024-14	Purchase of Refined Fuels and Lubricants	New Project	458,114.40
Casual labour	4-0007-032-2110202-100-2023-2024-15	Payment of staff basic wages for 27 NG-CDFC employees	New Project	4,877,520.00
Gratuity Contractual employees	4-0007-032-2710102-100-2023-2024-16	Payment of gratuity for 4 contractual NG-CDFC Staff	New Project	502,200.00
Hire of Transport	4-0007-032-2210604-100-2023-2024-17	Payment of hire of Transport	New Project	130,000.00
<b>TOTAL:</b>				<b>9,995,623.20</b>

Person completing form

SIGNATURE:



DATE:

8th Feb, 2024.

NAME:

Hassan K. Kassim

POSITION:

Fund Manager

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 032  
 Constituency Name IJARA County Garissa  
 Project Number AP1  
 Project Title Monitoring and Evaluation  
 Sector Monitoring & Evaluation

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 4,997,845.60 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Remuneration of Instructors and Contract-Based Training Services	4-0007-032-2210702-111-2023-2024-1	Payment of Remuneration of Instructors and Contract based Training Services.	New Project	270,000.00
NG-CDFC allowance	4-0007-032-2210811-111-2023-2024-2	Payment of NGCDFC allowance	New Project	1,200,000.00
Hire of training Facilities and Equipment	4-0007-032-2210704-111-2023-2024-3	Hire of training Facilities and equipment	New Project	500,000.00
Accommodation Allowance	4-0007-032-2210710-111-2023-2024-4	Payment of Accommodation Allowance	New Project	616,000.00
Production and Printing of Training Materials	4-0007-032-2210703-111-2023-2024-5	Payment of Production and Printing of Training Materials	New Project	110,485.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0007-032-2210801-111-2023-2024-6	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	151,360.60
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	4-0007-032-2210301-111-2023-2024-7	Payment of Transport Expenses	New Project	200,000.00
Accommodation - Domestic Travel	4-0007-032-2210302-111-2023-2024-8	Payment of Accommodation - Domestic Travel	New Project	650,000.00



**National Government Constituencies Development Fund**  
Fourth Schedule Report

Travel Allowance on Training	4-0007-032-2210701-111-2023-2024-9	Payment of travel allowances	New Project	200,000.00
Hire of Transport	4-0007-032-2210604-111-2023-2024-10	Payment of Hire of Transport	New Project	800,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0007-032-2211101-111-2023-2024-11	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	300,000.00
<b>TOTAL:</b>				4,997,845.60


Person completing form

**SIGNATURE:** .....

**DATE:** .....

**NAME:** .....

**POSITION:** .....

  
8<sup>th</sup> Feb 2024.  
Hassan Kassim  
Fund Manager

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 032  
Constituency Name IJARA County Garissa  
Project Number 2640100  
Project Title Bursary/Mocks/Cats  
Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 63,205,615.60 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Tertiary	4-0007-032-2640102-103-2023-2024-1	Support needy students within the constituency.	New Project	33,331,874.40
Bursary Secondary	4-0007-032-2640101-103-2023-2024-2	Payment of bursary to needy students in secondary schools	New Project	29,873,741.20
<b>TOTAL:</b>				63,205,615.60

Person completing form

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

*[Handwritten Signature]*  
*[Handwritten Name: Hassan Kassim]*  
*[Handwritten Date: 14 Feb, 2024]*  
*[Handwritten Position: Fund Manager]*

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 032  
Constituency Name IJARA County Garissa  
Project Number 2640200  
Project Title Emergency projects  
Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 8,768,091.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Reserve	4-0007-032-2640200-101-2023-2024-1	To cater for any emergencies that occur in the constituency within the financial year.	New Project	8,768,091.00
<b>TOTAL:</b>				8,768,091.00


Person completing form

SIGNATURE:

DATE:

NAME:

POSITION:

  
Hassan Kassim

8<sup>th</sup> Feb, 2024  
Fund Manager

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 032

Constituency Name IJARA County Garissa

Project Number 2630204

Project Title Primary School Projects

Sector Education

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 48,269,861.60 dated

Amount allocated last financial year dated

**Sub projects**

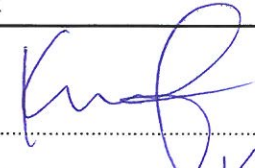
Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Gereli Primary School	4-0007-032-2630204-104-2023-2024-1	Renovation to completion of 3 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	1,500,000.00
Gololdere Primary School	4-0007-032-2630204-104-2023-2024-2	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Danay Primary School	4-0007-032-2630204-104-2023-2024-3	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Masalani girls primary school	4-0007-032-2630204-104-2023-2024-4	Renovation to completion of 4 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	2,000,000.00
Ali Jarire primary school	4-0007-032-2630204-104-2023-2024-5	Renovation to completion of 3 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	1,500,000.00
Abdigure Primary School	4-0007-032-2630204-104-2023-2024-6	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	1,000,000.00
Korisa Primary School	4-0007-032-2630204-104-2023-2024-7	Fencing to completion of a 150 metres school compound with concrete poles and chainlink	New Project	1,800,000.00
Sarman Primary school	4-0007-032-2630204-104-2023-2024-8	Construction to completion of 2 classrooms Kshs.2,200,000 and	New Project	2,800,000.00

**National Government Constituencies Development Fund**  
Fourth Schedule Report

		supply and delivery of 100 three-seater wooden desks Kshs.600,000		
Masalani Special School	4-0007-032-2630204-104-2023-2024-9	Construction to completion of 2 classrooms Kshs. 2,200,000 and Construction to completion of four door toilet Kshs.800,000 with one chamber usable for persons with disability	New Project	3,000,000.00
Dabalweyne Primary School	4-0007-032-2630204-104-2023-2024-10	Renovation to completion of 6 classrooms Kshs.3,000,000 (re-roofing, fixing of doors and windows, re-flooring, plastering and painting) and Construction to completion of three door toilet Kshs.869,861.60 with one chamber usable for persons with disability	New Project	3,869,861.60
Hadi Primary School	4-0007-032-2630204-104-2023-2024-11	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Sarira Primary School	4-0007-032-2630204-104-2023-2024-12	Renovation to completion of 4 Classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	2,200,000.00
Elkambere Primary School	4-0007-032-2630204-104-2023-2024-13	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	1,000,000.00
Nasib Primary School	4-0007-032-2630204-104-2023-2024-14	Renovation to completion of 6 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	3,000,000.00
Tumtish Primary School	4-0007-032-2630204-104-2023-2024-15	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Sabenal Primary School	4-0007-032-2630204-104-2023-2024-16	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Maderdho Primary School	4-0007-032-2630204-104-2023-2024-17	Construction to completion of 2 Classrooms	New Project	2,200,000.00
Wakabharey Primary School	4-0007-032-2630204-104-2023-2024-18	Renovation to completion of 2 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	1,000,000.00
Shekhow Primary School	4-0007-032-2630204-104-2023-2024-19	Construction to completion of 4 classrooms Kshs.4,400,000 and Construction to completion of two door toilet Kshs.600,000 with one chamber usable for persons with disability	New Project	5,000,000.00
Hulugho Primary School	4-0007-032-2630204-104-2023-2024-20	Renovation to completion of 10 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering and painting)	New Project	5,400,000.00
<b>TOTAL:</b>				48,269,861.60

**National Government Constituencies Development Fund**  
Fourth Schedule Report

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**SIGNATURE:**  **DATE:** 8<sup>th</sup> Feb, 2024.  
**NAME:** Hassan Kassim **POSITION:** Fund Manager.

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 032  
 Constituency Name IJARA County Garissa  
 Project Number 2630205  
 Project Title Secondary School Projects  
 Sector Education

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 21,613,366.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Masalani Junior Secondary School	4-0007-032-2630205-104-2023-2024-1	Construction to completion of 2 classrooms	New Project	2,556,683.00
Hulugho Girls Secondary School	4-0007-032-2630205-104-2023-2024-2	Purchase and delivery of a 51 seater school bus.	New Project	9,200,000.00
Sangailu Secondary School	4-0007-032-2630205-104-2023-2024-3	Construction to completion of 4 Classrooms	New Project	4,500,000.00
Sangailu Secondary School	4-0007-032-2630205-104-2023-2024-4	Construction to completion of three toilets with one chamber usable for persons with disability	New Project	600,000.00
Shurie Secondary School	4-0007-032-2630205-104-2023-2024-5	Renovation to completion of 4 classrooms (re-roofing, fixing of doors and windows, re-flooring, plastering, verandaring and painting)	New Project	2,200,000.00
Masalani Junior Secondary School	4-0007-032-2630205-104-2023-2024-6	Construction to completion of 2 classrooms (conditional grant)	New Project	2,556,683.00
<b>TOTAL:</b>				21,613,366.00

Person completing form

**SIGNATURE:** .....



**DATE:** .....

8th Feb, 2024

**National Government Constituencies Development Fund**  
Fourth Schedule Report

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**NAME:** Hassan Kassin ..... **POSITION:** Fund Manager



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 032  
Constituency Name IJARA County Garissa  
Project Number 2630206  
Project Title Tertiary Institution Projects  
Sector Education

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 2,500,000.00 dated


Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Ijara Kenya Medical Training Centre	4-0007-032-2630206-104-2023-2024-1	Construction to completion of 2 classrooms Kshs.2,200,000 and Construction of two door toilet to completion with one chamber usable for persons with disability Kshs.300,000	New Project	2,500,000.00
<b>TOTAL:</b>				2,500,000.00

Person completing form

**SIGNATURE:**

  
Hassan Kassim

**DATE:**

8th Feb 2024

**NAME:**

**POSITION:**

Fund Manager

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 032  
Constituency Name IJARA County Garissa  
Project Number 2640507  
Project Title Security Projects  
Sector OTHER GRANTS AND OTHER PAYMENTS

### Status of projects

### Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 9,700,000.00 dated

Amount allocated last financial year dated

### Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Masalani AP camp	4-0007-032-2640507-264-2023-2024-1	Renovation to completion of 3 single AP camp houses (re-roofing, fixing of doors and windows, re-flooring, plastering and painting, tiling, ceiling)	New Project	2,100,000.00
Masalani Police station	4-0007-032-2640507-264-2023-2024-2	Construction to completion of 2 toilets with one chamber usable for persons with disability	New Project	600,000.00
Hulugho Chiefs Office	4-0007-032-2640507-264-2023-2024-3	Construction to completion of chiefs office comprising of Chiefs office, sub chiefs offices, Boardroom and front office.	New Project	3,000,000.00
Sangailu Assistant County Commissioners Offices	4-0007-032-2640507-264-2023-2024-4	Construction to completion of Assistant County Commissioners offices, comprising of 4 offices and one boardroom	New Project	4,000,000.00
<b>TOTAL:</b>				9,700,000.00

Person completing form

SIGNATURE: .....

DATE: .....

8<sup>th</sup> Feb, 2024

**National Government Constituencies Development Fund**  
Fourth Schedule Report

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**NAME:**

Hassan Kasim

**POSITION:**

Fund Manager

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 032  
Constituency Name IJARA County Garissa  
Project Number 2640510  
Project Title Environmental Projects  
Sector Environment/Climate Change Mitigation activities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 100,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Hulugho Boys Secondary School	4-0007-032-2640510-110-2023-2024-1	Purchase, transportation and planting of 120 mature neem tree and indigenous trees	New Project	100,000.00
			<b>TOTAL:</b>	100,000.00

Person completing form

SIGNATURE:

DATE:

NAME:

POSITION:

*[Handwritten Signature]*  
Hassan Kassim

*[Handwritten Date]* Feb, 2024.  
*[Handwritten Position]* Fund Manager